



Wildfire Prevention Assessment District
Citizen's Advisory Committee

Draft Meeting Minutes for
Thursday, April 20, 2017 @ 7:00 pm



Trudeau Center, 11500 Skyline Blvd, Oakland CA (Wheel Chair Accessible)

Committee Members Present:

Sue Piper, Chair: (District 1)
Martin Matarrese, Vice Chair: (District 7)- **Excused**
Doug Wong: (At Large)
Lin Barron, (District 4)
Steve Hanson (District 1)
Mike Petouhoff (District 4)
Glen Dahlbacka (District 6)

Staff Present:

Anette Boulware, OFD Program Analyst II
Vince Crudele, Vegetation Management Supervisor

Absent:

Maria Sabatini, Assistant Fire Marshal
Miguel Trujillo, OFD Fire Marshal

Meeting called to order at 7:00 p.m. by Chair Sue Piper

1. Approval of draft minutes for March 16, 2017 WPAD meeting

Lin Barron- asked that Assistant Fire Marshal Sabatini's bird comments be included in addition to Bob Sieben's comments on the birds.

Motion: Glen Dahlbacka made the motion to accept the March 16th, 2017 with minor changes: Steve Hanson 2nd, all in favor motion passed.

2. Open Public Forum (Speakers must fill out a speaker card for Open Forum or for a specific agenda item. (Comments limited to three (3) minutes) NONE

3. EBRP Presentation - Interim Fire Chief, John Swanson and Chief of Stewardship Matthew Graul (50 minutes) PowerPoint presentation given. This is a very time consuming project they began in 2004 and are still going in 2017. Presentation closed at 8:05 p.m.

4. Approval of Financials

a. **As of April 01, 2017 Motion:** Lin Barron made the motion to accept the financials and want to see the updates of any pending invoices reflected on the May 2017 financial report,: Steve Hanson 2nd, all in favor motion passed.

b. **Budget adjustments**

Suggestion made by Supervisor Vince Crudele to reallocate any remaining funds from chipping/ debris line item (minus any pending invoices) to the Vegetation Management Program to be used for Roadside Clearing.

Motion: Steve Hanson made the motion to move the remaining money from the Property Owner Chipping Program not to exceed \$28,297 to the Vegetation Management Program to be used for roadside clearing,: Doug Wong 2nd, all in favor motion passed.

5. **April Vegetation Management Statistics:** Supervisor Vince Crudele presented the report information.

Supervisor Vince Crudele advised that he has secured a Diablo Fire Safe Council grant project that will be used to handle roadside clearing. The project is due to start mid-May and go into the first 2 weeks of June, 2017, with the goal of being completed before the 4th of July. The project will cover 7.71 miles of clearing on Grizzly Peak, Fish Ranch Road, Claremont Ave, all the way to Centennial near Tilden Park and down to Marlborough Terrace. Cal Fire Delta crews will handle the clearing.

- a. **Status of inspections of public properties**
- b. **Goat Grazing**
- c. **Road side clearance**

6. **April Vegetation Management Report**

- a. **Preparing for 2017 Residential Property Inspections (annual notice to print)**
- b. **Update on status of hauling contract for Chabot Space & Science Center project (\$216,000)**
- c. **Status of Vegetation Management Plan Progress and Work Schedule**
- d. **Progress on implementing GIS systems for vegetation management**

- **GIS mapping tool – review of next steps**

Mike Petouhoff gave his presentation on the GIS write up he provided. Vince Crudele advised that he will work to getting this in the right hands by the next meeting.

MOTION: Lin Barron move to accept the GIS document presented as an official document Glen 2nd all in favor. Motion passed.

- e. **City of Oakland Contract Compliance Requirements and Vegetation Management Contracts**
 - **Civic Corps**
 - **CAL FIRE - Delta Crews**
 - **Contractors meeting**

- f. **Update of the Website**

7. **WPAD Final report for City Council review**

MOTION: Doug Wong motion to accept the Final report as so it can be presented to City Council. Lin Barron 2nd all in favor

Chair Sue Piper suggestion that once the WPAD ends Vegetation Management Unit should go to Public Safety Committee monthly to present the statistics report to help keep us in front of Council and they can see the importance of what we do. WPAD will be advocating for this and suggest that OFD does the same.

8. Announcements

• **Earth Day** - Saturday April 22 from 9:00 am- 3:00 p.m.

• **May 01st @ 7:00 at Montera School** the City is holding a community meeting to see what people are interested in with having a new fire Chief.

• **June 15th Final meeting**- would like to make this a celebration, handle final business, have cake and honor past WPAD committee members.

9. Adjournment 9:15 p.m.