



## COMMUNITY ACTION PARTNERSHIP

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### FINANCE COMMITTEE (STANDING)

Purpose: The Finance, Personnel and Training Committee reviews and analyzes the CAA's financial policies and procedures and information reporting systems with a view toward maximizing their effectiveness as tools in management decisions; (reviews the requirements for staff in conjunction with the CAA budgeting process and will address similar issues as necessary)

**Wednesday, February 8, 2017 – 6:30-7:30 p.m.**

**150 Frank Ogawa Plaza, 4<sup>th</sup> Floor, Conference Room #1**

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**Committee Members:** Andrea Ford (Chair), Angelica Gums for Supervisor Nate Miley, Sean Callum, Theresa Anderson, Janice Heredia, and Clarissa Doutherd

**Staff Present:** Estelle Clemons and Cecilia Garcia

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### AGENDA

1. Call to Order/Roll Call/Determination of Quorum
  2. Approval of March 9, 2016 Minutes – Attachment 2  
ACTION ITEM:
  3. Discuss Process for Allocating Additional Funding
  4. 2016 Budget Update/Modification – Attachment 4
  5. 2016 Discretionary Budget Update
  6. AC-OCAP 2017 Budget Discussion – Attachment 6
    - Proposed Internal Programming
  7. Single Audit Report (Year Ended June 30, 2015) – Attachment 7
  8. Agenda Attachments:
    2. March 9, 2016 Finance Committee Minutes
    4. 2016 CSBG Contract Modification
    6. 2017 Draft CSBG Budget and Proposed Internal Programming
    7. Audit report
  9. Future Agenda Items
    - Discussion on creating a timeline of when contracts and resolutions are signed and executed
  10. Announcements
  11. Open Forum
  12. Adjournment
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