

**EMERGENCY MANAGEMENT AND  
DISASTER PREPAREDNESS COUNCIL (EMADPC) MEETING  
September 15, 2016  
Oakland Fire Department, Emergency Management Services Division  
1605 Martin Luther King, Jr. Way  
Oakland, CA**

**PRESENT:**

Vilma Bermudez, Oakland Unified School Dist.  
Rich Bolecek, Parks & Recreation  
John Daley, EBMUD  
Cynthia Frankel, ALCO EMS  
Mark Hoffmann, Deputy Chief-OFD  
Lars Eric Holm, Eden I&R  
Rick Luna, Alta Bates Summit Med. Center  
Sherri Rita, ADA Programs Div.  
Deidre Scott, City Clerk's Office  
Ed Silva, Red Cross  
George Wright, EBMUD

**EMSD STAFF PRESENT:**

Cathey Eide, EMSD, Manager  
Dena Gunning, OFD-EMSD, EPC/CORE Program Coordinator  
Denise Kittell-Nwuke, OFD-EMSD, Grants Management Analyst  
Eileen Ogata, OFD-EMSD Office Manager  
Genevieve Pastor-Cohen, OFD-EMSD, Sr. Emergency Planning Coordinator

## I. WELCOME/INTRODUCTIONS AND APPROVAL OF MINUTES

**Chairperson Cathey Eide** welcomed participants. A motion to accept minutes from the March 17, 2016 EMADPC meeting was approved and seconded by a committee member. Self-introductions followed.

In response to citizens' interest in having the quarterly scheduled meetings of the EMADPC posted on the City of Oakland website, it was established that the City Clerk's Office will post notifications about this meeting on the external City Council display case in Frank Ogawa Plaza, 72 hours prior to the actual meeting. To post, EMSD will send the agenda to [Records@oaklandnet.com](mailto:Records@oaklandnet.com). Also, the agenda is posted on the EMSD website at <http://www2oaklandnet.com>.

## II. STAFF REPORTS (Oral reports only):

**Cathey Eide, Emergency Management Services Manager** stated:

- At a recent MARAC meeting a draft of the Bay Area's Earthquake Plan was reviewed and there were some gaps in terms of unclear roles/responsibilities at the local level that will have to be addressed. All-in-all, federal and state agency representatives were enthusiastic with the way in which the Plan has developed. Cathey also said she would share the Draft Plan with this committee as soon as it is available for review. Oakland's Emergency Plan is being updated and will be available through SharePoint for access.
- The UASI FY15 grant cycle is closing as of 12/31/16. All UASI grant funded activities for the period will undergo monitoring on 9/28/16.
- The Port Security Grant Program (PSGP) FY14 grant cycle has ended and we've begun preparation for FEMA's monitoring visit in before the end of the year.
- UASI FY16 grant projects are approved. Some of the FY16 projects funded are for portables backup VHF radios, Safe-boat buffers, Solar Powered, Tactical Equipment Vehicle, Emergency Operations Center (EOC) infrastructure for the thin client improvements to maintain a "steady state" for virtual desktop.
- UASI FY17 grant funds will support and enhance City services as follows: Cyber Security in the EOC, revamping Oakland's Public Information Warning System, elevating Oakland's Infrastructural Platform and working with contractors to develop Oakland's Pre-Disaster Recovery Plan. Grant funded projects are selected using the criteria that it must provide a benefit to Oakland or the region, have the ability to lessen Oakland's or the region's vulnerability to a potential threat, and, affordable to implement in terms of service, equipment, labor, and management.

**Genevieve Pastor-Cohen, Sr. Emergency Planning Coordinator:**

- Genevieve provided copies of the City of Oakland Emergency Shelter Facility Use and Temporary Mass Care Shelter locations MOU between the City of Oakland and the Oakland Unified School District (OUSD) which was approved earlier this year.

- An MOU between the Red Cross and the City of Oakland was executed years ago. Genevieve will conduct a research of our files to locate it.
- On September 8<sup>th</sup>, she was the lead-coordinator for a staged C-PODS emergency water distribution event that operated in tandem with the 2016 Bay Area Yellow Command Exercise.
- As Lead organizer of the C-PODS Exercise, Genevieve summarized the event's activities and provided a detailed handout. She mentioned that Sherri Rita was a member of the C-PODS design team and insured the exercise provided access to those community members with Functional Needs. Genevieve thanked Library Dept. Manager, Gerry Garzon for his leadership and support in preparing the Library Dept. staff for the major role they played at the C-PODS location. **(See the attached EMADPC Status Report for Genevieve's full report)**

**Dena Gunning, CORE Program and Emergency Planning Coordinator:**

- Oakland CORE Program was awarded \$50,000 grant in addition to Consulting Services from the Cities of Service to implement a Bay Area Impact Volunteering Program called "Neighbors Helping Neighbors" (NHN). NHN is a high-impact service strategy through which the Mayor's Office mobilizes knowledgeable CORE volunteers to promote preparedness and response to empower Oakland neighborhoods to be more disaster resilient.
- Neighbors Helping Neighbors will focus on assisting individuals and neighborhoods in disaster preparedness plans, gathering supplies and staying informed through AC Alert, the City's Emergency Mass Notification System. Outreach and education events for community members, group leaders and public and private sector partners will be held within each of Oakland's seven council districts.
- Oakland's approach to this project will be used as a national model for implementation.
- CORE Program staff and RACES amateur radio operators participated in this year's Yellow Command Commodities Point of Distribution (C-POD) Exercise on September 8. **(See the attached EMADPC Status Report for Dena's full report)**

**III. PRESENTATIONS:**

**Vilma Bermudez, Oakland Unified School District (OUSD) Office of Emergency Services** presented information about the OUSD's Family Reunification Plan which is part of the School District's overall Safety Plan. Three main components they used when developing their plan were: 1) Write procedures and protocols; 2) Develop Emergency Job Action Sheets; and 3) Perform exercises and drills. The handout provided entitled, "What is a school family reunification plan?" was part of a Safety Bulletin produced by the Oakland School Police Department, Office of Emergency Services.

Vilma stated that their Plan outlines the redirection of the school's occupants to a secured site that is removed from the scene of the crisis, and fully supports the effort to reunite

students with their families. The Plan aids emergency responders and increases cooperation from parents because they're confident the school is prepared for a crisis and will keep them informed with constantly updated notifications. Vilma added that during emergencies, the OUSD employs a telephone "Push-to-touch" system to alert 911.

Vilma ended her presentation by mentioning that OUSD is currently engaged in an Active Shooter training event to prepare their staff with the protocol of actions to take in case of such a scenario.

**Dena Gunning, CORE Program and Emergency Planning Coordinator** provided a PowerPoint presentation to the group about the Cities of Service, Neighbors Helping Neighbors Initiative. Dena said that Outreach and education events for community members, group leaders and public and private sector partners will be held within each of Oakland's seven council districts. The events will include a basic preparedness workshop followed by a build-a-kit session where participants will have the opportunity to assemble their own emergency starter kits with supplies. The program will help engage and recruit community members to take CORE training and establish CORE neighborhood groups or join existing CORE groups. Mayor Schaaf said, "We only have to look at the success of Oakland's CORE Program to see the impact Oakland residents can make when they have the training and support to educate and assist one another. We want to increase the number of CORE trained neighborhoods across Oakland, and this grant will help us do that." For more information, call the CORE Program at (510) 238-6351, or send email to [core@oaklandnet.com](mailto:core@oaklandnet.com) or visit the website, oaklandcore.com.

**Action Items:** Chairperson/EMSD Manager, Cathey Eide asked EMSD CORE Program/Emergency Planning Coordinator, Dena Gunning to start a subcommittee focused on communications for OUSD outreach and plan the first meeting within a month or so. Cathey assured Vilma that OUSD would be added to Oakland's Web-Alert list on WebEOC.

Cathey Eide pointed out that recovery from a disaster is possible when there preparation has been "exercised".

**George Wright and John Daley from EBMUD stated:** A tremendous amount of coordination and preparation went into the Yellow Command Exercise they performed in tandem with Contra Costa and Alameda Counties. They emphasized how important good communication was to the success of the exercise. They've received positive feedback on the effort put forth by the entity. EBMUD commended Oakland for successfully operating the only pedestrian C-POD during the Yellow Command Exercise.

#### IV. ROUND ROBIN/COMMITTEE COMMENTS:

**Cynthia Frankel, ALCO EMS** stated that a statewide medical event is scheduled for September 27<sup>th</sup> at the ALCO Operations Center from 12 – 1 p.m. And, an EMS focused Functional Needs Exercise is scheduled for November 17 and observers are welcome.

**Ed Silva, Red Cross** stated that they're new District Manager is Jason Wallace who is new to disaster services.

**Dena Gunning, EMSD** stated that September is "National Preparedness Month" and October is "Fire Safety Month". The Great California Shakeout is Thursday, October 20, 2016 at 10:20 a.m. Participants can register at [www.ShakeOut.org](http://www.ShakeOut.org). The 25<sup>th</sup> Anniversary of the Oakland-Berkeley Hills Firestorm will be memorialized during a Remembrance Ceremony on Thursday, October 20<sup>th</sup>, 5:30 p.m. at the Gateway Emergency Preparedness Exhibit Center at Tunnel Road & Caldecott Lane, which is right before the entrance to the Caldecott Tunnel.

**Lars Eric Holm, Eden I&R** stated that they've built a SKIP kit. He also announced that Big Blue Books are available and he's taking orders. Lastly, Eden I&R will celebrate its 40<sup>th</sup> Anniversary at and upcoming event.

## **ADJOURNMENT**

The meeting was adjourned at 1:00 p.m., September 15, 2016.

**MARK YOUR CALENDARS: NOTICE – The next EMADPC Board Meeting is scheduled for December 15, 2016 at 1605 Martin Luther King Jr. Way.**

Minutes summarized by Denise Kittell-Nwuke, EMSD at 238-3523 or [dkittell-nwuke@oaklandnet.com](mailto:dkittell-nwuke@oaklandnet.com). You may contact her directly if you wish to add-to or correct any comments made during the course of this meeting.