

The Local and Small Local Business Enterprise Program (LBE/SLBE)

It benefits all of us!

We invite you to participate in one of these economy-boosting programs! They benefit our community by...

- Increasing the number of Oakland certified businesses participating in City contracts and in development projects
- Increasing the circulation of city dollars within the Oakland community to stimulate a stronger economic base
- Promoting the development of Oakland certified businesses through joint ventures and through mentor/protégé relationships.

It's Required!

For construction contracts greater than \$100,000 and professional services contracts greater than \$50,000, you must achieve: **20% LBE/SLBE Participation**

This requirement is satisfied by a 10% LBE and 10% SLBE split, or by 20% SLBE participation

For construction contracts less than \$100,000 and professional services contracts less than \$50,000, you must: **Outreach to certified local firms, ensuring that a minimum of three local firms are included in the solicitation.**



We help you win compliance with...

- A minimum bid discount of 2% for meeting the participation requirement
- Increased points and discounts as the level of local and small local business participation increases
- Mentor Protégé Relationships between non-local firms and local certified firms – these are strongly encouraged!

What to do...

- Check the City's web site (www.oaklandnet.com) to learn about city-funded contracting opportunities on the City's web site.
- Refer to the City's complete list of businesses and organizations – divided by trade or profession including contact information and certification type. You may obtain this list through our website: <http://cces.oaklandnet.com>
- Submit a completed Subcontractor Listing (Schedule R). On this form, list your subcontractors along with their specific trade or service areas, bid amounts, and certification status.

Local Employment Program (LEP)

Serving local residents...

Through this program the City of Oakland encourages your business to hire local residents for public works projects.

Requirements

- For work performed at the construction site, 50% of the work hours must be performed by Oakland residents on a craft-by-craft basis.
- A minimum of 50% of all new hires on the project (on a craft-by-craft basis) must be Oakland residents.
- The first new hire must be an Oakland resident.

A contractor or developer must either achieve these goals or secure an exemption from the City.

Utilization of Oakland Apprentices will count toward the 50% new-hire goals and the 50% workforce-hour goals.

- Exemptions are available for a core workforce.

equitable opportunities

We'll help you comply...

Contract Compliance staff will work with you to create a project-specific plan to comply with the LEP goals on a craft-by-craft basis.

The Local Construction Employment Referral Program is a one-stop employment service for Oakland residents. Names, contact information and skill levels are maintained in a LCERP Data Bank.



Certification

Earn bid discounts and preference points!

We encourage organizations with a substantial business presence in the City of Oakland to apply for LBE/SLBE certification. Certified for-profit and not-for-profit businesses may earn bid discounts and preference points.

Are you eligible?

To receive LBE/SLBE certification, you must:

1. Be an established organization operating within the City of Oakland.
2. Be fully operational for at least 12 consecutive months prior to applying for certification.
3. Have a valid City of Oakland Business Tax certificate, issued no less than 12 months prior to applying for certification.
4. Have a fixed office that reflects a substantial presence in the geographical boundaries of the City of Oakland. Post Office boxes, temporary locations, and moveable work sites will not establish you as a local business.
5. Meet established business-size standards for certification as a Small Local Business Enterprise.

LBE/SLBE Certification Process

It's easy!

A friendly City Associate is in place just to help you through the process. Call 510-238-3970.

Obtain an application by:

- Downloading from the Contract Compliance and Employment Services web site. Go to Oaklandnet.com, and select Contract Compliance on the "go to" link.
- Requesting by phone, facsimile, electronic mail, in writing or in person.

When submitting an application:

- Attach a copy of the most recent Business Tax Certificate
- Have the application notarized.
- Attach your last three most recent business tax returns if you are applying as a small business.

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Department of
**CONTRACTING
& PURCHASING**

**winning
compliance**
with the City of Oakland

Local & Small Local
Business Enterprise
Program (LBE/SLBE)

Local Employment
Program (LEP)

Local & Small Local
Certification Program

local
resources
local **benefits**

The City of Oakland has earned national acclaim for its business development policies: cutting-edge approaches that harness local resources to achieve local benefits.

By supporting the local community – especially those residents and businesses that have been disadvantaged – the City steadfastly stimulates economic development.

stimulates **business**

The City has created two major business-development programs:

- The Local and Small Local Business Enterprise Program (LBE/SLBE)
- The Local Employment Program (LEP)

