



CIVIL SERVICE BOARD MEETING AGENDA

Date: August 9, 2012

OPEN SESSION – 5:30 p.m.

City Hall, One Frank H. Ogawa Plaza, Hearing Room 2

BOARD MEMBERS: Chairperson, Wendall Mitchell; Vice-Chairperson, Winnie Anderson; Judith Bodenhausen; Dee Dee Brantley; Alex Drexel; Amy Dunning; David Jones

STAFF TO THE BOARD: Andrea R. Gourdine, Director of Human Resources Management/Secretary to the Board; Tracy Chriss, Deputy City Attorney; Kip Walsh, Recruitment & Classification Manager/Staff to the Board; Jennie Lim, HR Technician/Staff to the Board

OPEN SESSION AGENDA

ROLL CALL

1) **OPEN FORUM: 3 minutes**

2) **WELCOME NEW CIVIL SERVICE BOARD MEMBER**

- David Jones
- Amy Dunning

INFORMATION

3) **CONSENT CALENDAR**

ACTION

- Approval of Employee Requests for Leave of Absence
 - Oakland Police Department (2) – OPD-2012-LA04 and OPD-2012-LA05
- Approval of Classification Specification
 - Accounting Technician

4) **OLD BUSINESS:**

- Approval of July 12, 2012 Civil Service Board Meeting Minutes
- Determination of Schedule of Outstanding Board Items
 - Civil Service Board Appeals & Hearings Calendar
 - For Dan Kemmit's Appeal of Discipline, the hearing is scheduled for October 9th and 10th.

INFORMATION

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2012 AUG - 6 PM 2:58

- c) Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDEs and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21 INFORMATION

5) NEW BUSINESS:

- a) Approval of Classification Specification ACTION
- Firefighter

The next meeting will be held on September 13, 2012.

ADJOURNMENT



This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the Civil Service Board staff at (510) 238-3412 or TDD (510) 238-3254 at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who experience chemical sensitivities may attend.