



**Please keep our parks  
clean and green!**

It is your responsibility to ensure  
all litter, debris and bottles are  
disposed of in appropriate  
trash receptacles.

**For more information on  
Park Permits contact the  
Central Reservations Unit**  
Phone (510) 238-3187;  
Fax (510) 238-2397

**For more information on  
Sport Field Permits contact the  
Sports Unit**  
Phone (510) 238-3496;  
Fax (510) 238-2397

[www.oaklandnet.com/parks](http://www.oaklandnet.com/parks)



City of Oakland  
Parks and Recreation

**Come Out & Play the OPR Way!**

250 Frank H. Ogawa Plaza Suite #3330  
Oakland, CA 94612

Park Reservations: 510-238-3187  
Field Reservations: 510-238-3496  
Fax: 510-238-2397  
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Version 2-092104



## *Park Use Information*

### *Personal Trainers and Fitness Classes*



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City of Oakland  
Parks and Recreation

Audree V. Jones-Taylor, Director

## Park Use Information for Personal Trainers and Fitness Classes



The City of Oakland Parks and Recreation (OPR) offers over 100 beautiful and unique park and sport field venues to host your fitness class.

Parks are owned and maintained by the City to provide open public space for all to enjoy. When a business uses a park space for private gain, essentially removing its use from non-paying public, the business is required to obtain a permit. The Park Permit process ensures that businesses are aware of regulations that come with the privilege of using a park.

This brochure will provide you with basic park and sport field rental information.

- If you are interested in a park not adjacent to a Recreation Center to host your fitness class, contact the Central Reservations Unit at (510) 238-3187 for a permit.
- If you are interested in a park where a Recreation Center is located, contact the Site Director of that facility for a permit.  
*Park reservations must be booked 30 days prior to date of class/event.*  
*An additional administrative service fee will apply for any approved reservation requests within 30 days of a class/event date.*
- If you are interested in a sport field for your fitness class, contact the Sports Unit at (510) 238-3496 for a permit. The application must be submitted not less than 14 days nor more than 3 months prior to the proposed use date.

## Oakland Municipal Codes (OMC)

[www.oaklandnet.com/cityclerk](http://www.oaklandnet.com/cityclerk)

## Park Hours

Parks and sport fields are open 6:00 a.m. to 9:00 p.m. or dawn to dusk. Check OPR website for a full listing at [www.oaklandnet.com/parks](http://www.oaklandnet.com/parks).

## Noise/Sound Amplification

### ***Please be mindful and courteous of residents living nearby.***

OMC - 8.18.010: It is unlawful for any person to create or allow to be created any excessive or annoying noise.

OMC - 8.18.020: The persistent maintenance or emission of any noise or sound produced by human, animal or mechanical means, between the hours of 9 p.m. and 7 a.m. next ensuing, which, by reason of its raucous or nerve-racking nature, shall disturb the peace or comfort, or be injurious to the health of any person shall constitute a nuisance.

OMC - 12.64.120: No loudspeaker shall be placed in a public park within 300 feet of any residential structure. In no event shall amplified sound exceed eighty decibels (80 dB) at any boundary of the park in which amplified sound is being produced.

## Insurance Requirements

When activities are permitted to be held at a City park, the Applicant, at Applicant's expense, is required to provide a Certificate of Insurance for comprehensive general liability coverage naming the City of Oakland as additional insured with a limit of liability not less than \$1,000,000 combined single limit for personal injury and damage to property.

## Frequently Asked Questions

### **Do I need a permit to conduct a fitness training class?**

Yes, a permit is required for any organized class/event held in a City park.

## Frequently Asked Questions

### **How do I reserve a park & obtain a permit?**

1. Complete a rental application.
2. Provide proof of insurance, business license, trainer certification and other documentation as requested.
3. Pay permit fees and deposit.

### **How can I get an application?**

Applications may be picked up at:

- Parks and Recreation Main Office, 250 Frank H. Ogawa Plaza, #3330, Oakland, CA 94612.
- Download at [www.oaklandnet.com/parks](http://www.oaklandnet.com/parks)
- Recreation Center - Contact the Site Director of that facility.
- Sports Field Application - Contact the Sports Unit at (510) 238-3496.

### **Is this a new rule and how much does a permit cost?**

Requiring park use permits is not a new policy. The fee depends on site being reserved, length of reservation and number of people. For example: the fee for a 20 person fitness class for 1 hour is \$30 per hour. Discounts may apply for multi-day reservations. Once your application is received by OPR staff, you will be given a detailed cost for the permit.

### **How many people can be at my class/event?**

A class/event is one or more people. If the number of expected attendees is 50 people or more, an Oakland Police Department (OPD) Special Event Permit is also required. A facility permit will not be issued and your reservation will not be guaranteed until all required documents are received.

### **Can I collect fees or sell items?**

OMC - 12.64.080: It is unlawful for any person to sell, any goods or other article within any public park or public grounds in the city without prior approval from the Parks and Recreation Advisory Commission.