



CIVIL SERVICE BOARD MEETING MINUTES

Date: September 15, 2016

OPEN SESSION 5:30 p.m.

City Hall, One Frank H. Ogawa Plaza, Hearing Room 1

BOARD MEMBERS PRESENT: **Lauren Baranco**
 Andrea Gourdine, Chairperson
 David Jones, Vice Chair
 Christopher Johnson
 Jeffrey Levin (Arrived at 5:46pm)

BOARD MEMBERS ABSENT: **Alex Drexel**
 Yvonne Hudson-Harmon

STAFF PRESENT: **Kip Walsh, Acting HRM Director/Secretary to the Board**
 Michelle Meyers, Deputy City Attorney
 Sean Flaherty, HR Technician/Staff to the Board

OPEN SESSION AGENDA

ROLL CALL

1) OPEN FORUM

2) CONSENT CALENDAR:

- a) Approval of Employee Requests for Leave of Absence
 - Library Aide, C. Flores (LIB-2016-LA07)
 - Library Aide, C. Flores (LIB-2016-LA08)
 - Librarian II, M. Medow (LIB-2016-LA09)
 - Public Service Representative, Y. Brown (Finance-2016-LA01)
 - Public Works Maintenance Worker, R. Pardo (OPW-2016-LA03)

- b) Ratification of Provisional Appointments
 - Administrative Services Manager I (HCD-2016-PA06)
 - Contract Compliance Field Technician (CAO-2016-PA01)
 - Contract Compliance Officer (CAO-2016-PA02)
 - Contract Compliance Officer, Senior (CAO-2016-PA03)

- c) Approval of Revised Classification Specifications
 - Case Manager, Supervising

44823 A motion was made by Board Member Johnson and seconded by Vice Chair Jones to approve the items on the Consent Calendar.

Votes: Board Member Ayes: 4 – Baranco, Gourdine, Johnson, Jones
Board Member Noes: None
Board Member Abstentions: 0 – None
Board Members Absent: 3 – Drexel, Hudson-Harmon, Levin

3) OLD BUSINESS:

- a) Approval of Meeting Minutes of August 18, 2016 Civil Service Board Meeting Minutes

The Board continued the item until the next Civil Service Board Meeting.

- b) Determination of Schedule of Outstanding Board Items

- a. No New Items to Schedule

Received and filed.

- c) Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDEs and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21

Received and filed.

4) NEW BUSINESS:

- a) Port of Oakland Civil Service Classifications: Update

Received and filed.

5) ADJOURNMENT

5:48 PM

NOTE: The Civil Service Board meets on the 3rd Thursday of each month. The next meeting is scheduled to be held on Thursday, October 20, 2016. All materials related to agenda items must be submitted by Thursday, October 13, 2016. For any materials over 100 pages, please also submit an electronic copy of all materials.

Submit items via email or U.S. Mail to:

City of Oakland - Civil Service Board
150 Frank H. Ogawa Plaza, 2nd floor
Oakland, CA 94612
civilservice@oaklandnet.com



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate? Please email civilservice@oaklandnet.com or call (510) 238-3112 or (510) 238-3254 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico civilservice@oaklandnet.com o llame al (510) 238-3112 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

你需要手語, 西班牙語, 粵語或國語翻譯服務嗎? 請在會議前五個工作天電郵 civilservice@oaklandnet.com 或致電 (510) 238-3112 或 (510) 238-3254 TDD/TTY