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MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Sabrina B. Landreth

SUBJECT: City Administrator's Weekly Report

DATE: June 24, 2016

INFORMATION

Following are the key activities to be highlighted this week:

Join The Oakland Contingent In The San Francisco Pride Parade – On Sunday, June 26, the City of Oakland & Oakland Pride contingent will again be marching in the historic San Francisco LGBT Pride Parade. Oakland residents and business owners are invited to join the contingent, which will include elected Oakland officials, a fire engine, City employees and lots of Oakland pride. The contingent's number is 147 and all participants need to be lined up by 11:30 a.m. in Block M (the north end of Main Street between Market and Mission streets). Remember to bring water sunscreen and comfortable walking shoes. For more information, please contact Michael Hunt, Special Assistant in the Office of Mayor Libby Schaaf, at mhunt@oaklandnet.com.

Online Residential Parking Permit Portal – On Friday, June 24, a new online portal will make it easier and greener than ever for Oaklanders needing to apply for a new Residential Parking Permit (RPP). The new process allows RPP customers to apply for parking permits online; applicants will no longer need to come to the Parking Citation Assistance Center. Moving the RPP process online means less paper, less time and less hassle. The online portal at <http://bit.ly/28PWRET> allows RPP applicants to submit the necessary proof of residency documents quickly and easily. Once an application is submitted online, the applicant will receive a confirmation email. Then, City staff will be able to review the documents submitted without having to print a single sheet of paper. If the RPP application is approved, an email with instructions to pay for Parking Permits will be sent to the customer. Oakland RPP customers can expect to receive a permit (if approved) within three weeks of a completed online application. With this new portal, RPP customers will never have to leave the comfort of their own home. For more information, please contact the Parking Citation Assistance Center at (800) 500-6484.

Redwood Heights Movies In The Park – On Friday, June 24, the Redwood Heights Recreation Center, located at 3883 Aliso Avenue, invites Oakland community members to enjoy an outdoor showing of *Finding Nemo* at sunset. Blankets and lawn chairs are allowed. Attendees who bring a non-perishable food item to donate to the Alameda County Food Bank will receive a free small popcorn. The free film series, sponsored by Kim Cole of Red Oak Realty, continues through mid-

October. Refreshments will be available for purchase with proceeds benefiting the center's scholarship fund. For more information, please contact Breht Clark, Center Director, at (510) 482-7827.

Play Day In The Plaza – On Friday, July 1, kick off National Parks and Recreation Month with Oakland Parks & Recreation at their annual Play Day in the Plaza. This free event in Frank H. Ogawa Plaza, 14th Street at Broadway, runs from 11:00 a.m. to 2:00 p.m. Bring the kids down to Ogawa Plaza for a day of fun activities like rock climbing, face painting, lawn games, relays, jumpers, entertainment and more. For more information, please contact Michelle Doppelt, Recreation Supervisor, at (510) 482-7831.

National Night Out Registration Deadline – Through Friday, July 15, neighborhood and community groups are invited to register as a host for the annual National Night Out event to be held on Tuesday, August 2, from 7:00 to 9:00 p.m. Sponsored by the National Association of Town Watch, National Night Out is America's night out and a time for neighbors to get together and have a block party, ice cream social, potluck or other outdoor event to build neighborhood spirit and unity. These efforts are a first defense against crime. Block parties can be hosted anywhere including townhouse complexes, apartment buildings or even in a park near a condominium. Caution tape may be provided upon request at registration and streets will be blocked off at no-cost. For more information or to register, please visit www.oaklandnet.com/nno or call (510) 238-3102.

Second Start, Magazines & Newspapers Departments To Close – On Tuesday, July 5, the Oakland's Main Library will close part of its second floor for custodial work. The closure, which will impact the public's access to the Magazines & Newspapers (M&N) reading room as well as the Second Start Adult Literacy Program, will last for just one day. The closure immediately follows the Independence Day holiday, when the library will also be closed. M&N and Second Start will reopen to the public on Wednesday, July 6. For more information, please contact Mana Tominaga, Supervising Librarian, at mtominaga@oaklandlibrary.org or (510) 238-6611.

Home Fire Preparedness Campaign - On Saturday, June 25, the Oakland Fire Department, in partnership with the American Red Cross, Oakland Black Firefighters Association and the Bay Area Youth Emergency Medical Technician Program, will be continuing its Home Fire Preparedness Campaign for Oakland residents. The campaign includes: checking existing smoke alarms for functionality and/or installing new smoke alarms when needed and discussing fire safety tips with residents. There is no charge to the resident/property owner for this service. This event will take place in the Elmhurst Park neighborhood, with other neighborhoods participating in the near future. Residents will be notified prior to the event about participating in this campaign. Oakland residents are reminded that "Working smoke alarms saves lives...Let's be fire safe!" To read the media release, please visit <http://www2.oaklandnet.com/w/oak059337>. For more information, please contact Miguel Trujillo, Fire Marshal, at mtrujillo@oaklandnet.com or at (510) 238-4051 or Fire Engineer Felicia Bryant at fwanzo-Bryant@oaklandnet.com.

City Administration Acknowledges Findings Of 2015-16 Grand Jury Report – On Tuesday, June 21, Mayor Libby Schaaf's Administration acknowledged receipt of the 2015-16 Alameda County Grand Jury report into three matters: 1) political interference with Oakland Townhouse Project, 2)

City of Oakland's costly pursuit of Zero Waste franchise contracts and 3) management issues within the City of Oakland's Revenue Division. In accordance with the Grand Jury's requirements, the City of Oakland has 90 days to formally respond to the recommendations made by the Grand Jury in this annual report, and the Administration is committed to issuing a formal and detailed response to the findings and recommendations no later than September 8, 2016. To read the media release, which includes the Administration's initial comments on the three areas of Grand Jury investigation, please visit <http://www2.oaklandnet.com/OAK059359>.

Summer Reading And Fun For Children, Teens, Adults At The Library – Through Saturday, August 6, the Oakland Public Library is offering its annual Summer Reading, with various incentives designed to get people reading and visiting the library. Teens can participate in the Teen Summer Passport, a fun program that encourages teens to earn digital badges and engage with their community while visiting cultural spots around the Bay Area. Summer Reading and the Passport program began Saturday, June 11, and conclude on Saturday, August 6. Free lunch for youth will be available at several library locations. "Read. Create. Explore." is the theme for summer reading this year. Visit www.oaklandlibrary.org/summer or drop by your neighborhood library and pick up a reading log. For more information, please contact Winifred Walters, Community Relations Manager, at wwalters@oaklandlibrary.org or (510) 238-6932.

Programs Without Borders Swimsuit Drive – Through Wednesday, August 31, Oakland Parks & Recreation's (OPR) Programs without Borders will be accepting swimsuit donations for children, ages 8 and older, participating in its summer youth programming. Donations of new or gently used one-piece swimsuits, swim trunks, swim caps and rash guards can be dropped off at the OPR administration office located at 250 Frank Ogawa Plaza, Suite 3330 or the East Oakland Sports Center at 9161 Edes Avenue. For more information, please contact Megan Seccombe at mseccombe@oaklandnet.com or (510) 535-5608.

Great American Backyard Campout – From Saturday, June 25, to Sunday, June 26, Oakland Parks & Recreation invites families and individuals to turn off televisions, iPods, video games, computers and cell phones and connect with nature, family and friends by camping together in Joaquin Miller Park, 3594 Sanborn Drive. The Great American Backyard Campout is a nationwide event sponsored by the National Wildlife Federation. The fee for the campout is \$15 for adults and teens, \$10 for youth ages 4 to 14 and free for youth younger than 4. Campers are provided with dinner, s'mores and continental breakfast. Participants are responsible for their own tents and camping supplies. A limited number of loaner tents and sleeping bags are available. To register, please call the Rotary Nature Center at (510) 238-3739. For more information, please contact Stephanie Benavidez, Supervising Naturalist, at sbenavidez@oaklandnet.com or (510) 867-0669.

OPD Is Hiring – In June and July, the application periods for several positions within the Oakland Police Department (OPD) close. Applications for the Crime Analysts (limited duration) position are due by 11:59 p.m. on Friday, June 24. Crime Analysts are responsible for performing analysis related to crime forecasting and apprehension of criminals based on known social networks. They provide accurate and timely crime and intelligence information and analysis in support of patrol operations, criminal investigations, crime prevention, etc. To apply, please visit <http://bit.ly/21pmWqf>. The Criminalist II (Selective Certification Forensic Chemistry) closes at

11:59 p.m. on Friday, July 1. A Criminalist II performs professional and technical duties related to laboratory examination of physical and chemical analyses of physical evidence required in scientific criminal investigation; and provides expert testimony regarding laboratory findings. To apply, please visit <http://bit.ly/1UBPkAJ>. Applications for the part-time Police Cadet positions are being accepted through Friday, July 15 at 11:59 p.m. Do you know any ambitious young men and women who would like to be part of our law enforcement team? Cadets, who must be high school seniors or attending college, are rotated through a variety of assignments at OPD designed to develop their interest in police work. To learn more, see the job posting at <http://bit.ly/1ttMAPu>. Additional information on the Police Cadet program can be found at <http://bit.ly/1PwYHA3>. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

RFP, RFQ Opportunities – In July, a variety of formal Request for Proposals (RFPs) and Request for Quotations (RFQs) from the City of Oakland will close.

Due Date/Time	Title/Description	Contact
Wednesday, July 13, 2:00 p.m.	6107 - RFP for Evaluation services of Oakland Unite Programs, Com. and Geog. Policing. The City of Oakland is seeking qualified consultants to evaluate the performance of the community-focused violence prevention/intervention services (Oakland Unite) and the Geographic and Community Policing services funded by Measure Z (the 2014 Oakland Safety and Services Violence Prevention Act). The selected contractor(s) will work with designated stakeholders to plan and conduct the evaluation, produce evaluation reports and present reports and evaluation findings to elected and appointed City officials. The purpose of the independent external evaluation(s) is to ensure that the City of Oakland effectively uses Measure Z funds on permitted activities which have the greatest impact in helping Oakland progress towards violence reduction and the three Measure Z objectives. Measure Z requires a third party independent evaluator to ensure service delivery as stated in the legislation. The exact proposed RFP scope of work is included on pages 9-17 of the published RFP. Measure Z is a comprehensive and multifaceted effort to address the complex and multiple risk factors associated with violence. It provides	Chantal Cotton Gaines, City Administrator's Office ccotton@oaklandnet.com

	<p>approximately \$24 million annually for violence prevention and public safety services managed by the Human Services Department, the Police Department and the Fire Department.</p>	
<p>Friday, July 15, 2:00 p.m.</p>	<p>6119 - RFP for Downtown Oakland Specific Plan Social Equity Strategy. The City of Oakland’s Planning & Building Department seeks written proposals from qualified teams to develop, evaluate and communicate programs and policies to improve social equity outcomes in the Downtown Oakland Specific Plan. The goal of this project is to weave social equity strategies into all areas of the Downtown Specific Plan such as housing, employment, access to goods and services and improved quality of life. This will take the form of a framework for short-term and long-term solutions to advance overall equitable development in the Downtown area. The selected consultant team will work with the community to define and address social equity and develop policies for the plan that address the physical environment and economic conditions for all people, including those with the fewest resources, through the promotion of participatory engagement and positive social change.</p>	<p>Rachel Flynn, Planning & Building Department rfflynn@oaklandnet.com</p>

For more information on contracting opportunities, please visit <http://bit.ly/1iAJvbd> or contact Dasco Munoz, Contracts and Compliance, at dmunoz@oaklandnet.com or (510) 238-3970.

Upcoming City Of Oakland Job Announcements – During the week of June 27, the Human Resources Management Department (HRM) anticipates posting job announcements for the following positions:

- Assistant to the Director
- Revenue Operations Supervisor
- Senior Engineering Technician
- Senior Transportation Planner
- Auto Equipment Mechanic
- Heavy Equipment Mechanic

For the most up-to-date information on City jobs, please view the Employment Information page on our website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

Upcoming Meetings and Events:

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,

/s/

SABRINA B. LANDRETH
City Administrator