



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, July 12, 2017

Lakeside Park Garden Center, 4:30pm

*****Supplemental Agenda*****

1. CALL TO ORDER:
2. ROLL CALL
**CORBIN, DU BOIS, HOWZE, KADERA-REDMOND, MANNING,
MARSHALL, REILLY, ROSENBLOOM, TORRES, WU**
3. DISPOSITION OF DRAFT MINUTES
 - A. March 8, 2017
 - B. April 12, 2017
 - C. May 10, 2017
 - D. June 14, 2017
4. MODIFICATIONS TO THE AGENDA
5. OPEN FORUM
6. CONSENT NEW BUSINESS
 - A. REQUEST FROM THE FRIENDS OF THE GARDENS/OAKLAND EAST BAY GARDEN CENTER INC. AT LAKE MERRITT AND OAKLAND PUBLIC WORKS FOR CONSENT TO USE THE GARDEN CENTER AND THE GARDENS AT LAKE MERRITT TO HOLD A FUNDRAISER CALLED THE "AUTUMN LIGHTS FESTIVAL" FUNDRAISER ON WEDNESDAY, THURSDAY, FRIDAY AND SATURDAY, OCTOBER 19TH, 20TH, 21, 22ND, 2017
 - B. REQUEST APPROVAL TO ALLOW LAKE MERRITT ROWING CLUB TO SELL FOOD, BEVERAGES, EVENT T-SHIRTS AND MOBILE FOOD TRUCK VENDORS ONSITE AT LAKESIDE PARK AND THE LAKE EMERRITT SAILBOAT HOUSE CLUBROOM DURING THE ROWING REGATTA EVENT AT LAKESIDE PARK ON SUNDAY, JULY 16, 2017 8:00AM-5:00PM
 - C. REQUEST APPROVAL TO ALLOW EAST BAY FRONT RUNNERS AND WALKERS TO COLLECT ON-SITE REGISTRATION FEES AND SELL CLUB MERCHANDISE (SOCKS) AT THEIR 5K/10K PRIDE RUN/WALK AT LAKESIDE PARK ON SATURDAY, OCTOBER 14, 2017, 8:30AM-11:30AM
7. NEW BUSINESS
 - A. REQUEST APPROVAL TO ALLOW THE QUEER GYM (aka The Perfect Sidekick) PERMISSION TO COLLECT DONATIONS/FUNDS ONSITE FROM VENDOR SALES OF FOOD AND BEVERAGES FOR THE LGBTQ COMMUNITY AT THEIR COMMUNITY EVENT AT THE LAKESIDE PARK

PERGOLA AREA ON SATURDAY, SEPTEMBER 9, 2017 FROM 8:00AM – 9:00AM

- B. REQUEST APPROVAL TO ALLOW WIGGINS CONSULTING PERMISSION TO COLLECT FUNDS ONSITE THROUGH VENDOR SALE OF FOOD, BEVERAGES, AND MERCHANDISE AT THEIR COMMUNITY MARKETPLACE EVENT TO BE HELD AT SPLASH PAD PARK ON SUNDAY, SEPTEMBER 3, 2017 FROM 12:00PM – 5:00PM**
- C. REQUEST FOR PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE ANNUAL SALE OF NATIVE PLANTS AT THE NATIVE PLANT NURSERY OPEN HOUSE ON SUNDAY OCTOBER 22, 2017 FROM 10AM TO 3:00PM LOCATED AT JOAQUIN MILLER PARK**
- D. REQUEST FOR PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE INSTALLATION OF FENCING ON BRIDGEVIEW TRAIL SWITCHBACKS AT DIMOND CANYON PARK BY EAGLE SCOUT CANDIDATE**
- E. COMMISSION MEMBERS WILL MAKE NOMINATIONS AND SELECT PRAC OFFICERS**

Note: No staff report for Item 7E

8. PLANNING AND CONDITIONAL USE PERMITS

- A. REQUEST FOR THE PARJS ABD RECREATION ADVISORY COMMISSION TO RECOMMEND APPROVAL OF A CONDITIONAL USE PERMIT FOR IMPROVEMENTS TO THE EXISTING PLAYGROND KNOWN AS FROG PARK**

The FROG community has raised funds to install additional playground equipment and repair existing equipment at the playground closet to Interstate 880. Per Chapter 17.11.060 of the Oakland Planning Code, installation of playground equipment less than 1,000 sf requires a Minor Conditional Use Permit and review and consideration by the Zoning Manager. Staff is requesting an endorsement that the proposed project meets the findings for improvements to FROG Parks. The project involves the installation of new play equipment, repair of existing facilities, and site improvements to an existing park.

- 9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES**
- 10. ANNOUNCEMENTS AND COMMUNICATIONS**
- 11. DIRECTOR'S REPORT**
- 12. CONTINUATION OF OPEN FORUM**

13. ADJOURNMENT

Next Meeting: - Note: This is the Commission's annual retreat

Wednesday, August 9, 2017 4:30 p.m. – 7:30pm

Location to be determined

Oakland, CA

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email dboyd@oaklandnet.com or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a dboyd@oaklandnet.com o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 dboyd@oaklandnet.com 或致電 (510) 238-7532 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, March 8, 2017

Lakeside Park Garden Center, 4:30pm

Minutes

1. CALL TO ORDER 4:33p.m.

2. ROLL CALL

**CORBIN, DU BOIS, HOWZE, KADERA-REDMOND, MANNING,
MARSHALL, REILLY, ROSENBLOOM, TORRES, WU**

Present: Commissioners Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu

Excused: Commissioners Howze, Kadera-Redmond, Manning and Marshal

**Staff: J. Nicholas Williams, Dana Riley, Diane Boyd, Zermaine Thomas, Karis
Griffin, Wendy Johnson and Gail McMillon, Christine Reed
(Project Delivery)**

3. DISPOSITON OF MINUTES

Draft Meeting Minutes February 8, 2017

Motion: Commissioner Wu entertained a motion to approve the minutes from the February 8, 2017 meeting. **Moved by: Du Bois. Second by: Rosenbloom: Vote: Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu Motion: Passed.**

4. MODIFICATIONS TO THE AGENDA

Item 6C was pulled and moved to 7G

5. OPEN FORUM

6. CONSENT NEW BUSINESS

A. REQUEST APPROVAL TO ALLOW THE NATIVE AMERICAN HEALTH CENTER (NAHC) PERMISSION TO COLLECT ON-SITE REGISTRATION FEES AT THE 15th ANNUAL RUNNING IS MY HIGH 5K AND 10K FUN RUN/WALK AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, MARCH 25, 2017, 7:00AM-1:00PM.

Oakland Parks and Recreation received a request from the Native American Health Center (NAHC), is a non-profit organization serving the California Bay Area Native Population and other under-served populations in the Bay Area is requesting permission to collect on-site registration fees for the 15th Annual Running is My High, a 10k and 5k Fun Race at Lakeside Park (Fairlyland Area) on Saturday, March 25, 2017. Proceeds from the fees collected will be used to support the event (i.e., purchasing t-shirts and supporting participant walking and running scholarships). Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

B. REQUEST FROM THE NATIONAL MULTIPLE SCLEROSIS SOCIETY FOR PERMISSION TO COLLECT ON-SITE DONATIONS AND PLEDGES FOR THE 5th ANNUAL MS WALK EAST BAY 2017 AT LAKESIDE PARK BANDSTAND ON SATURDAY, APRIL 22, 2017, 6:00AM-1:00PM.

The Oakland Parks and Recreation received a request from the National Multiple Sclerosis Society, a non-profit organization, that is working towards a world free of Multiple Sclerosis (MS) is requesting permission to collect on-site donations and pledges for the 5th Annual MS Walk East Bay 2017, at Lakeside Park Bandstand on Saturday, April 22, 2017, 6:00am -1:00pm. The donations and funds raised will go towards local programs, services, and research for those affected by Multiple Sclerosis (MS). Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve consent New Business Items 6A and B. **Moved by:** Commissioner Reilly. **Second by:** Commissioner Corbin. **Vote:** Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

7. NEW BUSINESS

A. INFORMATIONAL REPORT ON PROPOSED CITYWIDE PARK RULES SIGNAGE

The Parks and Recreation Advisory Commission (PRAC) reviewed the informational report for Item 7A presented by Gail McMillon. Staff requested the PRAC accept an informational report and provide input on the proposed citywide park rules signage. The proposed signage will replace park signs citywide.

The Commission studied the design graphic and language of the proposed signage and recommended that staff:

- Group separately, similar information, such as allowed and non-permissible activities.
- Use more contrasting colors for OMC footer
- Produce signage in the non-English languages set by the Equal Access ordinance and install them in corresponding neighborhood parks.
- Reverse the "Welcome" text for better readability.
- Use parentheses and hyphens for punctuating listed telephone numbers.
- Install smaller informational "on or off leash/pick-up" signs near park entrances and rules signs.
- Consider extending the "Welcome" message.
- Highlight Oakland Parks, Recreation and Youth Development below the City logo.
- Use UV and anti-graffiti materials.

Motion: Commissioner Wu entertained a motion to receive and file an informational report on the proposed citywide park rules signage. **Moved by:** Commissioner Du Bois. **Second by:** Commissioner Reilly. **Vote:** Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

B. REQUEST APPROVAL TO ALLOW VEGAN OUTREACH TO COLLECT FUNDS AND DONATIONS THROUGH MOBILE FOOD TRUCK VENDORS, NON- PROFITS AND OTHER LOCAL VENDORS IN EXCHANGE FOR GOODS AT THE 3RD ANNUAL OAKLAND VEGFEST; AT THE LAKE MERRITT BOULEVARD AMPHITHEATRE, SATURDAY, MAY 20, 2017, 7:00AM-7:00PM.

The Parks and Recreation Advisory Commission (PRAC) reviewed the Item 7B staff report prepared by Zermaine Thomas on behalf of Vegan Outreach, a non-profit organization. Vegan Outreach was founded in 1993 with the focus of ending violence towards animals. The non-profit serves as the fiscal sponsor for Oakland Veg, they confer 501©3 non-profit status, and oversee all finances. Vegan Outreach requested permission to allow mobile food truck vendors, non-profits and other local vendors to collect donations and funds in exchange for goods at the 3nd Annual Oakland VegFest at the Lake Merritt Boulevard Amphitheatre on Saturday, May 21, 2016. Amplified speakers will be directed away from local residents. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow Vegan Outreach to collect funds and donations in exchange for goods at the May 20, 2017 VegFest at the Lake Merritt Boulevard Amphitheatre. **Moved by:** Commissioner Reilly. **Second by:** Commissioner Corbin. **Vote:** Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

C. REQUEST APPROVAL TO ALLOW SoOAKLAND COLLECTIVE PERMISSION TO SELL RAFFLE TICKETS AND COLLECT DONATIONS, AND TO ALLOW VENDORS PERMISSION TO SELL FOOD, BEVERAGES AND MERCHANDISE AT THE SoOAKLAND HP CULTURAL EXCHANGE TO ON SATURDAY, APRIL 15, 2017, 3:00PM-8:00PM AT THE LAKESIDE PARK GARDEN CENTER.

The Parks and Recreation Advisory Commission (PRAC) reviewed the staff report for Item 7C prepared by Zermaine Thomas on behalf of SoOakland Collective, a local movement focused on preserving Oakland and Bay Area original culture. SoOakland Collective requested permission to sell raffle tickets and collect funds from merchandise, food and beverages sold by vendors at the SoOakland HP Cultural Exchange at the Lakeside Park Garden Center on Saturday, April 15, 2015. Five percent of the funds collected will be transferred to Motivating, Inspiring, Supporting & Serving Sexually Exploited Youth (MISSEY), an IRC 501(c)(3) non-profit organization devoted to advocating and supporting youth exploited by the commercial child sex trafficking epidemic. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow SoOakland Collective to sell raffle tickets and collect funds from vendor sold items at the Culture Exchange event on Saturday, April 15, 2015 at the Lakeside Garden Center. **Moved by:** Commissioner Corbin. **Second by:** Commissioner Torres: **Vote:** Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

D. **REQUEST APPROVAL TO ALLOW WIGGINS CONSULTING PERMISSION TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES OF FOOD BEVERAGES, AND MERCHANDISE AT THEIR COMOMUNITY MARKETPLACE EVENT TO HELDAT SPLASH PAD PARK ON SUNDAY, JUNE 4, 2017.**

The Parks and Recreation Advisory Commission (PRAC) reviewed the staff report for Item 7D prepared by Wendy Johnson on behalf of Wiggins Consulting, a start-up consulting firm specializing in community outreach and entrepreneurial development throughout the Bay Area. Wiggins Consulting requested permission to collect funds from food, beverages and merchandise sold by vendors at the company's Community Marketplace event on Sunday, June 4, 2017 at Splash Pad Park.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow Wiggins Consulting to collect funds from merchandise sold by vendors at their June 4, 2017 Community Marketplace event at Splash Pad Park. **Moved by:** Commissioner Reilly. **Second by:** Commissioner Corbin: **Vote:** Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

E. **REQUEST APPROVAL TO ALLOW 350 BAY AREA CLIMATE EDUCATION FUND TO SOLICIT ONSITE CHARITABLE DONATIONS FROM SUPPORTERS AT THEIR RALLY/FESTIVAL TO BE HELD AT LAKE MERRITT BLVD. AMPHITHEATRE ON SATURDAY, APRIL 29, 2017, 9:00AM-2:00PM.**

The Parks and Recreation Advisory Commission (PRAC) reviewed the staff report for Item 7E prepared by Zermaine Thomas on behalf of 350 Bay Area Climate Education Fund, a non-profit organizations whose mission is to promote a high level of awareness, knowledge and ongoing science-based education about climate change and ways to address it in the Bay Area and beyond. 350 Bay Area Climate Education Fund requested permission to solicit onsite charitable donations from supporters at their Rally/Festival at the Lake Merritt Blvd. Amphitheatre on April 29, 2016. Proceeds will be used to pay for required permits, publicity and other expenses. Organizers will be vigilant of sound levels. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow 350 Bay Area Climate Education Fund to solicit onsite charitable donations at their rally on April 29, 2017 at the Lake Merritt Blvd. Amphitheatre. **Moved by:** Commissioner Corbin. **Second by:** Commissioner Du Bois. **Vote:** Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

F. REQUEST APPROVAL TO ALLOW THE HEMOPHILIA FOUNDATION OF NORTHERN CALIFORNIA PERMISSION TO COLLECT ONSITE DONATIONS AND PLEDGES FROM SPONSORS AND SUPPORTERS AT THE 2nd ANNUAL HEMOPHILIA WALKS AT THE LAKESIDE PARK PERGOLA ON SATURDAY, MAY 6, 2017, 6:00AM-3:00PM.

The Parks and Recreation Advisory Commission (PRAC) reviewed the staff report for Item 7F prepared by Zermaine Thomas on behalf of The Hemophilia Foundation of Northern California (HFNC), a non-profit organization which serves families with life-threatening blood disorders, factor deficiencies, and rare clotting conditions. HFNC requested permission to collect onsite donations and pledges from sponsors and supporters at their 2nd Annual Hemophilia Walk on May 6, 2017 at the Lakeside Park Pergola. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow the Hemophilia Foundation of Northern California to collect onsite donations and pledges from sponsors and supporters at the 2nd Annual Hemophilia Walk on May 6, 2017 at the Lakeside Park Pergola. **Moved by:** Commissioner Du Bois. **Second by:** Commissioner Torres. **Vote:** Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

G. REQUEST PERMISSION FOR BURGER BOOGALOO TO COLLECT VENDOR AND REGISTRATION FEES AND TO ALLOW VENDORS TO SELL FOOD, ALCOHOLIC BEVERAGES AND MERCHANDISE AT THE 5TH ANNUAL TWO DAY MUSIC FESTIVAL AT MOSSWOOD PARK ON SATURDAY AND SUNDAY, JULY 1 AND 2, 2017.

The Parks and Recreation Advisory Commission (PRAC) reviewed the staff report for Item 7G prepared by Erin Burton on behalf of Burger Boogaloo's 5th Annual 2-day Music Festival. The event organizer requested permission to solicit onsite entrance fees which will be directed to cover musicians, equipment, marketing, staffing, and facility usage as well as donation contributions.

Burger Boogaloo also requested approval to sell merchandise, food concessions and alcoholic beverages. Best Beverage Catering Company will be contracted to facilitate all management and security of alcohol sales. Best Beverage Catering is a reputable company that has managed such events as Outside Lands Music Festival in Golden Gate

Park and Treasure Island Music Festival. Burger Boogaloo also secured National Construction rentals to provide full fencing around the perimeter of the event, as well as a secured designated alcohol zone. Local food concessions will be provided by Oakland merchants.

The Commission requested that the event organizer remove advertisements posted around the community after the event. Printed announcements from last year's Burger Boogaloo Festival are still on display.

Motion: Commissioner Wu entertained a motion to allow Burger Boogaloo to host its 2nd Annual Two Day Music Festival, collect fees and food, alcoholic beverages and merchandise at Mosswood Park on July 1 and 2, 2017. **Moved by:** Commissioner Rosenbloom. **Second by:** Commissioner Corbin. **Vote:** Yes - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

8. PLANNING AND CONDITIONAL USE PERMITS

A. REQUEST FOR THE PARKS AND RECREATION ADVISORY

COMMISSION TO RECOMMEND APPROVAL OF A MINOR CONDITIONAL USE PERMIT FOR THE PERALTA HACIENDA HISTORICAL PARK PHASE 4A IMPROVEMENTS PROJECT.

The Parks and Recreation Advisory Commission (PRAC) reviewed the staff report for Item 8A prepared by Christine Reed, Capital Improvement Project Coordinator from Oakland Public Works (OPW). Staff requested approval and endorsement of the Minor Conditional Use Permit in the design and implementation of the Peralta Hacienda Historical Park Phase 4A improvement project. The project includes improvements to a 6,600 square foot area within the existing six acre park. The proposed improvements are consistent with the recommendations of the 2002 Peralta Hacienda Historical Park Master Plan Update (Park Master Plan), which was approved by City Council, as previously recommended by the Parks and Recreation Advisory Commission and the Landmarks Preservation Advisory Board. The Phase 4A construction project will provide a new accessible community gathering space with community dining tables, a communal adobe oven and a pavilion to house historical displays; thereby improving and augmenting existing function and programming within the park consistent with the approved Park Master Plan. The Phase 4A construction project is anticipated to begin in Fall 2017.

The staff report was supplemented by a Power Point presentation and comments by Hood Design Studio and Peralta Hacienda representatives.

Existing programming will be enhanced by the proposed upgrades and additions, allowing students and visitors the opportunity to participate in classes during inclement weather under the protection of the Pavilion. The inclusion of a communal Adobe Oven and banquet tables will allow for ongoing food event traditions. The addition of the Adobe Oven will not be impacted by current changes in the Oakland Municipal Code language governing grilling and propane use in city parks. Measures will be taken to protect the new installations from vandalism with the inclusion of fencing and security cameras.

Motion: Commissioner Wu entertained a motion to grant the staff recommendation to endorse and recommend approval of the proposed Minor Conditional Use Permit for the Peralta Hacienda Historical Park Phase 4A Improvements. **Moved by:** Commissioner Reilly. **Second by:** Commissioner Rosenbloom **Vote: Yes** - Corbin, Du Bois, Reilly, Rosenbloom, Torres and Wu **Motion:** Passed.

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES

- Commissioner Du Bois: Toured the Rotary Nature Center and was impressed with the selection of youth and adult science and nature programs. PRAC members were encouraged to visit the site. Commissioner Du Bois also noted the need for capital improvements investments as observed during her many visits Parks and Recreation properties. Commissioner Du Bois also offered to attend meetings of the newly forming Friends group committed to supporting the RNC.
- Commissioner Reilly: As related to Community Gardens, reached out to the Oakland Food Policy Council which is interested in establishing an Urban Agricultural Ordinance for the City. The Commissioner will be meeting with the organization later in the month.
- Commissioner Reilly also spoke with individuals interested in the installation of a permanent skate park at Grove Shafter Park located at Martin Luther King Blvd. and 37th Street in close proximity to the Grove Shafter Freeway. The conversation occurred after the City dismantled a homeless encampment, a protest camp and the makeshift skate park. Commissioner Reilly learned that Eli's Mile High Club owners expressed interest in fundraising for a potential permanent skate park and Councilmember Kalb - District 1 would be interested in investing in the project as well.

Director Williams requested the Commissioner include Parks and Recreation staff in conversations regarding the subject as to avoid conflicts and potential liabilities for the City. The Director also informed the Commission that Cal Trans owns the

Grove Shafter Park and that the City of Oakland has a specific limited use lease which obligated the City to clear the property.

Dana Riley will provide Commissioner Reilly with previous year's emails and information between the Planning Department and the Oakland Food Policy Council regarding community gardens. The Commission was informed that community garden projects not located on City owned park property would be addressed by the Planning Department.

- Commissioner Corbin: The Park Rules Ordinance draft will be provided to Gail McMillon from Parks and Recreation by Monday, March 13, 2017 for subsequent review by the City Attorney. The item will be presented to the full Commission in April and May.
- Commissioner Wu: The Dog Park report will be on the April agenda.

ANNOUNCEMENTS AND COMMUNICATIONS

- Commissioner Du Bois: Budget information meetings handouts provided to the Commission
- The PRAC reviewed the Annual Report to the Oakland City Council prepared by Barry Miller, Former PRAC Chair.

The Annual Report was fully received with gratitude from the Commission. In his absence, many thanks were bestowed upon Commissioner Miller for his commitment and dedication to the PRAC and Parks and Recreation. The Commission suggested the report format be used as the standard for collecting information for future Annual Reports.

- Nominations of a Chair and Vice Chair will be on the April agenda.

10. DIRECTOR'S REPORT

- Statement of Economic Interests (Form 700) filing due date April 3, 2017.
- Anne Woodell Celebration of Life – Friday March 10th 4-6pm @ Dunsmuir – please register at Foundation website.
- Summer Hiring: Applications accepted through March. Please refer any candidates the City Jobs website.
- 2017 Mother of the Year nominations are due by April 3rd.

11. CONTINUATION OF OPEN FORUM

12. ADJOURNMENT: 5:58p.m.

Respectfully submitted,

/s/ J. Nicholas Williams

J. Nicholas Williams
Secretary



Diane L. Boyd
Recording Secretary

Next Meeting:

Wednesday, April 12, 2017, 4:30 p.m.

Lakeside Park Garden Center

666 Bellevue Ave, Oakland, CA

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PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, April 12, 2017

Lakeside Park Garden Center, 4:30pm

Minutes

1. CALL TO ORDER: 4:35pm

2. ROLL CALL

**CORBIN, DU BOIS, HOWZE, KADERA-REDMOND, MANNING,
MARSHALL, REILLY, ROSENBLOOM, TORRES, WU**

Present: Commissioners Corbin, Howze, Kadera-Redmond, Manning, Rosenbloom and Wu

Arrivals: Du Bois (4:37pm) and Reilly (4:39pm)

Excused: Commissioners Marshall and Torres

Staff: Diane Boyd, Zermaine Thomas, Karis Griffin, Erin Burton, Desmona Armstrong
and Wendy Johnson

3. DISPOSITON OF MINUTES

Draft Meeting Minutes March 8, 2017

Note: The motion to approve the March 8, 2017 minutes was postponed until
sufficient members at the meeting are present to vote on the item.

4. MODIFICATIONS TO THE AGENDA

Item 11 Director's Report was moved to be heard before Item 7A.

Motion: Commissioner Wu entertained a motion to modify the agenda to move the
Director's Report, Item 11, above Item 7A and to pull Item 7F. **Moved by:**

Commissioner Manning: **Second by:** Commissioner Kadera-Redmond. **Vote: Yes:**

Commissioners Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Reilly,
Rosenbloom and Wu. **Result:** Motion passed

5. OPEN FORUM

6. CONSENT NEW BUSINESS

**A. REQUEST APPROVAL TO ALLOW AMERICAN FOUNDATION FOR
SUICIDE PREVENTION (AFSP) TO SOLICIT ONSITE CHARITABLE
DONATIONS FROM SUPPORTERS AT THEIR OUT OF DARKNESS SUICIDE
PREVENTION WALK AT LAKESIDE PARK (PERGOLA) ON SATURDAY,
OCTOBER 14, 2017.**

Oakland Parks & Recreation received a request from American Foundation for Suicide
Prevention (AFSP), a non-profit organization that funds research to improve intervention,
train clinicians in suicide prevention and advocate for policies that will save lives. AFSP
is requesting to solicit onsite charitable donations from supporters at their Out of

Darkness Walk at Lakeside Park (Pergola) on Saturday, October 14, 2017, from 6:00AM-10:00AM. 100% of the donations collected will benefit prevention and education about suicide with 50% of the funds retained locally for crisis support in the Bay Area. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

B. REQUEST APPROVAL TO ALLOW EASTSIDE ARTS ALLIANCE PERMISSION COLLECT DONATIONS AND AUTHORIZED VENDORS TO SELL FOOD AND MERCHANDISE AT THE MALCOLM X JAZZ FESTIVAL IN SAN ANTONIO PARK ON SATURDAY, MAY 20, 2017.

Eastside Arts Alliance (ESAA), contacted Oakland Parks & Recreation for permission to collect donations and to allow vendor's to sell food and merchandise at the 17th Annual Malcolm X Jazz Festival in San Antonio Park on Saturday, May 20, 2017, from 7:00am – 6:30pm. The funds raised will be used to cover the costs of the festival, (i.e. stage rental, clean-up, tables/chairs, etc.). Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the Consent New Business Items 6A and B. **Moved by:** Commissioner Du Bois: **Second by:** Commissioner Manning **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Reilly, Rosenbloom and Wu. **Result:** Motion passed

7. NEW BUSINESS

A. REQUEST THE PARKS AND RECREATION ADVISORY COMMISSION APPROVE THE POLICY RECOMMENDATIONS ON DOGS IN OAKLAND PARKS.

The Parks and Recreation Advisory Commission review the Ad Hoc Committee on Dog Play Areas report presented by Commissioner Faith Du Bois. In August 2012, the Oakland Parks and Recreation Advisory Commission (PRAC) established an Ad Hoc Committee to address the issue of dogs in Oakland parks. Creation of the *Ad Hoc Committee on Dog Play Areas* was in response to public debate about how Oakland was addressing a growing demand for dog play areas in its parks. The Commission determined there was a need for the City to adopt a formal policy to guide future decisions about how and where to accommodate dogs in parks as Oakland's population, both canine and human, grows.

The Commission accepted the item and concluded that the report be moved to City Council with an accompanying addendum citing updated laws and ordinances and a cover letter providing the history of activities to date. Members requested that the date of the report be changed to 2017, and the word "Ensure" be stricken from the title of item 10 on page 10 and replaced with "Provide."

Motion: Commissioner Wu entertained a motion to approve the Policy Recommendations on Dogs in Oakland Parks submitted by the Ad Hoc Committee on Dog Play Areas provided that: 1) the 2017 be reflected on the report 2) "Ensure" is stricken from the title of item 10 on page 10 and replaced with "Provide," and 3) a cover letter be draft to accompany the report to City Council providing a history and summary of activities. **Moved by:** Commissioner Manning: **Second by:** Commissioner Rosenbloom **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Reilly, Rosenbloom and Wu. Abstentions: Commissioner Howze. **Result:** Motion passed

B. REQUEST APPROVAL TO ALLOW EAST BAY AGENCY FOR CHILDREN TO SOLICIT ONSITE CHARITABLE DONATIONS FROM SUPPORTERS AT THEIR CIRCLE OF CARE WALK TO REMEMBER AT LAKESIDE PARK ON SATURDAY, MAY 6, 2017.

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7B prepared by Zermaine Thomas. Oakland Parks & Recreation received a request from East Bay Agency for Children (EBAC), a non-profit organization whose mission is to improve the well-being of children, youth and families by reducing the impact of trauma and social inequities. EBAC is requesting to solicit onsite charitable donations from supporters at their Circle of Care Walk to Remember at Lakeside Park on Saturday, May 6, 2017, at 9:00AM-2:00PM. Donations from the event will directly support East Bay Agency for Children's grief and loss program that provides support services for children and families in Oakland. This is East Bay Agency for Children's third presentation before the Commission. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow the East Bay Agency for Children to solicit donations from supporters at their Circle of Care Walk to Remember on Saturday, May 6, 2017 at Lakeside Park. **Moved by:** Commissioner Kadera-Redmond: **Second by:** Commissioner Howze **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Reilly, Rosenbloom and Wu. **Result:** Motion passed

C. REQUEST APPROVAL TO ALLOW CARIBELINQ OMNIMEDIA LLC TO COLLECT VENDOR REGISTRATION FEES, AND TO AUTHORIZE VENDORS TO SELL FOOD, CONCESSIONS AND WARES AT THE OAKLAND CARNIVAL AT MOSSWOOD PARK ON JUNE 3, 2017.

The staff report for Item 7C was prepared by Erin Burton and reviewed by the Oakland Parks and Recreation Advisory Commission. Oakland Parks, Recreation & Youth Development received a request from CaribelinQ OmniMedia LLC, a for profit organization, to use Mosswood Park as the site for their Oakland Carnival event on June 3, 2017 from 8:00AM – 8:00PM. Organizers are requesting permission to collect registration fees from onsite vendors to create an African Marketplace and for approval of vendors to sell goods and food items. The goal of the Oakland Carnival is to bring African centered communities of culture together in the name of art music, dance and wellness.

Organizer Theo Williams gave a brief description of the event and informed the Commission of CaribelinQ Omnimedia's decision to dedicate this year's Carnival to mothers. Mr. Williams voiced regret for online pre-marketing activities prior to PRAC's review and approval. He also agreed to comply with the staff direction to remove Parks & Recreation's logo as the department was not a signed sponsor of the event.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow CaribelinQ Omnimedia to collect vendor registration fees, and to authorize vendors to sell food, refreshments and wares at the Oakland Carnival at Mosswood Park on June 3, 2017. **Moved by:** Commissioner Reilly: **Second by:** Commissioner Kadera-Redmond **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Reilly, Rosenbloom and Wu. **Result:** Motion passed

D. REQUEST APPROVAL TO ALLOW ARDOR OF HOPE PERMISSION TO COLLECT DONATIONS ONSITE AT THEIR FUNDRAISING EVENT AT JACK LONDON AQUATIC CENTER ON SATURDAY, JUNE 10, 2017.

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7D prepared by Desmona Armstrong. **Oakland Parks & Recreation received a request from Ardor of Hope to collect donations at their fundraising event on June 10, 2017 from 3:00 pm to 9:00 pm at the Jack London Aquatic Center. Ardor of Hope is a nonprofit organization located in San Leandro, California and was established to provide transitional housing for the reentry population released from prison back to Oakland. The organization's primary focus is to provide services to men from historically marginalized groups with high recidivism rates.**

The event will be a celebration of Father's Day and fatherhood. Celebrants will have the option of having family portraits taken from a selection of 5 (five) studio. Other activities include, poetry reading, dancing, singing and dining.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow Ardor of Hope to collect donations at their funding raising event on June 10, 2017 at the Jack London Aquatic Center. **Moved by:** Commissioner Howze: **Second by:** Commissioner Manning **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Reilly, Rosenbloom and Wu. **Result:** Motion passed

E. REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE FRIENDS OF SAUSAL CREEK IN COORDINATION WITH EAGLE SCOUTS TO INSTALL FENCING IN THE MONTEREY BLVD. REDWOOD RESTORATION AREA, OF DIMOND PARK.

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7E prepared by Stephanie Benavidez. Oakland Parks, Recreation & Youth Development (OPRYD) received a proposal from The Friends of Sausal Creek (FOSC) to support an Eagle Scout project to construct 155 foot split rail fencing to protect redwood forest understory plantings along the Bridgeview Trail in Dimond Canyon Park.

Herman Miller from Oakland Public Works and FOSC staff will help oversee the project and supervise approximately 12 to 14 teenagers.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow the installation of fencing in the Monterey Blvd. Redwood Restoration area of Dimond Park by the Friends of Sausal Creek and Eagle Scouts. **Moved by:** Commissioner Howze: **Second by:** Commissioner Corbin **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Reilly, Rosenbloom and Wu. **Result:** Motion passed

Note: Item 7F was pulled and will be address at a future meeting.

F. PARKS AND RECREATION ADVISORY COMMISSION MEMBERS WILL MAKE NOMINATIONS AND VOTE FOR A CHAIR AND VICE-CHAIR.

Note: Supporting documents are not required for item 7F.

8. PLANNING AND CONDITIONAL USE PERMITS

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES

Commissioner Du Bois:

- Attended the celebration of life and memorial service for Anne Woodell.
- Attended budget meeting – not encouraged by information learned

10. ANNOUNCEMENTS AND COMMUNICATIONS

- The June 14, 2017 PRAC meeting will be held at Studio One located at 365 45th Street.

- PRAC will hold its annual retreat on Wednesday, August 9, 2017 – location to be determined.
- The 2017 PRAC tour will take place on Saturday, August 12th from 9:00pm to 12:00pm.

11. DIRECTOR'S REPORT

Note: This item was moved and heard before Item 7A.

- Susan Montauk with the Oakland Parks and Recreation Foundation presented a Power Point presentation on the 2016 Community Report Card on the State of Maintenance in Oakland Parks

12. CONTINUATION OF OPEN FORUM

13. ADJOURNMENT: 6:27pm

Respectfully submitted,



Diane L. Boyd
Acting Secretary



Zermaine Thomas
Acting Recording Secretary

Next Meeting:

Wednesday, May 10, 2017, 4:30 p.m.

Lakeside Park Garden Center

666 Bellevue Ave, Oakland, CA

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email dboyd@oaklandnet.com or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a dboyd@oaklandnet.com o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, May 10, 2017

Lakeside Park Garden Center, 4:30pm

Draft Minutes

1. CALL TO ORDER:

2. ROLL CALL: 4:39pm

**CORBIN, DU BOIS, HOWZE, KADERA-REDMOND, MANNING,
MARSHALL, REILLY, ROSENBLOOM, TORRES, WU**

Present: Commissioners Corbin, Kadera-Redmon, Marshall, Reilly, Rosenbloom, Torres,
Wu

Excused: DuBois, Howze, Manning

3. DISPOSITON OF MINUTES

Draft minutes for March 8, 2017 and

Draft minutes for April 12, 2017

Note: Motions to approve the March 8, 2017 and April 12, 2017 minutes were postponed until sufficient members are present to vote on each item.

4. MODIFICATIONS TO THE AGENDA

5. OPEN FORUM

6. CONSENT NEW BUSINESS

A. REQUEST APPROVAL TO ALLOW MCCLYMONDS ACTION COMMITTEE TO COLLECT ONSITE DONATIONS AND HOST THEIR ANNUAL REUNION AT DEFREMERY PARK ON SATURDAY, SEPTEMBER 30, 2017

Oakland Parks, Recreation & Youth Development (OPRYD) received a request from McClymonds Action Committee to host their annual Reunion on Saturday, September 30, 2017, at deFremery Park, from 10:00am-8:00pm. Proceeds raised will be used to support their organization and planning for the following year's event. The purpose of the Reunion is to foster family engagement, share historical, school achievements, show school pride for the future generations and promote a positive environment for youth to become change agents in the West Oakland Community.

B. REQUEST APPROVAL TO ALLOW YOUTH SPEAKS PERMISSION TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES AT THEIR LIFE IS LIVING COMMUNITY EVENT AT DEFREMERY PARK ON SATURDAY, OCTOBER 14, 2017

Oakland Parks, Recreation & Youth Development received a request from Youth Speaks to collect funds onsite through vendors sales at their Life is Living community event. The mission of this event is to make it West Oakland's own by providing various

platforms for youth to enjoy spoken word, hip hop dance, eco-empowerment, obtain health and wellness information, participate in skateboard competitions and family activities at the Life is Living community event to held at deFremery Park on Saturday, October 14, 2017, from 5am-12:00am.

C. REQUEST APPROVAL TO ALLOW THE OAKLAND BLACK COWBOY ASSOCIATION (OBCA) PERMISSION TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES AT THEIR 43RD ANNUAL FESTIVAL AND PARADE AT DEFREMERY PARK ON SATURDAY, OCTOBER 14, 2017

Oakland Parks, Recreation & Youth Development received a request from the Oakland Black Cowboy Association (OBCA), a nonprofit organization. OBCA requested permission to allow 20 vendors to sell water, t-shirts and hats at their 43rd Annual Festival and Parade at deFremery Park on Saturday, October 7, 2017, from 6:00am-6:00pm. All proceeds from this event will be earmarked for the continued support of the OBCA future festivals.

D. REQUEST APPROVAL TO ALLOW BAY AREA BLACK MARKET PERMISSION TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES OF FOOD AND BEVERAGES, VENDORS SALES OF MERCHANDISE, SALES OF RAFFLE TICKETS AND COLLECTION OF DONATIONS AT THE COMMUNITY MARKETPLACE TO BE HELD AT LAKESIDE PARK GARDEN CENTER ON SATURDAY, JULY 1, 2017

Oakland Parks, Recreation & Youth Development received a request from Bay Area Black Market (BAMA) to collect donations and sell food, beverages, merchandise and raffle tickets at the Community Marketplace at Lakeside Park Garden Center on Saturday, July 1, 2017 from 1:00pm-6:00pm. Five percent of the funds collected from the Bay Area Black Market will go to Ador of Hope, a IRC 501(c)(3) non-profit organization that provides Transitional Housing for Homeless and re-entry support services.

Motion: Commissioner Wu entertained a motion to approve Consent New Business Items 6A through 6D. **Moved by:** Commissioner Kadera-Redmond: **Second by:** Commissioner Marshall **Vote: Yes:** Commissioners Corbin, Kadera-Redmond, Marshall, Reilly, Rosenbloom, Torres and Wu. **Result:** Motion passed

7. NEW BUSINESS

A. INFORMATIONAL REPORT ON SAUSAL CREEK EROSION CONTROL RESTORATION PROJECT IN DIMOND CANYON PARK

The Parks and Recreation Advisory Commission reviewed the information report for Item 7A prepared and presented by Ben Livsey, Watershed Program Specialist. The Friends of Sausal Creek (FOSC), in partnership with the City of Oakland, received a \$540,000 California Department of Water Resources (DWR) Urban Streams Restoration Program grant funded by Proposition 84 for the Sausal Creek Erosion Control Restoration Project. The project is located in Dimond Canyon Park about 2,000 feet upstream of the Sausal Creek crossing with El Centro Avenue, off of Park Boulevard. Staff referenced Exhibit A which showed the project area.

The design of the project will control runoff from three storm drain outlets which flow into highly-utilized areas of Sausal Creek, where erosion and heavy sediment buildup is occurring. The removal of invasive, non-native plants including Acacia trees, and sowing in local native plants, will greatly improve the habitat conditions for local wildlife including the native rainbow trout which spends its entire lifecycle in Sausal Creek. Approximately 10 Acacia trees will require tree removal permits. FOSC will coordinate volunteer planting and revegetating the area in 2017-2018. Previous community outreach included preliminary design presentation by Questa Engineering and door-to-door contact with neighbors. The City and FOSC will host a second community meeting and a site tour prior to construction anticipated to begin in September 2017.

Motion: Commissioner Wu entertained a motion to accept the Informational Report for the Sausal Creek Erosion Control Restoration Project in Dimond Canyon Park. **Moved by:** Commissioner Reilly: **Second by:** Commissioner Kadera-Redmond **Vote: Yes:** Commissioners Corbin, Kadera-Redmond, Marshall, Reilly, Rosenbloom, Torres and Wu. **Result:** Motion passed

B. REQUEST FOR APPROVAL TO DEDICATE A BENCH IN HONOR OF FRED NESBITT

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7B prepared and presented by Dana Riley. Oakland Parks, Recreation and Youth Development staff received a request to dedicate a bench in memory of Fred Nesbitt. The selected bench is located on the Lake Merritt walking path adjacent to the Sailboat House parking lot facing the lake. The bench was dedicated by Mr. Nesbitt's daughters and the dedication plaque will read:

Fred Nesbitt

1928 - 2016

So strong ~ So fun ~ So wise

We love you forever, Christine & Susan

Motion: Commissioner Wu entertained a motion to accept the staff recommendation to approve the plaque language as written for dedication of a bench on the shore of Lake Merritt between the Lake Chalet and the Cameron Stanford House. **Moved by:** Commissioner Kadera-Redmond: **Second by:** Commissioner Marshall **Vote: Yes:** Commissioners Corbin, Kadera-Redmond, Marshall, Reilly, Rosenbloom, Torres and Wu. **Result:** Motion passed

C. REQUEST PERMISSION TO ALLOW HIP HOP RUN, LLC AND PARTICIPATING VENDORS TO COLLECT REGISTRATION AND MEMBERSHIPS FEES AND TO SELL FOOD, BEVERAGES AND MERCHANDISE AT THEIR 5K/10K RUN AT THE LAKESIDE PARK BANDSTAND ON SATURDAY, JULY 22, 2017

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7C prepared and presented by Zermaine Thomas. Oakland Parks, Recreation & Youth Development received a request from Freddie Jackson of the Hip Hop Run, LLC, who designed a 5k/10k fun run for the urban community that welcomes runners of all ages and fitness levels. The Hip Hop Run, LLC requested permission to collect registration fees and sell food, beverages and merchandise on-onsite, at Lakeside Park for the Hip Hop Run on Saturday, July 22, 2017 from 6:00am – 10:00am.

The event organizer reported that registration was expected to increase 2 to 3 weeks before the event. A reported 1000 local and national participants are anticipated to attend including the current 600 registrants.

Motion: Commissioner Wu entertained a motion to accept the staff recommendation to allow Hip Hop Run, LLC to collect registrations fees and sell food, beverages and merchandise on-site, at Lakeside Park for the Hip Hop Run 5K/10K on Saturday, July 22, 2017. **Moved by:** Commissioner Kadera-Redmond: **Second by:** Commissioner Corbin **Vote: Yes:** Commissioners Corbin, Kadera-Redmond, Marshall, Reilly, Rosenbloom, Torres and Wu. **Result:** Motion passed

D. REQUEST PERMISSION TO ALLOW AFROCENTRIC OAKLAND TO COLLECT ENTRY FEES, SALES OF BEER, WINE AND SPIRITS IN BEER GARDEN, FOOD, AND MERCHANDISE AT THEIR 7TH ANNUAL OAK FAM BAM GATHERING HELD AT THE LAKE MERRITT BLVD. AMPHITHEATRE ON TUESDAY, JULY 4, 2017.

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7D prepared and presented by Zermaine Thomas. Oakland Parks, Recreation & Youth Development received a first-time request from Travis Watts of Afrocentric Oakland to sell entry tickets, food, merchandise, beer, wine and spirits at the Annual Oak Fam Bam event on July 4, 2017 at Lake Merritt Blvd Amphitheatre from 11:00am to 9:00pm. This year's event will mark the seventh time the event organizer has hosted this largely popular gathering of friends and community. Funds raised will be earmarked to support the Free Pan African Festival held annually at Mosswood Park in September.

Motion: Commissioner Wu entertained a motion to accept the staff recommendation to allow Afrocentric Oakland to sell entry tickets, food, merchandise, beer, wine and spirits at the Annual Oak Fam Bam on July 4, 2017 at Lake Merritt Blvd Amphitheatre. **Moved by:** Commissioner Corbin: **Second by:** Commissioner Kadera-Redmond **Vote: Yes:** Commissioners Corbin, Kadera-Redmond, Marshall, Reilly, Rosenbloom, Torres and Wu. **Result:** Motion passed

E. REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW THE JAMAICAN AMERICAN ASSOCIATION OF NORTHERN CALIFORNIA 'JAANC', TO COLLECT MONEY ON SITE AT JOAQUIN MILLER PARK IN THE BAYWOOD, PINEWOOD AREA AT THE ANNUAL JAMAICAN AMERICAN INDEPENDENCE PICNIC CELEBRATION ON JULY 4, 2017 FROM 12PM TO 7PM

The Parks and Recreation Advisory Commission reviewed the staff report for Item 7E prepared and presented by Desmona Armstrong. Oakland Parks, Recreation & Youth Development received a request from the Jamaican American Association of Northern California, (JAANC) to sell merchandise and collect registration fees from 3 to 10 participating merchandise vendors providing a variety of goods including clothing, soaps, beauty products and art at their 12th Annual Jamaican American Independence Picnic Celebration on July 4, 2017 in the Baywood and Pinewood areas of Joaquin Miller Park.

This event celebrates Jamaican heritage and culture in America and provides an opportunity for local people of Jamaican ancestry to come together and celebrate both rich cultures. Entry into the event is a free and has brought as many as 300 visitors from around the Bay Area

Motion: Commissioner Wu entertained a motion to accept the staff recommendation to allow the Jamaican American Association of Northern California to sell merchandise and collect vendor registration fees at the Annual Jamaican American Independence Picnic Celebration on July 4, 2017 in the Baywood and Pinewood areas of Joaquin Miller Park.

Moved by: Commissioner Corbin: **Second by:** Commissioner Kadera-Redmond **Vote:** **Yes:** Commissioners Corbin, Kadera-Redmond, Marshall, Reilly, Rosenbloom, Torres and Wu. **Result:** Motion passed

8. PLANNING AND CONDITIONAL USE PERMITS

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES

Commissioner Reilly:

- Announced Park Rules report will be presented at the July 12, 2017 PRAC meeting. Committee members will make the report available in advance to the full body for early review.
- Also, Commissioner Reilly met with community gardening groups and will participate in various sites organized by Parks & Recreation staff.

10. ANNOUNCEMENTS AND COMMUNICATIONS

Commissioner Torres:

- Reported a source of concrete table tops available to Parks & Recreation

OPRYD Staff:

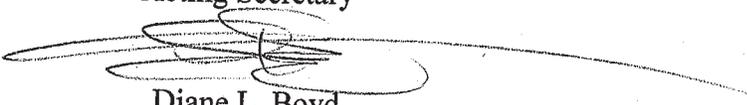
- The PRAC Retreat will take place on August 9, 2017 from 4:30pm to 7:30pm. The location has not yet been determined.
- The Annual PRAC Tour will be held on Saturday, August 12, 2017 from 9:00 to 2:00pm.

11. DIRECTOR'S REPORT
12. CONTINUATION OF OPEN FORUM
13. ADJOURNMENT: 5:44pm

Respectfully submitted,

/s/ Dana Riley

Dana Riley
Acting Secretary



Diane L. Boyd
Recording Secretary

Next Meeting: - Note: Address changed for this month
Wednesday, June 14, 2017, 4:30 p.m.
Studio One Art Center
365 45th Street
Oakland, CA94609

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email dboyd@oaklandnet.com or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantonese, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a dboyd@oaklandnet.com o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 dboyd@oaklandnet.com 或致電 (510) 238-7532 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



**SPECIAL MEETING
PARKS AND RECREATION ADVISORY COMMISSION**

Wednesday, June 14, 2017

*******Studio One Art Center, 4:30pm*******

Draft Minutes

1. CALL TO ORDER: 4:46pm

2. ROLL CALL

**CORBIN, DU BOIS, HOWZE, KADERA-REDMOND, MANNING,
MARSHALL, REILLY, ROSENBLOOM, TORRES, WU**

Present: Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu

Excused: Commissioners Kadera-Redmond, Manning, Marshall and Rosenbloom

Staff: Dana Riley, Diane Boyd, Zermaine Thomas, Karis Griffin, Wendy Johnson

3. DISPOSITON OF MINUTES

Note: Motions to approve the March, April and May draft minutes were postponed until a sufficient quorum is present to vote on each item.

A. Draft minutes for March 8, 2017 – No vote taken.

B. Draft minutes for April 12, 2017 – No vote taken.

C. Draft minutes for May 10, 2017 – No Vote taken.

4. MODIFICATIONS TO THE AGENDA

5. OPEN FORUM

6. CONSENT NEW BUSINESS

**A. REQUEST APPROVAL FROM SAN FRANCISCO MIME TROUP TO
COLLECT DONATIONS AND SELL EVENT RELATED MERCHANDISE AT
LAKESIDE PARK ON JULY 19, 2017 AND JULY 20, 2017.**

Oakland Parks and Recreation received a request from the San Francisco Mime Troupe (SFMT), a non-profit organization, for permission to collect donations and to sell event related merchandise at Lakeside Park on July 19, 2017 and July 20, 2017.

Motion: Commissioner Wu entertained a motion to approve Consent New Business Items 6A. **Moved by:** Commissioner Howze: **Second by:** Commissioner Reilly **Vote:** **All Yes:** Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu. **Result:** Motion passed

7. NEW BUSINESS

A. REQUEST FOR APPROVAL TO DEDICATE A BENCH IN HONOR OF HEIDI SOMMER VAVROSKY

The Park and Recreation Advisory Commission reviewed the staff report for item 7A prepared by Dana Riley. The Parks & Recreation staff received a request from Stephanie Engelsen to dedicate a bench in memory of Heidi Sommer VavRosky. The selected bench is located on the Lake Merritt walking path facing the lake, near where Hanover Avenue and Lakeshore Avenue meet. The bench is dedicated by and friends of Heidi. The dedication plaque will read:

Heidi Sommer VavRosky
1968-2114
Formidable ~ Full of Love ~ Unforgettable

Motion: Commissioner Wu entertained a motion to approve the staff recommendation and plaque language as written for dedication of a bench on the shore of Lake Merritt near where Hanover Avenue and Lakeshore Avenue meet. **Moved by:** Commissioner Corbin. **Second by:** Commissioner Reilly **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu. **Result:** Motion passed

B. REQUEST FOR APPROVAL TO DEDICATE A BENCH IN HONOR OF ALEX ZAVELL

The Park and Recreation Advisory Commission reviewed the staff report for item 7B prepared by Dana Riley. Parks & Recreation staff received a request to dedicate a bench in memory of Alex Zavell. The selected bench is in the center of Pine Knoll Park. The bench is dedicated by Alex's parents.

Alex Zavell (1991-2017)
An impactful life far, far too short
From his family and the community who loved him

Motion: Commissioner Wu entertained a motion to approve the staff recommendation and plaque language as written for dedication of a bench to Alex Zavell located in the center of Pine Knoll Park. **Moved by:** Commissioner Howze. **Second by:** Commissioner Reilly **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu. **Result:** Motion passed

C. REQUEST APPROVAL TO ALLOW THE OAKLAND MOVEMENT FITNESS FESTIVAL PERMISSION TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES OF FOOD, BEVERAGES AND MERCHANDISE AT THEIR COMMUNITY EVENT TO BE HELD AT THE LAKESIDE PARK PERGOLA AREA ON SATURDAY, AUGUST 26, 2017 FROM 8:00AM – 11:00AM

The Park and Recreation Advisory Commission reviewed the staff report for item 7C prepared by Wendy Johnson. Staff received a request from Frank Clayton to host an event in association with a coalition of organizations working in partnership as Oakland Fitness Festival. This is a proposed admission free, three-hour fitness event. Industry professionals will lead three choreographed workout sessions. Organizers aim to inspire participants to exercise, make healthier choices and cultivate a stronger sense of community. Gym memberships, massage therapy, nutritional food supplements and refreshments will be sold. Event organizers have chosen to highlight The MenTouring Project, Global Communication Service and the East Oakland Collective. The Festival will be held from 8:00am to 11:00am on Saturday, August 26, 2017 at the Lakeside Park Pergola. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to grant Oakland Movement Fitness Festival organizers permission to sell merchandise, beverages and food at their Fitness Festival at the Lakeside Park Pergola on Saturday, August 26, 2017. **Moved by:** Commissioner Du Bois: **Second by:** Commissioner Corbin **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu. **Result:** Motion passed

D. REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO GRANT PERMISSION TO ALLOW BEERS WITHOUT BORDERS TO SELL BEER, WINE OR CHAMPAGNE ON SITE AT THIER MUSIC FESTIVAL EVENT AT THE LAKE MERRITT AMPHITHEATRE ON SATURDAY, AUGUST 26, 2017 2:00PM – 7:00PM

The Park and Recreation Advisory Commission reviewed the staff report for item 7D, prepared and presented by Wendy Johnson. Staff received a request from Patrick Pokras of Beers Without Borders to host the second Pint at the Park event and sell beer and wine. This is promoted as a family friendly event including live music, food trucks, a bouncy house and a “creation station “where arts and crafts supplies are made available to children. Beer and wine vendors will pay a \$45.00 booth fee plus 10% of sales. The event organizer guaranteed the Commission that there will be responsible oversight of alcohol consumption supported by the presences of 6 security guards, wrist band identification and a segregated drinking area. Depending on the collected revenue, a portion of the proceeds will be earmarked for Project Dignity. Beers Without Boards - Pints in the Park is scheduled for Saturday, August 26, 2017 from 2:00pm – 7:00pm at

the Lake Merritt Amphitheatre. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow Beers Without Boarders to sell beer and wine at their festival on Saturday, August 26, 2017 on the Lake Merritt Amphitheatre. **Moved by:** Commissioner Reilly: **Second by:** Commissioner Corbin **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu. **Result:** Motion passed

E. REQUEST APPROVAL TO ALLOW SPECTRUM QUEER MEDIA PERMISSION TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES OF FOOD, BEVERAGES, MERCHANDISE AND MASSAGE THERAPY SERVICES AT THE PEOPLE'S 3RD ANNUAL OAKLAND PRIDE FREE RUN AND EXPO HELD AT THE LAKE MERRITT BLVD. AMPHITHEATRE ON SATURDAY, SEPTEMBER 2, 2017 AND SATURDAY, SEPTEMBER 9, 2017, FROM 9:30AM – 3:30PM

The Park and Recreation Advisory Commission reviewed the staff report for item 7E, prepared and presented by Zermaine Thomas. Staff received a request from Monica Anderson of Spectrum Queer Media – sQm to sell food, beverages, merchandise massage therapy services at the Peoples 3rd Annual Oakland Pride Free Run and Expo. Ten percent (10%) of the funds collected at the event will be earmarked for MISSEY – Motivating, Inspiring, supporting & serving Sexually Exploited Youth. The event will take place on Saturday, September 9, 2017 from 9:30am to 3:30pm at the Lake Merritt Blvd. Amphitheatre. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to all Spectrum Queer Media to sell merchandise, food, beverages and massage therapy services at the People's 3rd Annual Oakland Pride Free Run and Expo from 9:30am to 3:30pm at the Lake Merritt Amphitheatre on September 9, 2017, **Moved by:** Commissioner Torres: **Second by:** Commissioner Corbin **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu. **Result:** Motion passed

F. REQUEST APPROVAL TO ALLOW DOPEONLY (DO) PERMISSION TO COLLECT ONSITE ENTRY FEES, SALES OF ALCOHOLIC BEVERAGES, SALES OF FOOD AND T-SHIRT VENDORS AT THE 2ND COOL WATER EVENT HELD AT JACK LONDON AQUATIC CENTER ON SATURDAY, SEPTEMBER 2, 2017 FROM 3:00PM – 8:00PM

The Park and Recreation Advisory Commission reviewed the staff report for item 7F, prepared and presented by Zermaine Thomas. Staff received a request from DopeOnly - DO to sell food alcoholic beverages and merchandise at Cool Water, a community based event known as a social gathering of people from all walks of life promoting synergy.

Five percent (5%) of collected revenue will be earmarked for the Alameda County Network of Mental Health Clients. The event will take place on Saturday, September 2, 2017 from 3:00pm to 8:00pm at the Jack London Aquatic Center. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow DopeOnly to sell food, alcoholic beverages and merchandise at Cool Water on Saturday, September 2, 2017 from 3:00pm to 8:00pm. **Moved by:** Commissioner Corbin; **Second by:** Commissioner Reilly; **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu. **Result:** Motion passed

G. REQUEST APPROVAL TO ALLOW YOUTH ADOLESCENTS COMING TOGETHER COLLECT DONATIONS ONSITE FOR THEIR FUNDRAISING EVENT AT BROOKDALE TEEN LOUNGE OUTSIDE COURTS ON SATURDAY, AUGUST 19, 2017

The Park and Recreation Advisory Commission reviewed the staff report for item 7G, prepared and presented by Frederick Morris (via telephone). Staff received a request from Youth Adolescents Coming Together – YACT to collect donations at their fundraising event on Saturday August 19, 2017 at the Brookdale Teen Lounge from 9:00am to 6:00pm. YACT was established to serve youth and adolescents ages 11 to 24 to promote stronger community relationships. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Wu entertained a motion to approve the staff recommendation to allow Youth Adolescents Coming Together at their fundraising event on Saturday, August 19, 2017 from 9:00am to 6:00pm at the Brookdale Teen Lounge. **Moved by:** Commissioner Howze; **Second by:** Commissioner Reilly; **Vote: Yes:** Commissioners Corbin, Du Bois, Howze, Reilly, Torres and Wu. **Result:** Motion passed

8. PLANNING AND CONDITIONAL USE PERMITS

9. COMMITTEE AND/OR ADVISORY COUNCIL UPDATES

Commissioner Corbin:

- The Mosswood Recreation Advisory Committee - RAC will host a clean-up event on June 17, 2017 to welcome youth back to the park. The RAC will meet on the 1st or 2nd Saturday from 11:00am to 12:30pm. Portable toilets are needed in the park - Karis Griffin will follow-up.
- Work with Willie is ongoing.
- Would like to receive an update regarding the Brooklyn Basin at the July meeting.

Commissioner Du Bois

- Would like staff to consider moving meeting to Studio One – nice venue
- Dana Riley
- Work continues at the Rotary Nature Center – deep cleaning is underway.

10. ANNOUNCEMENTS AND COMMUNICATIONS

11. DIRECTOR'S REPORT

12. CONTINUATION OF OPEN FORUM

13. ADJOURNMENT: 6:23pm

Respectfully submitted,

/s/ Dana Riley

Dana Riley
Acting Secretary



Diane L. Boyd
Recording Secretary

Next Meeting:

Wednesday, July 12, 2017, 4:30 p.m.

Lake Merritt Garden Center

666 Bellevue Avenue

Oakland, CA 94610

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email dboyd@oaklandnet.com or call (510) 238-7532 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a dboyd@oaklandnet.com o llame al (510) 238-7532 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 dboyd@oaklandnet.com 或致電 (510) 238-7532 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。

CITY OF OAKLAND
Interoffice Memorandum



Office of Public Works Agency

TO: Ellen Wu, Chair, Parks and Recreation Advisory Commission
FROM: Victoria Rocha, Park Supervisor I, Oakland Public Works
DATE: July 12, 2017
SUBJECT: **REQUEST FROM THE FRIENDS OF THE GARDENS/ OAKLAND EAST BAY GARDEN CENTER INC. AT LAKE MERRITT AND OAKLAND PUBLIC WORKS FOR CONSENT TO USE THE GARDEN CENTER AND THE GARDENS AT LAKE MERRITT TO HOLD A FUNDRAISER CALLED THE "AUTUMN LIGHTS FESTIVAL" FUNDRAISER ON, WEDNESDAY, THURSDAY, FRIDAY, AND SATURDAY, OCTOBER 19TH, 20TH, 21ST, 22ND, 2017.**

SUMMARY

Friends of the Gardens at Lake Merritt (FGLM) have requested use of the Lakeside Park Garden Center and the Gardens at Lake Merritt to hold a fund-raising event, The 5th Annual Autumn Lights Festival event during the evening of Wednesday, (Technical Dress Rehearsal) Thursday, Friday and Saturday, October 18-21, 2016. Net event receipts will entirely go to benefit improvements to the Gardens and Garden Center. This event has been approved by the Parks and Recreation Advisory Commission (PRAC) over the past five years in support of the benefits these events bring to the Gardens and the City. Heart of the Town Events has been hired to manage the event.

FISCAL IMPACT

FGLM/OEGBC will be responsible for this event, including its costs and impacts. FGLM has pledged: 1) This Event will have zero-impact on OPR facilities, 2) To indemnify OPR and the City for this Event, 3) To be responsible for all costs. FGLM have successfully managed events such as this in cooperation with OPR and Oakland Public Works (OPW) over the past five years. Therefore, I anticipate that this event will have the same or less fiscal impact on the City, beyond what benefits may be funded by the proceeds.

EVENT DESCRIPTION

"Autumn Lights Festival" will be held Wednesday, Thursday, Friday and Saturday, October 12-15, 2016 from 6:00 p.m. to 11:00 p.m.; the technical "dress rehearsal" will be held Tuesday afternoon and evening, October 11. The Garden gates will be closed and entrance and exit will be via the Garden Center. Admission will be pre-sold; on site there will be food and beverage sales and with donation solicitations by FGLM.

On behalf of FGLM, Heart of the Town Events and select Oakland Public Works Staff will solicit, curate and install lighted exhibits and other art displays, primarily produced by Oakland and East Bay artists. They will also manage music production, publicity and event logistics.

The primary patron experience will be an opportunity to see the Gardens at their best, illuminated at night by artistic installations and surrounded by other art work and similarly-minded garden enthusiasts. Food service, which will be solicited from local mobile food vendors, and music performances, will provide additional avenues of enjoyment at the event.

BACKGROUND

OPR and PWA and other City organizations have worked closely with FGLM over the past 9 years and with FLGM's parent organization, Oakland-East Bay Garden Center, Inc., since the early 1950s.

Fundraising and publicity provided by FGLM/OEGBC has resulted in many benefits to the Gardens and to the people of Oakland. Among the physical improvements at the Gardens has been the redevelopment of the Sensory Garden, the Mediterranean Garden, the Japanese Garden, and the Edible gardens. Many less obvious but critical additions of soil, compost, path materials, signage and plants have been funded by or facilitated via FGLM/OEGBC.

A significant portion of garden maintenance has also been accomplished by teams of volunteers that FGLM/OEGBC has encouraged and managed. These teams have included those drawn by important dates such as Martin Luther King, Jr. Day and Earth Day, as well as by the regularly scheduled volunteer opportunities.

The event, entitled "Autumn Lights Festival" will comprise of decorating the Gardens with various styles of artist-produced illuminating Art pieces that enhance the existing gardens (see Appendix), food service, and various sound environments and musical performances consistent with contemplation of the moonless Gardens lit up by artist illuminations. Admissions will be \$20.00 per general admission ticket (pre-sale; \$25.00 at the door); \$7.00 per child's ticket (pre-sale; \$10.00 at the door). Primary sources of revenue will be ticket sales, food vendor fees, beer and wine sales, FGLM/OEGBC -branded merchandise, and donations. Proceeds will be accounted for by FGLM/OEGBC and reported to Oakland's Office of Parks and Recreation (OPR). Net receipts will go entirely towards benefitting The Gardens at Lake Merritt and to extend the reach of the Gardens throughout Oakland and the East Bay.

FGLM/OEGBC will be responsible for obtaining appropriate permits, for ensuring that this event has zero- impact on OPR facilities and for indemnifying OPR and the City for this event. Since FGLM/OEGBC will be responsible for all costs, and because their improvement and publicity efforts are incremental to those of the City, the event will have no direct fiscal impact on the City, beyond what benefits may be funded by the proceeds.

As Supervisor of Parks Zone III, I recommend and ask that PRAC approve the use of Lakeside Park facilities requested by FGLM/OEGBC for fund raising. FGLM/OEGBC provides excellent volunteer opportunities to such diverse organizations as Job Justice, HandsOn Bay Area, AmeriCorps, and Upward Bound and College Bound. Importantly, FGLM/OEGBC also has performed significant outreach to communities in Oakland both near to and far from Lake Merritt, and continues to find ways to broaden the awareness and use of the Gardens by Oakland residents.

Finally, FGLM/OEGBC fulfills an important role encouraging and managing productive relationships among the founding organizations of the Gardens at Lake Merritt, such as the Rose Society, Rhododendron Society and Mediterranean Garden Society. They also serve to integrate the work of these organizations with other, often newer, organizations focused on sustainability, organic food production and environmentally sensitive gardening and horticulture. It is with this background that I can without reservation recommend that PRAC and OPR continue their cooperation and participation with FGLM/OEGBC on activities such as this event.

RECOMMENDATION:

Staff recommends that the Parks and Recreation Advisory Commission approve the Friends of the Gardens at Lake Merritt's request for fundraising at Lakeside Park Garden Center and Gardens on Wednesday, October 18; Thursday, October 19; Friday, October 20; and Saturday, October 21, 2017.

Respectfully submitted,

Victoria Rocha
Park Supervisor I



Attachments: Exhibit A – Friends of the Gardens at Lake Merritt Request Letter
Exhibit B - Map of Lights Festival
Exhibit C- Post Event report 2016
~~Exhibit D – Park Use Application.~~

To: Ellen Wu, Chair, Parks and Recreation Advisory Commission

From: Oakland East Bay Garden Center, Inc. (OEBGCI)

Date: June 26, 2017

Subject: REQUEST APPROVAL FOR USE OF THE LAKESIDE PARK GARDEN CENTER AND THE GARDENS AT LAKE MERRITT FOR 6TH ANNUAL AUTUMN LIGHTS FESTIVAL

SUMMARY: The Festival will require the closure of the Garden Center and Gardens from the afternoon of Wednesday, October 18 (for set-up and "tech rehearsal"), through the Festival nights of Thursday, October 19, Friday, October 20 and Saturday, October 21, 2017. The Gardens would reopen by 8am on Monday, October 23, 2017.

OEBGCI, sponsoring organization for Friends of the Gardens at Lake Merritt (FGLM) began the renovation of the Gardens with the installation of the Sensory Garden in Lakeside Park's largely neglected gardens complex. This new addition set the stage for a renaissance in Oakland's "green heart" and since that time collaborated with the city's Public Works Agency and Parks and Recreation Department to maintain, improve and promote the Gardens' varied horticultural and cultural assets. OEBGCI has continually sought to engage local volunteers in meaningful and enriching community service, and to cultivate civic pride and a deeper commitment to our city from all our visitors.

Improvements have been made to it's Japanese, Edible, Palm, Vierya and Succulent Gardens. Of note is the Garden's' current profile as a center for urban pollinator awareness through the incorporation of charming and educational pollinator habitat, benefitting monarch butterflies, native bees. Hummingbirds and other native species that pollinate Oakland's greenspaces

Autumn Lights Festival Overview

This annual fundraiser, the "Autumn Lights Festival" has in five years become a popular and much-anticipated Oakland tradition, enjoyed by adults and children alike.

As envisioned by park supervisor Victoria Rocha, the Festival presents the Gardens in an enchantingly different light. Tapping into Oakland's astonishing arts community to illuminate the Gardens with unique sculptures and installations, Rocha pioneered a cultural cross pollination which has proven surprisingly inventive yet authentically celebratory of the Gardens' seven acres.

FISCAL IMPACT

The past Festivals have been beneficial to the Gardens: Along with Measure DD improvements, funds collected will be used for new landscaping defined by unique plantings representing the diverse plant species within the Gardens and incorporating hardscape enhancements and forward thinking irrigation features to the front of the Garden Center. This festival will allow us to obtain new fencing to enclose and secure the Gardens. Entrance to the Gardens will be enhanced by 2 new artistic Gates funded by Public Arts under Measure DD.

Festival admission prices will not increase-- \$20 in advance and \$25 at the door for adults and \$10 for children 5 and up. The cost for beverages will remain unchanged as well: \$5 per serving for beer, wine and soft drinks.

We project net revenue of approximately \$50,000 from this year's festival. This net revenue figure recognizes that we maintain this event as a "zero-cost" proposition, both for OEBGCI and our city partners.

Reason for FGLM's Autumn Lights Festival Fundraising and its Community Benefit

To date, the Festival has successfully raised resources which will ensure that the Gardens new gates—and entry, Measure DD-funded enhancement—will recognize the Garden Center and the Gardens at Lake Merritt as the focal point for Lake Merritt activities.

This year The Festival's proceeds will be earmarked in a large part to the upkeep of the Garden Welcome Area' by Gate #1 (adjacent to the Garden Center) and Gate #3, opposite the Sailboat Clubhouse.

OEBGCI is also committed to manifesting the following benefits to the community from the Autumn Lights Festival;

1. By expanding opportunities for any local artists to realize the goal of participating in the Festival. We will work to make sure that no artist with a compelling design concept for a festival installation-- and the will to work to realize that concept-- is prevented from exhibiting at the Festival strictly for lack of resources
2. To recognize the need to recruit and engage volunteers-- particularly for the Autumn Lights Festival—to involve our entire community to support THEIR Gardens and the Festival which benefits those Gardens. We are committed to increased outreach which invites all of Oakland to continue to enjoy and participate in the Gardens.

RECOMMENDATION

As the Autumn Lights Festival is a fundraiser benefitting the Gardens and the Garden Center, with a proven track record of productive gain for-- and with little to no cost to-- the city, Oakland East Bay Garden Center, Inc. respectfully ask that use of the facilities be granted to us at no cost for the days specified.

We greatly appreciate OPR's and PRAC generous support for this event, and all the extraordinary work you do.

Sincerely,

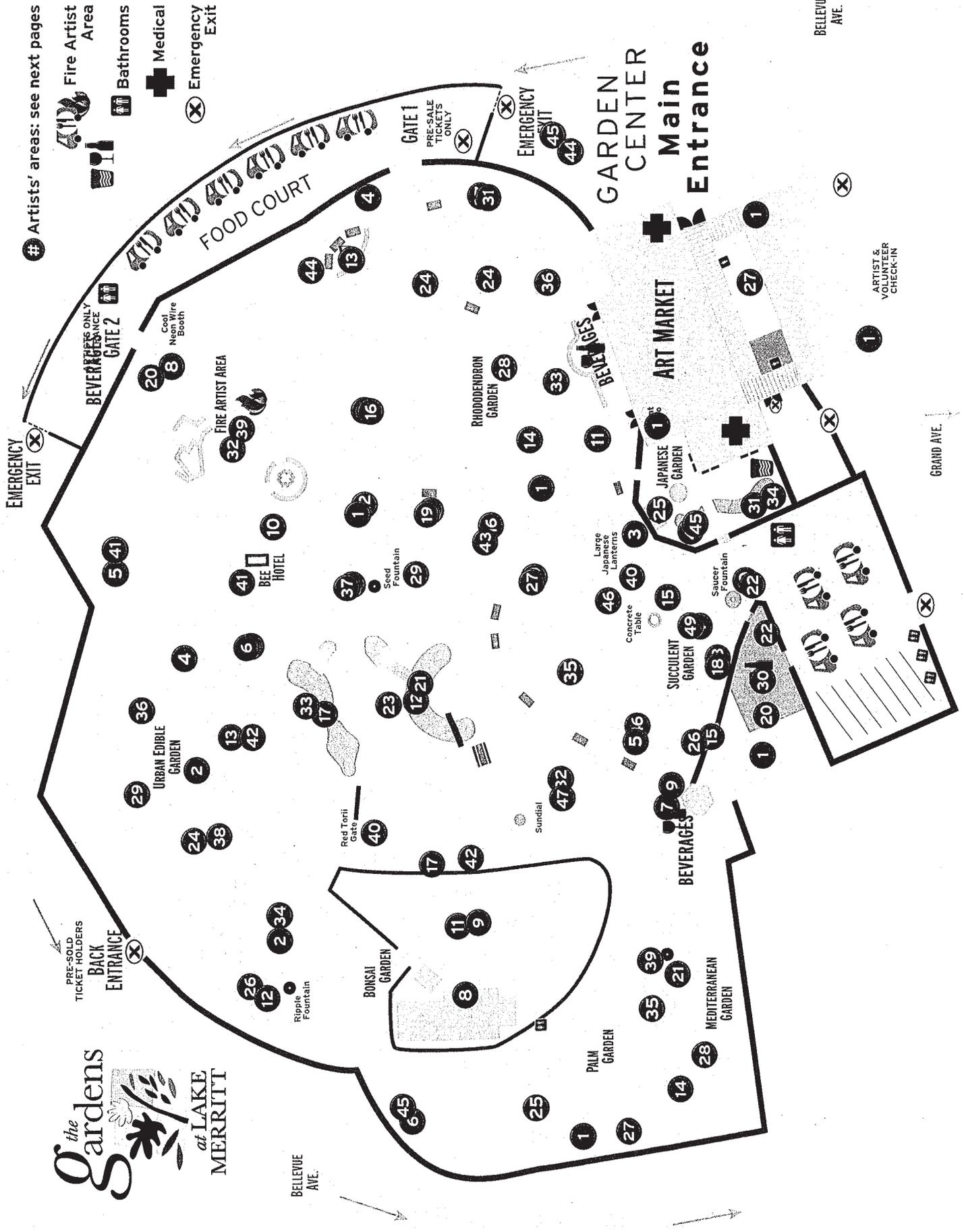
Suzanne Vait

President of OEBGCI/FGHM

10/26/17

Exhibit B

- # Artists' areas: see next pages
- Fire Artist Area
- Bathrooms
- Medical
- Emergency Exit



the
Gardens
at LAKE
MERRITT

BELLEVUE AVE.

BELLEVUE AVE.

GRAND AVE.

PRE-SOLD
TICKET HOLDERS
BACK
ENTRANCE

EMERGENCY
EXIT

BEVERAGES ONLY
GATE 2

GATE 1
PRE-SALE
TICKETS
ONLY

GARDEN
CENTER
Main
Entrance

ART MARKET

BEHIND THE
SCENES

ARTIST &
VOLUNTEER
CHECK-IN

BEVERAGES

MEDITERRANEAN
GARDEN

SUCCULENT
GARDEN

JAPANESE
GARDEN

RHODODENDRON
GARDEN

FOOD COURT

FIRE ARTIST
AREA

BONSAI
GARDEN

PALM
GARDEN

Ripple
Fountain

Red Torti
Gate

Seed
Fountain

Large
Japanese
Lanterns

Concrete
Table

Saucer
Fountain

Sundial

Cool
Neon Wire
Booth

Fire Artist
Area

Bathrooms

Medical

Emergency
Exit



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Autumn Lights Festival

Location of Event: Gardens At Lake Merritt

Date/Hours of Event: October 12-15 6pm-10pm Permit No. 30224

Event Contact Name: Victoria Rocha & Helga Malhan Phone No. (510)238-3208

Event Contact Address: 666 Bellvue Ave, Oakland

Is this a "first time" event at this location? Yes No If no, when was the event held previously?

October 2012, 2013, 2014, 2015,

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

- OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 9,780

2. Were registration fees, donations or other fees collected on-site? Yes No
 Not Applicable

3. If yes, how many people registered? 195 How many people made donations? 2

4. What was the cost for registration? various \$7-\$25 dollars

5. How much was collected on site from registration fees? \$4,879

6. How much was collected on site from donations? \$75

7. How much was collected on site from other fees? \$18,689

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

If no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
see attached				

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

For the 2017 event, we will build on the sucess of the previous years tio continue to enhance the overall event experience. The plan is to further adjust crowd flow measures in anticipation of continued growth. There are plans in place to make the event more interactive.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

The rain caused some problems with a few scultures last year, so a process is in place to sure all installations will hold up in inclement weather. The event planners are working in conjunction with Victoria Rocha to continue to bring inovative installations to this event.

Submitted by: VICTORIA ROCHA Date: 6-1-17

Approved by: _____ Date: _____
(OPR Staff)

Comments: _____

OAKLAND-EAST BAY GARDEN CENTER, INC.
2016 ALF Vendor List
January through December 2016

Autumn Lights Festival
Food Vendor Fees

Type	Date	Num	Name	Memo	Amount
Deposit	10/20/2016	1105	Bombzies BBQ, LLC	Bombzies BBQ, LLC-3 nights	550.00
Deposit	10/20/2016	23955004710	Cacao Milkbar	Cacao Milkbar - 1 night	275.00
Deposit	10/20/2016	17473149403	Cacao Milkbar	Cacao Milkbar - 1 night add'l	75.00
Deposit	10/20/2016	2163	Fist of Flour Pizza Co.	fist of Flour Pizza Co.-4 nights	750.00
Deposit	10/20/2016	1781	Get Goes Mobile Cafe	Get Goes Mobile Cafe-1 nights	275.00
Deposit	10/20/2016	2144	Javi's Cooking	Javi's Cooking-4 nights	750.00
Deposit	10/20/2016	2042	Kenny's Heart & Soul, LLC	Kenny's Hear & Soul, LLC-2 nights	300.00
Deposit	10/20/2016	1291	Torpedo Sushi	Torpedo Suchi-3 nights	550.00
Deposit	11/04/2016	1217	Beulah's Beans	Beulah's Beans - 1 night	150.00
Total Food Vendor Fees					<u>3,675.00</u>
Total Autumn Lights Festival					<u>3,675.00</u>
TOTAL					<u><u>3,675.00</u></u>



CITY OF OAKLAND
Oakland Parks, Recreation and Youth Development

TO: Ellen Wu, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservations Lead
DATE: June 26, 2017
SUBJECT: REQUEST APPROVAL TO ALLOW LAKE MERRITT ROWING CLUB TO SELL FOOD, BEVERAGES, EVENT T-SHIRTS AND MOBILE FOOD TRUCK VENDORS ONSITE AT LAKESIDE PARK AND THE LAKE MERRITT SAILBOAT HOUSE CLUBROOM DURING THE ROWING REGATTA EVENT AT LAKESIDE PARK ON SUNDAY, JULY 16, 2017, 8:00AM-5:00PM

SUMMARY

Oakland Parks and Recreation received a request from the Lake Merritt Rowing Club (LMRC), a non-profit organization designed to provide rowing recreation and competition opportunities for East Bay adults and youth and to cultivate potential Olympic rowers. The Lake Merritt Rowing Club is requesting approval to sell food, beverages, event t-shirts, Mobile food truck vendors onsite at their yearly regatta held at Lakeside Park Sunday, July 16, 2017, from 8:00am-5:00pm. Proceeds will be used to offset the event costs and fund Lake Merritt's annual summer youth rowing program that offers scholarships to Oakland youth. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

Lake Merritt Rowing Club is paying all rental fees associated with the event estimated at \$6028.80.

PROJECT / PROGRAM DESCRIPTION

The Lake Merritt Rowing Club Regatta is a Southwest Regional Championship, sponsored by the United States Rowing Association (USRA). It attracts rowers from throughout the western states that include California, Oregon, Washington, Colorado and Texas.

The LMRC has been granted approval in the past. The following items are being requested to sell on site by the LMRC:

- Prepared sandwiches, fresh fruit, bagels, bottled water, fruit juice, soft drinks, coffee and snacks (\$1-\$5)
- Event T-shirts (\$15)
- Mobile Food Truck Vendors Items (\$5-\$12)

The estimated attendance is 450.

BACKGROUND / LEGISLATIVE HISTORY

Lake Merritt Rowing Club was founded in 1961, one of the many grassroots rowing clubs founded across the country in the wake of the American defeat in the 1960 Rome Olympics. The founders included World War II hero Admiral Clyde King, and the legendary University of California crew coach Ky Ebright.

Women were also a crucial part of the club from the very beginning. At a time when few boat clubs let women in the front door, Lake Merritt Rowing Club was fighting to let them race in regattas. In 1962, Lake Merritt and three other clubs across the nation formed the National Women's Rowing Association to give women a shot at serious competition. Lake Merritt hosted the national championship regatta of the National Women's Rowing Association in 1964, 1967, and 1974.

Collegiate women were also largely banned from major regattas, so in 1979 Lake Merritt Rowing Club founded the Bay Area Rowing Festival to provide high-quality racing for female students. In the years that have passed, women have become an accepted part of the rowing scene, and gender-based rowing associations have been dropped, due in part to the efforts of the Lake Merritt Rowing Club.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request from the Lake Merritt Rowing Club to sell food, beverages, event t-shirts and have mobile food truck vendors onsite at their yearly regatta event held at Lakeside Park on Sunday, July 16, 2017, from 8:00am-5:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Central Reservations Lead

/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments: Exhibit A – Lake Merritt Rowing Club Proposal Letter
Exhibit B – Lake Merritt Rowing Club Post Event Report (2016)
Exhibit C - Rental Application



CITY OF OAKLAND
Oakland Parks, Recreation and Youth Development

TO: Ellen Wu, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservations Lead
DATE: June 23, 2017
SUBJECT: REQUEST APPROVAL TO ALLOW EAST BAY FRONT RUNNERS AND WALKERS TO COLLECT ON-SITE REGISTRATION FEES AND SELL CLUB MERCHANDISE (SOCKS) AT THEIR 5K/10K PRIDE RUN/WALK AT LAKESIDE PARK ON SATURDAY, OCTOBER 14, 2017, 8:30AM-11:30AM

SUMMARY

Oakland Parks, Recreation and Youth Development received a request from the East Bay Front Runners and Walkers, a non-profit organization affiliated with Road Runners Club of America, a nationwide organization that provides advice, support and liability insurance for recreational running clubs. East Bay Front Runner and Walkers is requesting permission to collect on-site registration fees and sell club merchandise during their 5K and 10K Pride Run/Walk. Proceeds raised from the event will be donated to several local non-profit organizations. The 2017 recipient organizations have not yet been determined. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

East Bay Front Runners is paying all rental fees associated with the event estimated at \$817.50.

PROJECT / PROGRAM DESCRIPTION

Since 2005, the East Bay Front Runners and Walkers has held an annual Pride Run/Walk consisting of 5K and 10K loops around Lake Merritt to encourage healthy recreation, particularly among those who are interested in a competitive event. The Pride Run/Walk is timed, and winners in various categories are recognized. All participants receive simple refreshments (muffins, bagels, fruit and juice) and a pair of East Bay Front Runner and Walkers socks bearing the club's initials. On occasion, there are a few informational booths setup by a chiropractor or a gym.

The following funds and items are being requested to collect on site:

- Registration Fees – day of race \$25
- Club Merchandise (Socks) \$7

The estimated attendance is 200.

BACKGROUND / LEGISLATIVE HISTORY

East Bay Front Runners and Walkers is a non-profit organization affiliated with Road Runners Club of America (www.rca.org), a nationwide organization that provides advice, support and liability insurance for recreational running clubs.

East Bay Front Runners and Walkers is a group of lesbians, gay men, bisexuals, transgenders and friends who enjoy exercising outdoors. The club holds a run/walk every Saturday morning at a scenic location in the East Bay, such as Lake Merritt, the Emeryville-Berkeley shoreline, and Bay Farm Island. The Saturday morning run/walk is non-competitive and very informal; participants simply meet at the announced location and then run or walk together.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request from the East Bay Front Runners and Walkers to collect onsite registration fees and sell club merchandise (socks) at the 5K and 10K Pride Run/Walk at Lakeside Park on Saturday, October 14, 2017, 8:30am-11:30am.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Central Reservations Lead

/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments: Exhibit A – East Bay Front Runners and Walkers Proposal Letter
Exhibit B – East Bay Front Runner and Walker Post Event Report (2016)
Exhibit C - Rental Application

February 13, 2017

Parks and Recreation Advisory Commission
City of Oakland
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612

Re: Request from East Bay Front Runners and Walkers to Collect On-Site Registration Fees and Sell Limited Merchandise during the 5K/10K Pride Run/Walk at Lakeside Park on Saturday, October 14, 2017

Dear Commissioners:

East Bay Front Runners and Walkers is a group of lesbians, gay men, bisexuals, transgenders, and friends who enjoy exercising outdoors. The club holds a run/walk every Saturday morning at a scenic location in the East Bay, including Lake Merritt, the Emeryville-Berkeley shoreline, and Bay Farm Island. The Saturday morning run/walks are non-competitive and very informal; participants simply meet at the announced location and then run or walk together.

Since 2005, the club has held an annual Pride Run/Walk consisting of 5K and 10K loops around Lake Merritt to encourage healthy recreation, particularly among those who are interested in a competitive event. The Pride Run/Walk is timed, and the winners in various categories are recognized. All participants receive simple refreshments (muffins, bagels, fruit, and juice) and a pair of EBFR&W socks bearing the club's initials. On occasion, a few informational booths have been set up by a local chiropractor or a gym, but they sell no goods.

Net proceeds from the Pride Run/Walk event have been donated to several local nonprofit organizations, and we plan to continue doing this in future years. The club has endeavored to turn over all event proceeds after expenses to recipient organizations. (Ordinary club expenses are supported by annual membership dues and not by the Pride Run event.) Past Pride Run events held by East Bay Front Runners and Walkers have produced between \$1,000 and \$2,000 that has been donated to the organizations such as:

- Pacific Center in Berkeley, which provides professional counseling and advocacy to enhance the well-being and self-respect of lesbian, gay, bisexual, and transgender individuals.
- Oakland East Bay Gay Men's Chorus, a 40 to 50 voice gay men's chorus that performs a wide variety of music each year in concert and in numerous church, community and outreach performances.

Recipient organizations in 2017 have not yet been determined.

The number of participants has varied a little from year to year; in 2016, 189 persons registered for the event. Most runners and walkers pre-registered using the club's website (www.eastbayfrontrunners.org). Participants were encouraged to do so: advance registration was \$20, while same-day registration was \$25. About 25 percent of the participants registered on-site.

Exhibit A



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: East Bay Front Runners and Walkers Pride Run & Walk (12th Annual)

Location of Event: Lake Merritt Sailboat House Parking Lot

Date/Hours of Event: Saturday, Oct. 8, 2016, 8am to 12 noon Permit No. 35726

Event Contact Name: Ray Suderman-Talco Phone No. (510) 387-6426

Event Contact Address: 2916 Santa Clara Avenue, Alameda, CA 94501

Is this a "first time" event at this location? Yes No If no, when was the event held previously?

October 10, 2015 plus 10 previous years on the 2nd Saturday of October

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

- | | | |
|---------------------------------------------------------------------|--------------------------------------------------------------|-----------------------------------------------|
| <input checked="" type="checkbox"/> OPD Special Events Permit | <input type="checkbox"/> Food Handler's Permit | <input type="checkbox"/> Seller's Permit |
| <input checked="" type="checkbox"/> Charitable Solicitations Permit | <input checked="" type="checkbox"/> Certificate of Insurance | <input type="checkbox"/> Other -- Please list |

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 180 (137 registrants & 43 event volunteers)

2. Were registration fees, donations or other fees collected on-site? Yes No

186 total; 11 on-site Not Applicable

3. If yes, how many people registered? ^ How many people made donations? \$442.73 (in

4. What was the cost for registration? \$25 in advance; \$30 on site advance)

5. How much was collected on site from registration fees? \$330

6. How much was collected on site from donations? \$11

7. How much was collected on site from other fees? \$12 (sock purchases)



Oakland Parks and Recreation
 250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
 Office: 510.238-3187; Facsimile: 510.238-2397



Rental Application

ATTENTION: _____

Date of Application: _____

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED

Name of Business/Organization: East Bay Front Runners
 Business/Organization Address: P.O. Box 71722 Oakland, CA 94612
Sweet Address City Zip Code

Applicant Name: Terry Anderson
 Applicant Mailing Address: 2195 Idema Ave Castro Valley CA 94541
Sweet Address City Zip Code

Phone Number: 510 325 4376 Fax Number: _____ E-mail: thanderson510@earthlink.net

Facility/Park Name: Lakeside Park
 Room(s)/Site(s): Grassy Area Near Sailboat House

EVENT INFORMATION:

Date(s) of Event: 10/14/17
 Time In/Prep Time: 8:00 AM Actual Event Time: 8:30 AM to 11:30 AM Cleanup/Time Out: 12:00 PM

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, Bar/Mitzvah/Bat/Mitzvah, etc.)*
5K and 10K Run and walk

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: *(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)*

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission 60 days or more in advance of event date.

Number of Participants (Total) 200 Approximate # of Adults 170 # of Teens 10 # of Children/Infants 20

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.

Will you require a caterer for your event? Yes No
 If yes, are you choosing a caterer from OPR's Approved Caterer's List? Yes No

Name of Approved Caterer: _____
 If not using an OPR Approved Caterer, provide name of non-approved caterer: _____
 (Note: An Opt-Out Fee is applicable to non-approved Caterers and non-Catered events. See Attached Regulations)

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:
 Picnic & Related Events: \$15 (50+ people)
 Building Rentals/Special Events (Parks): \$30

(1) _____ = _____	(7) Alcoholic Beverage Fee = <u>0</u>
(2) <u>75</u> x <u>6.5</u> = <u>487.5</u>	(8) Administrative Service Fee = <u>0</u>
(3) Permit Processing Fee = <u>30</u>	(9) Caterer Opt Out Fee = <u>0</u>
(4) Deposit = <u>300</u>	(10) Sound Use Fee = <u>0</u>
(5) Setup/Teardown = <u>0</u>	(11) Other Charges = <u>0</u>
(6) Kitchen = <u>0</u>	

TOTAL: \$ 817.5 Less Advance Minimum Payment of \$ 630.00; BALANCE DUE 30 DAYS BEFORE EVENT: \$ _____
 (Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash _____ Check # _____ Type of Credit Card: Visa or MasterCard: _____
 (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE: Terry Anderson DATE: 2/16/17

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.

Exhibit C



CITY OF OAKLAND
Oakland Parks, Recreation & Youth Development

TO: Ellen Wu, Chair, Parks & Recreation Advisory Commission
FROM: Wendy Johnson, Central Reservations Unit
DATE: June 23, 2017
SUBJECT: **REQUEST APPROVAL TO ALLOW THE QUEER GYM (aka The Perfect Sidekick) PERMISSION TO COLLECT DONATIONS/FUNDS ONSITE FROM VENDOR SALES OF FOOD AND BEVERAGES FOR THE LGBTQ COMMUNITY AT THEIR COMMUNITY EVENT AT THE LAKESIDE PARK PERGOLA AREA ON SATURDAY, SEPTEMBER 9, 2017 FROM 8:00AM – 9:00AM.**

SUMMARY

Oakland Parks & Recreation received a request from Nathalie Huerta of The Queer Gym (formerly known as The Perfect Sidekick). This group will not be registering the attendees, but want to accept donations/funds for gym memberships for the LGBTQ community. These memberships are to promote health awareness and encourage people to join who normally are not able to afford a gym membership. The donations and funds from this event will help offset the membership fee. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

The Queer Gym will pay the \$300 deposit plus all rental and sound fees associated with the event estimated at \$540.00.

PROJECT / PROGRAM DESCRIPTION

This year we plan to use the profits to both donate to a local nonprofit organization supporting our community, as well as to create health scholarships. These scholarships will be for people who cannot afford to invest in their health and well-being and can't afford the fitness services such as the ones provided by The Queer Gym. Many of our clients come to our gym in preparation for transgender surgery. By working with our team of experts, we help prepare their bodies to better match their identified gender, as well as helps ensure a speedy recovering post-surgery. The objective is to provide a safe place to exercise and to help recuperate from surgery. There will be a few local small business vendors, that sell food and beverages. Food and drink items will not exceed \$10.

The following is a list of

<u>Items</u>	Average Cost of Goods Sold
Food Items	\$1 - \$10
Beverages	\$1 - \$10

The estimated attendance is 290.

May 18, 2017

To Whom It May Concern:

I am writing on behalf of The Queer Gym (formerly known as The Perfect Sidekick), the first and only all inclusive LGBTQ gym in the country.

Organization History: The Queer Gym opened in 2010 and has been serving our community ever since. Our mission is to provide members of our community a safe space to workout, develop a healthy lifestyle and build a strong community relationship. Experiencing first-hand the discrimination and dangers associated with attending corporate gyms as a queer woman, Nathalie Huerta created The Queer Gym as a way to provide a safe haven for the LGBTQ community to both meet their fitness goals as well as meet LGBTQ allies. Every aspect of the services provided at this gym cater specifically to the LGBTQ community:

- Provide **tailored physical training to members preparing for gender reassignment surgery.**
- Host fund raisers for those whose insurance does not cover gender reassignment surgery; organizes volunteers to **assist during post-op.**
- Trainers are required to take bi-annual **LGBTQ sensitivity training.**
- The locker rooms are **non-gender specific.**
- **Pronouns matter.** Before every workout, people introduce themselves by name and pronoun.
- Organize **social events** to provide members a sense of community and a strong platform for meeting LGBTQ allies.
- 25% of clients are heterosexual, serving as LGBTQ allies.

Last year, we hosted our first ever 5K event. We sold out the event with 500 participants. This year, we aim to double the amount of the participants to 1,000 participants. We donated profits to the Oakland Pride Women's Stage and Oakland Promise. Attached is our 2016 post event budget report.

Funds Beneficiary: This year, we plan to use the profits to both donate to a local nonprofit organization supporting our community, as well as create health scholarships. These scholarships will be for people who cannot afford to invest in their health and well-being and can't afford the fitness services, such as the ones provided by The Queer Gym. Many of our clients come to our gym in preparation for transgender surgery. By working with our team of experts, we help prepare their bodies to better match their identified gender, as well as helps ensure a speedy recovering post-surgery.

Below are the event details:

Saturday, September 9, 2017
The Pergola at Lake Merritt
Event Time 8:00am – 9:00am

Onsite funds: There will be a few local small business vendors, such as food and beverages. Food items will not exceed \$10 and drink items will also not exceed \$10. There will be no onsite registration. Runners tend to be hungry and thirsty after a 3 mile run, so this will allow them to feed their tired bodies.

We look forward to hosting another fun, successful, and health focused community event this year on Saturday, September 9th at Lake Merritt. The rental application and deposit forms were submitted already. Thank you.

Sincerely,

Nathalie Huerta
Founder

OFFICE OF THE
SHERIFF-COUNTY OF CONTRA COSTA

Rental Application

4-18-17

ATTENTION: Wendy RW# 3940 Date of Application: [Redacted]

Name of Business Organization: THE PERFECT SLIDELOCK

Business Organization Address: 2706 PARK BLVD OAKLAND CA 94606

Applicant Name: NATHALIE HUERTA

Applicant Mailing Address: 2706 PARK BLVD OAKLAND CA 94606

Phone Number: 510-393-9398 Fax Number: [Redacted] Email: NATHALIE@THEPERFECTSLIDELOCK.CO

Facility/Room Name: LAKE MERRETT PERGOLA

Room(s) Size: [Redacted]

Event Information

Date(s) of Event: 9-9-17 9am 10am

Time In/Prep Time: 6am-8am Actual Event Time: 8am-10am Cleanup/Time Out: 11am

Type of Event/Purpose: SK RUN

General Public Allowed: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: DECOR, SMALL SPEAKERS, MICROPHONE

Number of Participants (Total): 100 Approximate # of Adults: 200 # of Teens: 90 # of Children/Infants: 90

Will you require a caterer for your event? YES NO

Are you choosing a caterer from OPR's Approved Caterer's List? YES NO

Name of Approved Caterer: N/A

Are you using an OPR-Approved Caterer, provide name of non-approved caterer: [Redacted]

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

One-Refundable Permit Processing Fee: \$40

Hourly Rate (End over): \$160

Hourly Rate (End of hour): [Redacted]

Permit Processing Fee: 30

Deposit: 300

Setup/Teardown: [Redacted]

Insurance: \$540

TOTAL: \$540

Advance Minimum Payment of \$ 540 BALANCE DUE 30 DAYS BEFORE EVENTS 0

Use check payment type: Cash Check # [Redacted] Type of Credit Card: Visa or MasterCard

CELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

AGENT SIGNATURE: Nathalie Huerta DATE: 4-18-17



**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Ellen Wu, Chair, Parks & Recreation Advisory Commission
FROM: Wendy Johnson, Central Reservations Unit, Public Service Representative
DATE: June 23, 2017
**SUBJECT: REQUEST APPROVAL TO ALLOW WIGGINS CONSULTING
PERMISSION TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES
OF FOOD, BEVERAGES, AND MERCHANDISE AT THEIR COMMUNITY
MARKETPLACE EVENT TO BE HELD AT SPLASH PAD PARK ON
SUNDAY, SEPTEMBER 3, 2017 FROM 12:00PM – 5:00PM.**

SUMMARY

Oakland Parks & Recreation received a request from Wiggins Consulting, a startup consulting firm located in Oakland, California. They focus on community outreach and entrepreneurial development throughout the Bay Area. Wiggins Consulting is requesting to collect funds onsite through vendor sales of food, beverages, and merchandise at their Community Marketplace event on Sunday, September 3, 2017. Wiggins Consulting intends to give back to the community by organizing hands-on learning programs for children and adults that promote creativity and foster entrepreneurship. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

FISCAL IMPACT

Wiggins Consulting is paying all rental fees associated with the event estimated at \$660.00.

PROJECT / PROGRAM DESCRIPTION

Wiggins Consulting's event is admission free. The mission is to encourage forums to create a space to collectively network, make sales, and cultivate long-lasting partnerships within the community. The event showcases 40 local business vendors and has over 280 shoppers throughout the course of the day.

The following is a list of Vendor and fees to be collected onsite:

Name	Average Cost of Goods Sold
Henna By Lex (Henna)	\$5
Aleta by Poppy (Jewelry)	\$25
Northgate Imports (T-Shirts/Beauty)	\$20
Rockridge SF (Oxford Shirts)	\$110
Purity Organic (Organic Juice)	Free
Bliss Pops (Organic Popsicles)	\$3
Suge Shigne (Condiment)	\$8
Product of Oakland (T-Shirts)	\$20
Chi-Stylez (Leather Goods)	\$45
Wolf v. Lion (Women's Accessories)	\$25

She Got Her Own (Women's Clothing)	\$20
Curlee (Natural Hair Care)	\$20
El Burrito Loco (Food Truck)	\$6
Listen to Theus (Musician)	\$5
So Proud (Health & Fitness)	\$20
Meme & Robin (Women's Clothing)	\$25

The estimated attendance is 200.

BACKGROUND / LEGISLATIVE HISTORY

Wiggins Consulting was founded in 2016. The goal of the organization is to bring awareness to the community with a focus on promoting creativity and fostering entrepreneurship. Wiggins Consulting sponsored a recent event at Splash Pad Park on Sunday, June 4, 2017, which was a great success. It showcased 4 local vendors who drew in about 285 patrons (post event report attached).

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Wiggins Consulting to collect funds onsite through vendor sales of food, beverages and merchandise at the Community Marketplace at Splash Pad Park on Sunday, September 3, 2017 from 12:00pm – 5:00pm.

Respectfully submitted,

/s/ Wendy Johnson

Prepared by:

Wendy Johnson

Central Reservations Unit, Public Service Representative

/s/ Nicholas Williams

Approved by:

Nicholas Williams

Director

Attachments: Exhibit A – Wiggins Consulting Proposal Letter

Exhibit B – Rental Application

Exhibit C – Post Event Report

WIGGINS CONSULTING

June 7th, 2017

RE: Letter of Interest Supporting Wiggins Consulting's Application to Use Splash Pad Park

To PRAC:

I am seeking for your permission to host such a forum at Splash Pad Park on September 3rd, 2017. I would like to invite 40 local business owners to sell their products and services. With a portion of the proceeds of this event, Wiggins Consulting intends to give back to the community by organizing hands on learning programs for children and adults that will promote creativity and foster entrepreneurship.

Wiggins Consulting is a start up consulting firm located in Oakland, California that focuses on community outreach and entrepreneurial development within the Bay Area. As the owner of Wiggins Consulting, I strive to be a leader in community development by motivating people to turn their interests into positives practices in which society benefits. I have been able to increase community awareness and involvement by hosting local events that provide a space for local vendors to interact and exchange commonalities. My most recent event was held at the Splash Pad Park on Sunday, June 4th, 2017 and was a great success. Wiggins Consulting showcased 40 local vendors who drew in roughly 275 patrons.

As founder of Wiggins Consulting, I began this agency to help connect the growing number of local businesses with the needs and interests of the community. Having grown up in Oakland, I've witnessed first hand the obstacles small, locally owned businesses/entrepreneurs face as people are more inclined to shop large, globalized businesses. I launched Wiggins Consulting in an effort to help bridge the subconscious gap between the local entrepreneur and the local shopper. Forums such as mine create a space to collectively network, make sales, and cultivate long-lasting partnerships within the community.

I appreciate the time and consideration your office has made to review Wiggins Consulting's application and letter of interest. I look forward to working with the City of Oakland on the upcoming project. If you have any questions regarding the submitted application, please contact me by phone at 510.775.4747, or via email at info@wiggins-consulting.com.

Regards,

Kyle Wiggins
Wiggins Consulting



Oakland Parks and Recreation
 250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
 Office: 510.238-3187; Facsimile: 510.238-2397



CITY OF OAKLAND
 OAKLAND PARKS AND RECREATION

Rental Application

RW # 39878 wj

ATTENTION: _____ Date of Application: 6/7/17

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED

Name of Business/Organization: WIGGINS Consulting

Business/Organization Address: 351 Lester Ave (2B) Oakland 94606
 Street Address City Zip Code

Applicant Name: Mike WIGGINS

Applicant Mailing Address: 351 Lester Ave Oakland 94606
 Street Address City Zip Code

Phone Number: 510-873-0033 Fax Number: _____ E-mail: info@wiggins-consulting.com

Facility/Park Name: _____

Room(s)/Site(s) Splex Park

EVENT INFORMATION:

Date(s) of Event: 9/3/2017

Time In/Prep Time 11 am Actual Event Time 12 pm to 5 pm Cleanup/Time Out 6 pm

Type of Event/Purpose: (be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.) Community Flea Trade Market

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: (i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.) Amplifiers/microphones, DJ

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission 60 days or more in advance of event date.

Number of Participants (Total) 280 Approximate # of Adults 240 # of Teens 20 # of Children/Infants 20

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.

Will you require a caterer for your event? Yes No

If yes, are you choosing a caterer from OPR's Approved Caterer's List? Yes No

Name of Approved Caterer: N/A

If not using an OPR Approved Caterer, provide name of non-approved caterer: _____

(Note: An Opt-Out Fee is applicable on approved caterers and non-Catered events. See Attached Regulations)

RENTAL FEES (The minimum rental required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:

Picnic & Related Events: \$15 (50+)-people

Building Rentals/Special Events (Parks): \$30

(1) 40 x 7 = 280
 (Hourly Rate) (# of hours)

(2) _____ x _____ = N/A
 (Hourly Rate) (# of hours)

(3) Permit Processing Fee = 30

(4) Deposit = 300

(5) Setup/Teardown = N/A

(6) Kitchen = N/A

(7) Alcoholic Beverage Fee = N/A

(8) Administrative Service Fee = N/A

(9) Caterer Opt Out Fee = N/A

(10) Sound Use Fee = 50

(11) Other Charges = N/A

TOTAL: \$ 660 Less Advance Minimum Payment of \$ 360 (Deposit) BALANCE DUE 30 DAYS BEFORE EVENT: \$ 300
 (Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash: _____ Check #: _____ Type of Credit Card: Visa or MasterCard: Visa
 (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE [Signature] DATE 6/7/17

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.

RW # 38589 wj



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Town Br. Fra Trade Market

Location of Event: Spkist Pad Event

Sunday
6/04/17

Date/Hours of Event: 12pm - 5pm Permit No. _____

Event Contact Name: Kyle Williams Phone No. 510-833-0033

Event Contact Address: 351 Lister Ave

Is this a "first time" event at this location? Yes No If no, when was the event held previously?

- 1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable
- 2. Check other permits required for event?
 - OPD Special Events Permit Food Handler's Permit Seller's Permit
 - Charitable Solicitations Permit Certificate of Insurance Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

- 1. Total number in attendance: 285
- 2. Were registration fees, donations or other fees collected on-site? Yes No Not Applicable
- 3. If yes, how many people registered? 0 How many people made donations? 0
- 4. What was the cost for registration? 0
- 5. How much was collected on site from registration fees? 0
- 6. How much was collected on site from donations? 0
- 7. How much was collected on site from other fees? 0

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

If no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
Imperfect Pastas		Pasta		Y
We Love Oakland		Clothing	Clothing	Y
The Sora Chiropractic		Health	Health	Y
Carlee		Beauty	Beauty	Y

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Trash cans should be emptied from the farmers market which was held the previous day. Park should also be cleaned

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

Submitted by: R Date: 6/7/17

Approved by: _____ Date: _____
(OPR Staff)

Comments: _____



**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Ellen Wu, Chair, Parks and Recreation Advisory Commission
FROM: Karis Griffin, Recreation Supervisor
DATE: July 12, 2017
SUBJECT: REQUEST FOR PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE ANNUAL SALE OF NATIVE PLANTS AT THE NATIVE PLANT NURSERY OPEN HOUSE ON SUNDAY OCTOBER 22, 2017 FROM 10AM TO 3:00PM LOCATED AT JOAQUIN MILLER PARK

SUMMARY

The Friends of Sausal Creek (FOSC), request permission to conduct the annual native plant sale, at the Native Plant Nursery, on October 22, 2017, from 10:00am to 3:00pm, at Joaquin Miller Park. Joaquin Miller Park has been home base for FOSC, Native Plant Nursery since 2008. The sale of native plants fundraising event helps to offset costs for supplies towards the restoration of various watershed related projects that prevent activities that promotes erosion and degradation of sensitive creek habitat.

FISCAL IMPACT

There is no fiscal impact to Oakland Parks and Recreation. Estimated total funds to be raised towards the efforts describe above is approximately \$8,500.00. This number is based on funds raised during 2016 native plant sale.

PROJECT DESCRIPTION

The proceeds from the sale have been used to continue the various watershed programs sponsored by FOSC. The sale will take place at the native plant nursery in Joaquin Miller Park. FOSC has a minor condition use permit issued by the City of Oakland. The annual sale of the native plants has taken place since 2008. This is an ideal time of the year to hold the plant sale as the plants have a much better chance of survival if they can become established during the fall and winter. Attached is the post event report.

One of the major undertakings for FOSC during the coming year is providing plants for the Sausal Creek Erosion Control Restoration Project in Dimond Park, a partnership between the City of Oakland and FOSC.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request for the sale of native plants at the open house at the Native Plant Nursery in Joaquin Miller Park on October 22, 2017.

Prepared by:
Karis Griffin
Recreation Supervisor



Approved by:

J. Nicholas Williams
Director

/s/ J. Nicholas Williams

Attachments:

Exhibit A – Request Letter
Exhibit B - Post Event Report



Friends of Sausal Creek

PROMOTING WATERSHED AWARENESS

BOARD OF DIRECTORS

Steven Ritchie
President

Water Department Manager

Richard Kauffman
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Mark Rauzon
Biologist

Bob Roat
Civil Engineer

Sean Welch
Attorney

STAFF

Kimra McAfee
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Jill Flanngam Miller
Restoration and
Education Manager

Erin Todd
Nursery Manager

*Friends of Sausal Creek is a
501(c)(3) non-profit organization*

June 16, 2017

Oakland Parks and Recreation
City of Oakland
250 Frank Ogawa Plaza
Oakland, CA 94612

Attn: Karis Griffin, Recreation Supervisor

Dear Ms. Griffin,

The Friends of Sausal Creek (FOSC) operates a native plant nursery in Joaquin Miller Park under a Minor Conditional Use Permit issued by the City of Oakland. Since 2008 FOSC has conducted an annual native plant sale at the Nursery. The proceeds from the sale have been used to continue the various watershed programs sponsored by FOSC. One of the major undertakings for FOSC during the coming year is providing plants for the Sausal Creek Erosion Control Restoration Project in Dimond Park, a partnership between the City of Oakland and our organization.

FOSC is planning to hold its annual native plant sale on Sunday, October 22, 2017, from 10:00 a.m. to 3:00 p.m. This is an ideal time of the year to hold the plant sale as the plants have a much better chance of survival if they can become established during the fall and winter.

We would like to request that our event be placed on the July 12th Parks and Recreation Advisory Commission meeting agenda. If you need any other information from us other than the Post Event Report for last year's sale that was submitted to Diane Boyd on May 17, 2017, please let me know. I can be reached at (510) 501-3672 or coordinator@sausalcreek.org.

Thank you for your assistance.

Sincerely,

Kimra D. McAfee
Executive Director

POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Native Plant Sale and Open House

Location of Event: FOSC Native Plant Nursery in Joaquin Miller Park

Date/Hours of Event: Oct. 23, 2016, 10 a.m.-4 p.m. Permit No. _____

Contact Person: Kimra McAfee Phone No. (510) 501-3672

Contact Person Address: PO Box 2737, Oakland, CA 94602

Is this a "first time" event at this location? Yes No If no, when was the event held previously?

May 7, 2006; April 29, 2007; Oct. 26, 2008; Oct. 17, 2009; Oct. 24, 2010; Oct. 16, 2011;
Oct. 21, 2012; Oct. 20, 2013; Oct. 19, 2014; Oct. 25, 2015

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable
2. Check other permits required for event?

<input type="checkbox"/> OPD Special Events Permit	<input type="checkbox"/> Food Handler's Permit	<input checked="" type="checkbox"/> Seller's Permit
<input type="checkbox"/> Charitable Solicitations Permit	<input checked="" type="checkbox"/> Certificate of Insurance	<input checked="" type="checkbox"/> Other – Oakland Business License

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: Approx. 309
2. Were registration fees, donations or other fees collected on-site? Yes No
 Not Applicable
3. If yes, how many people registered? 0 How many people made donations? Approx. 83
4. What was the cost for registration? 0
5. How much was collected on site from registration fees? 0
6. How much was collected on site from donations? \$1,017
7. How much was collected on site from other fees? \$7,727 in gross sales of native plants

III. VENDOR INFORMATION – Not applicable (no vendors)

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

If no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

None _____

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

There were no problems. Like our 2011, 2012, 2013, 2014, and 2015 events, this event had a fair-like atmosphere given the presentations and the tablers. This year we added a station for constructing native bee boxes, which was quite popular. We were very satisfied with how the event turned out. Thank you to OPR for your ongoing support.

Submitted by: Kimra McAfee

Date: May 8, 2017

Approved by: _____

(OPR Staff)

Date: _____

Comments: _____



**CITY OF OAKLAND
Oakland Parks & Recreation**

TO: Ellen Wu, Chair, Parks and Recreation Advisory Commission
FROM: Stephanie Benavidez, Supervising Naturalist
DATE: July 12, 2017
SUBJECT: **REQUEST FOR PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE INSTALLATION OF FENCING ON BRIDGEVIEW TRAIL SWITCHBACKS AT DIMOND CANYON PARK BY EAGLE SCOUT CANDIDATE**

SUMMARY

The Friends of Sausal Creek (FOSC) request permission to support a project to install fencing on Bridgeview Trail Switchbacks at Dimond Canyon Park. The project will be installed by an Eagle Scout Candidate. The installation of the split rail fencing is to prevent off-trail activity that promotes erosion and degradation of sensitive creek habitat in Dimond Canyon Park.

FISCAL IMPACT

There is no fiscal impact to Oakland Parks and Recreation. Estimated total costs for fencing supplies are \$567.26. Eagle Scout candidate Cooper Larsen Ford will raise funds for project materials. FOSC and Boy Scouts of America will support the workday by providing guidance and tools. Construction will be completed by a volunteer team coordinated by the Eagle Scout candidate.

PROJECT DESCRIPTION

See Exhibit A for a map of the proposed fencing location. The total length of fencing to be installed is 72 feet. The area to be fenced is up slope from Sausal Creek on the bottom section of trail at the series of switchbacks connecting the Dimond Canyon Trail to the Bridgeview Trail in Dimond Canyon Park. The switchbacks are heavily used by hikers, dog-walkers and bicyclists. Trail-cutting by all users has resulted in severe erosion. Last year, FOSC volunteers planted native plant species on the hillside adjacent to the switchbacks to stabilize the slope. In December 2016, erosion control fabric was installed on the section of the trail closest to the creek. However, that effort did little to prevent off-trail use and continued the erosion.

FOSC staff will meet with the Eagle Scout candidate to mark the fencing route and will provide support for project coordination. The Eagle Scout will be responsible for procuring the fencing materials and coordinating the volunteers. The Scout crew will consist of at least four youth volunteers with adult supervision always. It is estimated that construction will take place over six to seven weekends. Construction will take place in August 2017.

Fencing will consist of posts with one cross tie. Wire mesh will be stapled on to the posts and rails. Gravel will be used in the post holes. The fencing design is modeled after the split rail fencing for the Monterey Redwoods section of the Bridgeview Trail approved by PRAC on April 12, 2017. The design differs in that this project will use redwood 4"x4" posts and rails rather than pre-cut cedar fencing that only comes in limited lengths. The high slope gradient of the project site combined with the presence of large rocks, roots and crib wall timber makes it necessary to use materials that allow for modification to suit the terrain. See Exhibit A for a photo of the Monterey Redwoods fence

completed on June 17, 2017. FOSC will assist Oakland Public Works Agency in long-term maintenance of the fencing.

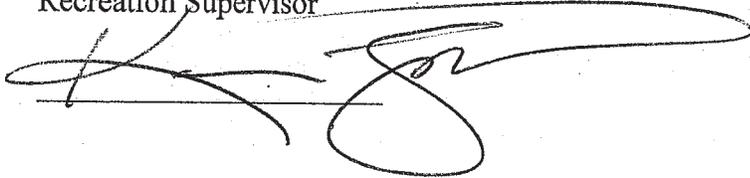
RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request for the Eagle Scout to coordinate with Friends of Sausal Creek (FOSC) to build and install fencing at Bridgeview Trails Switchbacks at Dimond Canyon Park.

Prepared by:
Stephanie Benavidez
Supervising Naturalist

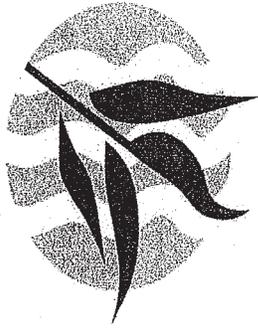
/s/ Stephanie Benavidez

Approved by:
Karis Griffin
Recreation Supervisor

A handwritten signature in black ink, appearing to be 'Karis Griffin', written over a horizontal line. The signature is stylized and cursive.

Attachments:

- Exhibit A – Request Letter
- Exhibit B - Sausal Creek Fence Project at Bridgeview Switchbacks
by Cooper Larsen Ford, Eagle Scout Project



Friends of Sausal Creek

PROMOTING WATERSHED AWARENESS

Hello Karis,

I would like to request that the proposed Eagle Scout split rail fencing project for the Bridgeview switchbacks in Dimond Canyon Park as mentioned in my meeting with Director Williams on 4/17/2017 be added to the July 12 PRAC agenda. Attached please find a draft staff report as well as Exhibit A, the project proposal written by the Eagle Scout candidate. Please let me know what additional information you need from me (e.g., hard copies of the Eagle Scout's work plan) and by when.

Thank you for your assistance.

Jill Miller

Jill Flaningam Miller
Restoration and Education Manager
Friends of Sausal Creek
email: field@sausalcreek.org
web: www.sausalcreek.org

Exhibit A

Bridgeview Trail Switchbacks Eagle Scout Service Project Proposal
Cooper Ford, Troop 1, Piedmont

Description of Project

Located in Dimond Canyon Park, the Bridgeview Trail (Figure 1) is a prime spot for dog walkers, nature seekers, and mountain bikers. People use the trails in Dimond Canyon frequently and many would say it is an important spot in their routine where they walk dogs, get exercise, or meet friends. The portion of the trail along which I am proposing to add a 72-foot-long fence is near the creek where it is tempting for dogs and people to explore off trail, inadvertently causing disturbance in sensitive creek habitat.

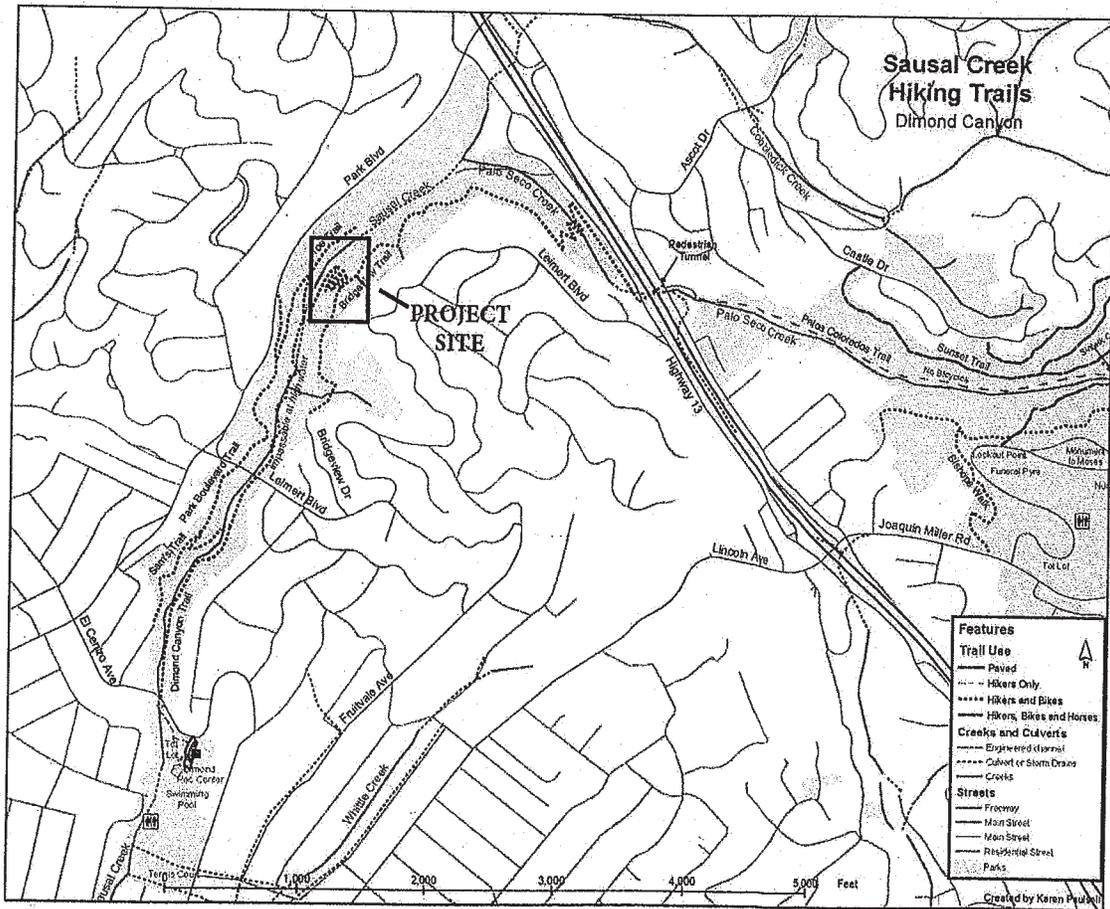


Figure 1: Project site location

Along with popularity comes a lot of trail misuse and increased erosion on this steep site. Much of the trail is being disturbed and some parts are becoming less stable, which is a danger to hikers and mountain bikers. There is evidence that dogs and people are walking off trail,

degrading habitats and causing plants to be harmed or killed and increasing soil instability on the steep hillside (see Figure 2). A fence will stop trail users from damaging any plants and wildlife on the hillside or in the creek.



Figure 2: Bridgeview Trail at Sausal Creek

Fence Design

The fence will have to block dogs, children and bikers from meandering from the path, so the design will incorporate mesh wiring connected to 4"x4" redwood fence posts and the rail (Figures 3, 4). In consideration of the comfort and safety of bicyclists, I will install posts outside the tread of the trail so bikers will have sufficient room on the trail.

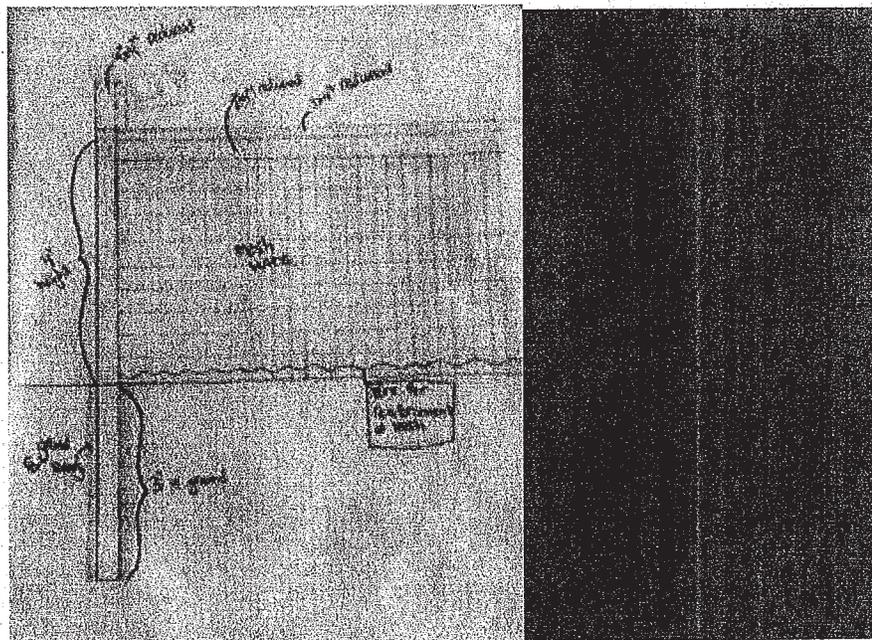


Figure 3:
Fence design

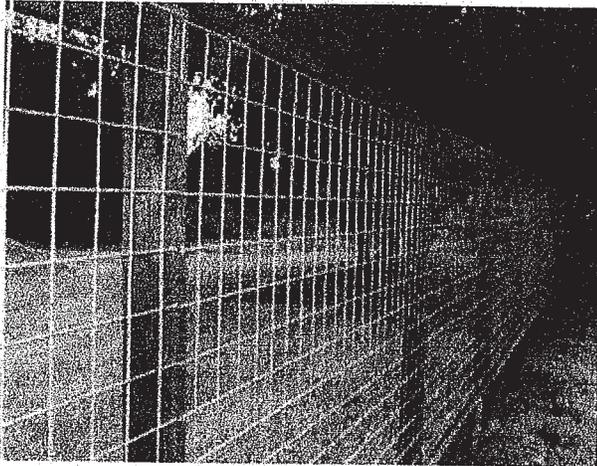


Figure 4: Fence design

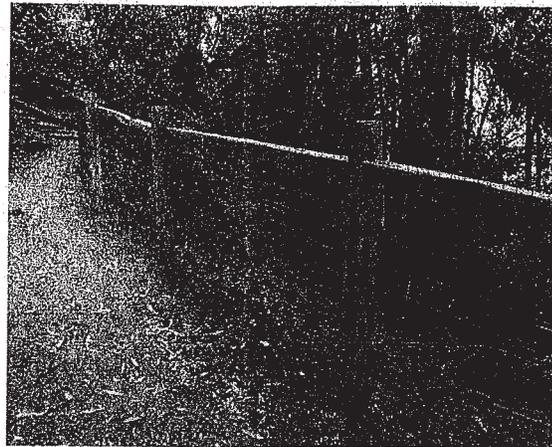


Figure 5: Bridgeview Trail at Monterey fence

Fence Materials

My fence design is modeled after the split rail fencing for the Monterey Redwoods section of the Bridgeview Trail approved by PRAC on April 12, 2017 (Figure 5). However, instead of using cedar split rail fencing materials that are pre-cut, notched, and drilled and only available in limited lengths, I will use redwood posts and rails that I can cut to the appropriate length. The high slope gradient of the project site combined with the presence of large rocks, roots and crib wall timber makes it necessary to use materials that allow for modification to suit the terrain.

Post Hole Locations

Post #	Post Hole Location Elevation (feet)	Path Elevation (feet)
Post 1	0.00	3.20
Post 2	-0.25	1.45
Post 3	-1.275	0.40
Post 4	-3.525	-1.10
Post 5	-5.35	-2.25
Post 6	-4.05	-3.20
Post 7	-4.825	-3.50
Post 8	-4.525	-3.50
Post 9	-3.775	-3.50

Fence Construction Sequence

The first day (or two days if necessary) will be spent digging all 9 holes. Each hole will be 3' deep and at least 8" wide in diameter. The holes will be 7' 10" apart to allow for cuts and

adjustments of the rail. The posts will not be in a perfect line due to variation in the trail course, making it imperative to cut the 2x4" wood railing to accommodate variable angles between posts. When finished with the measurements and cuts for the rails and posts, I will nail the rails into the posts.

After getting the frame of the fence nailed and secured, I will place the 4' galvanized mesh wiring by connecting it to the posts and rails with 3/4" staple nails. To secure the mesh wiring further I will weave a 3/32" galvanized cable through it at ground level. To tighten and adjust the strength of the wire, there will be a turnbuckle at one end. This gives more reinforcement towards the bottom of the fence and allows for the utilization of only one top rail for stability instead of a second rail.

Project Timeline

I plan to start fence construction in late August after I finish fundraising for materials. My work crew will consist primarily of boy scouts in my troop who are ages fifteen-eighteen. Because of school and other commitments, my crew only be available on the weekends, making that the best time to work on the project. I estimate that it could take six to seven weeks to complete the fence when factoring in unanticipated issues that will need my attention and time.

Project Phases:

1. Complete final plan, gain PRAC approval
2. Open fundraiser
3. Buy materials
4. Organize volunteers
5. Start construction (posts in, rails nailed on)
6. Finishing touches on mesh wiring
7. Photos of finished product
8. Reflection

Logistics

My volunteers can come by carpool with a parent driver. We will bring wheelbarrows and the materials that we need for that day. It is a five-minute walk from the parking lot to the site so wheelbarrows will be essential.

Safety

Making sure my volunteers and I are safe on the steep hillside is critical. We will try to stay in the level path however for the work that requires us to be on the hillside we will be wearing hiking boots for grip and we will clear the desired area of loose leaves before working.

Fundraising

GoFundMe.com will be my first choice for fund raising. I can set up an account and describe the project in short. I will need around \$600 for the materials, tools, and supplies. If I can't reach the goal through this website, I can ask friends and family directly through emails. Also, half my costs will be covered by my Eagle Fund.

Leadership

Per work day I will need at least 4 volunteers not including an adult and myself. I will recruit these volunteers from boy scouts and some close friends but I will choose these people relating to how well I think they can follow my direction.

The most difficult aspect about leading my volunteers will be leading them in the precise measurements of the holes for the 4"x4"posts. Also, overcoming the variation in gradient will be challenging because the ground is not level. The angles need to be precise so I will lead the other boys by using the EDGE method. This method includes explaining the task at hand, demonstrating the task with one section of the fence, guiding crew members to complete the task at one of their own posts, then finally enabling them to make the measurements by themselves.

Permits

In regards to permits, I am working with the Friends of Sausal Creek to get the required approval from the Oakland Parks and Recreation Advisory Commission.

Tools and Materials

Tools	Materials
Post hole digger	9 of 4"x4" redwood posts (8' long)
Level	16 of 2"x4"redwood boards (8' long)
Measuring tape	4'x 100' Fence Wire 2"x4"
Shovel	3/4"Galv. Staple nail
Hammer	Galv. Box Nail 3-1/4"
Digging bar	3/32"Uncoated Cable Galv.
Saw	3/16 x 2" Screw Eye Zinc
Wheel Barrow	Wire Rope Clip 1/8" Zinc
Marking Flags	Turnbuckle 1/4 x 7.5"Zinc
	Wire Rope Thimble 1/8"Zinc

Preliminary Cost Estimate

Tools

Manual hole digger	Already own - \$0
Level	Already own - \$0
Measuring tape	Already own - \$0
Shovel	Already own - \$0
Hammer (x2)	Already own - \$20
Digging bar	\$29.99 from Ashby Lumber
Saw	Already own - \$0
Wheelbarrow	Borrow from Friend of Sausal Creek - \$0
Marking Flags	Already own - \$0

Materials

Description	Quantity	Unit Cost	Total Cost	Source
4"x4" rough redwood 8'	9	\$19.85	\$178.65	Ashby Lumber
2"x4" rough redwood 8'	16	\$8.84	141.44	Ashby Lumber
4'x100' Galvanized Mesh Wiring	1	\$60.00	\$60.00	Ashby Lumber
3/4"Galv. Staple nail	1	\$3.49	\$3.49	Ashby Lumber
Galv. Box Nail 3-1/4"	1	\$4.49	\$4.49	Ashby Lumber
3/32"Uncoated Cable Galv.	70 feet	\$0.26	\$18.20	Ashby Lumber
3/16 x 2" Screw Eye Zinc	1	\$1.49	\$1.49	Ashby Lumber
Wire Rope Clip 1/8" Zinc	4	\$0.49	\$1.96	Ashby Lumber
Turnbuckle 1/4 x 7.5"Zinc	1	\$1.43	\$1.43	Ashby Lumber
Wire Rope Thimble 1/8"Zinc	1	\$0.70	\$0.70	Ashby Lumber
Gravel, 3/4 cubic foot bags	12	\$6.85	\$82	American Soil
TOTAL COST			\$567.26	



CITY OF OAKLAND
Oakland Parks and Recreation

TO: Ellen Wu, Chair, Parks and Recreation Advisory Commission
FROM: Diane Tannenwald, Oakland Public Works
DATE: June 21, 2017
SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO RECOMMEND APPROVAL OF A CONDITIONAL USE PERMIT FOR IMPROVEMENTS TO THE EXISTING PLAYGROUND KNOWN AS FROG PARK

SUMMARY

The FROG Park community has raised funds to install additional playground equipment and repair existing equipment at the playground closest to Interstate 880. Per Chapter 17.11.060 of the Oakland Planning Code, installation of playground equipment less than 1,000 sf requires a Minor Conditional Use Permit and review and consideration by the Zoning Manager. Staff is requesting an endorsement that the proposed project meets the findings for improvements to FROG Park. The project involves the installation of new play equipment, repair of existing facilities, and site improvements to an existing park.

FISCAL IMPACT

The construction of this project is funded by the Alameda County Transportation Commission - Caldecott Fourth Bore Improvement Project, the Oakland Mayor's Commission on Persons with Disabilities, a Community Development Block Grant and the FROG Park Community.

There is no fiscal impact to the General Purpose Fund from the construction costs. Long term maintenance of the park will be required, however, improving the facilities with this project assists to reduce maintenance costs.

PROJECT DESCRIPTION

As shown in the attached project design plans and photographs (*Attachment A and B*), the improvements will consist of the following features:

- Installation of new playground equipment, including standard swings, ADA accessible swing, toddler swings, three-way see saw, mid-size Apollo spinner, and boulders
- Replacement and expansion of existing play surface with new ADA accessible poured in place safety surface
- Installation of new bench and boulders
- Miscellaneous site improvements including minor recontouring of pathway and mow band.

BACKGROUND

FROG Park was established in 2001 through the efforts of the organization now known as the Friends of the Rockridge-Temescal Greenbelt. The park is located at 491 Hardy Street at the end of a cul-de-sac, with Highway 24 to the north and west, and residential properties nearby to the east and south. A grove of Redwoods separate the park from the closest adjacent residential property to the south. FROG Park connects via a meandering pedestrian pathway to a second small park three blocks to the south, known as Little FROG Park.

FROG began the design process with in-person and online surveys. Intermediate design options were shared with the community through: a) the Frog Park website and Facebook page; b) the Rockridge News with more than 30 articles spanning almost 4 years; c) tabling at the annual Rockridge Street Fair, Earth Day and Creek-to-Bay Day cleanup events; and d) two presentations at the annual Rockridge Community Planning Council town hall meetings (October 2013 and October 2014).

In addition, five subsequent meetings were held with nearby neighbors on Hardy Street to address their specific concerns. Two community meetings were held with District 1 Councilmember Dan Kalb on the designs as well. Every April Earth Day and September Creek-to-Bay Day, where FROG sponsors a community volunteer maintenance event at the park, a display with the updated park designs was presented.

Over the course of nearly four years of community meetings and discussions, several changes were made to respond to community needs and concerns: 1) the footprint of the park addition was reduced by about 1/3 to retain as much of the grassy area as possible; 2) pieces of equipment were removed from the design (a Spica and larger Apollo); 3) the design was modified to move the play area away from the tree roots of the nearby redwoods; and 4) to improve access for the disabled, the design scope increased to replace all of the poured-in-place surfacing, not just where there is new equipment.

FROG, through neighborhood fundraising, totaling over \$50,000.00, hired the Landscape Architects for the schematic and design development phases and is currently working on permitting approvals with the City of Oakland and Caltrans.

ZONING ANALYSIS

The proposed project is located in the OS Open Space Zone and in an area categorized as a Neighborhood Park (NP). Per Chapter 17.11.060 of the Oakland Planning Code, installation of playground equipment less than 1,000 sf requires a Minor Conditional Use Permit (CUP) and review and consideration by the Zoning Manager.

FINDINGS

Per the Open Space and Recreation Element Table 13 (page 4-31), changes or improvements to public parks must meet certain requirements which include:

- Determination of Compliance with Zoning and the Park Classification System
- Predevelopment Neighborhood Meeting
- Administrative Project Review
- Public Posting and Notification
- Public Hearing by Park

As noted above, the project is categorized as a Neighborhood Park and a Minor CUP is required per the Planning Code. Staff will include the necessary findings in its decision letter for compliance with Zoning. As noted above, pre-development meetings were held as part of the Rockridge Community Planning Council town hall meetings; they were attended by several dozen people. Planning staff has reviewed the project. A public hearing is required before the Parks and Recreation Advisory Commission (PRAC) for changes or improvements in a public park and staff performed the necessary posting and notification of this public hearing including placing a notification poster at the site, posters on light poles, and mailings to neighbors within 300' of the project and community groups. Staff is requesting an endorsement by PRAC that the proposed project meets the findings for improvements to FROG Park.

- 1) *The project will be compatible with and will not adversely affect abutting properties or the surrounding neighborhood, with consideration given to scale, bulk, coverage, views, and density, neighborhood character, traffic, and any other relevant impacts;*
The project expands play options for an existing park, with only five new playground elements measuring only 10'-11" in height. The park is located well away from existing homes and is further buffered by several large, mature, Redwood trees. No significant views will be blocked due to this project. Given the limited number of new equipment structures within an existing park and the fact that this is a neighborhood park, not a regional park, it is unlikely that the project will generate a substantial number of new traffic trips.
- 2) *The project is consistent with the development standards specified in the zoning ordinance;*
The project is consistent with the development standards in the OS-NP zone, including maximum height and maximum impervious surface.
- 3) *The project will provide a convenient and functional public environment and will be as attractive as possible;*
The project will provide an expanded and updated playground, located near residential uses, and is connected by a pedestrian pathway to nearby Little FROG Park three blocks to the south. Play facilities will be repaired and upgraded, including the replacement of a missing tire swing and the installation of new rubber safety surfacing.
- 4) *The project will enhance the public use or successful operation of the park or open space and that sufficient open space remains on the site to meet local needs;*
The project will enhance the public use of the park by incorporating ADA accessible play equipment and seating facilities. Existing usable open space will be updated through the installation of new play features, with ample existing landscaped areas to remain.
- 5) *The project will enhance or augment public open space lands in the surrounding area;*
The project will augment public open space lands in the surrounding area, including the nearby Little FROG Park, accessible by a connecting pedestrian pathway. FROG Park will be enhanced through the addition of several new play structures, ADA friendly seating, and the installation of rubber safety surfacing.
- 6) *The project serves an identified need and will provide an essential service to the community.*
The projects will serve the recreational needs of the surrounding mixed-housing type residential neighborhood and will provide facilities for play, exercise, and relaxation for nearby families and the neighborhood at large.

RECOMMENDATION

Staff recommends that the PRAC concur with the above findings and recommend approval of a Minor Conditional Use Permit for improvements to the existing playground based on the findings above. Increasing the variety of play equipment options, adding ADA compliant equipment and seating, and the repair of existing facilities will improve desirability of an existing neighborhood park.

Respectfully submitted,



Prepared by:
Diane Tannenwald
CIP Coordinator



Approved by:
Christine Daniel
Interim Director, Oakland Public Works

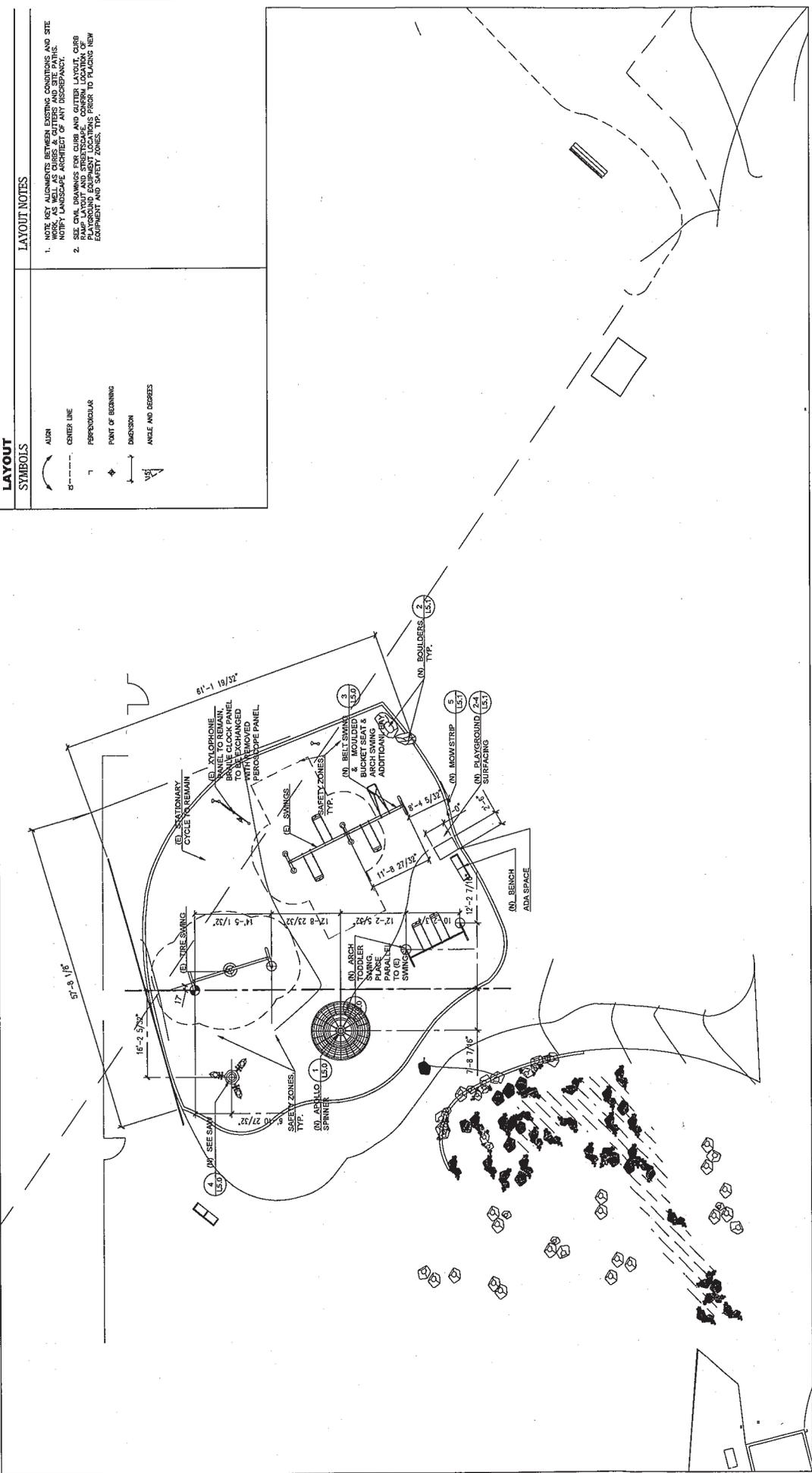
Attachment: A – *Project Design Plans*
 B – *Photographs of New and Existing Play Features*

LAYOUT SYMBOLS

- ALIGN
- CENTER LINE
- PERPENDICULAR
- POINT OF BEGINNING
- DIMENSION
- ANGLE AND DEGREES

LAYOUT NOTES

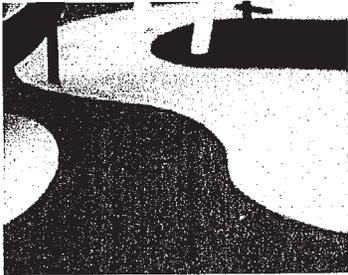
1. NOTE KEY ALIGNMENTS BETWEEN EXISTING CONDITIONS AND SITE WORK. LANDSCAPE AS SHOWN IS SUBJECT TO FIELD AND SITE CONDITIONS.
2. SEE PLAN DRAWINGS FOR CURB AND CUTTER LAYOUT, CURB RAMP LAYOUT AND STREETCROSSING. CONSIDER LOCATION OF PLAYGROUND EQUIPMENT LOCATIONS PRIOR TO PLACING NEW EQUIPMENT AND SAFETY ZONES, TYP.

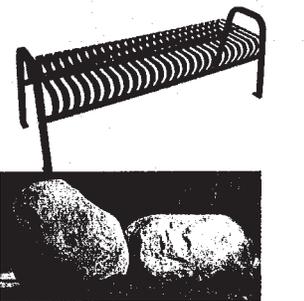


<p>OWNER: CITY OF OAKLAND FRIENDS OF THE ROCKBRIDGE TEMESCAL GREENBELT NORTHERN CALIFORNIA LANDSCAPE ARCHITECTURE 2000 SHAFER AVENUE OAKLAND, CA 94609 TEL: (510) 205-8875 TEL: (510) 205-8876</p>	<p>AWA INC. ARCHITECTURE • LANDSCAPE ARCHITECTURE • PLANNING 4000 CALIFORNIA STREET, SUITE 200 SAN FRANCISCO, CA 94118</p>	<p>REFERENCE DRAWING:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>NO.</th> <th>ISSUE</th> <th>DATE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	ISSUE	DATE																															<p>SHEET CONTENTS:</p> <p>100% DESIGN DEVELOPMENT PLAYGROUND EQUIPMENT LAYOUT PLAN</p>	<p>PROJECT:</p> <p>PLAYGROUND IMPROVEMENTS FOR HARDY - FROG PARK 491 HARDY STREET OAKLAND, CA. 94618</p>	<p>CITY OF OAKLAND AWA PROJ.#: 2016-01-HARDY PROJ.#: 16-00000 DATE: 02/07/17 SCALE: 1/8"=1'-0" NO. OF SHEETS: 1 OF 1 SHEET NO.: L-2.1</p>
NO.	ISSUE	DATE																																				

Frog Park New and Existing Play Features

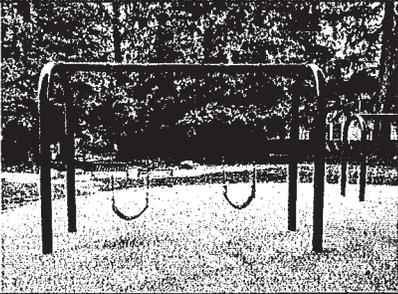
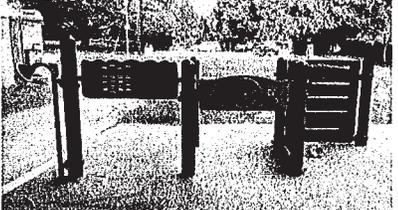
Frog Park: New Play Features

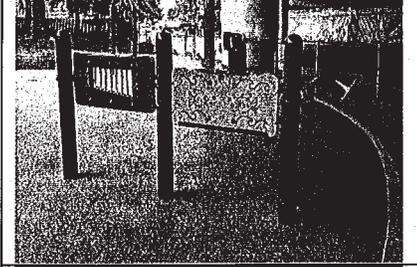
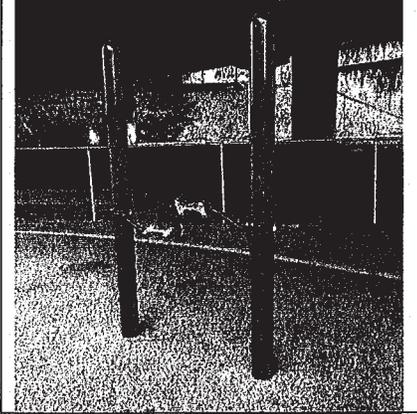
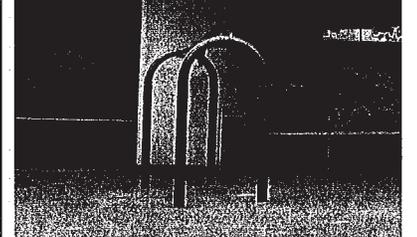
Status	Playground Features	Details/Notes	ADA Accessible?
NEW	 <p><i>Example only</i></p>	<p>Poured in Place Rubber Safety Surfacing & Base</p> <p>3,720 sf</p> <p>Colors: Peal & Sky Blue</p>	<p>✓ YES</p>
NEW		<p>LSI Toddler Bucket swings (2) with new bay</p>	<p>✓ YES</p>
NEW	 	<p>Expansion Bay for 2 swings: - ADA Molded Bucket Seat (1)</p> <p>- Belt Swing (1)</p>	<p>✓ YES</p> <p>✗ No / Limited</p>

Status	Playground features	Description	ADA Accessible?
NEW		Dynamo Apollo Spinner DX-2000-F (mid-size w floor and Mid climber)* *Vendor may change	✓ YES
NEW		Seesaw / Teeter-Totter: Kompan Blazer	✓ YES
NEW		Bench w/ HC seating space (1) & Boulders (1-3)	✓ YES ✗ Limited

Example pictures only

Frog Park: Existing Equipment

Equipment Photo - Existing	Equipment description	ADA Accessible?
	Swing set (2 belt swings)	✗ No / Limited
	ADA Set 1: Learn Braille board, steering wheel, matching game, whisper tube	✓ Yes

Equipment Photo - Existing	Equipment Description	ADA accessible?
	<p>ADA Set 2: Xylophone, periscope- texture panel, whisper tube</p>	<p>✓ Yes</p>
	<p>ADA Hand cycle</p>	<p>✓ Yes</p>
	<p>Tire swing (missing swing)</p> <p>Note: Holes/torn PIP Rubber Surfacing below tire swing</p>	<p>✓ ADA-accessible after repair.</p>

Frog Park Perspective - Existing Playground: ADA panels/features, swings (2) and tire swing (1)

