

HAZARD REDUCTION/ UTILITIES TEAM



Primary Responsibilities

The primary responsibility of this team is to reduce specific dangers in the neighborhood:

- ◆ Extinguish small fires
- ◆ Check and turn off damaged utilities (gas, water, electricity)
- ◆ Clear debris from the streets and sidewalks for emergency vehicles, foot/bike traffic or evacuation
- ◆ Rope off and secure hazards
- ◆ Confine stray pets

Preparedness Checklist

Lists and Forms

Have copies of these lists and forms attached to your clipboard.

- CORE Family Roster* (A-79)
- Tools and Equipment* (A-85)
- Quick Field Team Reminders* (A-91)
- Status Cards* [2 per house] (A-99)
- Preliminary Damage Assessment* (A-101)
- Neighborhood Utilities Map* (A-89) that includes:
 - utility shut-off valves (gas, water valves and electrical mains)
 - water sources for extinguishing fire (fire hydrants, pools, hot tubs, etc.)
 - foot paths and other routes for evacuation

Tools and Equipment

Collect and store tools and equipment in or near the ICC such as:



- Garden hoses
- Fire extinguishers
- Wrenches (utility, crescent)
- Water valve turnkey
- Flashlight, extra batteries
- Duct tape/caution tape
- Ropes
- Protective eyewear, masks, gloves, sturdy shoes

Pets



- Attend pet rescue training with other members of your CORE group. Call 238-6351 for more information.
- Distribute the Emergency Pet Preparedness Information Packets to all neighbors who own pets. Call 238-6351 to request copies.
- Remind pet owners about the importance of having their animals licensed.
- Have your neighbors fill out the pet profile forms (included in the packet noted above) and take pictures of their pets. Store information at the ICC or with neighborhood “buddies.”
- Encourage pet owners to store emergency pet supplies. Suggest that all families store their supplies in a similar part of the house or garage to make them easier to find after a disaster.

Utilities

Check neighborhood utilities before a disaster strikes:

- Check all water and gas shut-off valves to make sure they are not stuck or rusted shut. Call EBMUD or PG&E to replace or repair them. Help neighbors attach a gas wrench to outside gas valves. Mark the gas line with fluorescent spray paint or reflective tape to help locate the valve at night. See the Neighborhood Utilities Check walk-about (9).

Make sure to take the CORE III classes to learn how to extinguish small fires and deal with damaged utilities.

Hazard Reduction/Utilities Team Response Checklist



- Gather your personal supplies, assess your own home and family and report to the ICC. There you will be assigned in groups of 2-3 people to reduce specific hazards in the neighborhood by helping to:

- Extinguish small fires.**
- Turn off damaged utilities** by shutting off leaking gas valves, water mains or electrical circuits.
- Identify and rope off potential hazards** such as collapsed chimneys, downed power lines, large sidewalk or street cracks, chemical leaks or spills.
- Clear debris** from streets and sidewalks to allow for emergency vehicles or foot traffic.
- Confine stray pets.** If animals are confined within a home, place a note on the door indicating where they can be found. Be sure they are secure and have water before leaving them.
- Locate additional **water sources**.



- This team should also:
 - Use the *Preliminary Damage Assessment* form to record problems that need attention and the response actions taken.
 - Tape *Status Cards* to doors of houses that have been inspected and return duplicate copies to the ICC.



CORE Family Roster



Street	Family Name	Children's Names (Ages)	School	Phone Number	Emergency Housing*	Pets
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Updated: _____

*how many people you could accommodate in your home

(d) = dog
(c) = cat



Tools and Equipment

Tools & Equipment

Name

Address

Communications

Heavy Tools

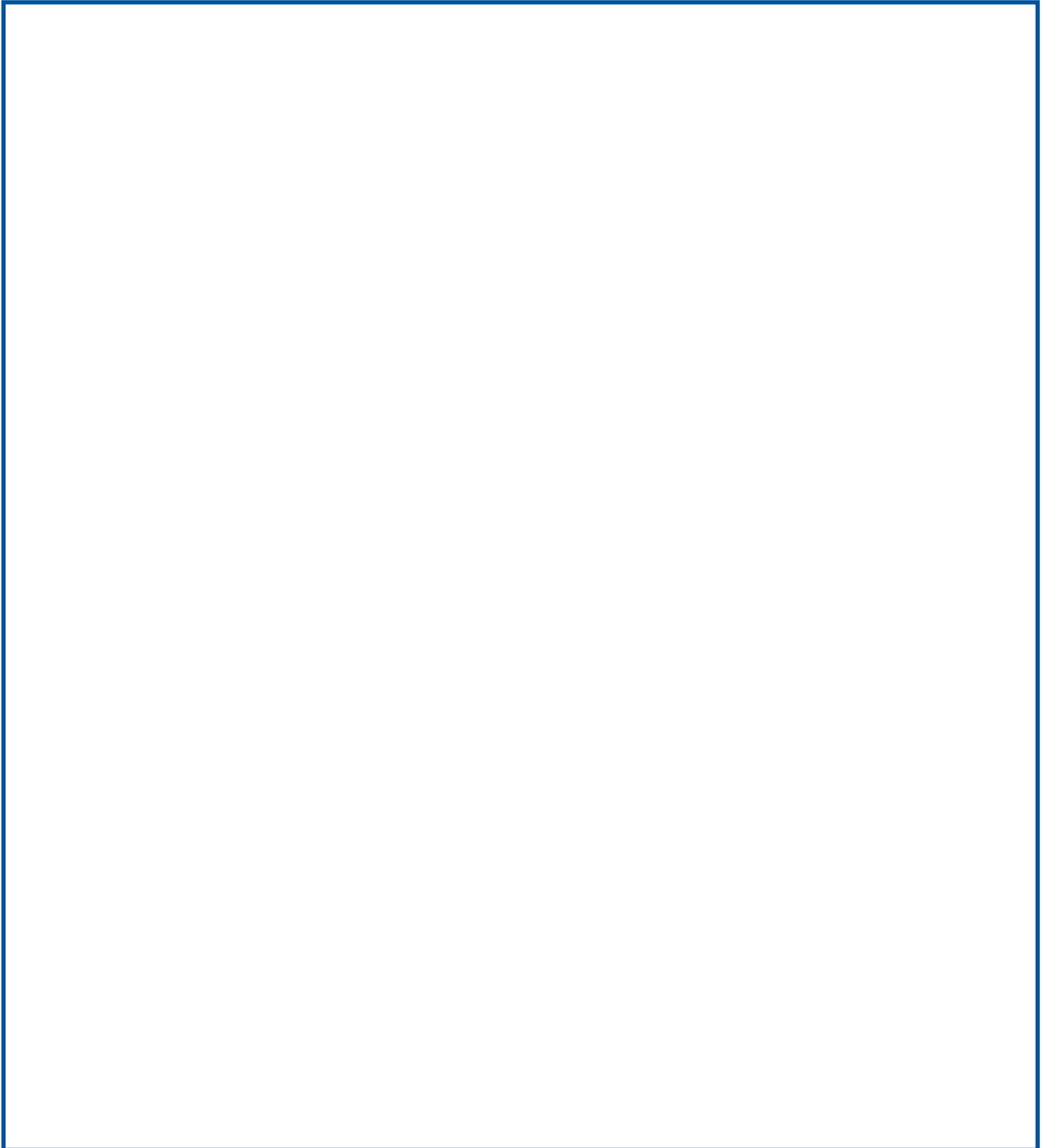
Light Tools



Neighborhood Utilities Map

Review guidelines on pages 8 and 9 and see Neighborhood Utilities Map Sample on page 21.

Updated: _____





Quick Field Team Reminders



This list is to be kept on the clipboard in your emergency backpack. Use it after completing your Individual Response Checklist (29). The following reminders combine the needs and responsibilities of the field teams in case the number of responders is limited.

SUPPLIES

- Protective clothing
- Small tools/supplies: wrenches, rope, caution tape
- Emergency backpack
- Clipboard: forms and maps attached

HAZARD REDUCTION/UTILITIES

- Extinguish small fires
- Rope off hazardous areas
- Turn off damaged utilities (gas, water, electric)
- Confine loose pets
- Clear debris from street and sidewalks
- Locate neighborhood water sources

SEARCH & RESCUE

- Check the door jamb and walls around the door for serious cracks and other indications that the building may not be safe to enter.
- Put a bold, readily visible piece of masking tape across the door upon entering [\]. Make a second slash [/], forming an “X” upon leaving.

Gas:

- Before entering a building, **smell** the air for possible gas leaks.
- If you **smell** or hear **gas** leaking, **do not enter** the building before turning off the gas main.
- Ventilate** the building by opening as many doors and windows as possible.
- Wait** until the smell of gas is gone before entering or attempting a search or rescue.

Fire:

- Check the door** with the **back** of your hand to see if it is hot. If it is, **DO NOT** open it. Alert the ICC. If the door is cool, open it cautiously.
- Stay low.**

Victims:

- When in the building, **call out** “it’s your neighbor” and give your name. **Stop. Shout-tap-listen** for any cries or moans. Keep talking as you move through the building.
- Evaluate the building and the victims’ conditions to determine whether or not they can be **moved safely**.
- If you need to leave, place a **table over them** to protect them from falling objects. Reassure them that someone will come back for them.
- Report to the ICC if you need additional help.

STATUS CARD



STATUS CARD



Address: _____

Date: _____ Time: _____

Utilities Checked

Gas: OK Turned Off
Water: OK Turned Off
Electricity: OK Turned Off

House Searched

Exterior: Yes No Interior: Yes No

If no, explain: _____

Victims removed: Yes No Number: _____

Comments: _____

Dwelling checked by: _____

Team: _____

Address: _____

Date: _____ Time: _____

Utilities Checked

Gas: OK Turned Off
Water: OK Turned Off
Electricity: OK Turned Off

House Searched

Exterior: Yes No Interior: Yes No

If no, explain: _____

Victims removed: Yes No Number: _____

Comments: _____

Dwelling checked by: _____

Team: _____

Tape this form visibly on the front of the house.

Return this form to the Incident Command Center ASAP.

