

**OAKLAND EMERGENCY SERVICES ORGANIZATION AND DISASTER
COUNCIL(OESOADC) MEETING**

June 15, 2017

**Oakland Fire Department, Emergency Management Services Division
1605 Martin Luther King, Jr. Way
Oakland, CA**

PRESENT:

Hoang Banh, ADA City of Oakland
Sarah Finnigan, Eden I&R/2-1-1 Alameda
Darrell Lee, OFD-Emergency Medical Services
Rick Luna, Alta Bates Summit Med. Center
Scott Means, Human Services Department
Donata Nilsen, AlCo Public Health
Sherri Rita, ADA- OPW
George Smith, Functional Needs Community Advocate
Sandra Williams, Alameda Health Systems
Sandy Wong, City Clerk's Office

EMSD STAFF PRESENT:

Cathey Eide, OFD-EMSD, Emergency Management Services Manager
Mitchell Green, OFD-EMSD, Emergency Management Services Assistant Manager
Dena Gunning, OFD-EMSD, EPC/CORE Program Coordinator
Gwyn Johnson, OFD-EMSD, Sr. Emergency Planning Coordinator
Denise Kittell-Nwuke, OFD-EMSD, Grants Management Analyst
Eileen Ogata, OFD-EMSD Office Manager

I. WELCOME/INTRODUCTIONS AND APPROVAL OF MINUTES

Chairperson, Cathey Eide, Emergency Management Services Manager welcomed participants and introduced two new members of the EMSD team: Asst. Emergency Services Manager, Mitchell Green a retired Marine Sergeant Major and Sr. Emergency Planning Coordinator, Gwyn Johnson a retired U.S. Captain of the Coast Guard. The chair motioned to approve and accept minutes from the March 16, 2017 EMADPC meeting; the motion was approved, accepted and seconded by a committee member. Self-introductions followed.

The chair recognized **George Smith**, (member at-large) Functional Needs advocate who excitedly announced that the residential retirement complex where he resides along with 180 other people is now under new management. Owing to his enthusiastic urgings regarding emergency and disaster preparedness, new management has expressed interest in forming an onsite CORE membership group. *Dena Gunning, CORE Coordinator, will follow-up with George and management at the complex.*

Cathey's first order of business would be hearing EMSD staff reports and then going over recent changes to the City Ordinance that amends Chapter 8.50 of the Oakland Municipal Code to reflect changes in, 1) The City's Emergency Organization, 2) The City's Disaster Council, and 3) In State Rules and Regulations.

Before moving on, the chair recalled a few reasons the EOC had activated over 14 times since last November: Presidential Elections, three Local Emergency Declarations for the Ghost Ship Fire, the Presidential Inauguration, three Presidential Declarations in support of winter storms damages, a May Day activation and activations, celebratory in nature, for the NBA Playoffs and the Warrior's Championship wins. Having had four Emergency Proclamations in as many months was unprecedented.

Cathey also stated that her Division is presently submitting for the Port Security Grant. She stated that this year, we have 3 IJ's (investment justifications): 1) Rapid Rescue Fireboat, 2) Preventative Radiological and Nuclear Detection Devices i.e., *a device worn by police officers that detects presence of this threat*, and 3) VSAT Remote Satellite System for Internet System for the EOC and two Command Centers, *(a backup redirect satellite communication system)*.

II. STAFF REPORTS (Oral reports only):

Mitch Green, EMSD Assistant Manager stated:

- He has been introduced to the nuances of the Emergency Management Services Division and its responsibilities to the citizens of Oakland.
- In conjunction with OFD, OPD, OPW, state and federal agencies, he planned the parade event that celebrated the Warriors winning the NBA Championship. **(See the attached EMADCP Status Report for Mitch's full report).**

Gwyn Johnson, EMSD Senior Emergency Planning Coordinator stated: She has assumed responsibility for two projects formerly handled by Genevieve:

- No. 1 – Updating the Emergency Operations Plan (including Incident Annexes, the ESFs and Disaster Recovery Framework and Recovery Support Functions.
- No. 2 – The Continuity of Operations Plans.
- She is finalizing the Plans and tightening up loose ends with the contractor, CB&I Environmental & Infrastructure, Inc. Drafts should be finalized in the next 30 days.
- She’s working on the UASI Yellow Command Exercise, which focuses on Mass Care and Shelter, as well as developing a tabletop series and exercise geared toward Oakland’s needs that is scheduled for August 3. **(See the attached EMADCP Status Report for Gwyn’s full report)**

Dena Gunning, CORE Coordinator stated:

- The City of Oakland conducted the 12th Annual CORE Citywide Disaster Exercise and recorded 28 more neighborhood groups participating this year. By the end of the event, the number of neighborhood groups had grown to 40.
- CORE classes, workshops and events are underway; for details, go to www.oaklandcore.com.
- OFD and OPR have partnered to offer CPR/AED/1st AID training to Oakland residents.
- For a complete list of CORE classes, workshops and events see the schedule at www.oaklandcore.com, or pick one up from the sign-in table at the back of the room. Register online, by phone or email. **(See the attached EMADCP Status Report for Dena’s full report)**

III. PRESENTATION

Cathey Eide, presented information on the Ordinance that amends Oakland’s Municipal Code, Chapter 8.50 to reflect the actual duties and authorities of the **City’s Disaster Council and the Emergency Services Organization**.

The “Emergency Services Organization” means all officials, officers, and employees of the City, together with those volunteer forces enrolled to aid them during an emergency; and all groups, organizations, and persons who may by agreement with or operation of law, including persons impressed into service under the provisions of this Chapter or state law, be charged with duties incident to the protection of life and property in this City during such emergency.

The amended ordinance defines “Emergency Activation” as the City’s activation of the Emergency Operations Center (“EOC”) when necessary to respond to and manage an emergency or disaster in accordance with the City’s Emergency Plan. The EOC is under the Emergency Management Services Division of the Oakland Fire Department. The new

title of **OMC Chapter 8.50 EMERGENCIES AND DISASTERS** will be “**Oakland Emergency Services Organization and Disaster Council**”.

Amendments to OMC Chapter 8.50 allow the City to include Emergency Support Functions (ESF) as well as mandatory job training to develop skills required by certain job classifications that are pre-designated to perform duties assigned to Disaster Services Workers. As mandated by the Ordinance, certain classifications of City workers will be trained to follow and enforce Oakland’s Emergency Operations Plan (EOP) before they are transitioned into EFS duties. Cathey ended with an invitation to all to view detailed information on this subject at Oakland’s website, www2.oaklandnet.com.

George Smith questioned the capacity to which the disabled community would be involved in Emergency Support Functions (ESF).

Dena Gunning stated that Oakland’s ADA Division continuously includes members from the FN community in its strategic planning and has adopted as a #1 priority, helping members develop skills that can be employed in a major disaster. She then added that CORE in conjunction with the Voluntary Organizations Active in Disaster (VOADS), are dedicated to whole community engagement. Furthermore, VOADS value building resilient communities by acknowledging the importance of attracting volunteers from the whole community who have unique skill-sets and resourceful frames of mind.

Dena promised to share information with George and his Residential Group that further facilitates Functional Needs partnerships with local government agencies and will determine, on some level, how we move forward in the future.

Mitch Green presented the topic of Mass Care and Shelter training that’s coming up in the next months. There are three classes being offered:

#1 – Shelter Management (Basic Level, 8 hr. training for staff that will manage a shelter that is scheduled for July)

#2 – Shelter Fundamentals (Basic, 4 hr. training covering the Six Stages of Opening a Shelter. The training will provide basic guidelines for opening-up a shelter, conducting intake at the shelter and running and closing-up a shelter. Training is scheduled for July 26)

#3 – Shelter Exercise (all City employees will be mandated to take this ongoing training). The focus will be the practical application of tasks performed by employees who are manning shelters. During this training exercise, volunteers will roll-play the actual goings in a shelter environment, and will graduate from training. HR is inviting all employees to take this training on August 7 as well as sometime in September or October.

At present, the City’s primary instructor for these classes is **Jim Leeper**, veteran CORE Program Instructor and an American Red Cross Volunteer.

Gwyn Johnson stated, Parks and Recreation has identified shelter sites and completed site surveys throughout Oakland and neighboring cities to assess if shelters comply with

defined criteria. The assessment information will be addressed during Oakland's upcoming Yellow Command Exercise. The city, county and physical location of each shelter and attributes will be entered in a database. After each use of a shelter, database information will be reassessed and updated. Shelter organizers are determining if facilities are in close enough proximity to populations they are to serve. Additionally, organizers must guarantee functional needs accessibility. At the same time, they're tasked with determining which shelters are pet or Service Animal friendly and come to some conclusion regarding the City's ability to provide transportation to the shelter. Another consideration is the City's ability to provide transportation for those leaving the shelter for permanent or semi-permanent housing. Obviously, there are many layers and challenges to mass care and sheltering.

IV. ROUND ROBIN/COMMITTEE COMMENTS:

Sherri Rita stated, that her focus has always been physical access for those in the FN community. ADA's new person just coming onboard will primarily work with Public Works to place greater attention on emergency transportation needs.

George Smith emphasized that whenever possible the disabled should be trained to participate in emergency situations. Training will improve their ability to make appropriate contributions to the neighborhood response team. George is fervent in his commitment to have the FN community actively involved in physical-abilities appropriate training.

Sandra Williams stated, the Plans for the Hayward Wellness, Newark Wellness and Highland campus are being finalized and they continue to work on plans affecting the medical surge exercise in October.

Donata Nilsen, Alameda County Public Health stated, they are preparing for their Statewide Medical Health exercise. Furthermore, their Functional Health Exercise is scheduled for Thursday, November 16 which coincides with their participation in the State's Operations Center exercise that involves a terrorist scenario. This exercise affords them the opportunity to practice sheltering in-place. Their Tabletop Exercise is on Sept 26 at the EOC in Dublin.

Sarah Finnigan, Eden I&R/211 Alameda stated, that she attended this meeting in place of Lars Eric Holm who is taking a well-deserved vacation. Eden I&R/211 Program provides emergency preparedness presentations to underserved populations. If you know of a community that needs training, contact Lars at the contact information stated on the bookmarks being passed around. Recently, Eden I&R was asked to help with 100 plus families in San Jose who were displaced by the floods so the program has been extremely busy.

Darrell Lee, OFD Emergency Medical Services Division, has 31 years of experience in disaster management. He stated that over the years, he has setup many EOCs in the field and would like to explore ways to better support emergency communications.

Scott Means, stated that he recently worked in West Oakland with low income population in addition to working with the county on targeted case management. Cases are 50% funded by the county and compensates individuals who receive aid through MED-I-CAL.

Scott mentioned that The Daybreak Program is accepting our referrals and that the program received funding that will be offered to people with disabilities. They are accepting any referrals we send their way.

ADJOURNMENT

The meeting was adjourned at 1:00 p.m., June 15, 2017.

MARK YOUR CALENDARS: NOTICE – The next EMADPC Board Meeting is scheduled for September 14, 2017 at 1605 Martin Luther King Jr. Way.

Minutes summarized by Denise Kittell-Nwuke, EMSD at 238-3523 or dkittell-nwuke@oaklandnet.com. Contact her directly if you wish to add-to or correct any comments made during the meeting.