



CITY OF OAKLAND

Mayor's Commission on Persons with Disabilities (MCPD)

****Special Year-End Retreat****

Monday, December 19, 2016, 4:30 p.m. – 7:30 p.m.

Hearing Room Four, Second Floor

One Frank H. Ogawa Plaza (City Hall), Oakland, CA 94612

For information call (510) 238-5219 (VOICE) or 711 for
California Relay Service

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comments
- IV. Commissioner's Announcements
- V. Approval of Minutes (**Exhibit A**)
- VI. Agenda Modification and Approval
- VII. Chairperson's Report; *Thomas Gregory, Chair, MCPD*
 - A. Calendar Year 2016 MCPD Highlights and Annual Report
- VIII. Staff Reports
 - A. ADA Programs Division Report; *Christine Calabrese, City ADA Coordinator*
 - ADA Self-Evaluation and Transition Plan Project Update and Look Ahead at Fiscal Year 2015-17 Budget Process

IX. MCPD Strategic Planning for 2017

A. Exercise: Goals, Objectives, and Strategies for 2017;
Thomas Gregory

B. Standing Committee(s), assignments, meeting frequency

1. Staff Committee Report Schedule for 2017 (**Exhibit B**)

C. MCPD Meeting Schedule 2017; *Sherri Rita, ADA
Programmatic Access Coordinator, ADA
Programs Division (Exhibit C)*

X. Old Business

A. Roles, Responsibilities, and Protocols for MCPD; *Thomas
Gregory (Exhibit D)*

B. Report Back on Alameda County Courtroom Access and
Voter Materials Accessibility Activities; *Elise Bernstein,
Co-Vice Chair, MCPD*

XI. Agenda Items for Next Meeting/Parking Lot

1. Measure KK Result and Next Steps
2. Curb Ramp and ADA Sidewalk Repair Programs FY
2015-16 Annual Report
3. FY 2016-17 Tot Lot ADA Improvements Prioritization
4. Bay Area Bike Share Access
5. MCPD Ordinance Amendments
6. Housing and Community Development Update on
Home Modification Funding
7. Officer Elections for 2017

XII. Adjournment

NOTE: THE COMMISSION MAY TAKE ACTION ON ANY
ITEM
ON THE AGENDA

Public Comments: To offer public comments at the MCPD meeting, please register with Sherri Rita, ADA Programmatic Access Coordinator, before the start of the meeting. Public Comments is one of the first agenda items therefore, please, arrive by 4:15 p.m. Please note that the MCPD will not provide a detailed response to your comments but may schedule your issue for a future MCPD or committee meeting. The Public Comment period is limited to 15 minutes and each individual speaker is limited to 5 minutes. If more than 3 public speakers register, however, then each speaker will be limited to 3 minutes. If more than 5 public speakers register, then each speaker will be limited to 2 minutes. Exceptions to these rules may be granted at the discretion of the Chairperson.



This meeting is wheelchair accessible. To request materials in alternative formats, an ASL interpreter, captioning or assistive listening device, or any other disability related accommodation, please call Sherri Rita 238-6919 (V) or 711 (California Relay Service) at least three (3) business days before the meeting. Please refrain from wearing scented products to this meeting so persons who may experience chemical sensitivities can attend. Thank you.



CITY OF OAKLAND
Mayor's Commission on Persons with Disabilities (MCPD)
Monday, November 21, 2016, 5:00 p.m. – 7:30 p.m.

MINUTES

- I. Called to Order at 5:15 p.m.
- II. Roll Call (**Exhibit A1**)
- III. Public Comments
 - Mr. Joe Partanksy offered information regarding a new online portal for obtaining access to disability laws and resources, and a group supporting former offenders with disabilities.
 - Ms. Bettye Lou Wright shared her experience being denied the ability to serve as a juror when called for jury duty by Alameda County Superior Court, in response to Item X. on tonight's agenda. She stated that staff determined the jury box would not accommodate her power wheelchair.
- IV. Commissioner's Announcements
 - None
- V. Approval of Minutes of October 17, 2016:
 - Moved by Chair Thomas Gregory, seconded by Commissioner Frank Sperling, approved by consensus with no amendments.
- VI. Agenda Modification and Approval:
 - Moved by Chair Thomas Gregory to modify agenda to omit item VIII.A., ADA Programs Division Update, due to the absence of Christine Calabrese, City ADA Coordinator; seconded by Co-Vice Chair Elise Bernstein, unanimously approved as modified.
- VII. Chairperson's Report

- Chair Gregory reminded the group about officer elections in January 2017.
- Mentioned the recent posting of City of Oakland's Request for Qualifications (RFQ) for home modifications providers; ADA Programs Division staff Sherri Rita offered to arrange for Housing and Community Development staffers to present to the MCPD on this RFQ and related developments affecting resources for residents with disabilities in Oakland at the January or February MCPD meeting.

VIII. Staff Reports

A. ADA Programs Division Update; *Christine Calabrese, City ADA Coordinator*

- Tabled as per agenda modification; see VI., above.

B. On-Street Disabled Parking Program FY 2015-16 Annual Report; *Darian Avelino, Transportation Engineer, Oakland Department of Transportation, Transportation Services Division*

- Mr. Avelino distributed a revised set of tables to replace those originally included in the agenda packet (attached here as **Exhibit A3**).
- Mr. Avelino provided a general overview of the City's on-call on-street disabled parking zone program for both residential and non-residential neighborhoods, applicant qualifications, and design elements including curb ramp requirements. These policies and application materials are available [online](#).
- Mr. Avelino reviewed the data tables summarizing 2015-2016 inquiries and their status.
- Commissioner Caleb van Docto and Commissioner Sperling inquired regarding the reasons for a perceived gap between initial inquiries and applications, the rate of denials compared to approvals, and the accessibility of the application.
- Mr. Avelino responded by explaining that one staffer

processes disabled parking zone requests, and that the reasons for application denial are not made known to him unless and until an appeal is filed, and then only through communications with the ADA Programs Division, the appeals official.

- Mr. Avelino and Ms. Rita explained that the discrepancy between initial inquiries and actual applications may be due to individuals concluding that they do not meet the eligibility requirements.
- Mr. Avelino explained that generally the application is mailed to prospective applicants by U.S. Mail or electronically, and completed applications are returned in hard copy with original signatures along with the required attachments. The application is also available online for download.
- Mr. Avelino and Ms. Rita mentioned that with the new Department of Transportation (DOT), disabled parking program functions will likely be reorganized as part of the City's vision for "Complete Streets" planning and design, so may be staffed and managed differently than at this time.
- Commissioner Sperling asked if enforcement is also being examined as part of the reorganization; Ms. Rita explained that there has been ongoing dialogue within the City and among other municipalities in California regarding the perceived problem of disabled parking abuse, but no formal action has been taken with respect to disabled parking enforcement improvements as part of the DOT reorganization.

C. Astro Tot Lot Update; *Denise Louie, Capital Improvement Project Coordinator, Oakland Public Works Department, Project Delivery Division*

- Ms. Lily Soo Hoo, Supervisor, Project Delivery Division Oakland Public Works presented on behalf of Ms. Louie in her absence.
- Ms. Soo Hoo stated that demolition of the location began

that day.

- Ms. Soo Hoo reviewed the site plan and responded to commissioner questions about various features, including the location of the poured-in-place surfacing the MCPD previously authorized funding under the Fiscal Year 2016-17 ADA Capital Improvement Program ADA Tot Lot Improvement Project.
- Ms. Soo Hoo confirmed that the plans included an accessible path of travel from the parking lot to each play element.
- Chair Gregory asked about the status of the ADA Tot Lot Improvements Project prioritization equity criteria. Ms. Soo Hoo and Ms. Rita confirmed that proposed criteria would be brought to MCPD for discussion in January 2017.
- Ms. Soo Hoo mentioned that the newly formed Department of Race and Equity would be consulted to assist with developing the equity criteria.
- Ms. Rita stated that the ADA Programs Division has already offered information to OPW regarding participation by zip code in Oakland Unified School District's free and reduced price lunch program and would continue to work with OPW to further develop the criteria for presentation to the MCPD in January.

IX. Old Business

A. Roles, Responsibilities, and Protocols for MCPD;

Thomas Gregory, Chair, MCPD

- Chair Gregory re-initiated the discussion regarding what if any changes should be made to the Members Roles, Responsibilities, and Protocols document from 2010, with respect to MCPD's involvement in legislative initiatives or campaigns.
- Commissioner Sperling suggested that the MCPD also consider including a provision that members are responsible for acquiring familiarity with the ADA and related disability civil rights laws, and for arriving at meetings on time.

- No motion on specific amendments was made after discussion, to be continued at December planning retreat.

B. MCPD Meeting Frequency, Committee Structure, and 2017 Goals, Objectives, and Strategies; *Thomas Gregory and Co-Vice Chair Aaron Zisser*

- Due to Co-Vice Chair Zisser's absence, Commissioner Preet Anand presented on behalf of the ad hoc group led by Co-Vice Chair Zisser to develop recommendations for committee structure, meeting frequency, and goals and objectives.
- Commissioner Anand stated that the group arrived at a proposal for three committees focused on the following topics/activities, as follows:
 1. Physical Access Committee-to serve as the oversight committee for ADA capital projects and ADA Transition Plan implementation.
 2. Outreach/Education Committee-to promote awareness of the MCPD, disability civil rights laws, resources for individuals with disabilities.
 3. Programs and Services Committee-to serve as the oversight body for programmatic access concerns.
- Commissioner Anand asked that the group think about the committee proposal in anticipation of the December retreat.
- Commissioner Sperling explained that the committees were conceived to each take responsibility for hearing specific staff reports and free up full commission meeting agendas.
- Following discussion to be continued at the December retreat, no motions were made with respect to committee formation, meeting frequency, or goals and objectives.

C. Measure KK (Infrastructure Bond Measure) Result and Next Steps; *Thomas Gregory*

- Chair Gregory facilitated discussion regarding the MCPD's role in supporting Measure KK implementation to benefit the disability community.
- Ms. Rita explained that the Fiscal Year 2017-19 budget development is underway and along with Measure KK implementation, the MCPD has the opportunity to participate in the development of the City's infrastructure, transportation and housing programs' budgets.
- The MCPD deferred formal action towards Measure KK implementation activities pending further discussion with Commissioner Brian Harrington who led the MCPD's involvement in the bond's development.

X. New Business

A. Courtroom Access for Persons with Disabilities; *Caleb van Docto, Commissioner, MCPD*

- Commissioner van Docto explained that the Guardian article regarding the discriminatory treatment of a former Lions Center for the Blind client before an Alameda County Superior Court judge in Oakland was shared in order to raise commissioners' awareness, understanding that county court functions were not within City jurisdiction.
- Co-Vice Chair Bernstein reminded the group of the difficulties she and a neighbor encountered using the Alameda County voter registration form due to the small font and suggested as another disability access issue under Alameda County's jurisdiction that should be brought to the attention of appropriate authorities.
- Commissioner Brandon Young offered to facilitate contact between Co-Vice Chair Bernstein and the Alameda County Task Force on Persons with Disabilities at the Registrar of Voters.

B. December Retreat Planning; *Thomas Gregory*

- Chair Gregory reviewed the proposed three committee structure discussed earlier and meeting frequency options. No motion on meeting frequency was made but Chair Gregory suggested monthly meetings should be calendared but could be canceled when no business to conduct.
- Ms. Rita asked for clarification regarding whether the MCPD wished for a facilitator for the retreat; after discussion Chair Gregory determined there was no need for a facilitator.
- Commissioner Anand suggested arranging for a different room for the retreat; Ms. Rita confirmed staff would try to reserve a different room.

X. Adjourned at 7:10 p.m.

EXHIBIT A.1 for Attachment to Minutes of Event Date
City of Oakland Mayor's Commission on Persons with Disabilities
Meeting for November 21, 2016

**COMMISSIONERS
 ROLL CALL**

Quorum Established <input checked="" type="checkbox"/> Number Voting Members Present _____	Present	Excused Late	Arrive Late	Leave Early	Absent	Excused	Non-voting status
Chairperson Thomas Gregory	✓						
Co-Vice Chairperson Elise Bernstein	✓						
Co-Vice Chairperson Aaron Zisser					✓	✓	

COMMISSIONERS

• Caleb Van Docto							
Brian Harrington					✓	✓	
• Jian Hong			✓				
• Danielle Roundtree	✓						
• Preet Anand			✓				
Brandon Young	✓						
Frank Sperling	✓						
Sarah Garner					✓	✓	
Vacant							

Staff: Christine Calabrese, ADA Programs Division Manager
 Sherri Rita, ADA Programmatic Access Coordinator

Others:

Interpreters:

CITY OF OAKLAND



250 FRANK H. OGAWA PLAZA OAKLAND, CALIFORNIA 94612-2033

Oakland Department of Transportation
Transportation Services Division

(510) 238-3467
FAX (510) 238-7415
TDD (510) 238-3254

Date: November 21, 2016
To: Mayor's Commission on Persons with Disabilities (MCPD)
From: Patrick Taylor Engineering, Tech. II
CC: Wladimir Wlassowsky, Transportation Manager, ODOT
Sherri Rita, Acting ADA Projects Coordinator, OPW
Re: **DRAFT 2015-16 Disabled Parking Zone Program Report**

INTRODUCTION

This report provides information about City of Oakland Disabled Parking Zones activities specifically beginning June 31, 2015 and ending June 31, 2016. During this time, the City of Oakland approved installation of 69 new Residential Disabled Parking Zones (RDPZ) and 6 Non- Residential Disabled Parking Zones (NRDPZ).

BACKGROUND / POLICY

It is the policy of the City of Oakland to establish on-street disabled parking zones in the public right of way (only those within the City's control) where required by current federal, state and local access compliance laws and regulations. The City operates additional discretionary programs under which on-street disabled parking zones may be installed upon request by qualified individuals with disabilities and by public accommodations, as defined by the ADA. The City has the authority to regulate on-street parking pursuant to California Vehicle Code Chapter 9 of Division 11 and Oakland Municipal Code Chapter 10.28 covering Stopping, Standing and Parking.

In 2009, the City ADA Coordinator in the City Manager's Office, along with the Transportation Services Division (TSD) [of the Public Works Agency (PWA) - Department of Engineering and Construction (DEC)], developed the City's On-Street Disabled Parking Zone Policy (see attached). The Policy assigns responsibility to the Transportation Services Manager in TSD to administer a RDPZ program and a NRDPZ program.

Residential DPZ (RDPZ)

Land uses for single family homes and multiple dwelling units (4 or fewer units) are considered "residential" under the RDPZ program. Qualified individuals with disabilities or their representatives may make requests for DPZ installation in front of their residence and if conditions permit, the City will install a "blue zone" adjacent to the residence.

Table A quantifies the on-call components of these R DPZ programs for fiscal year 2015-16.

Non-Residential DPZ

All land uses that are not listed under RDPZ are considered "non-residential" under Non-Residential DPZ. Examples of non-residential land uses are apartment and condominium building (5 or more units), retail, commercial, office, clinic, hospital, hospice, school, college, civic/government, community and park facilities. Table B quantifies the on-call components of these NRDPZ programs for fiscal year 2015-16:

TABLE A - FY 2015-16 Disabled Parking Zone Request Summary

2015 RESIDENTIAL DPZ Quarterly Report	Initial Inquiries	Non-Responsive Follow-up	Requests		Applications				Total Processed Applications
			Removed	Maintenance	Approved	Pending	Denied	Appealed	
Jan-Feb-Mar	38	33	0	0	1	0	4	0	5
April-May-June	34	14	0	0	16	0	4	0	20
July-Aug.-Sept	66	56	0	0	6	0	4	0	10
Oct-Nov-Dec	40	18	1	0	13	3	5	0	22
2015 to date total	178	121	1	0	36	3	17	0	57

2016 RESIDENTIAL DPZ Quarterly Report	Initial Inquiries	Non-Responsive Follow-up	Requests		Applications				Total Processed Applications
			Removed	Maintenance	Approved	Pending	Denied	Appealed	
Jan-Feb-Mar	42	13	9	0	14	0	6	0	29
April-May-June	49	25	1	0	19	0	4	0	24
July-Aug.-Sept	0	0	0	0	0	0	0	0	0
Oct-Nov-Dec	0	0	0	0	0	0	0	0	0
2016 to date total	91	38	10	0	33	0	10	0	53

TABLE B - FY 2015-16 Nonresidential Disabled Parking Zone Request Summary

2015 NONRESIDENTIAL DPZ Quarterly Report	Initial Inquiries	Non-Responsive Follow-up	Requests		Applications				Total Processed Applications
			Removed	Maintenance	Approved	Pending	Denied	Appealed	
Jan-Feb-Mar	4	3	0	0	0	0	1	0	1
April-May-June	3	2	0	0	1	0	0	0	1
July-Aug.-Sept	3	1	0	0	1	0	1	0	2
Oct-Nov-Dec	3	0	0	0	0	0	3	0	3
2015 to date total	13	6	0	0	2	0	5	0	7

2016 NONRESIDENTIAL DPZ Quarterly Report	Initial Inquiries	Non-Responsive Follow-up	Requests		Applications				Total Processed Applications
			Removed	Maintenance	Approved	Pending	Denied	Appealed	
Jan-Feb-Mar	5	2	0	0	2	0	1	0	3
April-May-June	7	5	0	0	2	0	0	0	2
July-Aug.-Sept	0	0	0	0	0	0	0	0	0
Oct-Nov-Dec	0	0	0	0	0	0	0	0	0
2016 to date total	12	7	0	0	4	0	1	0	5

MCPD Staff Reports Calendar Year 2017

Department	DAC	Committee & Month
Department of Transportation/Public Works	Christine Calabrese (Interim)	Access Compliance Advisory Committee; Monthly
Economic & Workforce Development/ Workforce Development Board	Lazandra Dial	
Emergency Services/Fire Department	Genevieve Pastor-Cohen	
Housing and Community Development Department	Sylvia Shannon	
Human Services Department/Aging & Adult Services	Scott Means	
Human Services Department /Children & Youth Services	Sachelle Heavens	
Library	Jamie Turbak	
Parks & Recreation Department	Erin Burton	
Police/Training Division	Doria Neff	
Police/Youth and Community Services	Vacant	

**MAYOR'S COMMISSION ON PERSONS WITH DISABILITIES
MEETING SCHEDULE 2017**

January 23, 2017
5:30 to 7:30 p.m.
Hearing Room 4

February 27, 2017
5:30 to 7:30 p.m.
Hearing Room 4

March 20, 2017
5:30 to 7:30 p.m.
Hearing Room 4

April 17, 2017
5:30 to 7:30 p.m.
Hearing Room 4

May 15, 2017
5:30 to 7:30 p.m.
Hearing Room 4

June 19, 2017
5:30 to 7:30 p.m.
Hearing Room 4

July 17, 2017
5:30 to 7:30 p.m.
Hearing Room 4

July 17, 2017
5:30 to 7:30 p.m.
Hearing Room 4

AUGUST RECESS

September 18, 2017
5:30 to 7:30 p.m.
Hearing Room 4

October 16, 2017
5:30 to 7:30 p.m.
Hearing Room 4

November 20, 2017
5:30 to 7:30 p.m.
Hearing Room 4

***December 18, 2017**
5:30 to 7:30 p.m.
Hearing Room 4

***Time subject to change for annual retreat**

CITY OF OAKLAND
Mayor's Commission on Persons with Disabilities

Members Roles, Responsibilities and Protocols

1. Read, understand and adhere to Ordinances No. 9968, No. 11864, [No. 85659](#), and any subsequent amendments, establishing the Commission, as well as the [Brown Act](#), the [Sunshine Ordinance](#) and the [Political Reform Act](#) as they affect Commission business, in addition to any other pertinent laws or ordinances.

Members will be aware that they are ALWAYS a representative of the Commission and will conduct themselves in a manner that reflects the spirit and goals of the Commission and that would never compromise the Commission or its work.

2. Regularly report on Commission business and activities to constituent and community groups and represent or report about such group concerns and viewpoints at Commission meetings. Attend City Council and Council Committee meetings as needed and as available.

3. Agree to participate on one Committee, to attend regularly, and to assist the Committee and Committee Chair in accomplishing the work plan, goals and objectives of the Committee. All Committee meetings will have an agenda and will be noticed/posted in accordance with State and City laws.

4. The Chairperson of the Commission carries responsibility for acting as a liaison with staff to the Commission. In order to facilitate communication between the Commission and staff, and to maximize efficiency for staff in their relationship to the Commission, Commissioners will go through the Chairperson in communicating with staff, unless there is an agreed-upon arrangement on an issue-by-issue basis. Commissioners will be respectful and aware of the limitations on the amount of time staff has been allocated to serve the Commission.

5. The Chairperson of the Commission shall be responsible for composing all correspondence on behalf of the Commission, unless there is an agreed-upon arrangement to delegate this responsibility, on an issue-by-issue basis. The Chairperson will be responsible for using Commission letterhead and for signing all correspondence pertinent to Commission business. When correspondence is generated by a Committee, the Chairperson and the Committee Chair will co-sign the correspondence. At no time will Commissioners seek to represent the Commission in writing without express authorization by the Chairperson to do so.

6. Commission business will be represented or communicated by the Chairperson unless the Commission and the Chairperson agree to delegate responsibility for representation to a specific Commission member on a specific issue. In that case, the position or communication of the Commission will be agreed upon and clearly specified in advance.

7. Commissioners at no time will take the initiative to represent the Commission on any matter without prior discussion by the Commission and without the specific knowledge and consent of the Chairperson. Commissioners will not meet with or contact City staff on Commission business without authorization by the Chairperson and the Commission.

8. In accordance with the Fair Political Practices Act, Commissioners agree to serve their term on the Commission without compensation or monetary or material gain. Should a Commissioner find her/himself in conflict of interest on any matter, the Commissioner will identify the conflict and will take appropriate action. This action may involve excusing oneself from a matter or, in some cases, may involve removing oneself from the Commission. Commission members may seek advice from City staff on these matters by going through the Chair for referrals.

9. The Commission does not endorse candidates or take positions on ballot matters. Commissioners may not make endorsements on behalf of the Commission. Commissioners, by their own choice, may allow their names to be used with their title as Commissioner for purposes of identification only.