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MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Sabrina B. Landreth

SUBJECT: City Administrator's Weekly Report

DATE: January 6, 2017

INFORMATION

Following are the key activities to be highlighted this week:

Anne Kirkpatrick Named City Of Oakland's New Chief Of Police – On Wednesday, January 4, Mayor Libby Schaaf and City Administrator Sabrina Landreth were joined by a diverse, cross-section of Oakland community and civic leaders to announce their selection of Anne Kirkpatrick as the City of Oakland's new Chief of Police. One of the most tenured police chiefs in the country, incoming Chief Kirkpatrick is a 34-year veteran law enforcement leader who previously served the people of the state of Washington as Chief of Police for the cities of Spokane, Federal Way and Ellensburg over 15 years of her career. She also held the post of Chief Deputy (Undersheriff) in King County, Washington – the 14th most populous county in the nation. There, she was responsible for the daily operations of the office which had an annual budget of \$155 million and 1,056 members. Chief Kirkpatrick comes to the City of Oakland from Chicago, Illinois where she was tapped by Mayor Rahm Emmanuel to lead the Chicago Police Department's reform efforts. She will assume her duties as Oakland's Police Chief on February 27. Chief Kirkpatrick's selection was made following a six-month, nationwide search process that began in July 2016 with the hiring of Ralph Andersen and Associates, an executive recruiting firm based in Rocklin, California. The process included a robust community engagement effort that kicked off in August 2016 with a range of opportunities for Oaklanders to provide input and feedback on what they wanted to see in the City's new police chief, what they thought the top community safety priorities should be for Oakland and the criteria for the Mayor's selection of community members to participate in the hiring selection process. Residents had the opportunity to engage via an online survey available in multiple languages, an online platform, a designated phone line and nearly a dozen community meetings, including two focused on youth participation and two held in Spanish and Cantonese, respectively. More than 30 candidates applied and a pool was selected for panel interviews. Chief Kirkpatrick is a seasoned officer who began her career in law enforcement with the Memphis (Tennessee) Police Department in 1982. She went on to earn the rank of Sergeant with the Redmond (Washington) Police Department where she served as Assistant Commander for the State Law Enforcement Academy and was a criminal procedure instructor and tactical officer. Her extensive experience includes a specialized focus on police reform, training and management. She is a Master Instructor for the FBI Law Enforcement Executive Development

Association and has conducted extensive trainings nationally on Procedural Justice, Implicit Bias and Executive Leadership. Chief Kirkpatrick is an attorney and also holds a master's degree in counseling psychology from the University of Memphis in 1984 and her Juris Doctorate in 1989 from Seattle University Law School. She has a BA in business administration from King College earned in 1982. She is FBI LEEDS (Law Enforcement Executive Development School) certified. Chief Kirkpatrick's contract will go before the Oakland City Council for approval, anticipated to come this month. To read the release and her resume, please visit <http://www2.oaklandnet.com/w/oak062239>.

Oakland City Council, School Board Inauguration Ceremony – On Monday, January 9, the newly re-elected Oakland City Councilmembers, City Attorney and Directors of the Oakland Board of Education will be sworn in. The Inauguration Ceremony will be held in Council Chamber, Oakland City Hall, 1 Frank H. Ogawa Plaza starting at 11:00 a.m. Seating in the Council Chamber is limited due to room capacity and will be available on a first-come, first-served basis. Overflow seating will be available in Hearing Rooms 1 and 2 on the first floor of City Hall. The ceremony will be cablecast live on KTOP TV and will be streamed on www.oaklandnet.com. Those taking the oath of office will be City Attorney Barbara Parker; City Councilmembers Dan Kalb (District 1), Lynette Gibson McElhaney (District 3), Noel Gallo (District 5), Larry Reid (District 7) and Rebecca Kaplan (At-Large); and Board of Education Directors Jody London (District 1), Jumoke Hinton Hodge (District 3), Roseann Torres (District 5) and James Harris (District 7). City Clerk LaTonda Simmons will administer the oath of office.

Calling All Artists: Enter The Library Card Design Contest – On Thursday, January 5, the Oakland Public Library kicked off its first ever Library Card Design Contest, and artists of all ages and levels are encouraged to submit an entry. Anyone who enters the contest may have a chance to see their art on an actual Oakland Public Library Card. All entries must be submitted by Friday, February 17. To enter, and for detailed information and instructions, download an entry packet at www.oaklandlibrary.org/librarycardcontest or pick one up at any Oakland Public Library location. There will ultimately be six winning designs. The contest will be divided into three age levels – children (0-11), teen (12-18) and adult (19+), with two winners selected from each age level. Judges will name their top choice in each level, and the public will choose a second winner in each level. The public winner will be determined by tallying up the number of “likes” on [OPL's Facebook page](#), so make sure to “like” your favorite design. Winners will be announced at an event at the Main Library, 125 14th Street, on the evening of Wednesday, April 12. Funding for this program is provided by the Friends of the Oakland Public Library. For more information, please contact Sharon McKellar, Community Relations Librarian, at smckellar@oaklandlibrary.org or (510) 615-5726.

Business Tax System Now Available Online – On Monday, December 19, after months of hard work and collaboration between the City's Revenue Division, the City's Information Technology staff and the software vendor, the launch of the new online HDL Business Tax System was a success. With the implementation of the new more efficient system, the highly anticipated option of online business tax renewal came to fruition on January 2, and has already seen a substantial number of business owners taking advantage of the quick and easy option. The renewal notices mailed in late December included a specific PIN number for each taxpayer, along with instructions

and the link to www.LTSS.oaklandnet.com. The Web application accepts payments by Visa, Master Card and e-check and there is no convenience fee to use these payment options. The renewal period began January 1 and the renewal deadline is March 1. With an additional enhancement slated to go live in April 2017, business owners will be able to register new businesses online, and the City will begin accepting payment of parking taxes, utility user taxes, transient occupancy taxes and business improvement district fees via the Web. For more information, please contact Marissa Wheeler at mwheeler@oaklandnet.com or (510) 238-7468 or Evelyn Parodi at eparodi@oaklandnet.com or (510) 238-7024.

Park Conceptual Master Plan Meeting Series – Beginning Wednesday, January 11, Oakland Parks & Recreation and Oakland Public Works will host a series of meetings to receive community insight. The City is looking for community ideas on how to improve Oakland recreation centers and parks. Please attend and provide input on the Conceptual Master Plan that helps guide our improvement priorities. The meetings and parks are:

- Wednesday, January 11, 6:00 to 8:00 p.m.
San Antonio Park, 1701 E. 19th Street
- Tuesday, January 17, 6:00 to 7:30 p.m.
Eastshore (Astro) Park held at the Lakeside Park Garden Center, 666 Bellevue Avenue
- Thursday, January 19, 6:30 to 8:00 p.m.
deFremery Park, 1651 Adeline Street
- Saturday, January 21, 10:00 a.m. to noon
Dimond Park, 3860 Hanly Road

For additional details, please visit www.oaklandnet.com/parks or contact Woojae Kim, CIP Coordinator, at wkim@oaklandnet.com or (510) 238-3389.

Food Distribution – On Friday, January 20, the City of Oakland Hunger Program of the Human Services Department, the Emergency Food Providers Advisory Committee (EFPAC) and Alameda County-Oakland Community Action Partnership are sponsoring a food distribution for low-income families and seniors at various locations throughout Oakland. To find a location near you, please visit www.oaklandhumanservices.org. For more information, please contact Phyllis Turner, Administrative Assistant, at pturner@oaklandnet.com or (510) 986-2721.

Join The Chávez Branch Library's Girls Who Code Club – On Tuesday, January 10, from 5:00 to 7:00 p.m., the Girls Who Code Club will have its first meeting of 2017. The club meets every Tuesday at the César E. Chávez Branch Library, 3301 East 12th Street, Suite 271. The Girls Who Code Club is for young women in 6th through 12th grades who are interested in learning code. Girls can come and learn to create websites and apps, as well as develop leadership and marketing skills and form friendships along the way. For more information, please contact Xochitl Gavidia, Senior Library Assistant, at xgavidia@oaklandlibrary.org or (510) 535-5620.

Dimond Branch Library Closed Temporarily For Renovation Project – On Friday, December 23, the Oakland Public Library's Dimond Branch, at 3565 Fruitvale Avenue, closed temporarily for a renovation project. The project consists of a "makeover" of the first floor to better serve children, teens and adult patrons, with distinct program areas and comfortable seating. There will be fresh paint throughout the interior, new carpeting on the first floor and enhancements to the second floor meeting room, including replacing the linoleum tile floor with carpeting. New furniture will be purchased for the first floor spaces for children, teens and adults. The remodeled branch will feature a new information desk and self-check machines. If patrons have items on hold with Dimond Branch designated as the pick-up location, the location will automatically change to César E. Chávez Branch, 3301 East 12th St., Suite 271. The Dimond book drops will remain open during the closure and returned items will be checked in on a regular basis. Dimond Branch is scheduled to reopen in May 2017. For more information, please contact Mary Schrader, Supervising Librarian, at mschrader@oaklandlibrary.org or (510) 238-6720.

Cecile Pineda: Writing At The Edge Of Being – On Saturday, January 14, at 2:00 p.m., author Cecile Pineda will give a talk at the Oakland Public Library's Main Library, 125 14th Street. Ms. Pineda is the author of many books and articles of fiction, theater and nonfiction, written over a period of 40 years. A common theme in her work is displacement – personal, cultural and environmental. From the devastation of Hurricane Katrina to the burial of a Japanese rice-growing village by toxic landfill, her work explores the disaster and loss that permeates our collective experiences. Join Ms. Pineda as she describes the process involved in writing about these relevant topics. For more information, please contact Christine Saed, Senior Librarian, at csaed@oaklandlibrary.org or (510) 238-3841.

Learn How To Publish Your Own Novel – On Saturday, January 14, local author King William will give a presentation at 3:00 p.m. at the West Oakland Branch Library, 1801 Adeline Street, about self-publishing your own novel. William has published four novels of his own, and he has developed a tried and true approach to getting the work done and getting it out to the public. In this workshop, he will go over what has worked for him and encourage you to get your own literary career started. For more information, please contact Susy Moorehead, Branch Manager, at smoorehead@oaklandlibrary.org or (510) 238-7352.

Kids Can Learn How To Solve the Rubik's Cube – On Saturday, January 14, at noon, experts from Oakland Cubers will be on hand at the Temescal Branch Library, 5205 Telegraph Avenue, to show kids how to solve the Rubik's Cube (and other puzzles too). To get in on the action, R.S.V.P. online at www.oaklandcubers.com, and bring your own regulation-sized (3" x 3" x 3") Rubik's cube to the library. For more information, please contact Steve Lavoie, Branch Manager, at slavoie@oaklandlibrary.org or (510) 597-5049.

Sixth Annual Oakland Youth Poet Laureate Competition – Sunday, February 5, is the deadline to enter the 2017 Oakland Youth Poet Laureate Competition. The Oakland Public Library, in partnership with Youth Speaks, has announced that applications are now being accepted for the 6th Annual Oakland Youth Poet Laureate program. Oakland youth between the ages of 13 and 18 are encouraged to apply. The winning young poet will represent and serve the city for one year as the Youth Poet Laureate. More than a contest, though, this program connects young Oakland poets

to each other and to adult mentors. The chosen Oakland Youth Poet Laureate will receive a \$5,000 college scholarship and serve as City ambassador for literacy, arts and youth expression. Finalists and Honorable Mentions have opportunities to perform and network with peers and leaders across the Bay Area. Finalists will be announced in April. The 2017 Oakland Youth Poet Laureate will be named on Sunday, May 21, during the Oakland Book Festival in downtown Oakland. Interested youth, parents and teachers can learn more and apply online at www.youthspeaks.org. For more information, please email oaklandpoets@youthspeaks.org, or contact Lana Adlawan, Teen Services Coordinator, at ladlawan@oaklandlibrary.org or (510) 238-7613.

2017 Alameda County Homeless Census And Survey – On Tuesday, January 31, a homeless count for unsheltered people will be conducted. Known locally as EveryOne Counts!, the point-in-time count of individuals and families experiencing homelessness records the number of people staying in shelters and transitional housing on a given night in late January each year and estimates the number of people who are unsheltered, living outdoors on that same night every two years. Conducting a Count is a requirement of receiving federal homeless assistance funds for the City of Oakland. There will be training for all volunteers. If you are interested in participating in the count or to learn more about the volunteer commitment, please visit <http://bit.ly/2gXCbsV>. For more information, please contact Stevan Alvarado, Program Analyst, at (510) 238-7753.

Minimum Wage Increase – Effective Sunday, January 1, Oakland's Minimum Wage went up to \$12.86 per hour. Measure FF, the voter-initiative ballot measure passed in November 2014, provides annual increases to Oakland's Minimum Wage based on the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W). In light of the increase, employers must be aware of the following:

- On Sunday, January 1, 2017, the Minimum Wage rate went up 31¢ to \$12.86; and
- The other benefits mandated by Measure FF – paid sick leave and payment of service charges – remain the same as when the employment law took effect on March 2, 2015

Notification posters in English, Chinese, Spanish and Vietnamese are available for download at www.oaklandnet.com/minimumwage. Monthly Walk-In Workers' Rights Legal Clinics are held by the City's partner, Centro Legal de la Raza, 3400 E. 12th Street, on the third Wednesday of each month from 9:00 a.m. to Noon. During these clinics, individual consultations with Centro Legal attorneys are available on a first-come, first-served basis. The next clinic will be held on Wednesday, December 21, from 9:00 a.m. to Noon. Other workers' rights clinics are by appointment only. Call Centro Legal de La Raza at (510) 437-1554. For more information, please visit www.oaklandnet.com/minimumwage or contact the Contracts & Compliance Office at minwageinfo@oaklandnet.com or (510) 238-6258.

Upcoming Meetings and Events:

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please

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visit <http://oaklandlibrary.org/events>.

Respectfully submitted,
/s/
SABRINA B. LANDRETH
City Administrator