



# MINUTES



## Alameda County- Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

**Vision Statement:** To end poverty within the City of Oakland and throughout Alameda County

**Our Promise:** Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

### ADMINISTERING BOARD MEETING

Monday, March 13, 2017 5:30pm-7:45pm

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

**Board Members Present:** Gladys Green (Chair), Monique Rivera (Vice Chair), Councilmember Lynette McElhaney, Stanley Richardson, Lisa Ruhland, Brittaney Carter for Supervisor Wilma Chan, Max Chacana, Hang Mosier, Sean Callum, Janice Heredia, Clarissa Doutherd, and Phuong Hang Duong Thi

**Excused:** Angelica Gums for Supervisor Nate Miley, Andrea Ford (Treasurer), Sandra Johnson-Simon (Secretary), and Theresa Anderson

**Absent:** and Nayaa Lacy

**Staff:** Estelle Clemons, Cecilia Garcia, and Emily Derenthal

**Guest:** Sophia Lai (Candidate for District 2)

#### A. Call to Order/Approval of Agenda

M. Rivera called the meeting to order.

#### B. Roll Call/Determination of Quorum/Recite AC-OCAP Promise

Roll call was called by staff C. Garcia. A quorum was established at 5:52. The AC-OCAP promise was recited.

#### C. Arnold and Karen Perkins – Board Retreat Facilitators

E. Clemons introduced Arnold and Karen Perkins. She also gave a background on what should be expected at the board retreat. A. Perkins gave a background on his experience as a facilitator. K. Perkins also gave a background on her experience as a graphic facilitator. A. Perkins asked the board members and staff to introduce themselves and what they would like to see AC-OCAP accomplish.

#### D. Oakland’s Homeless Compassionate Communities – City Council Member Lynette McElhaney – District 3 Staff - Alexander Marqusee

A. Marqusee stated that Council Member McElhaney spoke about Compassionate Communities which is a pilot program with Supervisor K. Carson’s office. He stated that ¾ of Oakland’s homeless is in Downtown and West Oakland. He stated this program is designed to treat the homeless with dignity rather than treat them as if they were the problem. He stated that they met with the community and came up with Compassionate Communities. He stated in some cases the individuals would receive a 72 hour notice to vacate and just move 2 blocks away which doesn’t solve the issue. He stated that the pilot program was held on 35<sup>th</sup> Street and Magnolia Street in West Oakland. He stated there were 42 unsheltered individuals. They also worked with the residents in the area. Trash pick-up service, porta potties, needle pick up, and an Alameda County health van were provided at the location. He stated that the program began in October and will end in April. He stated the priority is to get people housed and address the environmental issues. He stated 30 of the 42 were housed. There are still 7-8 people waiting to be housed. The floor was open for questions.

Meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201 or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: 1) Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.

**E. Approval of Draft February 14, 2017 Administering Board Minutes (M. Rivera)**

**Motion:** To approve the February 14, 2017 minutes. M/S/Carried: L. Ruhland/G. Green/1- Abstain, S. Richardson. Motion Carried.

**F. Community Action Partnership Update (E. Clemons)**

**1. 2017 Program Update**

**Discretionary Grant/Homelessness**

E. Clemons stated that bowls, plastic food bags, sleeping mats, and blankets were ordered for the Livermore Winter Shelter. There were 200 families who lost everything during the Winter Storms. She stated that there is a shelter in Oakland on 9<sup>th</sup> Street, Open Mission and water and food containers were ordered for them using the discretionary funds as well.

• **City Report/2017 Program Update**

E. Clemons thanked boardmember S. Callum who attended and spoke at the Life Enrichment Committee meeting. S. Callum spoke on his experience on being a new board member and speaking to the LEC committee on behalf of AC-OCAP. E. Clemons stated that Council member Desley Brooks would like Alameda County to provide their fair share of contributions to AC-OCAP. E. Clemons is waiting for the resolution to push through the contracts. She stated staff is getting ready to begin the Memorandum of Understanding (MOU) process.

• **By-laws Ad-Hoc Committee Update**

E. Clemons stated that the next By-laws Committee meeting will be March 23, 2017. Staff will send the meeting date information to the full board. She stated there is no timeline to have the by-laws completed but they should be done by the next CSD site visit.

**2. AC-OCAP City/County Funding Update**

E. Clemons stated that she sent an email to the County and they are looking into the \$50k ASK. She stated since ACAP (the Alameda CAP) previously received support from Alameda County, there is research on how much support was previously received. She will keep the board updated.

**3. Consolidation of the Committees & Strategically Outlining the Goals**

E. Clemons stated that this will be discussed at the board retreat and then referred back to the Executive Committee. She stated that there is lack of quorums at the committee meetings.

**4. 2017 Board Retreat Agenda Review & Discussion – March 25, 2017**

E. Clemons stated that the board retreat will be held on Saturday, March 25, 2017 at the Unity Council located at 3301 E. 12<sup>th</sup> Street, 2<sup>nd</sup> Floor from 9am-2:30pm. She stated that there is a draft agenda in the packet. She stated that there will be two presentations. Urban Strategies and Alameda County Public Health. She stated there will also be a fishbowl with participants from Civicorps, Alameda County Food Bank, St. Mary's, Headstart, Building Futures, and Sparkpoint.

**Action:** To add the committees consolidation to the board retreat agenda.

**5. Board Vacancies Update (District 2 Application – Sophia Lai)**

E. Clemons stated that Sophia Lai, who was in the audience has submitted her application for District 2 and is included in the packet. S. Lai gave a background on herself.

**Motion:** To accept Sophia Lai as the District 2 representative on the AC-OCAP board.

M/S/Carried: G. Green/S. Callum/Unanimous. Motion Carried

**6. Events**

• **National Community Action Foundation Conference, Washington DC, March 14-17, 2017**

E. Clemons stated that she and Gladys Green will be attending.

• **2017 CalCAPA Annual Conference**

E. Clemons stated that the Board member travel request is in the packet and due on March 31, 2017.

**Motion:** To accept the Community Action Partnership Update. M/S/Carried: G. Green/B. Cook/Unanimous. Motion Carried

**G. Committee Reports – (Verbal):**

1) Advocacy Committee – March 8, 2017 (S. Richardson)

S. Richardson stated that at the Advocacy committee meeting, the new rapid bus schedule on International Blvd. is on the City of Oakland's website and buses are being rerouted. He stated that the focus areas were also discussed as well as having a community fair around the 4<sup>th</sup> of July possibly at City Hall. He also stated

that the City of Oakland tax rebate was discussed and will be in the Mayor's budget.

2) Executive Committee – March 8, 2017 (G. Green)

G. Green stated that the AC-OCAP City and County funding, internal programming and the process for allocating additional funds, the board retreat, and the by-laws committee were discussed.

## H. Future/Proposed Agenda Items

### Future:

Henry Robinson Center – April 2017

CDBG – May 2017

Public Hearing – June 2017

Organizational Standards

Strategic Plan

Spectrum

### Health

- La Clinica de la Raza
- Alameda County Building Blocks Collaborative\*

### Financial Empowerment

- Alameda County AC CAN
- Cal Reinvestment
- Bank on Oakland
- Earned Income Tax Credit/UWBA\*

### Youth

- Oakland Fund Children Youth (OFCY)\*
- Oakland Youth Commission \*
- REACH Ashland/Cherryland Youth Center\*
- Early Care & Education Planning Council\*

### Public Safety

- Citywide Public Safety Plan\*
- Cease Fire/Street Outreach\*
- Oakland Unite\*
- Seven Step (Re-entry Population)

### Social Justice

- Ella Baker Center

### Families

- Social Services Agency – TANF, GA\*
- ALL-IN\*
- Alameda County Hope Collaborative
- Rise up

### Community Development

- CDBG (Feb.)

### Housing

- Tri-Valley Housing
- Community Housing – Path/Everyone Home\*
- East Bay Housing Organization (EBHO)\*
- Spectrum – LIHEAP/Weatherization
- Oakland Housing Authority\*
- Alameda County Housing Authority
- City of Oakland Housing Road Map\*

### Education

- Promise Neighborhoods- Cal State East Bay \*
- Head Start/Early Head Start

### Employment

- Alameda County WIB\*
- East Bay Sustainable Alliance
- Oakland WIB\*
- Minimum Wage/Life Up Oakland/\$15 hr. (local union)

### Board Development

- Jim Masters – CAP History/ Board Training\*
- Jim Master – Structure of the American Economy
- Public Ethics Presentation\*

### Food Security

- Alameda County Community Food Bank \*

### Transportation

- Alameda County Transportation Commission

\*= presented

Proposed: Proposition 47 – Probation (A. Ford)

Proposed: Child Care Proposal (C. Doutherd) -4/10/17

- Urban Habitat
- Oakland Community Organization (OCO)

## I. Announcements

- **Oakland Rotary** – Sean Callum - None
- **United Seniors of Oakland and Alameda County** – Sandra Johnson-Simon – None
- **Alameda County/Social Services Update** – Andrea Ford/Dave Brown/Angelica Gums
  - > All-In April 20, 2017 4pm-6pm General Membership Meeting
- **City of Oakland Update**
  - > The Form 700 is in the packet and is due April 3, 2017
  - > The Budget meetings schedule was handed out.
  - > The Oakland Main Library is providing free haircuts on March 21, 2017

- **Other Organizations**  
> M. Rivera stated that Kaiser has a paid intern program, information available online.
- **Economic/Employment Interests**

**J. Agenda Attachments**

- C. February 14, 2017 Administering Board Minutes
- F. Board Member Reimbursement Form and Form 700
- F3. AC-OCAP Committees List
- F4. Draft Board Retreat Agenda
- F5. District 2 – Sophia Lai - Application and Resume
- F6. 2017 CalCAPA Conference Information and Board Member Request

Additional Attachments – None

**K. Open Forum**

**L. Adjournment**

**Motion:** The meeting was adjourned at 7:21p.m. M/S/Carried: G. Green/M. Chacana/Unanimous.  
Motion Carried.