

Wildfire Prevention Assessment District, Citizen's Advisory Committee Meeting
Minutes for January 16, 2014.

Meeting called to order by the new Chair, Fred Booker, at 7:05 pm. No speakers in Open Forum.

Board members present: Fred Booker (Chair), Doug Wong (Vice Chair), Dinah Benson, Diane Hill, Ken Thames, Bob Sieben, and Lin Barron (OWLS). Absent: Lar Bryer, Katherine Moore. Vacant seats =3.

Minutes: corrected to reflect the financial report was missing funds held in reserve for the FEMA and homeowner matching grants.

Financial report: Chair Fred Booker met with Pauline Feng. Since the inception of the WPAD there is \$105,532 accumulated in delinquent fees due for payment of re-inspection fees for private citizens; and \$380,210 for public entities, for which further explanation has been requested. Moved, seconded and passed to request more detail on the existing delinquent payments.

Chief Reed: reported that the county assessor's review of records showed the initial tax collections were made in 2004-2005, making this fiscal year the tenth year of WPAD funding, including the property tax collections this Spring. The county will continue to collect late payments beyond the expiration of the District.

Outreach and education ad hoc chair Ken Thames: The committee considered these recommendations:

1. Place sufficient lawn and roadside signs announcing WPAD funded projects in process
2. Use list serves to send out notices of ongoing veg management and timely tips fire safety
3. Post fire wise messages on existing billboards along highways
4. Distribute *Wildfire Protection for the Homeowner* to WPAD residents

Doug Wong moved, seconded by Dinah Benson, and passed: that Vince Crudele report on content, number, materials, installation, printing and estimated costs of permanent signage at the next meeting.

Staff report by Vince Crudele, Vegetation Management Supervisor:

1. Interviews for a qualified Program Analyst II are beginning, with the expectation that this person will be part of the vegetation management unit by March.
2. An ecologist will likely also be on board by March and will draw up best practices.

Moved by Doug Wong, seconded by Diane Hill and passed: to support the seasonal contract for the ecologist/botanist.

3. Of the three part time fire inspectors, only one is expected to remain, although he is in inactive duty status until May.
4. The draft of the Vegetation Management Plan 2014 should be available to the Committee for review by February 3rd.

Adjourned at 9:07. Next meeting February 20th.