



**44757 A motion was made by Vice Chair Gourdine and seconded by Board Member Levin to approve the items on the Consent Calendar. The motion was moved by consensus:**

**Votes:** Board Member Ayes: 6 – Drexel, Gourdine, Anderson, Baranco, Bodenhausen, Levin  
 Board Member Noes: None  
 Board Member Abstentions: None  
 Board Members Absent: 1 – Jones

The motion passes

### **3) OLD BUSINESS:**

- Approval of January 15, 2015 Civil Service Board Meeting Minutes

**44758 A motion was made by Board Member Levin and seconded by Vice Chair Gourdine to approve the minutes of the January 15, 2014 Civil Service Board meeting.**

**Votes:** Board Member Ayes: 4 - Gourdine, Baranco, Bodenhausen, Levin  
 Board Member Noes: None  
 Board Member Abstentions: 2 – Drexel, Anderson  
 Board Members Absent: 1 – Jones

The motion passes

- Determination of Schedule of Outstanding Board Items
  - 3.04 (e) Appeal of Classification Study Findings  
 Certification Officer, Ernestine Nettles (CAO-2015-AP01) was scheduled to the April 16, 2015 Civil Service Board meeting.

**44760 A motion was made by Board Member Anderson and seconded by Vice Chair Gourdine to approve the items on the Consent Calendar. The motion was moved by consensus and carried by the following vote:**

**Votes:** Board Member Ayes: 6 – Drexel, Gourdine, Anderson, Baranco, Bodenhausen, Levin  
 Board Member Noes: None  
 Board Member Abstentions: None  
 Board Members Absent: 1 – Jones

The motion passes

- Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDEs and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21.
  - Kip Walsh, Recruitment & Classification Manager reported that the City Attorney and Budget Office are reviewing legislation to add to the Salary Ordinance the part-time classifications represented by IFPTE Local 21. Board Member Levin asked that City Council is notified of the Civil Service Board's strong support in amending the Salary Ordinance by adding the part-time classifications.

**The report is received and filed.**

- Update Regarding the Status of Port's Compliance with Ordinance No. 13120 C.M.S. (Amended Ordinance No. 8979)
  - Christopher Boucher, Port of Oakland's Director of Human Resources reported that there has been significant progress in Union negotiations in advancing compliance with Ordinance 13120 / Amended Ordinance 8979.

#### 4) NEW BUSINESS:

- a) Approval of New Classification Specifications
  - Senior Employee & Labor Relations Analyst
    - Exemption from Civil Service the classification of Senior Employee & Labor Relations Analyst.

**44761 A motion was made by Board Member Anderson and seconded by Board Member Bodenhausen to approve the classification specification and to exempt the classification of Employee & Labor Relations Analyst, Senior from Civil Service pursuant to Charter section 902 (f). The motion was moved by consensus.**

**Votes:** Board Member Ayes: 6 – Drexel, Gourdine, Anderson, Baranco, Bodenhausen, Levin  
Board Member Noes: None  
Board Member Abstentions: None  
Board Members Absent: 1 – Jones

The motion passes

## CLOSED SESSION AGENDA

### ROLL CALL

*The Civil Service Board will now Convene in Closed Session and will Report Out any Final Decisions in Open Session Before Adjourning the Meeting pursuant to California Government Code Section 54957.6:*

- 1) **Personnel Matter for Public Employees (CAU-2013-AP01)**
- 2) **Personnel Matter for Public Employees (PWA-2013-AP003)**

## OPEN SESSION AGENDA

Chair Drexel announced Open Session at 6:10pm

### 1) **REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

In the matter of Personnel Matter for Public Employees (CAU-2013-AP01, City Attorney, Tracy Chriss reported that the Civil Service Board recognized the selection of a new Hearing Officer.

In the matter of Personnel Matter for Public Employees (PWA-2013-AP003) there was not action taken by the Civil Service Board because the matter was not heard and will be held over to the April 16, 2015 Civil Service Board meeting.

Pursuant to California Government Code Section 54957 – Public Employee Discipline/Dismissal/ Release  
*An appellant must notify the Civil Service Board in writing if she/he wishes to have a personnel matter heard in open session.*

### ADJOURNMENT 6:21pm

The Civil Service Board meets on the 3<sup>rd</sup> Thursday of each month. The next meeting is scheduled to be held on Thursday April 16, 2015. All materials related to agenda items must be submitted by Thursday April 2, 2015. For any materials over 100 pages, please also submit an electronic version.

Submit items via email or U.S. Mail to:

City of Oakland - Civil Service Board  
Attn: Cecilia Carey, Staff to the Civil Service Board  
150 Frank H. Ogawa Plaza, 2<sup>nd</sup> floor  
Oakland, CA 94612  
[civilservice@oaklandnet.com](mailto:civilservice@oaklandnet.com)



This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter or assistive listening device, please call the Civil Service Board staff at (510) 238-6467 or TDD (510) 238-3254 at least three working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.