



**CITY OF OAKLAND
PUBLIC WORKS DEPARTMENT
Parks and Tree Services Division**

PRUNE YOUR OWN CITY TREE GUIDELINES

Dear Property Owner,

The Oakland Public Works (OPW) has granted property owners conditional permission to perform tree pruning in front of their property on the City right of way. The following conditions apply:

1. This letter of authorization may be rescinded by the Oakland Public Works (OPW) at any time if the OPW determines that the public interest requires it.
2. The property owner and the contractor performing the tree work must sign, date and return the enclosed Hold Harmless Agreement and copy of contractor's liability insurance prior to the commencing of tree work. Failure to submit these documents could result in fines, cost of replacement or both.
3. The property owner must notify the OPW of the start date at least 24 hours before beginning the work.
4. All tree work must be performed in a competent and professional manner by a state licensed tree contractor (C-61/D-49 or C-27), possessing \$500,000 of liability insurance. Proof of licensing and insurance must be provided to OPW prior to the work beginning.
5. All debris resulting from the authorized pruning work must be removed immediately from the site and disposed of properly. Failure to do so will result in OPW billing you for such services.
6. Traffic control shall be provided that conforms to the applicable provisions of Article 11 of the Construction Safety Orders, Title 8, California Code of Regulations (See the "Manual of Traffic Controls" published by CAL TRANS.)
7. The crown reductions cannot exceed 25% of the trees main leaders and must adhere to the "Crown Reduction" and "Lateral or Directional Pruning" standards as described in the "Tree Pruning Guidelines" published by the International Society of Arboriculture.
8. Reducing these trees by more than 25% may be considered as an illegal act according to City of Oakland Municipal Code 12.36.020 and the consequences of such action may lead to fines, replacement trees or both.

If you have any questions, please contact PWA Call Center at (510) 615-5566.

Address Of Tree Trimming

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In an effort to protect City owned trees, Oakland Public Works grants property owners conditional permission to perform tree pruning in front of their property on the City right of way following "Prune Your Own City Tree Guidelines" and the submittal of this Hold Harmless Agreement for the work being performed.

HOLD HARMLESS AGREEMENT

We, the undersigned, do hereby agree to defend, indemnify and hold harmless the City of Oakland, the City Council, City officers and employees from any and all suits, claims, expenses, (including reasonable attorneys' fees and costs) and actions brought by any person, or persons, on account of any damage to property or bodily injury, including death, or damage sustained or arising in any way during the performance of work to prune tree(s) _____

Property Owner Signature/Date Phone # Email
(Print Name)

Tree Company

Address

City and Zip Code

Telephone

State Contractor's License No.

Tree Contractor Signature/Date

*****Attach Copy of Contractor's Liability Insurance*****
MAIL COMPLETED FORM TO:
City of Oakland
Attn: Parks and Tree Services Division
7101 Edgewater Dr.
Oakland, CA 94621