

Cultural Arts & Marketing Division – Cultural Funding Program  
**FUNDING ADVISORY COMMITTEE**  
**Special Meeting Minutes**  
Monday, September 15, 2008, 5:00 PM  
Oakland City Hall, Hearing Room 2  
(One Frank Ogawa Plaza, 1<sup>st</sup> Floor)

1. **Call to Order/ Determination of Quorum**

A Special Meeting of the Funding Advisory Committee was held in City Hall, Hearing Room 2, located at One Frank Ogawa Plaza, 1<sup>st</sup> Floor, Oakland, CA 94612. The meeting convened at 5:05 PM. A quorum was established. Denise Pate Chaired the meeting.

**Present:** Denise Pate, Nives Wetzel de Cediel, Lynn Rogers, Shalonda Ingram, Jenny Louie. Lori Zook and Brian Vejby (Cultural Affairs Commission (CAC) liaisons)  
**Absent:** Khan Wong and Sherwood Chen (excused)  
**Staff:** Kathy Littles (Cultural Funding Program Coordinator)  
Jason Jong (Acting Cultural Funding Program Assistant)

2. **Open Forum**

Susannah Wood, Executive Director of Opera Piccola commented that she supported the amended Art in the Schools Evaluation Criteria. She added that some emphasis should be given to the numbers served because the need for arts in Oakland schools is so great. In sum the new criteria seems more responsive.

3. **Action Item** – Approval of August 16, 2008, FAC Retreat Minutes

A motion was made by Lynn Rogers to accept the August 16, 2008 FAC Retreat Minutes. Jenny Louie second the motion.

4. **Discussion Item** – Revision of Art in the Schools (AIS) Evaluation Criteria

The change in the 2009-2010 Art in the Schools Evaluation Criteria reflects our attempt to impart more parity without programming for organizations. A discussion about the need for such a criteria followed. Lynn Rogers added that it is important for applicants to speak about the community in which they serve. Nives suggested that staff make it very clear in workshops that item 2 is new and that applicants need to answer the question fully. She suggested that the bullets be turned into spaces where applicants can check off the criteria when completed.

5. **Action Item** – Approval of 2009-2010 AIS Evaluation Criteria

A motion was made by Lynn Rogers to accept the 2009-2010 AIS Evaluation Criteria. Jenny Louie second the motion.

6. **Discussion Item** – Organization Project application review process  
For the next meeting the committee requested a spreadsheet of organizations by budget size. No names should be included, group all fiscal sponsors together.

7. **Action Item** – Approve Organization Project application review process  
This item was postponed until the October 8, 2008 meeting.

8. **Announcements**

Oakland Arts Day Event – Friday, October 3, 2008 at the Oakland Art Gallery  
Next FAC Meeting - October 8, 2008

**Adjourn**

Meeting was adjourned at 6:10pm by Denise Pate, Lynn Rogers second the motion.