

Cultural Arts & Marketing Division – Cultural Funding Program
FUNDING ADVISORY COMMITTEE
Meeting Minutes
Wednesday, January 14, 2009 5:30 – 7:30 PM
Oakland City Hall, Hearing Room 2
(One Frank Ogawa Plaza, 1st Floor)

1. **Call to Order/ Determination of Quorum**

A Meeting of the Funding Advisory Committee was held in City Hall, Hearing Room 2, located at One Frank Ogawa Plaza, 1st Floor, Oakland, CA 94612. The meeting convened at 5:50 PM. A quorum was established. Denise Pate Chaired the meeting.

Present: Denise Pate, Nives Wetzel de Cediél, Jenny Louie, Khan Wong. Lori Zook and Brian Vejby (Cultural Affairs Commission (CAC) liaisons)
Absent: Sherwood Chen (excused), Shalonda Ingram (excused), Lynn Rogers
Staff: Kathy Littles (Cultural Funding Program Coordinator)
Jason Jong (Cultural Funding Program Assistant Coordinator)

2. **Open Forum**

There were no speakers for Open Forum.

3. **Oral Reports from Chair and Staff** – Update on Cultural Funding Program Review Panels and Staff

Kathy Littles reported that there was an increase in Cultural Funding Program grant applications for 2009-2010. The totals are as follows: Individual Artist 50 applications received (14 more than 2008-2009), Organization Project 30 (6 more than 2008-2009), Art in the Schools 25 applications received (down 1 from 2008-2009). A total of 105 applications were submitted to the Cultural Funding Program for 2009-2010 and increase of 19 applications from the previous year (the Organizational Assistance two-year grant did not run in 2009-2010).

4. **Action Item** – Approval of October 8, 2008 Regular Meeting Minutes

A motion was made by Jenny Louie to accept the October 8, 2008 Regular Meeting Minutes, Khan Wong second the motion.

5. **Action Item** – Approval of November 12, 2008 Special Meeting Minutes

Lori Zook noted that the “resend” should actually be “rescind.” A motion was made by Jenny Louie to accept the November 12, 2008 Meeting Minutes, Khan Wong second the motion.

6. **Discussion and Action Item** – FAC Membership of Denise Pate and Sherwood Chen
7. Denise Pate's service on the FAC ends after several years of service to the Oakland Arts Community. Denise has taken a job with an Oakland Arts non-profit that receives funding from the CFP; she is therefore unable to serve on the committee. Denise always exhibited admirable leadership and passion.

FAC Members thanked Denise Pate for her service. Staff added that Denise has agreed to be our community liaison, acting in an unofficial capacity as an advisor to FAC and staff on Oakland Arts Community issues. Denise will attend meetings on an as needed basis. Staff spoke to Sherwood Chen whose term is up. Sherwood has agreed to stay on FAC through December 2009; he will re-evaluate his time commitment after the New Year. A motion was made by Jenny Louie to accept Denise Pate's resignation and accept Sherwood Chen's extension, Khan Wong second the motion.

8. **Discussion and Action Item** – Review of 2009-2010 Panelist List

There were two changes to the panelist list: Chinaka Hodge will serve on the Art in the Schools panel and Rob Nehring will serve on the Organization Project panel. Panel Orientation will be held on February 24 after the panelist list is approved by the Cultural Affairs Commission on February 23. Panel Review dates are as follows: Individual Artist March 9, 10, Organization Project March 16, 17 and Art in the Schools March 24, 25. Jenny Louis thanked FAC members who volunteered to serve on the panels. Denise stated that it is very difficult for FAC members or anyone at this point to take 2-3 days off to serve on a panel. Brian suggested that next year staff consider a Friday, Saturday schedule. Many agreed, the Friday/Saturday schedule will be discussed at length at the summer retreat. Kathy expressed the need for a FAC or CAC member to be on each panel. She suggested that at the next retreat FAC should discuss whether or not this should be an expectation of all FAC members. Jenny Louie made a motion to accept the 2009-2010 Cultural Funding Program Panelists, Khan Wong second the motion.

9. **Announcements**

Lori Zook suggested than in an effort to save paper that staff require that applicants submit double sided applications.

10. **Adjourn**

Meeting was adjourned at 6:10 by Denise Pate, Jenny Louie second the motion.