

**EMERGENCY MANAGEMENT AND  
DISASTER PREPAREDNESS COUNCIL (EMADPC) MEETING  
December 15, 2016  
Oakland Fire Department, Emergency Management Services Division  
1605 Martin Luther King, Jr. Way  
Oakland, CA**

**PRESENT:**

Lisa Baker, Oakland Fire Dept.  
Tim Birch, Oakland Police Dept.  
John Farrell, Oakland Fire Dept.  
Daniel Hamilton, Office of Public Works  
Daniel Hersh, Library  
Lars Eric Holm, Eden I&R  
Paul Jacks, Chicago Building & Iron (CB&I)  
David Jones, Treasury Division  
Abe Leal, California College of Arts  
Scott Means, Human Services Dept.  
Donata Nilsen, Alameda County  
Cynthia Perkins, City of Oakland, Information Technology  
Asha Reed, City Clerk's Office  
Dana Riley, Office of Parks and Recreation  
Sherri Rita, ADA-Office of Public Works  
Nathan Rubow, Oakland Fire Dept.  
Susan Sanchez, City Council  
Anthony Sanders, Oakland Fire Department  
Maryann Sargent, Housing and Community Development  
John Selfridge, Office of Public Works  
Ed Silva, American Red Cross  
Rafael Vargas, Children's Hospital  
Darin White, Oakland Fire Department  
Sandra Williams, Alameda Health Systems

**EMSD STAFF PRESENT:**

Cathey Eide, Manager, EMSD  
Dena Gunning, OFD-EMSD, EPC/CORE Program Coordinator  
Denise Kittell-Nwuke, OFD-EMSD, Grants Management Analyst  
Eileen Ogata, OFD-EMSD Office Manager  
Genevieve Pastor-Cohen, OFD-EMSD, Sr. Emergency Planning Coordinator

## I. WELCOME/INTRODUCTIONS AND APPROVAL OF MINUTES

**Chairperson Cathey Eide** welcomed participants. A motion to accept minutes from the September 15, 2016 EMADPC meeting was approved and seconded by a committee member. Self-introductions followed.

## II. STAFF REPORTS

**Cathey Eide, Emergency Management Services Division Manager** stated:

- The cost recovery process relative to the “Ghost Ship” fire is underway and our Contractor, Chicago Building and Iron Environmental & Infrastructure, Inc. (CB&I) will assist us in bringing together the financial pieces associated with recovery operations that followed the devastating event. Additionally, Oakland has contracted with CB&I to update and produce its Emergency Operations Plans.
- NIMS 100, 200, 300 and 700 are available online. Reminders to update certifications will be sent out next year.
- GETS cards protocols will be updated in 2017. Small fee with each use.
- UASI validated Oakland’s FY16 UASI Grant Proposal to fund necessary OFD and OPD projects.
- Our FY17 UASI Grant Funds Proposal was accepted.
- Port Security Project, PSGP FY14 performance period closed August 31, 2016 gave Oakland high marks for its adherence to grant usage guidelines and all mandated maintenance practices. (Oral report only)

**Dena Gunning, Emergency Planning Coordinator and CORE Coordinator** stated:

- Foreign-language interpreters are available upon request. Interpreters can translate CORE I/II classes into Spanish, Mandarin, Cantonese and Vietnamese.
- To insure full user accessibility, Sherri Rita from Oakland’s ADA Program is reviewing CORE curriculum for its compatibility with Screen Reader.
- The CORE Class schedule is available and posted online, listing classes for the first quarter of 2017.
- Neighbors-Helping-Neighbors initiative focus groups were scheduled, the first was with the Chinatown CORE group next week to do Disaster Preparedness.
- April 29, 2017 is the date for the Annual Citywide Disaster Exercise. The exercise will focus on disaster first aid/stop the bleed and first on-scene training with Oakland’s and Alameda County’s Public Health and our Medical Reserve Corp (MRC) Volunteers. **(See the attached EMADPC Status Report for Dena’s full report)**

**Genevieve Pastor-Cohen, Senior Emergency Planning Coordinator:**

- CB&I Environmental & Infrastructure, Inc. will be updating Oakland’s Emergency Operations Base Plan, Support Functions and Annexes between November 1, 2016 and March 30, 2017 and will work closely with departmental subject matter experts.

- Final Yellow Command Exercise After-Action Report (AAR) went to UASI on December 5. The report included an improvement plan.
- City of Oakland Emergency Shelter Facility Use Committee met November 21 to review the year's activities and to continue discussions involving Emergency Shelter sites.
- Access & Functional Needs subcommittee met November 17 and were updated by George Binda, ITD on the "Text to 911" emergency communications services by George Binda, from Oakland's Information Technology Dept. provided a summary of the "Text to 911" emergency communications services that will be supported by our nations four largest wireless service providers (**See the attached EMADPC Status Report for Genevieve's full report**)

**Cynthia Perkins, IT Department**, stated that City Council has given it approval to upgrade and implement A Next Generation Text-to-911 Emergency Notification System that utilizes state-of-the-art technology. Text-to-9-1-1 services will provide the public with additional means for requesting emergency services.

Additionally, the committee reviewed an historical Text-to-9-1-1 System analysis report that updated progress responsible for placing the initiative on City Council's agenda. Also provided was a handout from Cal OES that detailed the outcome of Text-to-9-1-1 test pilot programs conducted at six Public Safety Answering Points in California.

### III. PRESENTATION

**Paul Jacks, Project Manager for CB&I, Inc.**, stated that Oakland has contracted with his organization, CB&I, to update 52 of its Emergency Operations Plans and Annexes. The kick-off for this project was on December 4. Paul provided a PowerPoint presentation to clarify the CB&I approach to meeting Oakland's project objectives and timelines distributed a handout entitled, Oakland EOP Project Update. He said that CB&I will initially focus on cost recovery issues arising from the recent "Ghost Ship" Fire incident. Paul also said that over the next 30 days, his group would be contacting representatives from City departments to setup group perimeters and permissions for disseminating planning information.

### IV. ROUND ROBIN/COMMITTEE COMMENTS:

**Ed Silva, Red Cross** thanked OFD for their teamwork/partnership during the Ghost Ship Fire response.

**John Farrell, Captain-OFD** stated that he manages the Technical Rescue for OFD and over the years grant funding has provided much needed training and equipment. This year has been amazing with two incidents that became career calls. The first call came in January of 2016. It involved a trench collapse that took 14 hours to mitigate and employed much of the training and equipment purchased that became vitally important.

We could not have done what was necessary without help from Oakland Department of Public Works. The second call was in response to the warehouse fire where our technical training was critical to rescue and recovery efforts.

**Donata Nilsen, with ALCO Public Health and Coordinator for Disaster Preparedness Health Coalition** stated that in November, they completed the statewide Medical Health Exercise. Beginning next year, the focus will be on hazmat and readying hospitals to receive potentially contaminated victims. We are looking forward to working with MRC. *Cathey Eide added that a national coalition has formed to re-fund the Metropolitan Medical Response System (MMRS). City of Oakland will push to get money back into the MMRS program.*

**John Selfridge, Office of Public Works Safety Training Coordinator** stated that he transitioned into a position once held by recently retired Kristine Shaff. OPW has sandbags available for pickup at Shepherd Canyon and the Municipal Services Center (MSC) off Edgewater Drive. John brought flyers about OPW services that are printed in various languages for you to take back to your agencies. Stop by the entrance table on your way out.

**Sandra Williams, Safety Officer Emergency Manager for** stated that she is responsible for managing Emergency Planning Services for the entire Alameda Alliance network that includes countywide hospitals and clinics. The county participated in Urban Shield and the Great California Shakeout. They want to ensure all county employees are situationally aware and ready to respond to unpredictable events. In November, the county also took part in a statewide Medical Exercise that used a train derailment as its scenario. Following the warehouse fire, many family members and friends of those displaced by the fire looked for loved ones at Alameda County facilities. Lastly, Alameda County now has a ham radio operator.

**Dana Riley, Oakland Parks, Recreation and Youth Development** stated they also responded with assistance to the warehouse fire. The fire also affected a nearby community center. On Saturday, they hosted an event that attracted approximately 150 members from the community who were able to hear the Mayor and other City representatives pledge their support to the community. They reassured attendees that their community would continue to benefit from OPR programs and services. A funding account that was setup has raised about \$20k.

**Genevieve Pastor-Cohen** stated that they're gathering cost recovery data and initial damage estimates and will work very closely with CB&I.

Cynthia Perkin's information regarding Text to 911 is on the table.

**Tim Birch, OPD** stated last month brought post elections protests where as many as 7000 people showed up, without notice, for the event. We are expecting to be very busy during Inauguration weekend.

**Scott Means, Health and Human Services** stated that in keeping with the, “Make Life Better in Oakland Program”, winter shelters are now open. Detailed information about the shelters is available at Health and Human Services on the Fourth floor at 150, Frank H. Ogawa Plaza. Moreover, the office has information running the gamut from shelter locations; where and when those in need can enjoy a hot meal or find help through the domestic violence hotline. Scott also brought an Emergency Disaster Plans form that is available in WORD format and can be an excellent tool for emergency planning on site. If interested, get one from the table on your way out.

**Cathy Eide, EMSD** stated that our meeting agenda and minutes are available on the EMSD website.

## **ADJOURNMENT**

The meeting adjourned at 1:00 p.m., December 15, 2016.

**MARK YOUR CALENDARS: NOTICE – The next EMADPC Board Meeting is scheduled for March 16, 2017 at 1605 Martin Luther King Jr. Way.**

Minutes summarized by Denise Kittell-Nwuke, EMSD at 238-3523 or [dkittell-nwuke@oaklandnet.com](mailto:dkittell-nwuke@oaklandnet.com). You may contact her directly if you wish to add-to or correct any comments made during the course of this meeting.