



MINUTES



Alameda County- Oakland Community Action Partnership (AC-OCAP)

Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandnet.com

Vision Statement: To end poverty within the City of Oakland and throughout Alameda County

Our Promise: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

ADMINISTERING BOARD MEETING

Tuesday, February 14, 2017

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

Board Members Present: Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson-Simon (Secretary), Councilmember Lynette McElhaney, Lisa Ruhland, Brittany Carter for Supervisor Wilma Chan, Max Chacana, Theresa Anderson, Angelica Gums for Supervisor Nate Miley, and Phuong Hang Duong Thi

Excused: Hang Mosier, Sean Callum, Janice Heredia, Clarissa Doutherd, and Stanley Richardson

Absent: Gladys Green (Chair) and Nayaa Lacy

Staff: Estelle Clemons, Cecilia Garcia, Dwight Williams, and Emily Derenthal

Guest: Melanie Atendido and Sophia Lai (Candidate for District 2)

A. Call to Order/Approval of Agenda

M. Rivera called the meeting to order at 5:40pm.

B. Roll Call/Determination of Quorum/Recite AC-OCAP Promise

Roll call was called by staff C. Garcia. A quorum was established at 6:10. The AC-OCAP promise was recited.

C. Approval of Draft January 9, 2017 Administering Board Minutes (M. Rivera)

Motion: To approve the January 9, 2017 minutes. M/S/Carried: S. Johnson Simon/A. Ford/Motion Carried.

D. Community Action Partnership Update (E. Clemons)

1. 2017 Program Update

E. Clemons stated that the contract and budget are being worked on. She stated everyone has been asked to make a 5% reduction to the general purpose fund, such as Eden I&R, Oakland Promise, Summer Lunch, and the Mayor’s Hunger Program. She went through the internal programming. She stated that the EITC program kick-off is underway and the billboards should be up soon. She stated C. Garcia has the postcards from United Way for the board members if anyone is interested. She stated that last year, in 2016, 10,000 income tax returns were prepared for Oakland residents and 23,000 countywide, which put \$15 million back into people’s pockets in Oakland and \$26 million back in people’s pockets countywide. She stated that the board agreed to continue contributing to the Thanksgiving Dinner and she stated that this dinner is part of the ROMA goals for community engagement.

• Hunger Free Summer

E. Clemons stated that a new campaign is being kicked off “Oakland Hunger Free Summer.” She stated that the Alameda County Food Bank has come up with one of the logos. She stated that this is the first time that all the partners have come together such as Parks and Recreation, the Oakland Unified School District, and the Oakland Libraries. She stated that the goal is to increase food security for youth during the summer and also stated that jump ropes, frisbees, waterbottles, and other gifts are being ordered as incentives.

Meeting is held in a wheelchair accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201 or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: 1) Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.

- **Discretionary Grant/Homelessness**

She stated that C. Garcia has been ordering winter shelter items for South Hayward Parish, Building Futures, and the Livermore Shelter.

- **City Report/2017 Program Update (Life Enrichment Committee Meeting 2-28-17 at 4:00pm)**

She stated that on February 28, 2017 she will be going before the Life Enrichment Committee with the 2017-2019 grantee recommendations. She continued discussing the map which shows the coverage of services in Alameda County that AC-OCAP is funding.

Action: C. Garcia will send out an email to the board requesting their attendance and E. Derenthal will send an email to the grantees inviting them to the LEC meeting as well.

- **EITC Campaign**

Most of this item was discussed under D – Program Update. E. Clemons did state that there is anticipation of low ITIN participation due to the immigration issues under the current administration. She also reminded everyone that there is a State EITC.

2. AC-OCAP City/County Funding Update

E. Clemons stated that she has met with staff in Supervisor Chan’s office and spoke with staff in Supervisor Miley’s Office and she is working with staff in the County Administrators Office regarding the \$50k ASK from the County. She stated she is getting some numbers together for them and will keep the board updated on the process. She reminded the board that City Council has asked that the County also contribute to CAP. She stated that she will also be scheduling the biannual report to the County Board of Supervisors soon.

3. 2017 Board Retreat Discussion – March 25, 2017

C. Garcia stated that M. Rivera and herself visited two potential sites for the board retreat per the board’s request, East Oakland Senior Center and the Unity Council. C. Garcia stated both locations were nice but her personal recommendation is the Unity Council because the East Oakland Senior Center is not accessible to BART. There was also an issue with the projection Screen. East Oakland Senior Center has a very small screen as opposed to the large screen at the Unity Council. M. Rivera stated that the Unity Council is at the Cesar Chavez Center by the Fruitvale Bart with underground parking. E. Clemons stated that Arnold and Karen Perkins are available to facilitate the retreat.

Action: C. Garcia will send an email to the board with the Unity Council address.

Motion: To accept the Unity Council facility for the 2017 Board Retreat on March 25, 2017 due to easy accessibility and technological capabilities. M/S/Carried: A. Gums/A. Ford/Unanimous. Motion Carried

Motion: To have a discussion at the Board Retreat on consolidating the committees and strategically outlining the goals for each committee. M/S/Carried: A. Gums/T. Anderson/Unanimous. Motion Carried

4. Board Vacancies Update (District 2)

E. Clemons stated that there are two District 2 residents interested in applying for the vacant seat. Sophia Lai was present at the meeting and introduced herself.

5. 2017 CAP Management & Leadership Training Conference Update

E. Clemons stated that one of the presenters that were at the conference was David Harris from the Urban Strategies Council. He is the new Executive Director. E. Clemons stated it may be beneficial to have him present to the board. She stated he spoke about the housing foreclosures, lack of equity, and housing bonds. She stated that the Long Beach Vice Mayor presented as well as David Bradley who spoke about the Ryan Plan around poverty.

E. Clemons reminded the board that the CAP Plan is due June 30, 2017 and the Public Hearing will be held at the Administering Board meeting on June 12, 2017.

6. Events

- **National Community Action Foundation Conference, Washington DC, March 12-17, 2017**

E. Clemons stated that G. Green and herself will be attending this conference.

Motion: To accept the Community Action Partnership Update. M/S/Carried: L. Ruhland/S. Johnson Simon/Unanimous. Motion Carried

E. Clemons stated that the ad-hoc by-laws committee will meet on February 22, 2017. S. Richardson, G. Green, C. Douthard, A. Gums and M. Rivera have volunteered to be on the committee to review the by-laws.

E. Community District Block Grant (CDBG) Presentation – Sandra Blair

The presenter cancelled due to short staff. M. Rivera stated that on Saturday, February 11, 2017, all the CDBG districts presented. M. Rivera spoke on her District 5. She stated they had \$1.5 million in ask with

only \$200,000 to give. She stated that District 5 will be voting on their budget on February 27, 2017. She stated that they would like to give more money to minority construction companies. E. Clemons stated that the CDBG presentation will be rescheduled.

F. Committee Reports – (Verbal):

- 1) Advocacy Committee – February 8, 2017 (S. Richardson)
This meeting was cancelled due to lack of quorum.

G. Future/Proposed Agenda Items

Future:

- Henry Robinson Center – April 2017
- CDBG
- Strategic Plan
- Compassionate Communities (Council member McElhaney) – March 2017

Health

- La Clinica de la Raza
- Alameda County Building Blocks Collaborative*

Financial Empowerment

- Alameda County AC CAN
- Cal Reinvestment
- Bank on Oakland
- Earned Income Tax Credit/UWBA*

Youth

- Oakland Fund Children Youth (OFCY)*
- Oakland Youth Commission *
- REACH Ashland/Cherryland Youth Center*
- Early Care & Education Planning Council*

Public Safety

- Citywide Public Safety Plan*
- Cease Fire/Street Outreach*
- Oakland Unite*
- Seven Step (Re-entry Population)

Social Justice

- Ella Baker Center

Families

- Social Services Agency – TANF, GA*
- ALL-IN*
- Alameda County Hope Collaborative
- Rise up

Community Development

- CDBG (Feb.)

Housing

- Tri-Valley Housing
- Community Housing – Path/Everyone Home*
- East Bay Housing Organization (EBHO) – Jan.
- Spectrum – LIHEAP/Weatherization
- Oakland Housing Authority*
- Alameda County Housing Authority
- City of Oakland Housing Road Map*

Education

- Promise Neighborhoods- Cal State East Bay *
- Head Start/Early Head Start

Employment

- Alameda County WIB*
- East Bay Sustainable Alliance
- Oakland WIB*
- Minimum Wage/Life Up Oakland/\$15 hr. (local union)

Board Development

- Jim Masters – CAP History/ Board Training*
- Jim Master – Structure of the American Economy
- Public Ethics Presentation*

Food Security

- Alameda County Community Food Bank *

Transportation

- Alameda County Transportation Commission

*= presented

Proposed: Proposition 47 – Probation (A. Ford)

H. Announcements

- **Oakland Housing Authority** – None
- **United Seniors of Oakland and Alameda County** – Sandra Johnson-Simon
 - > United Seniors Annual Retreat, February 17, 2017 at 10am at the Eastmont Town Center, 2nd Fl.
 - > 100 Black Women Annual Luncheon, April 21, 2017 8am-2pm at the San Francisco Marriott – S. Johnson Simon has tickets available.
- **Alameda County/Social Services Update** – Andrea Ford/Dave Brown/Angelica Gums
 - > Alameda County Board of Supervisors passed a \$750,000 match fund from the San Francisco Foundation in response to immigration legal services for refugees and immigrants.
 - > Train the Trainer Workshop, February 16, 2017, 5pm-8pm at the Alameda Labor Council. The purpose of the trainer is to discuss the recent Executive Orders by the Trump Administration and to

identify and recruit trainers for the Know your Rights training on March 11, 2017.

- **City of Oakland Update**
 - > The Form 700 is in the packet.
 - > Council Member McElhaney spoke about Compassionate Communities which is a pilot program with Supervisor K. Carson's office. She stated that it is a service in place model. She stated that they provide temporary safety as well as sanitation services. She stated that the model was co-designed with the residents. She stated that they have gone to the encampment on Magnolia and Peralta. She stated that in the first month, they have housed about 1/3 of the campers. She stated some have moved into the Henry Robinson Center, some with family, and others just disappeared. Council member McElhaney was asked to present at the March 13, 2017 Administering Board meeting.
- **Other Organizations**
 - > M. Rivera stated that Kaiser has a paid intern program, information available online.
- **Economic/Employment Interests**
 - > Human Trafficking Community Walk and Vigil on International Blvd. Oakland – January 13, 2017 at 3:00pm.

I. Agenda Attachments

C. January 9, 2017 Administering Board Minutes

D. Email from Building Futures

D1. City Report, Resolution, Service Site Location Map, and 2016 Programs and Services Annual Outcomes

Additional Attachments

- Updated AC-OCAP 2017 Budget
- List of AC-OCAP Programming
- Statement of Economic Interest Form 700

J. Open Forum

K. Adjournment

Motion: The meeting was adjourned at 6:45p.m. M/S/Carried: S. Johnson-Simon/T. Anderson/Unanimous. Motion Carried.