



Wildfire Prevention Assessment District

Citizens' Advisory Committee

Approved Meeting Minutes for

Thursday, June 18, 2015, 7:00 PM



Trudeau Center, 15500 Skyline Blvd., Oakland CA (Wheel Chair Accessible)

Committee Members in Attendance:

Fred Booker, Chair (District 1)
Doug Wong, Vice Chair (At Large)
Mary Thiessen, Recording Secretary (District 4)
Susan Piper (District 1)
Clint Johnson (District 6)

Committee Members Absent:

Chris Burgardt – fire fighter rep
Mike Petouhoff (District 4)

Staff in Attendance:

Teresa Reed – Fire Chief, Oakland Fire Department
Vince Crudele, Vegetation Management Inspector Supervisor

Lin Barron attending for the Oakland Wildland Stewards (OWLS)

1. APPROVAL OF WPAD DRAFT MEETING MINUTES FOR MAY 21, 2015

The Board M/S/P Draft WPAD Meeting Minutes from May 21, 2015 meeting with changes.

2. OPEN PUBLIC FORUM

No speakers at this time.

3. REVIEW OF FINANCIALS

Chair Fred Booker reviews current financials with the Board, no major changes.

4. SIMSON ST. GRANT APPLICATION

LaLane Coaxum presents overview of matching Grant proposal, full presentation at the May WPAD Board meeting. The Board M/S/P a matching WPAD Grant in the amount of \$1,250 to LaLane Coaxum.

Chief Reed is unaware of the WPAD Matching Grant program. Chair Fed Booker explains to her that the WPAD Matching Grant has been in effect since 2012/2013 FY.

5. STAFF REPORT

Please see attached, "Oakland Fire Department Prevention Bureau Vegetation Management Unit Staff Report", June 18, 2015, submitted by Vincent Crudele, Vegetation Management Supervisor/Inspector.

The Hills Vegetation Management Plan for FEMA will take 3-6 months to send out RFP, once this is completed the District Wide Vegetation Management Plan may begin.

6. WILDFIRE DISTRICT ROADWAY DESIGNATION & PARKING ENFORCEMENT DISCUSSION

Peter Scott presented on identified needs to have evacuation routes and road clearance. In case of an evacuation police should be available to help guide vehicles and keep traffic moving. Driving in the Hills is almost impossible with the narrow roads and people parking their cars on the streets. According to the California Fire Code 1273.01, roads must have two 9 foot wide lanes for two way traffic to flow.

Chief Reed believes that vegetation management and parking go hand in hand.

Supervisor Crudele explains that we need to change the way people think and their attitude toward where they park. When they block the road ways, the reason the fire gets large and spreads is because these cars have impeded the response of the engine company to get to the initial incident.

Suggestions were posting "no parking signs", ask Council person to request from parking enforcement to be patrolling the Hills and ticketing cars. Get legislation on parking ordinances in the hills, and get an ad hoc committee together to work out solutions.

Sue Piper says she will be addressing this issue in the coming fiscal year with the WPAD and the City.

7. GATEWAY GARDEN UPDATE

Sue Piper shares that they are moving along with completing Gateway Garden and recently worked on irrigation. Unfortunately, the EBMUD grant did not go through. They are now working with Home Depot and requesting 10K and a work day with team Home Depot.

The official opening is looking like it will be October 24, 2015, 24 year anniversary of the firestorm. Michael Schroeder offered to assist Sue Piper in getting the signage possibly donated by one of the nationally renowned signage companies in the Bay Area.

8. VOLUNTEER DAY, JULY BROOM PULL

Volunteer day has been moved for discussion in July.

9. CHAIR & RECORDING SECRETARY NOMINATIONS

The Board M/S/P the appointment of Sue Piper as WPAD Chair and Lin Barron as Recording Secretary

10. ADJOURNMENT

CITY OF OAKLAND



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June 18th 2015

Oakland Fire Department Fire Prevention Bureau Vegetation Management Unit Staff
Report

WPAD Board Members,

Fire Suppression District Inspector Staffing;
Full time Staff includes the following
Vincent Crudele - Vegetation Management Supervisor (FT)
Fire Suppression District 1 - Vacant
Fire Suppression District 2 - Enrique Orduna (FT)
Fire Suppression District 3 - David Davis (FT)
Fire Suppression District 4 - Manuel Pinto (TPT)
Fire Suppression District 5 - Vacant

On May 7th, Supervisor Crudele submitted required "justifications for hiring" to Fire Administration's Human Resources to open recruitment and post the vacancies on the City employment webpage for Fire Suppression District Inspector Temporary Part Time. 25 applications were received and approved by City HR for consideration and provided to the Fire Marshal on June 15th 2015 for interview. TPT Seasonal Inspector Pinto is the only employee approved by the Fire Chief to return to duty at this time.

Program Analyst II;

An interview was conducted for the Program Analyst II position. A job offer was made earlier this week. FPB is awaiting notification from Human Resources as to the candidate's response.

TPT Administrative Staff;

This staff will return to duty after the beginning of the new fiscal year when each of the 3 positions is renewed with 975 hours each.

Annual Inspections;

Vegetation Inspections have begun for ALL Oakland Hills Fire Stations. These began on Saturday June 13th 2015. Engine Companies are out each day conducting a minimum of 60 inspections per day until completing their response and inspection districts.

Fire Suppression District Inspectors are conducting vacant lot parcel inspections as well as roadside clearance and City parcel inspections.

Contracts out for completion before July 4th 2015 include the following locations:

Skyline Blvd - Joaquin Miller Road to Grass Valley, roadsides and center divide islands. 5 individual contracts due to length and scope of work.
Shepherd Canyon Road - @ intersection of Snake Road to PWA lot to Paso Robles Road, roadsides.
Broadway Terrace @ Clarewood - Island and bus stops.
City owned lots on Geranium, Dwight Way, Skyline Blvd, Sterling Dr., Keller Avenue, Mountain Blvd.

FEMA Grant;

City Staff is working with Contract Compliance to draft an RFP for management of the grant and its implementation. Today's meeting with Planning Department and City Attorney began to outline all of the RFP needs. Next meeting is July 2nd.

District Wide Vegetation Management Plan;

A meeting was held by the Fire Chief with PWA, Contract Compliance, Planning and Fire Prevention present. As a CEQA is needed a RFP is being developed to contract this project for completion.

High Fire Danger Sign;

Order is pending approval by City staff.

Volunteer Work Days;

No date has been scheduled for July due to staffing and overtime restrictions.

Thank you,



Vincent Crudele

Supervisor / Inspector

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