



250 FRANK H. OGAWA, SUITE 5313, OAKLAND, CALIFORNIA 94612-2034

Housing and Community Development Department  
Rent Adjustment Program  
rapwp.oaklandnet.com

(510) 238-3721  
FAX (510) 238-6181  
TDD (510) 238-3254

Recordation Requested By:

**CERTIFICATE AND SUMMARY OF NOTICE OF INTENT TO  
WITHDRAW RENTAL UNITS FROM RENTAL MARKET  
O.M.C. § 8.22.430(A)(3)**

Assessor's Parcel #:

Property Address:

Property Owner:

**CERTIFICATION OF COMMENCEMENT OF ACTION  
TO TERMINATE EXISTING TENANCIES**

On \_\_\_\_\_, the above-named Owner commenced an action, pursuant to Oakland Municipal Code Chapter 8.22 and applicable state law, to withdraw the rental units at the above-designated address from the rental market. Owner has served all tenants in the rental units at the above-designated address with a copy of a Notice of Termination of Tenancy.

**SUMMARY OF NOTICE TO INTENT  
TO WITHDRAW RENTAL UNITS FROM RENTAL MARKET**

Owner will be filing a Notice to Rent Adjustment Program of Intent to Withdraw Rental Unit from Rental Market. The notice lists the name of each tenant occupying a rental unit on the property and the current rent being collected for the use and occupancy of the rental unit.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
(Signature of Owner)

\_\_\_\_\_  
(Date)

**THIS DOCUMENT MUST BE RECORDED BY THE ALAMEDA COUNTY RECORDER.  
THE SIGNATURE OF THE OWNER MUST BE NOTARIZED IN ORDER FOR THIS  
DOCUMENT TO BE RECORDED.**