



CITY OF OAKLAND
 REVENUE DIVISION
 150 Frank H Ogawa Plaza, Suite 5342
 Oakland, California 94612

CITY OF OAKLAND
 TRANSIENT OCCUPANCY TAX EXEMPTION APPLICATION
 (For Governmental Agencies Only)

Account Number: _____
 (For office use only)

Date: _____

I declare under penalty of perjury that I am an Officer/Employee engaged in official government business for:

FEDERAL: _____ STATE: _____
 (Name of Agency) (Name of State)

OTHER GOVERNMENT: _____
 Name of County City Foreign Government

Name of Hotel, Motel, etc.: _____

Address: _____ Room No.: _____ No. of Days: _____

Exempt Government Agency Name: _____

Address: _____
 Street Number and Street Name City State/Zip Code

Representative: _____
 (Please Print) Name Title

I do hereby claim exemption from Transient Occupancy Tax during my stay in this facility.

 Representative's Signature

OPERATORS

- ◆ A separate exemption certificate is required for *each* occupancy and for *each* representative or employee.
- ◆ You should not accept this certificate unless the person presenting it shows satisfactory credentials and meets the necessary requirement(s) for exemption.
- ◆ The operator is responsible for collection and payment of tax Section 5-20.05

Submit original with TOT return and retain copy for your records.