



Tree Planting Guidelines

Please read this document and complete the **Tree Planting Permit (No Cost)** form on the following page. To read and complete the permit form online, please visit www.oaklandtrees.info.

Planting Process:

Prior to planting, call Underground Service Alert (USA) at 811 or online at 811express.com to identify the location of underground utilities. Do not dig until the inspection is complete and your location meets the general requirements listed below.

General Requirements:

Tree placement requirements:

- Minimum of five feet (5') from above ground and below ground utilities (e.g. sewer lines, gas lines, water mains, etc.)
- Minimum of five feet (5') from above ground street fixtures (e.g. fire hydrants, utility poles, utility boxes)
- Minimum of five feet (5') from driveway curb cuts
- Minimum of five feet (5') from "No Parking" signs
- Minimum of twenty feet (20') from street lights, traffic signals or signs ("Stop," "Yield," etc.)
- Minimum of twenty feet (20') between trees
- Sidewalk must be a minimum of four feet (4') in width to comply with the Americans Disabilities Act (ADA)

Tree requirements:

- If tree location is under high voltage power lines, choose a small tree species that will not exceed twenty-five feet (25') in height at maturity
- Palm trees cannot be planted under power lines
- Minimum nursery size for all new trees is 15 gallons

Tree Species

Tree species selected must be appropriate for the location of your planting site. View the [Official Street Tree list](#) on www.oaklandtrees.info for approved tree species and size information to help you find an appropriate tree.

Recommendations:

Consult with and/or hire an ISA-certified arborist to choose the appropriate tree species for your specific location. Additionally, the *Sierra Club Tree Team* and *Urban Releaf* plant street trees throughout Oakland and can assist you with getting a tree in front of your property.



CITY OF OAKLAND
PUBLIC WORKS

Tree Planting Permit (No Cost)

Please fill out this form and submit to Tree Services:

- Fax: (510) 615-5845
- Mail/Hand Delivery: Oakland Public Works, Tree Services
7101 Edgewater Drive, Building 4, Oakland, CA 94621
- Fill out & submit online at www.oaklandtrees.info

Tree(s) to be planted:

Quantity	Species

Site information:

Site address: _____ Zip Code: _____

Tree placement is under wires: Yes No

Size of tree well: Small (2'x3') Medium (4'x4', 3'x6') Large (5'x5', 6'x4', 6'x6')

Applicant Information:

Property owner name: _____

Property owner's address (if different from above):

_____ Street _____ City _____ State _____ Zip Code

Phone: _____ Email: _____

I agree to hold harmless the City of Oakland (City), its agents, officers, and employees from any damage or injury caused by reason of planting, placement, maintenance, or removal of the planter or plants in accordance to the Tree Planting Guidelines. The owner or owners of the respective property shall be solely liable for any damages.

I agree as the property owner to be responsible for watering the tree and all leaf removal from the sidewalk and street area, keeping the planting wells free of weeds, litter, etc., and for preventing tripping hazards by maintaining that the tree well is at grade with the sidewalk.

I certify that the above information is correct. I understand that falsification of any information provided on this permit application will disqualify the tree from becoming an official City street tree.

Signature: _____ Date: _____

Please retain a copy for your records.