

**DISTRIBUTION DATE: November 10, 2016**



**MEMORANDUM**

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**TO:** HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Sabrina B. Landreth

**SUBJECT:** City Administrator's Weekly Report

**DATE:** November 10, 2016

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**INFORMATION**

Following are the key activities to be highlighted this week:

***Upcoming Holiday Closure at the City of Oakland*** – On Friday, November 11, the City of Oakland's administrative offices will be closed in observance of the Veterans Day holiday. Police, fire and emergency services are not affected during the holiday. Normal parking enforcement for all violations will occur. To read the media release with specific service impacts, please visit <http://www2.oaklandnet.com/w/oak061448>.

***City Of Oakland Engages Community In Recruiting New Police Chief*** – On Monday, August 29, the City of Oakland launched a nation-wide search for a permanent Police Chief for the Oakland Police Department (OPD). The City's goal is to ensure that the best and brightest candidates emerge from the recruitment process. The City will engage the community and OPD staff to maximize stakeholder input. This insight will be used for the following:

- Help inform the recruiter to find the most qualified pool of candidates
- Provide the City with community-driven criteria to evaluate the final candidates
- Give the new Chief of Police a roadmap of how the community expects the Police Department to move forward under new leadership

Community input will help make this recruitment a success. It is essential that prospective candidates understand the values, standards and needs of our community. There are four ways to provide your insight:

- Take an online survey – Take a few minutes to complete the survey at <https://www.surveymonkey.com/r/OPDchiefsurvey>. The survey is also available in Chinese, Spanish and Vietnamese at <http://bit.ly/2bWAUIM>.
- Join the online discussion – Share your thoughts and comments at <http://speakupoakland.org/discussions/community-vision-of-the-oakland-police-department>.
- Email your comments and expectations to [OPDChiefRecruitment@oaklandnet.com](mailto:OPDChiefRecruitment@oaklandnet.com).
- Not online? Leave a phone message detailing your comments and expectations at (510) 238-3600.

Visit the recruitment page at <http://bit.ly/oaklandpolicechief> for an overview of the recruitment process, the complete calendar of community meetings and links to the survey in three additional

languages. The position announcement was released on September 23, which marked the start of the 45-day application period.

***Dunsmuir Holiday Tradition*** – On Saturdays and Sundays from December 3 through December 18, Oakland Parks & Recreation invites you to step back in time and experience a turn-of-the-century Holiday Tradition at the Dunsmuir Hellman Historic Estate, 2960 Peralta Oaks Court. The event runs from noon to 4:00 p.m. The magnificent 16,000-square-foot, 37-room mansion will be transformed into a breathtaking masterpiece of an Edwardian holiday. Each room is adorned with elegant holiday trees, garland, antique furnishings and festive decorations to provide you with ideas for your own home decorations. Visitors can enjoy a snack at the Winter Café, while tackling their holiday shopping list with purchases from the Mansion Gift Shop. Families can begin the morning with Brunch with Santa, and afterwards enjoy games, face-painting and other activities. The Holiday High Tea for adults and children is a special treat and wonderful way for families and friends to begin their own tradition and celebrate the holiday season. To read the media release, please visit <http://www2.oaklandnet.com/w/oak061449>. For event attractions and to purchase tickets, please visit [www.dunsmuir-hellman.com](http://www.dunsmuir-hellman.com). For more information, please contact Deborah Cooper, Estate Manager, at [dcooper@oaklandnet.com](mailto:dcooper@oaklandnet.com) or (510) 615-5555.

***Annual Holiday Food Drive Kicks-off*** – Through Monday, December 19, the City of Oakland's Annual Holiday Food Drive is accepting donations to help feed the hungry. The Alameda County-Oakland Community Action Partnership (AC-OCAP), in partnership with Alameda County Community Food Bank, is coordinating the food drive. The Food Bank serves one in five residents of Alameda County. The cost of living in the Bay Area has made it nearly impossible for many households to make ends meet. Children and seniors remain the most vulnerable to hunger in our community. Food collection barrels will be in the lobbies of:

- City Hall, 1 Frank H. Ogawa Plaza
- Wilson Building, 150 Frank H. Ogawa Plaza
- Dalziel Building, 250 Frank H. Ogawa Plaza
- Police Administration Building, 455 7th Street
- Eastmont Substation, 2651 73rd Avenue
- OPD Dispatch, 7101 Edgewater Drive, Building 2 & Building 4
- 5050 Coliseum Way

The food collection barrels will be picked up the week of December 19 in time to distribute the food to families for the holidays – because together we can make a difference. For more information, please contact Cecilia Garcia, Administrative Assistant, at [cgarcia@oaklandnet.com](mailto:cgarcia@oaklandnet.com).

***Dream Takes Flight*** – On Monday, November 7, members of the Oakland Police Department (OPD), Mayor Libby Schaaf, representatives from the Oakland Fire Department and Capt. Chesley “Sully” Sullenberger were on hand as the City of Oakland presented 32-year-old Quincey Carr with a \$10,000 scholarship to become a flight instructor. Carr was a victim of a violent crime in 2006 when he was shot five times, rendering him paralyzed from the waist down. He is a certified commercial pilot and his dream is to become a flight instructor. Due to the cost of the school, he has struggled with odd jobs attempting to make his dream come true. Over the past several months OPD Sgt. Clay Burch has become friends with Carr. When he learned of his goals, Sgt. Burch was determined to help make them come true. Through donations from Mayor Schaaf, the Oakland

Firefighters Random Acts organization and private donors, Carr's dream has come true. Pacific States Aviation Center in Concord has customized an airplane to accommodate Carr to begin his instruction. For more information, please contact the OPD Public Information Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

**25th Annual Thanksgiving Coat Drive** – Through Friday, November 18, in preparation for the 25th Annual Thanksgiving Dinner and Coat Giveaway, the Human Services Department is accepting donations of gently worn coats. Your donation will help keep low-income families, homeless and senior citizens warm this winter. Donations bins are located in the lobbies of the Wilson Building (150 Frank H. Ogawa Plaza), Dalziel Building (250 Frank H. Ogawa Plaza) and City Hall (1 Frank H. Ogawa Plaza), plus the entrance to the Mayor's Office on the 3rd Floor of City Hall. For more information, please contact Phyllis Turner, Administrative Assistant, at [pturner@oaklandnet.com](mailto:pturner@oaklandnet.com) or (510) 986-2721.

**Oakland Ballet Giving Presentations For Children At The Library** – On Thursday, November 10, at 10:30 a.m., dancers from the Oakland Ballet Company will give a child-friendly presentation at the Asian Branch Library, at 388 9th Street, Suite 190. Nutcracker season is approaching, so the dancers will share a few steps, describe their lives as dancers and maybe tell a story, all in costume. The ballet company will offer three other performances at library locations later in the month:

- Thursday, November 17, 10:30 a.m.  
César E. Chávez Branch, 3301 East 12th Street, Suite 271
- Friday, November 18, 1:00 p.m.  
Montclair Branch, 1687 Mountain Boulevard
- Tuesday, November 22, 3:00 p.m.  
Elmhurst Branch, 1427 88th Avenue

For more information, please contact Laurie Willhalm, Children's Librarian, at [lwillhalm@oaklandlibrary.org](mailto:lwillhalm@oaklandlibrary.org) or (510) 238-3848.

**Golden Gate Branch Library Offers Stop Motion Animation Workshop For Kids** – On Tuesday, November 15, at 4:30 p.m., kids can learn how to make a funny and short stop motion film using toys, everyday objects and an iPad at the Golden Gate Branch Library, 5606 San Pablo Avenue. It is fun and not as difficult as you might think. This program is for students, ages 8 to 12 years. The Golden Gate Branch will offer a second workshop on Saturday, November 26, at 3:00 p.m. For information, please contact Pat Toney, Children's Librarian, at [ptoney@oaklandlibrary.org](mailto:ptoney@oaklandlibrary.org) or (510) 597-5023.

**Women Leaders In Law Enforcement Symposium** – On Wednesday, November 2 and Thursday, November 3, members of the Oakland Police Department (OPD) participated in the 2016 Women Leaders in Law Enforcement symposium in San Diego. There were more than 900 attendees. At the symposium, law enforcement personnel get together and share current law enforcement practices and members participate in workshops. For more information, please contact the OPD Public Information Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

**Learn Safe Cycling Techniques** – On Saturday, November 19, Bike East Bay instructors are offering a bike safety course beginning at 1:00 p.m. in the Bradley C. Walters Community Room at

the Main Library, 125 14th Street. Come learn road-riding basics such as how to equip your bicycle, fit your helmet, take your bike on transit and avoid crashes by riding predictably, visibly and communicating with other road users by your actions and signals. No bike is required to attend the workshop, and you will get a free safety vest just by attending. For more information, please contact Mana Tominaga, Supervising Librarian, at [mtominaga@oaklandlibrary.org](mailto:mtominaga@oaklandlibrary.org) or (510) 238-6611.

***Officers Join With Children To Celebrate Halloween*** – On Saturday, October 29, police officers from Area 4 in East Oakland worked alongside children in creating arts and crafts projects at the Allendale Recreation Center. More than 100 children and parents attended. For more information, please contact the Oakland Police Department's Public Information Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***Two Suspects Arrested In Connection With Shooting*** – On Saturday, November 5, just after midnight in the 400 block of 14th Street eight people were shot. Two suspects have been arrested in connection with this shooting. The suspects, ages 28 and 21, suffered gunshot wounds; both were in stable condition. For more information, please contact the Oakland Police Department's Public Information Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***Two Arrested, Charged In Connection With Homicide*** – On Monday, November 7, the Alameda County District Attorney's Office filed charges against Laura Louise Rodgers and Curtys Taylor in connection with the homicide of 21-year-old San Leandro resident Karla Ramirez-Segoviano, which occurred on Thursday, November 3, in the 7700 block of Krause Avenue. For more information, please contact the Oakland Police Department's Public Information Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***Restorative Justice Week 2016*** – During the week of November 14, the City of Oakland will celebrate Restorative Justice Week. Long a leader in the restorative justice movement in the United States, Oakland is home to a number of organizations that will be holding a series of free events during Restorative Justice Week 2016 (RJW 2016). These events will educate the community about restorative justice and its applications. Restorative justice is a philosophy and an approach that views crime and conflict as harm done to people and relationships. It is a non-adversarial, non-retributive approach to justice that emphasizes healing in victims, accountability of offenders and the involvement of citizens in creating healthier, safer communities. In Oakland, restorative justice has been successfully applied in a variety of contexts including the justice system, schools, organizations, the workplace, families, communities and other arenas. The goal is to reach meaningful, satisfying and fair outcomes through inclusion, open communication and truth. For a roster of events to be held throughout the week, please visit <http://bit.ly/2f62ARM>. You can follow RJW 2016 at [www.twitter.com/restorativeoak](http://www.twitter.com/restorativeoak), [www.instagram.com/restorativeoakland/](http://www.instagram.com/restorativeoakland/) or [www.facebook.com/restorativeoak/](http://www.facebook.com/restorativeoak/). For more information, please contact Lauren Brown at [lbrown@communityworkswest.org](mailto:lbrown@communityworkswest.org) or (510) 268-8116.

***Veterans Day Dinner Dance*** – On Friday, November 11, deFremery Recreation Center, located at 1651 Adeline Street, and the National Coalition of Black Veteran Organizations will honor Oakland veterans with a dinner dance from 5:30 to 8:30 p.m. Entertainment for the evening will include live music by the West Coast Blues Society and the premiere of "Finding Our Places," a documentary

produced by videographer Diane Williamson, which examines the history of Oakland and its community of veterans. Following the screening, the deFremery Recreation Center will present its first Citizen Veteran Advocate of the Year award acknowledging veteran service providers in the community. To read the media release for the event, please visit <http://www2.oaklandnet.com/OAK061360>. While this is a free event, event planners request that guests R.S.V.P. to ensure an accurate meal count. Please contact Valorie Winn, Recreation Center Director, at [ywinn@oaklandnet.com](mailto:ywinn@oaklandnet.com) or (510) 238-7739.

***City Receives FEMA Grant Funding To Launch Seismic Retrofit Programs*** – On Monday, October 10, the City of Oakland received notice that it has secured more than \$360,000 in Phase I grant funding from the Federal Emergency Management Agency (FEMA) to develop two seismic retrofit programs: (1) the Earthquake-Safe Homes Program for owner-occupied, single-family homes and (2) the Safer Housing for Oakland Program for soft-story apartment buildings. If the retrofit programs are approved by FEMA after Phase I, the City will be eligible for \$5.4 million in Phase II grant funding for engineering and construction activities. As the programs are being developed, the City encourages interested owners of eligible properties to complete and submit a pre-application questionnaire by Monday, December 19. The survey for owners of owner-occupied, single-family homes (the property must be a single family home or 2-4 units and must be the primary residence of the homeowner) is available for download in English, Chinese, Spanish and Vietnamese at <http://bit.ly/2fen52N>. The survey for owners of soft-story apartment buildings (the apartment building must be five or more units, have two or more stories, have been built before 1991 and have a “soft story” – typically a ground floor with a parking use or large storefront windows underneath a habitable second story) is available for download in English, Chinese, Spanish and Vietnamese at <http://bit.ly/2esnoEH>. Interested owners will be contacted in January 2017 with program guidelines and invited to submit a full application for seismic retrofit grant funding. For more information, please visit [www.oaklandnet.com/homeretrofit](http://www.oaklandnet.com/homeretrofit) or contact Residential Lending and Rehabilitation Services at [residentiallending@oaklandnet.com](mailto:residentiallending@oaklandnet.com) or (510) 238-3909.

***Town Hall Meeting On Park Noise Ordinance Amendment*** – On Wednesday, November 16, Oakland Parks & Recreation will host a Town Hall Meeting from 6:30 to 8:30 p.m. at Mosswood Recreation Center, 3612 Webster Street. Members of the public are encouraged to attend and provide feedback on the proposed amendment to sound levels allowed in City parks. The proposed amendment to Oakland Municipal Code, Section 12.64.120-Park noise regulation, will be reviewed. To view the current ordinance, please visit <http://bit.ly/2fFZ843>. For more information, please contact Gail McMillon, Program Coordinator, at [gmcmillon@oaklandnet.com](mailto:gmcmillon@oaklandnet.com) or (510) 238-3186.

***Annual Thanksgiving Dinner*** – On Tuesday, November 22, the City of Oakland's Human Services Department, Oakland/Alameda Community Action Partnership, Communities United Committee and the Emergency Food Providers Advisory Committee invite you to participate in their 25th Annual Thanksgiving Dinner event being held at the Oakland Marriott City Center. Two-hour shifts are available for volunteers to assist with all aspects of the event, including meeting and greeting clients, serving meals, assisting with paperwork and giving away coats. More than 300 volunteers are needed for the event. To volunteer, please contact Gesunda Royal-Shipp, Event Volunteer Coordinator, at (510) 238-2077. The Annual Holiday Dinner also accepts donations. Just \$19 will provide a meal for one guest and \$75 feeds a whole family. Donations can be made via check

payable to the City of Oakland Hunger Program and mailed or delivered to Phyllis Turner, Human Services Department, 150 Frank H. Ogawa Plaza, Suite 4340, Oakland, CA 94612. Donations to the City of Oakland Hunger Program are tax deductible. The tax identification number is 94-6000384. For more information on the Annual Holiday Dinner, please contact Phyllis Turner, Administrative Assistant, at [pturner@oaklandnet.com](mailto:pturner@oaklandnet.com) or (510) 986-2721.

***OPR Thanksgiving Break Camps*** – During the week of November 21, Oakland Parks & Recreation (OPR) will host day camps at various recreation centers.

- Monday, November 21 to Tuesday, November 22, 8:00 a.m. to 6:00 p.m.  
Wednesday, November 23, 8:00 a.m. to 2:00 p.m.  
Allendale Recreation Center, 3711 Sutter Street, (510) 535-5635  
Ages: Kindergarten to grade 5; Camp Fee: \$65
- Monday, November 21 to Wednesday, November 23, 9:00 a.m. to 5:00 p.m.  
Arroyo Viejo Recreation Center, 7701 Krause Avenue, (510) 615-5755  
Ages 5 to 12; Camp Fee: \$40
- Monday, November 21 to Wednesday, November 23, 8:00 a.m. to 5:30 p.m.  
Bushrod Recreation Center, 560 59th Street, (510) 597-5031  
Ages 5 to 13; Camp Fee: \$60
- Monday, November 21 to Wednesday, November 23, 7:30 a.m. to 6:00 p.m.  
Monday, November 28 to Tuesday, November 29, 7:30 a.m. to 6:00 p.m.  
Carmen Flores Recreation Center, 1637 Fruitvale Avenue, (510) 535-5631  
Ages 5 to 12; Camp Fee: \$20 per day
- Monday, November 21 to Wednesday, November 23, 7:30 a.m. to 6:00 p.m.  
deFremery Recreation Center, 1651 Adeline Street, (510) 238-7739  
Ages 5 to 12; Camp Fee: \$100
- Monday, November 21 to Wednesday, November 23, 7:30 a.m. to 6:00 p.m.  
Dimond Recreation Center, 3860 Hanly Road, (510) 482-7831  
Ages 4 to 12; Camp Fee: \$35 per day
- Monday, November 21 to Wednesday, November 23, 8:00 a.m. to 6:00 p.m.  
Franklin Recreation Center, 1010 E. 15th Street, (510) 238-7741  
Ages 5 to 13; Camp Fee: \$60
- Monday, November 21 to Wednesday, November 23, 8:00 a.m. to 5:30 p.m.  
Manzanita Recreation Center, 2701 22nd Avenue, (510) 535-5625  
Ages 5 to 12; Camp Fee: \$75

- Monday, November 21 to Wednesday, November 23, 8:00 a.m. to 6:00 p.m.  
Montclair Recreation Center, 6300 Moraga Avenue, Oakland (510) 482-7812  
Ages 5 to 12; Camp Fee: \$135
- Monday, November 21 to Wednesday, November 23, 9:00 a.m. to 5:00 p.m.  
Mosswood Recreation Center, 3612 Webster Street, (510) 597-5038  
Ages 5 to 11; Camp Fee: \$75
- Monday, November 21 to Wednesday, November 23, 7:30 a.m. to 6:00 p.m.  
Studio One Recreation Center, 365 45th Street, (510) 597-5027  
Ages 5 to 13; Camp Fee: \$105

Visit OPR's Facebook page at <https://www.facebook.com/oakparkrec/>. For more information, please contact Tiffany Jimenez, Office Assistant II, at [tjimenez@oaklandnet.com](mailto:tjimenez@oaklandnet.com) or (510) 238-3498.

**RFP, RFQ Opportunities** – In November and December, a variety of formal Request for Proposals (RFPs) and Request for Quotations (RFQs) from the City of Oakland will close.

<b>Due Date/Time</b>	<b>Title/Description</b>	<b>Contact</b>
Thursday, November 17, 2:00 p.m.	6293 - RFP for Landscape Architectural Services at Estuary Park Renovation and Expansion Project. The Project Delivery Division of the City of Oakland's Public Works Department (OPW) is issuing a Request for Proposals (RFP) for full landscape design & engineering services for the renovation of Estuary Park site. The park is located at 5 Embarcadero along the Oakland waterfront. The design team shall assist the City in conforming to land use requirements and funding obligations. Services may include, but are not limited to, the following: site surveys, site and structure evaluations, ADA and code analysis, plan, prepare materials for and facilitate stakeholder meetings and public outreach/community meetings, prepare permit applications, grant application support, schematic design, design	Alison Schwarz, Oakland Public Works <a href="mailto:aschwarz@oaklandnet.com">aschwarz@oaklandnet.com</a>

	<p>development, construction documents, cost estimating, construction support and construction close-out support. A consultant team may consist of: Landscape architect, architect, structural engineer, geotechnical engineer, civil engineer, hydrological engineer, traffic engineer, electrical engineer, surveyor, cost estimator, Bay Friendly rater and others to achieve the City's goals, grant, land use and City program requirements. The team will be required to collaborate with a public artist and Public Art program staff.</p>	
<p>Tuesday, November 22, 2:00 p.m.</p>	<p>6309 - RFQ for PS to Provide Consulting, Planning and Implementation svc for PATH St. This Request for Qualifications (RFQ) is being issued by the City of Oakland to identify qualified firms, project teams or individuals (contractor) and solicit bid proposals to provide consulting, planning and implementation services in support of the City of Oakland PATH Strategy for 2017-2021.</p>	<p>Kennedy Solomon, Human Services Department <a href="mailto:ksolomon@oaklandnet.com">ksolomon@oaklandnet.com</a></p>
<p>Thursday, December 1, 2:00 p.m.</p>	<p>6292 - (NTB) C490610 High Street, Courtland Avenue and Ygnacio Avenue Intersection Improvements City Project No. C490610, Federal Project No. ATPL-5012(135). The proposed work consists, in general, of improvements to High Street, Courtland Avenue and Ygnacio Avenue Intersection. Said work consists of, but is not limited to, installation of raised median, pedestrian refuge, curb extension and/or extended sidewalks, ADA curb ramps, bicycle detection and symbols, pedestrian countdown</p>	<p>Nadar Rabahat, Oakland Public Works <a href="mailto:NRabahat@oaklandnet.com">NRabahat@oaklandnet.com</a></p>

	heads, signage, landscaping, bio-filtration measures, pavement marking and striping, traffic lanes realignment, new traffic signals, new roadway paving and other work specifically shown on the plans or included in the specifications and these special provisions.	
Monday, December 5, 4:00 p.m.	6279 - RFQ for Outreach Information and Consultation Services for Small Residential Rental Property Owners "Landlords". The City of Oakland's Rent Adjustment Program seeks qualifications from business or non-profit entities or collaborative to provide outreach, information and consultation services to small residential rental property owners (having 15 or fewer residential rental units) in Oakland regarding landlord rights and requirements under Oakland's rent laws. The services include, but are not limited to, conduct outreach and provide regular informational workshops and one-on-one consultation to the targeted population.	Connie Taylor, Housing & Community Development Department <a href="mailto:CTaylor2@oaklandnet.com">CTaylor2@oaklandnet.com</a>
Wednesday, December 14, 2:00 p.m.	6307 - RFP for Walk This Way: Broadway/Webster Transformation Project. The City of Oakland invites talented, experienced, multidisciplinary Design Teams to submit qualifications and a conceptual design and community engagement approach to transform the areas around, under and through Broadway and Webster Street underpasses of the I-880 Freeway into a walkable, inviting passageway between Downtown Oakland and the waterfront that blends high-quality urban design, traffic calming improvements, crime prevention	Christina Ferracane, Planning & Building Department <a href="mailto:cferracane@oaklandnet.com">cferracane@oaklandnet.com</a>

	through environmental design, lighting, public art, vegetation and other landscaping elements.	
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For more information on contracting opportunities, please visit <http://bit.ly/1iAJvbd> or contact Dasco Munoz, Contracts and Compliance, at [dmunoz@oaklandnet.com](mailto:dmunoz@oaklandnet.com) or (510) 238-3970.

***Upcoming City Of Oakland Job Announcements*** – During the week of November 14, the Human Resources Management Department (HRM) anticipates posting job announcements for the following position:

- Senior Traffic Engineering Technician (Restricted)

For the most up-to-date information on City jobs, please view the Employment Information page on our website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

**Upcoming Meetings and Events:**

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,  
/s/  
SABRINA B. LANDRETH  
City Administrator