



MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Sabrina B. Landreth

SUBJECT: City Administrator's Weekly Report

DATE: January 8, 2016

INFORMATION

Following are the key activities to be highlighted this week:

Oakland Residents, Business Owners Urged To prepare For El Niño – On Wednesday, December 9, the City of Oakland issued a media release that detailed steps it is taking to prepare for above-average rainfall and strong winds. In the release the City urged residents and business owners to prepare in advance – before heavy rains begin. Oakland Public Works crews are making advance preparations to help mitigate storm-related impacts and to allow City crews to respond as effectively as possible to any storm-related impacts. During big storm events, our crews and emergency personnel will be working around the clock, but they – along with crews around the region – may be overwhelmed, so you should plan ahead to have the supplies you would need in any emergency. Simple preparation steps taken now can go a long way toward lessening the impact of weather emergencies. Review emergency plans and prepare your family, home and vehicle. More information and resources for winter storm preparedness are available at www.oaklandnet.com/ElNino. For those without Internet access, preparation tips are available by calling (510) 444-CITY. While on the website, subscribe to receive the City's emergency email and text alerts so you can stay informed. You can help minimize flooding in your neighborhood by participating in the City's Adopt A Drain program. Join our volunteer program to keep a storm drain near your home or business free of debris. By keeping storm drains clean, you help prevent flooding of streets and sidewalks, allowing City crews to focus on critical storm-response activities. The City will provide supplies and debris bags. To sign up now, please visit www.adoptadrainoakland.com or call (510) 238-7630. To report storm-related emergency issues on public property and in the public right-of-way (e.g., flooding, mudslides and landslides onto streets and sidewalks), please contact the Public Works Call Center directly at (510) 615-5566. For non-emergency requests for services on public property and in the public right-of-way, please contact the Call Center by:

- Email: opwcallcenter@oaklandnet.com
- Online: www.oaklandpw.com
- Mobile app: SeeClickFix

To read the entire media release, please visit <http://www2.oaklandnet.com/w/oak056236>. To read an information memorandum on the steps the City is taking to prepare for El Niño and on the

communications efforts underway to ensure that we optimize the reach and repetition of our preparedness and recovery messages, please visit <http://www2.oaklandnet.com/w/oak056200>.

OPD Is Hiring Police Officer Trainees – Friday, January 22, is the deadline to apply to pursue a career as an Oakland Police Officer. The ideal candidate will be a socially conscious, empathetic person who takes initiative, is compassionate and resourceful, has excellent communication skills and is committed to public service in a fast-paced, urban environment. To apply, please visit the job posting at <http://bit.ly/1O9r8SK>. This page also provides details and dates on the Practices & Actual Physical Ability Test, POST Entry Level Law Enforcement Test and Oral Board Interviews that are part of the selection process. Applications are being accepted through 11:59 p.m., on Friday, January 22, 2016. For more information, please visit www.opdjobs.com or contact the OPD Background and Recruiting Unit at (510) 238-3339.

Mayor Libby Schaaf To Present Oakland Citizen Humanitarian Award – On Sunday, January 17, at 7:00 p.m., Mayor Libby Schaaf will present the Oakland Citizen Humanitarian Award to Alex McElree. Nominated by the City of Oakland's Human Services Department, McElree will be honored for his outstanding work on behalf of the Oakland community as the Executive Director of Operation Dignity, an organization serving homeless individuals and veterans. The award presentation will be held during the "In the Name of Love," the 14th Annual Musical Tribute honoring Dr. Martin Luther King, Jr. The event will be held at the Scottish Rite Center, 1547 Lakeside Drive. For additional event details or to purchase tickets, please visit <http://www.mlktribute.com>. For more information, please contact Dana Perez-St. Denis, Assistant to the Director, at dperez@oaklandnet.com.

OPD And Community Gather For Ceasefire Summit – On Saturday, January 9, a Ceasefire Summit will be held at 2:00 p.m. at the Lakeshore Avenue Baptist Church, 3534 Lakeshore Avenue. Those joining in the moderated discussion will be members of the City's Ceasefire team, including Chief Sean Whent, Captain Ersie Joyner, Ceasefire Manager Reygan Harmon, Human Services Department (HSD) Director Sara Bedford, HSD Manager Peter Kim, veteran Ceasefire consultant Stewart Wakeling and Reverend Damita Davis-Howard. The Ceasefire Program is a partnership of community members, law enforcement and social service agencies that work together to reduce shootings, decrease recidivism and strengthen police-community relations. This summit is open to the public. To learn more about Ceasefire, please visit <http://tinyurl.com/Ceasefire-Oakland>. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

OPR Summer Job Fair – On Friday, January 29, Oakland Parks & Recreation (OPR) will host a job fair for the public to learn about upcoming summer hiring opportunities including Recreation Leader I, Recreation Attendant, Recreation Aide, Sports Official and Recreation Specialist. Some of the positions are available for youth as young as 16. The job fair will be held at 150 Frank Ogawa Plaza, Suite 2352 from 3:00 to 5:00 p.m. Staff will be available to assist participants in setting up a NeoGov account, which is required when applying for employment with the City of Oakland. For more information, please contact Gilbert Gong, Center Director, at ggong@oaklandnet.com or call (510) 238-7738.

AAMLO Hosting MLK Movie Marathon – On Monday, January 18, from 11:00 a.m. to 6:00 p.m., the African American Museum and Library at Oakland (AAMLO), at 659 14th Street, is hosting its 10th Annual MLK Movie Marathon. To honor the film marathon's milestone year, AAMLO will be showing one film from each of the 10 years. Admission is free. R.S.V.P. to (510) 637-0200. For more information, please contact Rick Moss, AAMLO's Chief Curator, at rmoss@oaklandlibrary.org or (510) 637-0197.

Oakland Public Library Announces 5th Annual Youth Poet Laureate Competition – On Friday, January 1, the Oakland Public Library began accepting applications for the 5th annual Oakland Youth Poet Laureate competition. Teens between the ages of 13 to 18 who live in Oakland are welcome to enter. Hosted by the Oakland Public Library, in partnership with Youth Speaks Inc., the Youth Poet Laureate program represents an unprecedented citywide effort to celebrate literacy through poetry and center youth voices in Oakland's thriving arts scene. Once named, the contest winner will receive a \$5,000 college scholarship and serve as a citywide ambassador for literacy, arts and youth expression. All applications must be received by Friday, April 1. To learn more or to apply online, youth, parents and teachers should visit <http://youthspeaks.org/poetlaureate>. For more information, please contact Lana Adlawan, Supervising Librarian for Teen Services, at oaklandpoets@youthspeaks.org or (510) 238-7613.

Free Screening Of "The Homestretch" To Be Followed By Discussion About Homeless Youth Resources – On Thursday, January 14, join the Alameda County-Oakland Community Action Partnership for a free screening of the thought-provoking film "The Homestretch." The screening will be held at The Forum at Laney College, 900 Fallon Street. Doors open at 5:30 p.m. and the film screening begins at 6:00 p.m. with a brief discussion on what Alameda County is currently doing to enhance opportunities and resources for homeless youth at 7:30 p.m. The film touches on the lives of three homeless teenagers as they brave Chicago winters, the pressures of high school and life alone on the streets in order to build a brighter future. Against all odds, these teens defy stereotypes as they create new, surprising definitions of home. Can they recover from the traumas of abandonment and homelessness and build the future they dream of? Come find out. Light snacks will be served. For more information, please contact Cecilia Garcia, Administrative Assistant, cgarcia@oaklandnet.com or (510) 238-2331.

Read The Oakland Public Library's Annual Report, Take A Quiz, Try To Win A Prize – On Monday, January 4, the Oakland Public Library announced it is holding a contest to celebrate the publication of the Oakland Public Library's 2014-15 Annual Report. Answer seven questions in an online quiz correctly and be entered into the Library's weekly drawings for a \$20 gift certificate to the Friends of the Oakland Public Library's Bookmark Bookstore at 721 Washington Street in Old Oakland. To enter the contest, please visit www.oaklandlibrary.org/ARcontest. Drawings will take place at noon on January 8, 15 and 22. All entries with 100% correct responses will be entered into each of the drawings – there is no need to resubmit each week. Please note: Current library employees and their immediate family members are not eligible to win prizes, although they are welcome to take the quiz. Do you need a hint or two? Read the 2014-15 Annual Report online at www.oaklandlibrary.org/annualreport2015. For more information, please contact Winifred Walters, Community Relations Manager, at wwalters@oaklandlibrary.org or (510) 238-6932.

OPD Is Hiring A Police Personnel Operations Specialist – Friday, January 22, is the deadline for City of Oakland employees to apply for the Police Personnel Operations Specialist vacancy within the Oakland Police Department's Personnel Administration Unit. The eligibility list established from this recruitment may be used to fill other vacancies that may occur within the City including full-time and permanent part-time positions. To apply, please visit the job posting at <http://bit.ly/1PhBIYH>. Applications are being accepted through 11:59 p.m., on Friday, January 22. For more information, please contact the OPD Personnel Section at (510) 238-3731.

Holiday Joy Spread Through Generous Donations – On Saturday, December 19, more than 340 families in East Oakland received toys donated by the Mayor's Community Toy Drive and Holy Names University. Oakland Unite's Messengers4Change hosted the gift pick-up event which included refreshments and a visit from Santa. In addition to the families, the Mayor's Community Toy Drive provided gifts to 12 youth at Camp Sweeny, who are working hard to turn their lives around, and their families. An additional 15 community partners, including churches, First 5 of Alameda and the Oakland Leadership Center adopted 28 Oakland Unite case management clients and their families and provided gifts and food for the holidays. The children, youth and families that received gifts were grateful for the generosity of the Oakland community. Families were able to pick-up their bags of gifts at Encompass School. For more information, please contact Jennifer Argueta, Community Engagement Coordinator, at jargueta@oaklandnet.com.

Winter Adult Bowling League – Through Friday, January 15, registration for Oakland Parks & Recreation's Winter Adult Bowling League is open. The league will be held from 6:30 to 9:00 p.m. every Wednesday from January 20 through March 9, at AMF Lanes, 300 Park Street, Alameda. League fees are \$90 per individual and include shoe rental. Register online at www.oaklandnet.com/parks using activity number 75849.105. For more information, please contact Stacy Daniels, League Coordinator, at sdaniels@oaklandnet.com or (510) 238-3496.

Arrest And Charged For December Homicide – On Sunday, December 20, at 1:40 p.m., Oakland Police Department (OPD) patrol officers responded to the 900 block of Mandela Parkway to investigate a report of a shooting. Upon arrival, they located a male suffering from gunshot wounds. Officers initiated first aid and CPR until emergency medical personnel arrived on scene. The victim, who was later identified as Torian Hughes, 17, of Oakland was transported to a local hospital and pronounced deceased. On Monday, January 4, the Alameda County District Attorney's Office charged a 15-year-old male juvenile with the murder. Proceedings are being handled in the Alameda County Juvenile Court. The name and photo of the juvenile are being withheld due to his age. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

Oakland Officers Arrest Suspected Identity Thieves – On Saturday, January 2, at 9:20 p.m., Oakland Police Department (OPD) officers conducted a traffic enforcement stop for a vehicle code violation. During their investigation, they discovered multiple stolen credit cards, checks, gift cards and personal documents. Both occupants of the vehicle were arrested at the scene. Officers and investigators believe the items were taken in recent burglaries. For a roster of

identity theft prevention tips, please visit <http://bit.ly/1Jxdk8P>. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

OPD Officers Make New Year's Eve Arrests For Celebratory Gunfire, Recover Guns – On Sunday, December 31, at 9:15 p.m., officers responded to the 1200 block of 90th Avenue on a report of a ShotSpotter activation. When they arrived, they located three individuals: two male adults and a juvenile. Officers arrested one male and one juvenile for illegally discharging a firearm within city limits. The other adult was released at the scene. Two firearms were recovered as well as multiple casings. This arrest was made by a Special Enforcement Team specifically assigned to respond to ShotSpotter activation and associated gunfire and fireworks on New Year's Eve. Later that evening, at 10:01 p.m., officers assigned to the enforcement team responded to a ShotSpotter activation in the area of 19th Street and Linden. When officers arrived they observed multiple people running from the area. Officers located an illegal sawed-off shotgun which was left at the scene. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

OPD Reports A Murder Solved, District Attorney's Office Charges Suspect – On Monday, December 21, the Alameda County District Attorney's Office charged Ella Coleman, 24, of Oakland with the murder of Emeryville business owner Royce V. Vaughn, who died Friday, May 29, 2015. The Oakland Police Department (OPD) initially arrested Coleman on August 25, 2015, on an unrelated robbery charge, and Coleman later admitted to the murder of Vaughn. As background, on Friday, May 29, just after 11:00 p.m., Vaughn was struck by a vehicle in the 800 block of 28th Street. The driver then fled the scene in the vehicle. When OPD officers arrived on scene, they found Vaughn on the street, unresponsive. Medical personnel pronounced him deceased. For more information, please contact the OPD Media Relations office at opdmedia@oaklandnet.com or (510) 238-7230.

Oakland Recycles Holiday Campaign – Through Sunday, January 31, Oakland Recycles is running a public outreach campaign focused on increasing recycling and composting during the holiday season, and reducing incorrect disposal choices that result in contamination of the recycling and compost collection streams. A campaign landing page at www.oaklandrecycles.com/holiday features a Holiday Recycling Quiz and a Holiday Recycle Right Guide. Look for AC Transit, newspaper and grocery store advertising, plus a public service announcement showing at the Regal Jack London Stadium 9. Follow the campaign on social media by visiting Oakland Recycles on Facebook or Twitter. The campaign is multilingual and multicultural, with messages in English, Spanish, Chinese and Vietnamese, and showing holiday-themed materials appropriate to Lunar New Year, Christmas and other December holidays. Photo models all reside or work in Oakland, and photo locations are all in Oakland. Oakland Recycles is a collaboration of the City of Oakland, California Waste Solutions, Waste Management of Alameda County, Inc. and you. Oakland Recycles is committed to providing the services and information you need to recycle right. For more information, please contact Mark Gagliardi, Zero Waste Outreach, at mgagliardi@oaklandnet.com or (510) 238-6262.

Weather Ready Workshops – On Saturday, January 16, CORE and the Oakland Fire Department invite Oakland residents and business owners to participate in a Weather Ready Workshop. Participants will learn important information and the steps to take to prepare for severe weather situations including heavy rains, flooding, high winds and power outages. The workshops will highlight the actions to take ahead of time to keep your family, pets and property safe. This workshop will be presented in both English and Spanish and runs from 10:00 a.m. to noon at the 81st Avenue Library 1021 81st Avenue. To register visit www.oaklandcore.com, call (510) 238-6351 or email core@oaklandnet.com. When registering by phone or email, please include your name, address and phone number with the class date and time you would like to attend. The workshop will also be offered on Wednesday, January 27, from 6:00 to 8:00 p.m. at the Chabot Space & Science Center, 10000 Skyline Boulevard. This workshop, which will be delivered in English, will include a special presentation by landslide expert Jonathan Stock from the USGS. The workshops are part of the City of Oakland's efforts to help Oakland residents and business owners prepare for above-average rainfall and strong winds resulting from El Niño. To read the media release, please visit <http://www2.oaklandnet.com/w/oak056596>. For more information, please contact Dena Gunning, Emergency Planning Coordinator, at dgunning@oaklandnet.com or (510) 238-6068.

Minimum Wage Increase – On Friday, January 1, Oakland's Minimum Wage went up to \$12.55 per hour. Measure FF, the voter-initiative ballot measure passed in November 2014, provides annual increases to Oakland's Minimum Wage based on the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W). In light of the increase, employers must be aware of the following:

- By Tuesday, December 15, 2015, employers were required to provide notice to employees and prominently display posters on the new Minimum Wage;
- On Friday, January 1, 2016, the Minimum Wage went up 30¢ to \$12.55; and
- The other benefits mandated by Measure FF – paid sick leave and payment of service charges – remain the same as when the employment law took effect on March 2, 2015

Notification posters in English, Chinese, Spanish and Vietnamese are available for download at www.oaklandnet.com/minimumwage. For more information, please visit www.oaklandnet.com/minimumwage or contact the Contracts & Compliance Office at minwageinfo@oaklandnet.com or (510) 238-6258.

RFP, RFQ Opportunities with the City of Oakland – Throughout January, a variety of formal Request for Proposals (RFPs) and Request for Quotations (RFQs) from the City of Oakland will close.

Due Date/Time	Title/Description	Contact
Thursday, January 14 5:00 p.m.	5819,1 - RFP for OFCY 2016-2019 Student Success in School K-8 Based After School. Online Proposal Due: January 13, 2016 before 5:00 p.m. through Cityspan;	Michael Wetzel, Human Services Department mwetzel@oaklandnet.com (510) 238-3242

To: Honorable Mayor and City Council

Subject: City Administrator's Weekly Report

Date: January 8, 2016

	<p>An online receipt will be produced upon submission. Hard Copy Submission Due: January 14, 2016 before 5:00 p.m.; must be hand delivered to OFCY at 150 Frank Ogawa Plaza, 4th Floor, Oakland, CA 94612. This RFP was published on the Oakland Fund for Children and Youth website on November 13. This is an additional notification to suppliers on iSupplier system.</p>	
<p>Thursday, January 14 5:00 p.m.</p>	<p>5822,1 - RFP for OFCY 2016-2019 All Other Strategies. Online Proposal Due: January 13, 2016 before 5:00 p.m. through Cityspan; An online receipt will be produced upon submission. Hard Copy Submission Due: January 14, 2016 before 5:00 p.m.; must be hand delivered to OFCY at 150 Frank Ogawa Plaza, 4th Floor, Oakland, CA 94612. This RFP was published on the Oakland Fund for Children and Youth website on November 13. This is an additional notification to suppliers on iSupplier system.</p>	<p>Michael Wetzel, Human Services Department mwetzel@oaklandnet.com (510) 238-3242</p>
<p>Tuesday, January 19 2:00 p.m.</p>	<p>5785,4 - RFQ for Local Tax Software Solution (LTSS). The City of Oakland's Finance Department - Revenue Management Bureau seeks proposals for Local Tax Software Solution (LTSS) that will meet the current demands for intake, data management, reporting, analysis and discovery. The LTSS must deliver automated business license application registration and renewal system to streamline the business license process and to streamline the collections of miscellaneous</p>	<p>Margaret O' Brien, Revenue mobrien@oaklandnet.com (510) 238-7480</p>

	taxes, fees and assessments collected by the City.	
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For more information on contracting opportunities, please visit <http://bit.ly/1iAJvbd> or contact Dasco Munoz, Contracts and Compliance, at dmunoz@oaklandnet.com or (510) 238-3970.

Upcoming City Of Oakland Job Announcements – During the week of January 11, the Human Resources Management Department (HRM) anticipates posting job announcements for the following positions:

- Administrative Assistant I
- Civilian Fire Prevention Bureau Inspector

For the most up-to-date information on City jobs, please view the Employment Information page on our website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

Upcoming Meetings and Events:

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,
/s/
SABRINA B. LANDRETH
City Administrator