



DEPARTMENTAL  
GENERAL  
ORDER

Rev.  
10 Jul 96

A-6

Index as:  
Departmental Historian  
Historian, Departmental

---

**DEPARTMENTAL HISTORIAN**

The purpose of this order is to define the responsibilities of the Departmental Historian.

**I. DESIGNATION OF THE DEPARTMENTAL HISTORIAN**

The Community Services Section officer in charge shall be the Departmental Historian.

**II. DEPARTMENTAL HISTORIAN RESPONSIBILITIES**

The Departmental Historian shall:

- A. Collect and record all information relating to the Department or to the administration of criminal justice which has a bearing on the Department.
- B. Be responsible for the security of historical artifacts stored or displayed in the Police Administration Building.
- C. Report the status of historical documents and stored or displayed artifacts directly to the Chief of Police.

By order of

Joseph Samuels, Jr.  
Chief of Police