

**City Of Oakland - Parking Citation Assistance Center  
Request for a Waiver of Deposit Prior to an Administrative Hearing**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Citation number(s)

Please return this deposit waiver information **on or before:** \_\_\_\_\_

**Mail to:** Administrative Hearing Dept., 250 Frank H. Ogawa Plaza, Suite 6300, Oakland, CA 94612. If you have any questions please call (800)500-6484.

In order to qualify for a Hearing Deposit Waiver, **you need to provide proof that your annual gross income** for the year of **2014** fell at or below the listed amounts for the number of people you have in your household. **Please circle the number of people that reside in your household that are claimed on your income tax form as dependents.**

**Number in Household**

**Combined Family Income**

1	\$ 11,670
2	\$ 15,730
3	\$ 19,790
4	\$ 23,850
5	\$ 27,910
6	\$ 31,970
7	\$ 36,030
8	\$ 40,090

**If you qualify, please submit at least one of the following documents along with this form:**

- a. Completed and signed copy of your 2014 Federal Income Tax Statement (1040) with attached schedules, if any.
- b. An annual Social Security and SSI Benefit statement for the year of 2014. To obtain a copy of this statement, call the Social Security office at 1-800-772-1213.
- c. An annual Retirement Benefit/Pension statement.
- d. Financial Aid Award letter which states the total amount received for 2014. (Spring & Fall).
- e. An AFDC award letter and a last statement of amount received for the year of 2014.
- f. EDD/unemployment award letter and last statement of amount received for 2014.

**I understand that if I do not qualify as a low income resident, I must pay the required deposit by the specified date in order to qualify for the Administrative Hearing.**

**I understand that if I do qualify for a Hearing Deposit Waiver, in the event the hearing officer makes a liable decision, I am required to pay for the citation within 10 days of the ruling.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone #