

\* SPECIAL \*  
CIVIL SERVICE BOARD MEETING AGENDA

2011 NOV 14 PM 3:01

Date: November 17, 2011

CLOSED SESSION – 5:30 p.m.

OPEN SESSION - 6:00 p.m. (or as soon as reasonably practicable thereafter)

City Hall, One Frank H. Ogawa Plaza, Hearing Room 2

**BOARD MEMBERS:** Chairperson, Wendall Mitchell; Vice-Chairperson, Winnie Anderson; Judith Bodenhausen; Dee Dee Brantley; Alex Drexel; Michelle Hatchell; Michael Siegel

**STAFF TO THE BOARD:** Andrea R. Gourdine, Director of Human Resources Management/Secretary to the Board; Tracy Chriss, Deputy City Attorney; Kip Walsh, Human Resources Manager/Staff to the Board; Jennie Lim, HR Technician/Staff to the Board

**OPEN SESSION AGENDA**

The Civil Service Board will convene in Open Session prior to adjourning to Closed Session and will report out any final decisions during the Open Session Meeting Agenda.

**ROLL CALL**

**1) CLOSED SESSION AGENDA – Personnel Matter for Public Employees**

*Pursuant to California Government Code Section 54957.6*

*An appellant must notify the Civil Service Board in writing if she/he wishes to have a matter heard in open session*

Public Employee's Appeal of Discipline (OPD-10-01) – Review of Hearing Officer's Recommendations

**OPEN SESSION AGENDA**

**1) REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

**2) CONSENT CALENDAR**

**ACTION**

a) Approval of Employee Requests for Leave of Absence

- Public Works Agency (1)

- Oakland Police Department (1)

### 3) OLD BUSINESS:

- |   |             |
|---|-------------|
| a) Approval of September 8, 2011 Civil Service Board Meeting Minutes  | ACTION      |
| b) Approval of October 13, 2011 Civil Service Board Meeting Minutes   | ACTION      |
| c) Determination of Schedule of Outstanding Board Items   |             |
| • Civil Service Board Appeals & Hearings Calendar   | ACTION      |
| • Civil Service Board 2012 Meeting Schedule   | INFORMATION |
| d) Report on the Status of Civil Service Rules Compliance of Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) | INFORMATION |

### 4) NEW BUSINESS:

- |   |             |
|---|-------------|
| a) Approval of the Addition of Certain Classifications to the List of Classifications Authorized for Flexible Staffing  | ACTION      |
| b) Update concerning the City's response to the Civil Service Board's request and City Attorney's recommendation that the City Administrator and/or the City Council ensure that the Port complies with the Civil Service Rules and seeking comment on the Council's intent regarding Ordinance No. 8979 from the City Administrator and the City Council | INFORMATION |

### OPEN FORUM: 3 minutes

### ADJOURNMENT



This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the Civil Service Board staff at (510) 238-3412 or TDD (510) 238-3254 at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who experience chemical sensitivities may attend.