

California Foundation for Independent
Living Centers v. City of Oakland, et al
U.S. District Court Action No. C 07-04608 EDL

Semiannual Monitoring Report Three



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ADA Advisory Group

The Mayor's Commission on Persons with Disabilities (MCPD) acts as the City's designated advisory body for ADA compliance. January 2013 Roster:

Commissioner Stephen Beard (Chair)
Commissioner Scott Blanks
Commissioner Amy Burns
Commissioner Michelle Hernandez
Commissioner Marlene Hurd
Commissioner Denise Jacobson (Vice Chair)
Commissioner Lateef McLeod
Commissioner Lorraine Rosenblatt
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Commissioner Grace E. Wright

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ACRONYM LIST

- Annex: Mass Care and Shelter Plan Functional Needs Annex
- ACAC: Access Compliance Advisory Committee
- ARC: American Red Cross
- DRA: Disability Rights Advocates
- EMADPC: Emergency Management and Disaster Preparedness Council
- FAST: Functional Assessment Service Team
- FEMA: Federal Emergency Management Agency
- KTOP: City’s Cable Television Station
- OPR: Office of Parks and Recreation
- OUSD: Oakland Unified School District
- MCPD: Mayor’s Commission on Persons with Disabilities
- MOU: Memorandum of Understanding

INTRODUCTION

This CFILC v. Oakland Semiannual Monitoring Report Three covers the period beginning on July 1, 2012 and ending on December 31, 2012. The report also discusses improvements made during the period that are outside the scope of the settlement but support equal access for individuals with disabilities to City emergency preparedness programs, activities and services.

The City of Oakland ADA Title II Coordinator is the agreed upon internal monitor under the settlement and is responsible to prepare implementation and monitoring reports in consultation with the Emergency Services Manager in the Oakland Fire Department, Office of Emergency Services.

The Mayor's Commission on Persons with Disabilities (MCPD) is a 15-member volunteer commission established in 1980 to represent and address issues faced by people with disabilities. The MCPD acts as the City's designated public oversight body for ADA compliance. On January 16, 2013, the Access Compliance Advisory Committee (ACAC), a joint committee between the MCPD and the Commission on Aging, reviewed a draft of this report.

The City of Oakland ("the City") strives to provide innovative and wholly inclusive emergency services and programs beyond the scope of the settlement agreement. Despite ongoing serious economic challenges, the City continues to move forward as a model city in emergency preparedness, response and recovery for persons with functional needs.

BACKGROUND

On February 2, 2010, the Oakland City Council adopted a resolution (No. 82510 C.M.S.) authorizing the City Attorney to settle the case of California Foundation for Independent Living Centers (CFILC) v. City of Oakland, et al (U.S. District Court Action No. C 07-04608 EDL) and directing the Office of Emergency Services to adopt a Functional Needs Annex ("the Annex") to its Mass Care and Shelter Plan.

The Annex outlines how the needs of people with disabilities will be addressed during an emergency that requires people to seek shelter and provides guidance for staff to meet Americans with Disabilities Act (ADA) Title II requirements in emergency planning and response activities. A draft version of the Annex (V.1.3) is Appendix A to the settlement of CFILC v. Oakland and implementation of the current Annex (V.1.5) is an essential part of maintaining the settlement.

As an appendix of the City's Mass Care and Shelter Plan, Emergency Support Function #6, which describes the roles and responsibilities of City agencies during a major emergency or disaster, the Annex establishes a process for activating and operating temporary disaster mass care and shelter delivery systems that are inclusive of persons with disabilities. In so doing, it maintains compliance with the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). The Annex provides the authority and general provisions required to address the needs of residents with disabilities during emergencies.

The Annex is intended to serve Oakland residents with disabilities during a small-scale, localized emergency or until the American Red Cross (ARC) is able to take responsibility during more significant events. The City recognizes that the Annex and all identified resources will not adequately serve the needs of residents with disabilities during a large-scale incident. Regional and State emergency plans and resources will go into effect during a large-scale or regional emergency.

Under the terms of the settlement, the City of Oakland would accomplish all of the specific tasks set forth in the Annex, according to the timeline established therein. Every one hundred and twenty (120) days starting on June 22, 2010 through the end of the prescribed implementation period on June 17, 2011, the City provided a report setting forth a prospective plan of projects undertaken to make mass care and shelter accessible to people with disabilities, totaling three such reports in all.

According to the settlement, the Maintenance and Updating Period began on June 17, 2011 and will continue for three and one-half (3-1/2) years. During this period, the City shall ensure that comparable review and reporting concerning the effectiveness and accuracy of accessibility work at emergency shelters takes place through continued internal monitoring, and that the Functional Needs Annex continues to be implemented and maintained. Internal monitoring used by the City shall generate reports at least semi-annually for this three and one-half-year period, and Plaintiffs' Counsel shall be provided a copy of these reports within 45 days after the end of the period covered by such documents. There shall be no external monitor during the Maintenance and Updating Period.

The Functional Needs Annex Version 1.5 is incorporated by reference into this document. A copy of the Annex can be obtained online at:

<http://www2.oaklandnet.com/oakca/groups/cityadministrator/documents/policy/dowd007854.pdf>

FUNCTIONAL NEEDS ANNEX IMPLEMENTATION STATUS

The Functional Needs Annex established an ambitious set of activities to improve access for individuals with disabilities to mass care and shelter programs, activities, and services. The City has now substantially completed these diverse programmatic, communications, and physical access improvements.

The Annex includes an Implementation Time Table (Attachment J) that began on March 16, 2009. Table 1 below reflects tasks remaining at the start of Monitoring Period Three. Although these tasks are completed in form, we will await review from DRA and/or stakeholders to finalize these products. We anticipate issuing Functional Needs Annex v.1.6 in March 2013.

Table 1. Status of Implementation Tasks Remaining as of July 1, 2012

Due Date	Action Item	Status
09/30/2012	Issue Updated Primary Shelter Site List	Updated Primary Shelter Site List will be issued in Annex v.1.6 in March 2013.
09/30/2012	Issue Updated Secondary Shelter Site List	Updated Secondary Shelter Site List will be issued in Annex v.1.6 in March 2013.
09/01/2012	Issue Functional Needs Training Module to OES	Functional Needs Training Module will be issued to OES in March 2013.

The City has updated the Time Table (see Exhibit B) and has removed the following items. These agreements remain long-term goals for the City but ones that can only be accomplished at such a time when the subject entities are amenable to making formal commitments.

- Establish procedures with the American Red Cross (ARC) for continuing the functional needs care framework within the shelter system when those shelters are transferred from the City to ARC authority; secure verbal and written commitments if possible.
- Pursue agreements with outside entities for major shelter sites (i.e. sports arenas, community colleges)

Shelter Site Identification

Both the Primary and Secondary Shelter Site Lists were updated in January 2013 and currently reflect the availability of school district and City facilities which are readily accessible for individuals with functional needs in the event of an emergency (see Exhibits C and D). This includes a list of twelve (12) Oakland Unified School District (OUSD) facilities as active primary shelter sites and twelve (12) facilities under the operation of the Office of Parks and Recreation (OPR) as active secondary shelter sites. These twenty-four (24) facilities in total were analyzed for physical access compliance using the Emergency Shelter Site Accessibility Evaluation matrix, which is based on the ADA Checklist for Emergency Shelters published by the U.S. Department of Justice, Civil Rights Division and guidelines for sheltering people with disabilities set forth by the American Red Cross.

Primary Shelter Site List

On December 7, 2012, the City's ADA Title II Coordinator met with OUSD staff for a site review to verify completion of capital improvements at the site of Montero Middle School. Most notably, the modernization yielded accessible restrooms and showers for both genders in the school's gymnasium facility. This site has now been added to Category 1: READILY ACCESSIBLE FACILITIES on the Primary Shelter List.

OUSD reports that modernizations are underway at Lowell and Claremont school sites that may qualify these facilities for Category 1: READILY ACCESSIBLE FACILITIES.

OUSD has not confirmed which Category 1 minor repairs listed in the original Primary Shelter Site List were completed.

Secondary Shelter Site List

The City's Secondary Shelter Site List, consisting of facilities under the operation of OPR, has been updated to reflect ADA improvements completed at the Lincoln Square Recreation Center in Spring 2012. This facility has been moved to Category 1: READILY ACCESSIBLE.

In addition, with the completion and opening of the East Oakland Sports Complex (EOSC), this site has been moved up to Category 1: READILY ACCESSIBLE on the Secondary Shelter Site List.

OPR is currently coordinating necessary minor repairs to Category 1 facilities.

Functional Needs Training Module

ADA Programs staff developed a draft functional needs module to be incorporated into the general training curriculum for City emergency shelter staff. This Functional Needs Training Module provides information on establishing and maintaining physical and programmatic access features of shelters; providing reasonable accommodations; and City-specific policies for mass care and sheltering of persons with functional needs.

This draft was presented to various stakeholders in the summer of 2012. Based on feedback received, we have made revisions to better reflect the scope and purpose of the training. This module has been tailored to train City staff who will be called upon to serve as emergency shelter managers and/or Shelter Site Functional Needs Coordinators (S-FNC) in City-opened shelters in the event of a large-scale, catastrophic event.

In the event of a small-scale localized emergency situation, we realize normal communications will be intact, and access to resources through established vendor networks will remain viable. Further, the American Red Cross (ARC) and other government and non-government resources will likely be readily available. However, in the case of a large-scale catastrophic disaster or emergency, resources will be limited and arrival of assistance from the ARC and State and Regional organizations may be delayed. The Functional Needs Training Module is focused on situations when the City is left entirely to its own resources. Nevertheless, aspects of the training module remain relevant to small scale localized emergencies.

ADA Programs is issuing the final draft Functional Needs Training Module for review by Disability Rights Advocates and other key stakeholders (see Exhibit E). We anticipate delivering the final product to the Office of Emergency Services in March 2013. OES will then assume primary responsibility to maintain and update the Annex and the programs, activities and services delineated therein. The ADA Programs Division will continue to provide internal monitoring as required by the settlement and ongoing technical support to OES.

FUNCTIONAL NEEDS ANNEX MONITORING STATUS

Communication Access

The City strives to communicate as effectively with people with disabilities as it does with others. Since early 2010, the City has placed emphasis on upgrades to the primary emergency alert system and implementation of auxiliary notification methods as ways to improve and ensure emergency communications access for people with functional needs during emergencies.

City Watch

City Watch is the City's primary emergency alert system. City Watch, currently operated by Avtex, was originally used by the City to communicate with internal staff during emergencies. In 2012, with Homeland Security Grant funding, City Watch was expanded to handle mass communication messages to the general public. Initially, technical problems excluded the functionality of City Watch with TTYs; however, with additional upgrades those difficulties have been resolved. In a recent test, City Watch successfully sent a message to the ADA Programs Division TTY. This system is now fully functional and compatible with TTYs to the extent the TTY phone number is inputted into the system prior to the call being made. When sending a mass message to the general public, this system is not capable of detecting a TTY and subsequently generating a text message to that particular phone.

When the City Watch system was implemented, the vendor, Avtex, planned to work in collaboration with City staff to develop a web page to advertise and solicit registry to this system. As of yet, this has not happened. Until such time as the City deploys a City-wide outreach campaign, ADA Programs is developing an interim plan to solicit individuals who are Deaf, hard-of-hearing, and/or have speech impediments and use a TTY, to register their TTY phone number with City Watch.

This plan will be one part of a more robust effort to reach out to the disability community at large for the purpose of announcing the City Watch option for Deaf and hard-of-hearing individuals, as well as a reminder to all residents with access and functional needs of the GovDelivery program, the City's email-based notification system. By June 2013 ADA Programs will do the following:

1. Notify local service agencies and community organizations working with the Deaf and hard-of-hearing community of the City Watch system. We will request their assistance in distributing an announcement from the City of Oakland to their constituents who may benefit from the City Watch system,
2. Move information pertaining to, and links to, both the City Watch system and the GovDelivery program to a more prominent location on the front page of the ADA Programs website, and
3. Work with City staff to implement a scrolling message on the home page of the City's website reminding residents of the City Watch and GovDelivery services through the City of Oakland to assist individuals with access and functional needs in preparing for an emergency.

Memorandum of Understanding (MOU) – The City and Oakland Unified School District (OUSD)

The City has found a challenge engaging OUSD representatives in drafting a new MOU regarding use of District sites as disaster shelter locations in the event of an emergency including, but not limited to, gaining information necessary to update the Primary Shelter Site List. The previously existing MOU with OUSD expired on June 30, 2012. OUSD has stated they would take the lead on drafting the new MOU that will renew the agreement for an additional five years, yet little progress has occurred. Currently, the Office of Emergency Services is attempting to schedule a meeting with OUSD attorneys and staff to discuss this matter.

Emergency Stockpiles

In December 2011, the Emergency Services Manager secured a National Urban Area Security Initiative grant to purchase essential emergency items as part of an emergency stockpile. Stockpile items include accessible cots, consumable medical supplies, and various types of durable medical equipment. These items were temporarily stored at the City's Arroyo Viejo Recreation Center while we secured a seismically sound, long-term location closer to the Emergency Operations Center. The move of the emergency stockpile to its new downtown location will take place in February 2013.

OTHER EMERGENCY PREPAREDNESS CITY ACTIVITIES

The OES is responsible for numerous emergency management and response activities, including plan development and validation; community preparedness training; and building and maintenance of partnerships with community-based organizations, non-governmental organizations and faith-based organizations. The department demonstrates on-going efforts to ensure persons with functional needs are integrated into all planning and response tasks by routinely seeking guidance from the ADA Programs Division.

Oakland's Emergency Management and Disaster Preparedness Council

The City's Emergency Management and Disaster Preparedness Council (EMADPC), a collaborative effort between various city departments and community partners, established its fiscal year goals in June 2012. Once again, among the top three goals include focus on integrating persons with functional needs into policy and training development, and providing personal preparedness techniques to those groups. A sub-committee of the EMADPC has been established to address this goal. ADA Programs remains a constant and contributing member of the EMADPC.

Cal EMA/COAC Access and Functional Needs (AFN) Working Group

In January 2012, the City of Oakland was invited to participate in the State of California Emergency Management Agency (CalEMA)/California Operational Area Committee (COAC) Access and Functional Needs (AFN) Working Group.

By participating in the AFN Working Group, the City is contributing to the development of statewide strategies and ideas to address issues and challenges implementing the AFN requirements into emergency management at all levels.

Monthly conference calls are conducted to discuss each Member County's/City's progress on AFN requirements in emergency management. Members are currently discussing the possibility of a workshop in 2013 to share best practices and lessons learned related to AFN requirements.

Functional Assessment Service Team (FAST) Training

In winter 2013, three City staff attended Functional Assessment Service Team (FAST) training for Alameda County. The training focused on the roles and responsibilities of FAST members in ARC-opened general population shelters in the event of an emergency. More specifically, it modeled the roles and responsibilities for City staff when serving as Shelter Functional Needs Coordinators in City-opened emergency shelters. Additionally, the City staff participants received the most recent FAST guidelines reflecting updated terminology and practices.

CONCLUSION

The City of Oakland has substantially completed all settlement implementation activities as set forth in the Functional Needs Annex Implementation Time Table. Primary and Secondary Shelter Site Lists have been updated. With the recent addition of Montera Middle School, Lincoln Square Recreation Center, and the EOSC, the City now lists 24 accessible facilities available as shelters in the event of an emergency.

The Functional Needs Training Module is in final draft format and will be distributed to the expert panel for review in February 2013. Upon DRA's review of the Shelter Site Lists and Functional Needs Training Module, the City will publish version v.1.6 of the Functional Needs Annex in spring 2013.

The City will continue to pursue discussions with OUSD to ensure renewal of the MOU for City use of District sites as shelters in the event of an emergency and to gain updated information for the City's Primary Shelter Site List.

While the City is excited with the success of adding functionality to the City Watch system to accommodate TTYs, we will continue to develop outreach methods to raise awareness of, and encourage the use of, two important City services to help individuals with access and functional needs prepare for an emergency: City Watch and GovDelivery.

As always, the ADA Programs Division maintains a strong relationship with City agencies critical to the on-going implementation and delivery of emergency programs to people with functional needs, including the Office of Emergency Services (OES), Oakland Fire Department Dispatch, KTOP, Department of Information Technology, Public Information Officer, PWA and OPR. We will continue to provide technical support and guidance to these and other City agencies to ensure compliance with the ADA, citywide policies and procedures, and obligations outlined in the Annex.

EXHIBITS

Exhibit A: Functional Needs Annex Version 1.5 is incorporated by reference

Exhibit B: Annex Implementation Time Table Version 11

Exhibit C: Primary Shelter Site Accessibility Evaluation Version 4

Exhibit D: Secondary Shelter Site Accessibility Evaluation Version 4

Exhibit E: Functional Needs Training Module Final Draft

EXHIBIT B

City of Oakland

February 6, 2013

Semiannual Monitoring Report Three Implementation Time Table v. 11

DATE COMPLETED	DUE DATE	ACTION ITEM	RESPONSIBLE DEPARTMENT
24-Aug-12	1-Aug-12	Semi-Annual Monitoring Report due to DRA for the period ending June 17, 2012	ADA
6-Feb-13	31-Jan-13	Semi-Annual Monitoring Report due to DRA for the period ending December 31, 2012	ADA
	31-Mar-13	Issue Updated Primary Shelter Site List	ADA; OUSD
	31-Mar-13	Issue Updated Secondary Shelter Site List	ADA; OPR
	31-Mar-13	Issue Final Functional Needs Training Module to OES	ADA
	1-Aug-13	Semi-Annual Monitoring Report due to DRA for the period ending June 30, 2013	ADA
	31-Jan-14	Semi-Annual Monitoring Report due to DRA for the period ending December 31, 2013	ADA
	1-Aug-14	Semi-Annual Monitoring Report due to DRA for the period ending June 30, 2014	ADA
	31-Jan-15	Semi-Annual Monitoring Report due to DRA for the period ending December 31, 2014	ADA

City of Oakland

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EXHIBIT B

Semiannual Monitoring Report Three Implementation Time Table v. 11

Items Completed During the Implementation Phase

DATE COMPLETED	DUE DATE	ACTION ITEM	RESPONSIBLE DEPARTMENT
16-Mar-09		Host Paratransit Roundtable to discuss evacuation transportation for people with functional needs	OES; ADA
1-Apr-09		Issue updated Primary Shelter List	ADA
1-Apr-09		Research new emergency notification systems for capacity, features, and financial feasibility	OES; DIT
13-Apr-09		Create draft version of Shelter Checklist training module PowerPoint presentation	Kailes; ADA; OES
1-May-09		Create draft version of Functional Needs Annex and attachments	ADA; OES; Kailes
1-May-09		Investigate the nature of agreements and POs to receive supplies, including DME and CMS, during an emergency	Purchasing
6-May-09		Initial EPAAC Meeting #1 - Case overview; City activities to date	ADA
11-May-09		OES Annual Report delivered to MCPD	OES
14-May-09	13-May-09	Primary and Alternate FNCs Complete FAST Training	OES; ADA
28-May-09	28-May-09	Host Paratransit Roundtable to discuss evacuation transportation for people with functional needs	OES; ADA
3-Jun-09	3-Jun-09	EPAAC Meeting #2 - Emergency preparedness training; FN Annex review	ADA
22-Jun-09	22-Jun-09	Finalize Draft Functional Needs Annex v. 1.2	OES; ADA
1-Jul-09	1-Jul-09	EPAAC Meeting #3 - FN Annex review; Communications	ADA
16-Jul-09	1-Sep-09	Obtain appropriate signatures to finalize shelter site MOU with OUSD	OES
31-Jul-09	31-Jul-09	Finalize City Web Access Policy	ADA; DIT
3-Aug-09		Complete minor repairs to Category 1 of Primary Shelter Sites (unconfirmed)	OUSD
5-Aug-09	5-Aug-09	CFILC v. City of Oakland Settlement Conference	OES; ADA
CANCELED	28-Aug-09	Paratransit Roundtable meeting - finalize vehicle ID pictogram; clusters of people with disabilities	OES; ADA
1-Sep-09	1-Sep-09	Explore feasibility of video remote interpreting (VRI) and on-call sign language contracts	ADA
2-Sep-09	2-Sep-09	EPAAC Meeting #4 - FN Annex review	ADA
30-Sep-09	2-Nov-09	Coordinate training for Emergency PIO team in use of current emergency notification system	DIT; PIO
RESCHEDULED	5-Nov-09	EPIO Training on FN Annex and emergency notification system	ADA
5-Oct-09	1-Oct-09	Provide quote for audible equipment in master control that will permit on-demand audible recordings/live studio broadcast	KTOP
7-Oct-09	7-Oct-09	EPAAC Meeting #5 - FN Annex review (policy and administration; CMIST)	ADA

30-Oct-09	30-Oct-09	Paratransit Roundtable meeting - developing agreements; "Together We Ride"; HIPAA Regulations	OES; ADA
4-Nov-09	4-Nov-09	EPAAC Meeting #6 - FN Annex Review (shelters)	ADA
NOT REQUIRED	4-Dec-09	Issue RFQ for Shelter Checklist and Functional Needs Coordinator (FNC) training modules	ADA
NOT REQUIRED	4-Jan-10	Enter into contract for Shelter Checklist and FNC training modules	ADA
17-Nov-09	29-Jan-10	Explore feasibility of remote broadcasting	KTOP
17-Nov-09	29-Jan-10	Explore feasibility of live webcasts in conjunction with launch of new City web site	KTOP
3-Dec-09	3-Dec-09	Review FN Annex responsibilities with department heads in preparation for staff trainings (OPR, DHS, DIT, PIO, Purchasing, PWA, GIS, and CEDA)	ADA
16-Dec-09	16-Dec-09	Draft letter to disability organizations to receive cluster data for GIS discussed at EMADPC Transit Group meeting	ADA; OES
CANCELED	13-Jan-10	EPAAC Meeting #7 - FN Annex Review (EOC); staff implementation update; ARC personal preparedness presentation	ADA
19-Jan-10	30-Mar-10	City Council approves DRA Settlement (FN Annex version 1.3 as Exhibit A)	OES; ADA
3-Feb-10	3-Feb-10	Draft FN Annex v. 1.3 available for public comment (City web site, Yahoo Berkeley-disabled listserv, DRA)	ADA
3-Feb-10	3-Feb-10	EPAAC Meeting #8 - FN Annex Review (EOC); staff implementation update; ARC personal preparedness presentation	ADA
1-Mar-10	28-Feb-10	Cross reference list of national organizations providing DME and CMS with current list of City vendors	ADA
3-Mar-10	3-Mar-10	EPAAC Meeting #9 - Final review of FN Annex consolidated comments	ADA
4-Mar-10	4-Mar-10	EPIO Training: "Ensuring Communications Access for People with Disabilities During Emergencies"	ADA; DIT; OPR
8-Mar-10	12-Feb-10	Update stock card bulletins on emergency information	KTOP; PIO; ADA; OES
23-Mar-10	23-Mar-10	Submit City Council Rules Request to Adopt Annex	ADA
23-Apr-10	1-Apr-10	If UASI grant funding is secured, then enter into agreement for upgraded emergency notification system (applied for funding late 2009 to upgrade EAS to ensure automatic detection of TTY machines)	DIT; OES
23-Apr-10	1-Apr-10	Finalize FN Annex to send to OES	ADA
20-Apr-10	2-Apr-10	Survey North Oakland Senior Center as potential shelter site location	ADA
14-Apr-10	14-Apr-10	EPAAC Meeting #10 - City Response to FNA Public Comments	ADA
20-Apr-10	20-Apr-10	Shelter Management Training on Functional Needs Annex #1	ADA; OPR; ARC

29-Apr-10	29-Apr-10	Shelter Management Training on Functional Needs Annex #2	ADA; OPR; ARC
5-May-10	5-May-10	EPAAC Meeting #11 - Evacuation Chairs; draft City Council report	ADA
25-May-10	25-May-10	City Council report due	ADA; OES
3-Jun-10	30-Jun-10	Coordinate new E-FNC list to add to City Watch	ADA; OES; DIT
8-Jun-10	8-Jun-10	City Council adopts FN Annex	ADA; OES
9-Jun-10	9-Jun-10	EPAAC Meeting #12 - Evacuation Chairs; Building and Fire Code Proposed Amendments	ADA
15-Jun-10	15-Jun-10	Roundtable Discussion on Preparing to Meet the Functional Needs of Persons with Disabilities During Emergencies: CARD, Eden I&R, County of Alameda, and ARC	OES; ADA
30-Jun-10	30-Nov-10	Receive bids regarding KTOP remote broadcasting	KTOP
12-Jul-10	12-Jul-10	FNC Training: FEMA ICS 300/400 - Day 1 of 4	ADA
13-Jul-10	13-Jul-10	FNC Training: FEMA ICS 300/400 - Day 2 of 4	ADA
14-Jul-10	14-Jul-10	FNC Training: FEMA ICS 300/400 - Day 3 of 4	ADA
14-Jul-10	14-Jul-10	EPAAC Meeting #13 - C.O.R.E. curriculum review; NPM in September	ADA
15-Jul-10	15-Jul-10	FNC Training: FEMA ICS 300/400 - Day 4 of 4	ADA
31-Jul-10	30-Sep-10	Explore the possibility of purchasing and locating certain DME at OUSD, City shelter site locations, and at the City's Edgewater Drive facility	ADA
6-Aug-10	30-Jun-10	Share emergency stock bulletins with City and County of San Francisco	ADA
6-Oct-10	13-Oct-10	Draft Implementation Report presented to EPAAC	ADA
13-Oct-10	31-Jul-10	Coordinate pre-recorded audible narration to accompany stock cards on emergency activities	KTOP; PIO
20-Oct-10	15-Sep-10	Finalize letter to disability organizations to receive cluster data for GIS	DHS; ADA; OES
29-Oct-10		Review Primary and Secondary Shelter Site Lists	ADA; OUSD, OPR
30-Nov-10	30-Nov-10	Submit CFILC v. Oakland Implementation Report One to DRA	ADA
8-Nov-10	3-Jan-11	Commence \$100k City Shelter Site ADA Capital Improvement Project (includes minor repairs / renovations previously identified in 06.02.09 Secondary Shelter List)	ADA; PWA; OPR
17-Feb-11	17-Feb-11	End of Implementation Period Two	ADA
24-Mar-11	24-Mar-11	Submit CFILC v. Oakland Implementation Report Two to DRA	ADA
31-May-11	30-Apr-11	Paratransit Roundtable meeting - re-establish commitments; review draft contracts	DHS; ADA; OES
12-Jun-11	31-Mar-11	Provide training for Functional Needs Coordinators	ADA
15-Jun-11	15-Jun-11	GIS mapping update - shelter facilities; OHA senior and disabled housing; senior centers and disabled day programs; etc	GIS
17-Jun-11	17-Jun-11	End of Implementation Period Three	ADA
8-Aug-11	8-Aug-11	Submit CFILC v. Oakland Implementation Report Three to DRA	ADA
31-Aug-11	31-Aug-11	Host Paratransit Roundtable Meeting	OES
1-Dec-11	30-Sep-11	Provide a FNA module as an addition to the general training of shelter managers and/or have ADA staff attend these trainings	ADA; OES
31-May-12	31-Dec-11	Complete Lincoln Square Recreation Center ADA Capital Improvement Project	ADA; PWA
31-Jan-12	31-Jan-12	Semi-Annual Monitoring Report due to DRA for the period ending December 17, 2011	ADA