

OFFICE OF CHIEF OF POLICE
OAKLAND POLICE DEPARTMENT

MEMORANDUM

TO: All Personnel

DATE: 28 Mar 12

SUBJECT: Revision of Departmental General Order I-7,
RADIO CALL NUMBERS (Rev. 12 Jan 08)

The subject order has been revised to update and create new radio call numbers for all Departmental and non-Departmental units authorized to communicate on City of Oakland police radio frequencies.

The Evaluation Coordinator shall receive, review and document the acceptance or rejection of all comments and/or recommendations received prior to submitting his/her six-month evaluation report.

The Evaluation Coordinator for this order shall be the Communications Division Commander, who, without further notice, shall forward the required report to the Chief of Police on or by 28 Sep 12.

Personnel shall acknowledge receipt, review, and understanding of this directive in accordance with the provisions of DGO A-1, DEPARTMENTAL PUBLICATIONS.

By order of


Howard A. Jordan
Chief of Police

Date Signed: 15 Mar 12



DEPARTMENTAL
GENERAL
ORDER

Effective Date
28 Mar 12

I-7

Evaluation Coordinator:
Communications Section Commander

Index as:

Evaluation Due Date:
28 Sep 12

Radio Call Numbers

Automatic Revision Cycle
3 Years

RADIO CALL NUMBERS

The purpose of this order is to set forth Departmental policy and procedures for the assignment and configuration of radio call numbers for all Departmental and non-Departmental units authorized to communicate on City of Oakland police radio frequencies and talk groups.

I. CALL NUMBER ASSIGNMENT AND CONFIGURATION

A. Each radio call number shall consist of three components:

1. **PREFIX:** A one (1) or two (2)-digit number used to represent time of assignment, Area assigned or type of assignment.
2. **ALPHA CHARACTER:** One (1) alpha character representing the type of assignment number of officers assigned.
3. **SUFFIX:** A one (1) - or two (2)-digit number indicating area of assignment, function, rank or unit number.

B. Call number components shall be assigned as follows:

1. Prefix (Time of Assignment/Unit of Assignment)

| Prefix | Office/Division/Area | Division/Section/ Unit/Detail/Shift |
|--------|----------------------|--|
| 1 | Patrol Division | First Watch |
| 2 | Patrol Division | Second Watch |
| 3 | Patrol Division | Third Watch |

DEPARTMENTAL GENERAL ORDER
OAKLAND POLICE DEPARTMENT

I-7

Effective Date
28 Mar 12

| Prefix | Office/Division/Area | Division/Section/ Unit/Detail/Shift |
|--------|---|---|
| 4 | Support Operations Division | Command Officers Special Events Special Operations Section Helicopter Unit |
| 5 | Patrol Division | Foot Patrol Unit |
| 6 | Patrol Division | Crime Reduction Teams |
| 7 | Patrol Division | Problem Solving Officers |
| 8 | Support Operations Division | Traffic Section |
| 9 | Criminal Investigations Division | Family Investigation Section |
| 10 | Support Operations Division | Reserve Detail |
| 11 | Bureau of Risk Management | Animal Control Section |
| 12 | Criminal Investigation Division | CID Investigators- Officers ACRATT Narcotics Charging Officers |
| 13 | Criminal Investigations Division | CID Command and Sergeants |
| 14 | Criminal Investigation Division | GITF |
| 15 | Office of the Chief of Police | Intelligence Section |
| 16 | Bureau of Field Operations | Office of the Deputy Chief |
| 17 | Bureau of Risk Management | Office of the Deputy Chief |
| 18 | Bureau of Services | Office of the Deputy Director |
| 19 | Office of the Chief of Police | Administration |
| 20 | City Administrator's Office | Neighborhood Service Coordinators |
| 21 | Field Services Section | OK Program, PAL |
| 22 | Bureau of Field Operations 1 | Criminalistics Division Identification and Property Division |
| 23 | Bureau of Risk Management | Internal Affairs Division |
| 24 | Bureau of Risk Management | Office of Inspector General |
| 25 | Bureau of Services | Records Division |
| 26 | Bureau of Risk Management | Training Section |
| 27 | Bureau of Risk Management | Research and Planning Division and IT Unit |
| 28 | Bureau of Services | Communications Section |
| 29 | Outside Agency | Vallejo PD has 2 2900 call signs |
| 30 | Open | |
| 31 | Oakland Unified School District | School District Police |
| 32 | Office of the Mayor | Oakland Housing Authority Police |
| 33 | Open | |
| 34 | Federal Law Enforcement | FBI, DEA, ATF, US Marshal |
| 35 | Alameda County Probation Dept California Youth Authority State Parole | |

| Prefix | Office/Division/Area | Division/Section/ Unit/Detail/Shift |
|--------|----------------------------------|--|
| 36 | City Agencies | Public Works Agency Parking Enforcement Unit |
| 37 | Alameda County District Attorney | Victim Assistance Program Mental Health Mobile Outreach Teams |

2. Alpha Digit (Staffing function)

| Alpha Code | Staffing/Function |
|------------|--|
| A | Two-officer unit (where another specific alpha designator is not applicable) |
| C | Civilian (non-sworn) personnel (regardless of classification) |
| F | One-officer Foot Patrol Unit |
| J | Two-officer training unit. This designator will serve to advise the Communications Section and other district units of the need for a cover officer assignment. The "J" designator shall be initially assigned to the training unit and may be changed to the alpha character "A" after consultation with the district sergeant and approval by the Watch Commander. The "J" designator may be re-established at any time during the field-training program. |
| K | One-officer K-9 (canine) unit |
| L | One-officer unit (where another specific alpha designator is not applicable). |
| M | One-officer motor unit |
| R | Radio Amateur Communications Emergency Services (RACES) used by authorized RACES operators (HAM) in support of OPD communications. |
| S | Two-officer Foot Patrol Unit or Two-officer tactical unit |
| T | One-officer Area tactical unit |
| X | One-officer supplemental beat unit |
| V | Two-officer supplemental beat unit |
| W | Cadet unit |

NOTE: Alpha Code's U, Y, and Z are no longer utilized.

3. Suffix (Area/Rank/Function/Unit)

a. Patrol Units shall use functional designations indicated below:

| Beat Units | 1 - 35 |
|------------------------------------|------------------------------|
| Patrol Wagons (By District) | 41-46 with alpha code A |
| Police Service Technicians | 51-56 with alpha code C |
| Evidence Technicians (By District) | 61-66 with alpha code C or L |

- b. Other units, to the extent possible, shall use a suffix containing a first digit as a unit identifier and second digit as an Area designator.

EXAMPLE

| Call Sign | Suffix Identifier |
|-----------|-----------------------------------|
| 1L29 | First Watch, One-officer, Beat 29 |
| 3L24 | Third Watch, One-officer, Beat 24 |

- c. Other field, administrative, and investigative units (both civilian and sworn) shall be designated by AREA or time of assignment to the extent possible. When this is impractical, a unit or function number shall be assigned from 1 - 69.
- d. All Departmental units may use the following rank designations:

| Rank | Rank Designator |
|-------------|-----------------|
| Sergeants | 70 - 79 |
| Lieutenants | 80 - 89 |
| Captains | 90 - 99 |

- e. Patrol Commanders/Supervisors rank designations shall be as follows:

| Rank | Area | Rank Designator |
|-------------|-------|-----------------|
| Captain | BFO 1 | 91 |
| Captain | BFO 2 | 92 |
| | | |
| Lieutenants | BFO 1 | 81 |
| Lieutenants | BFO 2 | 82 |
| | | |
| Sergeants | BFO 1 | 71 - 73 |
| Sergeants | BFO 2 | 74 - 76 |
| | | |

Radio call sign examples - See Appendix

II. ADMINISTRATIVE CONTROL OF CALL NUMBERS

On 15 January and 15 July of each year, or any time when radio call numbers are changed, unit commanders and managers shall provide the Communications Section

DEPARTMENTAL GENERAL ORDER
OAKLAND POLICE DEPARTMENT

I-7

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with a current/updated list of call number assignments.

By order of



For Howard A. Jordan
Chief of Police

Date Signed: 15 MAR 12

APPENDIX

Below are some examples of radio call signs and literal translations

| Unit Identifier | Literal Translation |
|-----------------|--|
| 8M11 | Traffic Division, A single traffic officer, BFO 1 |
| 2V28 | Second Watch, Two-officer supplemental, assigned to Beat 28 |
| 26W02 | Training Section, Cadet assigned to the Training Division |
| 1L82 | First watch, BFO 2 Lieutenant |
| 6J23 | Crime Reduction Team, two-officer training unit, District 2 |
| 3U20 | Third watch, One-officer supplemental beat 20 unit |
| 12L10 | CID Investigator (Police Officer). |
| 13L71 | CID Sergeants |
| 7L26 | Problem Solving Officer, One-officer, BFO 2, assigned to Beat 26 |
| 7L24 | Problem Solving Officer, One-officer, BFO 2, assigned to Beat 24 |
| 5F04 | Foot Patrol Unit, One officer, BFO 1 |
| 6A43 | Crime Reduction Team, Two-officer, BFO 2, District 4 |
| 28L81 | Communications Lieutenant |
| 7L02 | Problem Solving Officer, One officer, BFO 1, Beat 2 |
| 7L82 | Special Resource Lieutenant, BFO 2 |
| 6L10 | Crime Reduction Team, One-officer, BFO 1, District 1 |