

OFFICE OF CHIEF OF POLICE
OAKLAND POLICE DEPARTMENT

SPECIAL ORDER NO. 8793

TO: All Personnel

SUBJECT: Update of Departmental General Order (DGO) J-3,
TOWING PROCEDURES (Rev. 7 Apr 00) and

Report Writing Manual (RWM) T-19,
TOWING PROCEDURES (Rev. 7 Apr 00)

EFFECTIVE DATE: 25 Nov 07

TERMINATION: Upon Revision of DGO J-3 and RWM T-19

The purpose of this Special Order is to revise Departmental policy and procedures, and the tow matrix for members and employees regarding abandoned vehicles.

New language is added to DGO J-3 and is referenced as Part 1, C, 2, b, (4) to read as follows:

- (4) **Repeat Violation** - A repeat violation occurs when a vehicle has been previously processed in accordance with Part I, C, 2, a, of this order at the same location or within 50 feet.

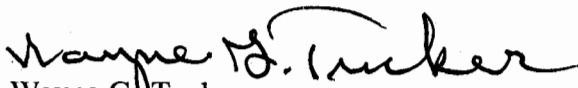
Abandoned Vehicle Unit Members may authorize the removal of a vehicle with repeat violations based on a completed Declaration in Support of Vehicle Removal (TF-3282) signed by the complainant or a complainant-written declaration¹. Either of these signed documents will enable a member or employee to forego placing a warning sticker on the windshield, recording mileage on the Assignment Report, marking the tire and pavement, and waiting the mandatory 72-hours, prior to towing.

¹ A "complainant-written declaration" shall be signed by the complainant and state a factual basis supporting probable cause and include the language, "I declare, under penalty of perjury, that the contents of this declaration are true and correct."

New language is added to RWM T-19 and is referenced in the tow matrix for OMC Section 10.28.030, to read as follows:

| VEHICLE STATUS | AUTHORITY FOR TOW | CITABLE VIOLATION | GARAGE CHKLST | PRIMARY REPORT | WHO MAY TOW | |
|---|-------------------|-------------------|---------------|---|-------------|-----|
| | | | | | Sworn | CIV |
| 10.28.030 OMC - Parking in street or alley for more than 72 hours. | 22651 (k) VC | 10.28.030 OMC | | Stored Vehicle Report. | X | X |
| | | | | Tire marking, mileage recording, and affixing warning sticker required to establish violation. | X | X |
| | | | | For repeat violating vehicles only. If a Declaration in Support of Vehicle Removal (TF-3282) or a complainant-written declaration is completed, tire markings, and affixing warning sticker is NOT required to establish a violation. | X | |

By order of


 Wayne G. Tucker
 Chief of Police

Date Signed: 21 Nov. 07