



**CITY OF OAKLAND**  
Mayor's Commission on Aging (CoA) and  
Mayor's Commission on Persons with Disabilities (MCPD)  
Joint Access Compliance Advisory Committee, (ACAC)  
**March 19, 2014**

**MINUTES**

- I. Called to order at 10:02 a.m.
- II. Roll Call
  - Quorum: Yes
  - Please review Exhibit 1A
- III. Public Comments
  - None
- IV. Commissioner's Announcements
  - None
- V. Approval of Minutes
  - Motion to approve February 19, 2014, ACAC minutes
  - Motion/Second: Commissioner Beard/Commissioner Hurd
  - Motion Approved. Commissioner Jacobson abstained
- VI. Agenda Modification and Approval
  - Motion to approve the March 19, 2014
  - Motion approved by consensus.
- VII. Chair Report
  - None

## VIII. Staff Reports

A. Telegraph Avenue Complete Streets – User Survey & Preliminary Concepts. Jamie Parks, Complete Streets Program Manager, Public Works Agency, PWA reported.

A1. “Complete streets is a transportation policy and design approach that requires streets to be planned, designed, operated and maintained to enable safe, convenient and comfortable travel and access for users of all ages and abilities regardless of their mode of transportation. Complete streets allow for safe travel by those walking, bicycling, driving automobiles, riding public transportation or delivery goods.”

([http://en.Wikipedia.org/wiki/Complete\\_streets](http://en.Wikipedia.org/wiki/Complete_streets))

- There have been various remodeling projects for Telegraph Avenue since 1993. However this is the first street project that will be planned in accordance with the City’s 2013 Complete Streets Ordinance.
- This project is in the 30% design phase.
- Commissioners voiced a strong interest to be included in the remaining design phase of the Telegraph Avenue project.
- Discussion on design concepts and accessibility. (Please review pages 10 – 29 in the March 19, 2014 ACAC Packet.)

IX. Special Order of Business: East Bay Bus Rapid Transit Project Access and Functional Needs Subcommittee with the AC Transit Accessibility Advisory Committee.

A. This special order of business of the ACAC convened at 10:50 a.m. Mallory Brush, Accessible Services Manager AC Transit provided a brief introduction to this section of the meeting.

- Introduced representatives of AC Transit staff and consultants.
- Apologized for the communication failure between the ACAC and the BRT Project team. Further explained that there were myriad of details connected with the BRT project that the management team was working on i.e., negotiating and completing agreements with the various utility companies, (P.G.E., EBMUD, etc.), that will be integral to the success of the BRT.

- Ms. Brush further explained that the BRT project is moving toward the 65% completion phase. The BRT is scheduled to start (live) in November 2017.
- Ms. Brush stated that if the ACAC have any questions regarding the BRT project and if AC Transit does not have the answer, AC Transit will get back to the committee within two weeks with an answer.
- The success of the BRT project depends on a smooth interface between the design of the stations (either platform or median) and the vehicle (bus) design.
- Ms. Brush explained that the bus design is submitted as a public bid. AC Transit will advertise that it wants a certain type of vehicle to be designed. Manufacturers will answer the bid, by stating it can produce the vehicle according to manufacturer's standards at a certain price. Once a particular manufacturer bid is accepted (chosen); then additional negotiations are conducted between AC Transit and the manufacturer over the actual design details.
- April will consist of the 65% design review.
- May will be announced.

B. Vehicle Design and Accessibility; Rob Edgcumbe, Program Manager, Jacobs Consulting briefly outlined the bidding procedure for the manufacture of the vehicles (bus).

- Vehicle specifications (design) are written as competitive documents to get bids. Individual bidders (manufacturers) then submit their bids.
- The vehicle will be a 60 foot long articulated bus. (Two solid vehicles centered joined with an accordion type fixture). The articulation is a key design component. A second key design component is the location of the vehicle (bus) wheels.
- The vehicle's first door is adjacent to the driver. This is the front of the vehicle and the wheelchair seating will be located in this area. There will be two wheelchair seating areas that will be located on either side of the vehicle in the front. The next four doors will be paired; with the second (middle) paired doors to be designated for on loading or off-loading of wheelchairs.
- The ACAC and AC Transit staffers discussed various design concepts for the vehicle.

- The committee would like to review the final vehicle design after the final bidder has been chosen.

X. Meeting Evaluation

- Informative meeting

XI. Agenda Items for Next Meeting

- Station platform and median stations, 65% design review for the April meeting.

XII. Meeting adjourned at 12:00 p.m.

---

NOTE: THE COMMISSION MAY TAKE ACTION ON ANY ITEM  
ON THE AGENDA

---

 This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, captioning or assistive listening device, please call Adriana Mitchell 238-5219 (V) or 238-2007 (TDD) at least three, 3, business days before the meeting. Please refrain from wearing scented products to this meeting so persons who may experience chemical sensitivities can attend. Thank you.