



Affidavit Reporting Subcontractor Payments

(Prompt Payment Ordinance)

Project Number _____ Project Name _____

In accordance with the City's Prompt Payment Policy, this Affidavit of Payment shall be completed by all prime contractors/consultants, within five (5) business days following receipt of a payment from the City, and is signed under penalty of perjury, that he or she has paid all subcontractors.

Contractor Name _____ Contact Person _____
 Contractor Address _____ City, State, Zip _____
 Phone (____) _____ Email Address _____

Please complete the following and attach additional sheets if necessary.

#	Subcontractor Information			Payment Information				Retention Information				
	Name	Address	Discipline or Trade	Contract Amount Including Change Orders	Total Amount Paid to Sub Previous to this Period	Sub's Invoiced Amount This Period	Amount Paid Sub This Period	Amount Paid to Date	Amount Held	Amount Released	Amount Remaining	Date Paid

Original amount of mobilization fees: _____ Amount returned: _____ Outstanding amount: _____

I certify under penalty of perjury that I (Contractor Name) _____ received payment from the City of Oakland on _____ and the above persons have been contracted with, and have furnished or are furnishing and preparing materials for, and have done or are doing labor on the above referenced project. The above subcontractors/consultants/suppliers/operators have been paid the amounts set opposite their names. I also certify that this statement is a full, true and complete statement.

Name and Title _____ Date _____

