

## SUGGESTED TIMELINE FOR COUNCIL APPROVAL OF MEASURES

The City Council may submit a measure to the voters on its own motion by the adoption of a Resolution placing the item on the ballot.

Elections Code §10403 requires that all material for the ballot be submitted to the Board of Supervisors and the County Elections Official not later than the 88<sup>th</sup> day before the election. All materials includes; the resolution calling for the election, the resolution approving the measure, the independent legal and financial analysis, the question to go before the voters, and the full text of the measure.

The 88<sup>th</sup> day deadline for the upcoming November 4, 2014 election is **Friday, August 8, 2014**. The City Council is in recess the month of August. Therefore, the following would apply:

**Action:** Council adopts Resolutions calling the election and placing measures on the ballot at a Council meeting between now and **July 31, 2014**.

**July 29, 2014** is the last Tuesday before the summer recess and therefore, the last scheduled meeting held before the **August 8<sup>th</sup>** deadline. Please note that after City Council approves any measure, the City Attorney and City Auditor must have sufficient time to prepare the legal and financial analyses, and the full text of the proposed measure to submit to by the **August 8<sup>th</sup>** deadline.

Additionally, based upon approval of measures on **July 29, 2014**, the following suggested dates would apply:

**August 12, 2014\*** Suggested last day for submission of direct arguments to the City Clerk (EC 9286)

**August 19, 2014** Suggested last day for submission of rebuttal arguments to City Clerk

Please note deadlines for arguments and rebuttals must be advertised according to the State Elections code and may be adjusted; however, the 88<sup>th</sup> day deadline is not adjustable and is **Friday, August 8, 2014**.

*\* The August 12 deadline assumes the Council's approval of measures on July 29, 2014. If the Council approves measures on different dates then this date will change.*