



## MEMORANDUM

**TO:** HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Sabrina B. Landreth

**SUBJECT:** City Administrator's Weekly Report

**DATE:** November 20, 2015

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### INFORMATION

Following are the key activities to be highlighted this week:

*Due to the Thanksgiving holiday legislative recess, the next edition of the City Administrator's Weekly Report will be published on December 4, 2015.*

***City Offices Closed In Observance Of Thanksgiving Holiday*** – On Thursday, November 26, and Friday, November 27, the City of Oakland's administrative offices will be closed in observance of the Thanksgiving holiday. Police, fire and emergency services are not affected during the holiday. For specific service impacts, please visit [www.oaklandnet.com](http://www.oaklandnet.com).

***City of Oakland Announces Free 2015 Holiday Parking*** – Every Saturday between Thanksgiving and New Year's Day, the City of Oakland will offer free parking. Free parking is also offered on Plaid Friday which is November 27. In the spirit of the holidays and to stimulate shopping in Oakland's commercial districts in support of local merchants, the City of Oakland is offering free parking at meters on streets throughout Oakland and at four City-owned parking lots for the time period posted on the meter or kiosk (30 minutes, 1 hour, 2 hours, 4 hours or 5 hours). The program will also provide free parking at four City-owned garages. The free parking "holidays" apply to both standard meters and the multi-space parking kiosks located in many commercial districts. To keep the flow of shoppers moving – standard parking rules and time limits will be enforced. If shoppers need more time than a particular meter allows, they will need to move their cars to another available parking space. Promotional messages about the free Saturday parking will be programmed into the Smart parking meters and the multi-space kiosks during the week of November 23. Motorists should note and follow the maximum time limits posted. The free holiday parking also applies to the following City-owned lots equipped with meters on designated Saturdays and Plaid Friday:

- Grand Avenue Lot in the 3200 block of Grand Avenue
- LakePark lot under I-580 between Grand and Lakeshore avenues
- Piedmont Avenue Lot on Howe Street between 40th and 41st streets
- Parkway Lot on Wayne Avenue near Park Boulevard and E. 18th Street

The free holiday parking program will also offer free parking on the designated Saturdays and Plaid Friday at the following City-owned garages:

- Frank Mar Garage – 12th & Harrison streets
- Franklin Street Garage – 19th & Franklin streets
- Montclair Garage – 6235 LaSalle Avenue
- Clay Street Garage – 14th and Clay streets

Shoppers should also note that, unlike some neighboring cities, parking at street meters in Oakland is free on Sundays. To read the release, please visit <http://www2.oaklandnet.com/w/oak055888>. For additional information on the City's free holiday parking program, please visit [www.oaklandnet.com/parking](http://www.oaklandnet.com/parking). For more information on Plaid Friday and holiday shopping in Oakland, please visit [www.oaklandgrown.org](http://www.oaklandgrown.org).

***Welcome To Another Cohort Of Future Officers*** – On Monday, November 16, 60 police officer trainees started the 174th Basic Academy. The 27-week (1,169 hours) Basic Academy for police officer trainees exceeds the requirements established by the California Commission on Peace Officer Standards and Training (POST). It prepares police officers for work in the community in a variety of skill and knowledge areas. The curriculum has an emphasis on ethics and professionalism, critical thinking and problem solving, conflict resolution and relationships with the community. For more information, please contact the OPD Media Relations Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***Donate A Coat, Feed A Family*** – Through Monday, November 23, the Human Services Department is holding a coat drive to provide guests who attend the Annual Thanksgiving Dinner with a warm coat. Donate your gently worn coats to this great cause. Bins are located in the lobbies of City Hall, Dalziel (250 Frank H. Ogawa Plaza) and Lionel Wilson buildings (150 Frank H. Ogawa Plaza). Every year, volunteers serve approximately 2,000 meals with all the fixings to seniors and those who are low-income and/or homeless. This year's event will be from 11:00 a.m. to 2:00 p.m. Tuesday, November 24, at the Oakland Marriott City Center. Another way to support this event is to donate to the City of Oakland Hunger Program by sponsoring one or more meals – \$18.53 will provide a meal for one guest and \$75 feeds an entire family. Your contributions and sponsorship are tax deductible. The program's tax identification number is 94-6000384. Please send your check payable to: Oakland Hunger Program, 150 Frank H. Ogawa Plaza, Suite 4340, Oakland, CA 94612. For more information, please call (510) 986-2721.

***OFCY Releases Request For Proposals*** – On Friday, November 13, the Oakland Fund for Children and Youth (OFCY) released the 2016-2019 Requests for Proposals (RFP) to solicit program proposals from non-profit organizations and public agencies to provide services to children and youth in Oakland. The RFP is available on OFCY's website at [www.ofcy.org](http://www.ofcy.org). Proposals are due Wednesday, January 13, 2016. The 2016-2019 RFP will support funding strategies adopted in OFCY's 2016-2019 Strategic Investment Plan, which is also available on OFCY's website. The City of Oakland will invest approximately \$13.5 million annually in children and youth programming in Oakland through the RFP, with services beginning July 1, 2016. Bidders' Conferences were held Wednesday, November 18 and Friday, November 20. All

potential applicants were strongly encouraged to attend the Bidders' Conferences. Please review the RFP for more details. For more information, please contact Scott Kim, Program Analyst, at [sskim@oaklandnet.com](mailto:sskim@oaklandnet.com).

***OPD Facilitates Procedural Justice Training In Sacramento*** – On Thursday, November 19, law enforcement leaders from across California gathered in the state's capital for training in procedural justice concepts led by the Oakland Police Department. Oakland Police Officer Kyle Hay taught Procedural Justice concepts to California police chiefs and other law enforcement leaders gathered in Sacramento. Other instructors for the daylong training included Oakland Police Assistant Chief Paul Figueroa, Captain Leronne Armstrong, Oakland community member Ben McBride, Stanford University, Stockton Police Department and the California Partnership for Safe Communities. The training was organized and sponsored by California Attorney General Kamalah D. Harris. For more information, please contact the OPD Media Relations Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***Man Arrested In Murder Of Ice Cream Vendor*** – On Wednesday, November 11, Oakland Police Department Homicide investigators announced the arrest of Joevan Lopez, whom they believe is responsible for the fatal shooting of ice cream vendor Jarvis Singh, 45. As background, on Saturday, October 3, just after 4:31 p.m., officers responded to the 9300 block of Peach Street on a report of a shooting. When officers arrived on scene, they located ice cream vendor Jarvis Singh, who had been fatally shot. Medical personnel pronounced Singh deceased at the scene. For more information, please contact the OPD Media Relations Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***Oakland Man Sentenced To Life In Prison For 2013 Murder*** – On Wednesday, November 4, Damion Sleugh, 28, of Oakland, was sentenced to life in prison plus 35 years for the December 22, 2013, murder of Vincent Muzac. Oakland Police investigators were assisted by agents of the Federal Bureau of Investigation (FBI) San Francisco Field Office, and the case was heard in the United States Northern District of California Court. The case went before a federal jury, where defendant Sleugh was convicted of six counts including murder, robbery and drug trafficking charges. As background, on December 22, 2013, suspect Damion Sleugh had arranged to meet with victim Vincent Muzac in a store parking lot near Hegenberger Road and Interstate 880 for a marijuana transaction. Muzac had entered Sleugh's vehicle, where he was robbed and shot before being pushed out of the vehicle. He was later found dead in the parking lot. For more information, please contact the OPD Media Relations Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***Oakland Police Announce Suspect Identified In 2012 Murder*** – On Wednesday, November 18, after a full and thorough review by the Alameda County District Attorney's Office and consultation with OPD Homicide investigators, it has been determined that Malique Parrott, was responsible for the murder of Brandy Martell. Martell was killed on April 29, 2012, at 5:20 a.m. in the 1300 block of Franklin Street. Parrott was a victim of a homicide on June 10, 2012, less than two months after Brandy's death. Because Parrott is deceased, no criminal charges can be filed, the case has been closed as death of offender. For more information, please contact the OPD Media Relations Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***Oakland Police Announce Arrest, DA Charges Suspect In Murder Of Jonathan Orbetron*** –

On Monday, November 16, the Alameda County District Attorney's Office charged Damion Dupclay, 24, of Oakland with murder and the special circumstance clause that it was committed during a robbery, possession of a firearm by a felon and evading an officer with willful disregard. For more information, please contact the OPD Media Relations Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***OPR Harvest Camps*** – From Monday, November 23 through Friday, November 27, while schools in the Oakland Unified School District are closed, Oakland Parks and Recreation centers will host Harvest Camps for youth. Prices and times vary by recreation center. For details and to register, please visit [www.oaklandnet.com/parks](http://www.oaklandnet.com/parks). For more information, please contact Jada Chiu, Marketing Coordinator, at [jachiu@oaklandnet.com](mailto:jachiu@oaklandnet.com) or (510) 238-7275.

***Holiday Caroling On Lake Merritt*** – Beginning Friday, December 4, Holiday caroling returns to Lake Merritt. Caroling will occur at varying times on Thursdays, Fridays, Saturdays and Sundays through Friday, December 20. Enjoy hot cider, cookies and great views of Oakland as your water sleigh glides across the lake. Tours depart from the Lake Merritt Boating Center at 568 Bellevue Avenue. Admission is \$6 per person. Private charters accommodating up to 19 people can be reserved for \$100. For more information or to make a reservation, please call Sarah Herblin, Boating Supervisor, at (510) 238-2196.

***Minimum Wage Increase*** – Effective Friday, January 1, 2016, Oakland's Minimum Wage goes up to \$12.55 per hour. Measure FF, the voter-initiative ballot measure passed in November 2014, provides annual increases to Oakland's Minimum Wage based on the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W). In light of the increase, employers must be aware of the following:

- By Tuesday, December 15, 2015, employers are required to provide notice to employees and prominently display posters on the new Minimum Wage;
- On Friday, January 1, 2016, the rate goes up 30¢ to \$12.55; and
- The other benefits mandated by Measure FF – paid sick leave and payment of service charges – remain the same as when the employment law took effect on March 2, 2015

Notification posters in English, Chinese, Spanish and Vietnamese are available for download at [www.oaklandnet.com/minimumwage](http://www.oaklandnet.com/minimumwage). A roster of upcoming business briefings offered by our partners, answers to frequently asked questions and details on outreach efforts are also on the web page. The next business briefing scheduled is:

- Wednesday, December 2, 1:00 to 3:00 p.m.  
Mastering Oakland's New Employment Laws Workshop, including Minimum Wage employer requirements effective January 1, 2016  
Hearing Room 1, Oakland City Hall, 1 Frank H. Ogawa Plaza

Presented by the Alameda County Small Business Development Center and Wendel, Rosen, Black & Dean LLP

For more information, please visit [www.oaklandnet.com/minimumwage](http://www.oaklandnet.com/minimumwage) or contact the Contracts & Compliance Office at [minwageinfo@oaklandnet.com](mailto:minwageinfo@oaklandnet.com) or (510) 238-6258.

**Annual Holiday Food Drive Kicks-off** – Through the week of December 14, the City of Oakland's Annual Holiday Food Drive is collecting nonperishable food items for families and seniors in need. The Alameda County-Oakland Community Action Partnership (AC-OCAP), in partnership with the Alameda County Community Food Bank, is coordinating the food drive. The Food Bank serves one in five residents of Alameda County. The cost of living in the Bay Area has made it nearly impossible for many households to make ends meet. Children and seniors remain the most vulnerable to hunger in our community. Food collection barrels are in the following lobby locations:

- Oakland City Hall, 1 Frank H. Ogawa Plaza
- Wilson Building, 150 Frank H. Ogawa Plaza
- Dalziel Building, 250 Frank H. Ogawa Plaza
- Oakland Police Administration Building, 455 7th Street
- Oakland Police Substation, 2651 73rd Avenue at the Eastmont Town Center
- OPD Dispatch, Building 2 and Building 4, 7101 Edgewater Drive
- Public Works Equipment Shop, 5050 Coliseum Way

The food collection barrels will be picked up the week of December 14 in time to distribute the food to families for the holidays – because together we can make a difference. For more information, please contact Cecilia Garcia, Administrative Assistant, at [cgarcia@oaklandnet.com](mailto:cgarcia@oaklandnet.com).

**A Holiday Tradition Tickets Now On Sale** – On Thursday, October 15, tickets for the Dunsmuir-Hellman Historic Estate's annual A Holiday Tradition went on sale. The event will run from noon to 4:00 p.m. every Saturday and Sunday from December 5 until December 20. Open to all ages, this festive holiday event includes activities such as holiday teas, brunch with Santa, performances by the Oakland Ballet and tours of the intricately decorated 37-room mansion. The estate is located at 2960 Peralta Oaks Court. For additional event details or to purchase tickets, please visit [www.dunsmuir-hellman.com/events](http://www.dunsmuir-hellman.com/events). For more information please contact Debora Cooper, Estate Manager, at [dcooper@oaklandnet.com](mailto:dcooper@oaklandnet.com) or (510) 615-5555.

**Re-Create Art Contest And Traveling Exhibition** – Saturday, November 21, is the deadline for Oakland students to submit artwork for the annual Re-Create Art Contest and Traveling Exhibition. Oakland students are encouraged to use discarded materials to create artwork, win great prizes and practice the 4Rs - reduce, reuse, recycle and rot (compost). A public reception to recognize participants and contest winners will be held on Friday, December 4, from 5:30 to 7:00 p.m. at the Pro Arts Gallery, 150 Frank H. Ogawa Plaza. The reused and recycled art competition is sponsored by the Public Works Department and produced by Pro Arts Gallery. For artwork submission guidelines and entry form, please visit <http://www2.oaklandnet.com/w/oak043695>.

For more information, please contact Ferial Mosley, Recycling Specialist, at [fmosley@oaklandnet.com](mailto:fmosley@oaklandnet.com) or (510) 238-7433.

**RFP, RFQ Opportunities** – In December, a variety of formal Request for Proposals (RFPs) and Request for Quotations (RFQs) from the City of Oakland will close.

Due Date/Time	Title/Description	Contact
Thursday, December 3 2:00 p.m.	5778 - (NTB) C393811 Bellevue Avenue and Pathway Improvement. The proposed work consists, in general, of pavement overlay and restriping; improved access and egress controls at entry and exit points of Bellevue Ave.; improved parking along Bellevue Ave. with no net loss; way finding signage; resurface existing pedestrian pathway with concrete; replace concrete walkway and entry plaza at Garden Center building; relocation and electrical upgrade of the kiosk; additional bollards as required to control vehicular access to pathways behind Fairyland; planting and irrigation at new overflow parking lot; and chain link fence realignment at the Palm Garden.	Calvin Hao, Public Works <a href="mailto:chao@oaklandnet.com">chao@oaklandnet.com</a> (510) 238-7395
Thursday, December 3 2:00 p.m.	5780 - (NTB) C457112 Sanitary Sewer Root Foaming FY 2014-2015. The proposed work, in general, consists of applying a chemical root control agent (root foam) to sanitary sewer pipelines ranging in size from 4" diameter to 18" diameter. Refer to Section F of the specifications for the sanitary sewer pipelines to be root foamed. Note: the City does not guarantee the entire contract amount will be released.	Calvin Hao, Public Works <a href="mailto:chao@oaklandnet.com">chao@oaklandnet.com</a> (510) 238-7395
Thursday, December 3 2:00 p.m.	5781 - RFQ Notice for On-Call Sewer Cleaning Services FY 2016-19. The City of Oakland seeks Statement of Qualifications from	Calvin Hao, Public Works <a href="mailto:chao@oaklandnet.com">chao@oaklandnet.com</a> (510) 238-7395

	licensed contractors interested in providing on-call services to clean and/or televise (CCTV) sanitary sewer mains and appurtenant structures in City streets, backyard easements and/or right-of-ways. Services are needed for both small-diameter and specialized large-diameter pipe cleaning. It is preferable, but not required, that the contractor or its team be capable of providing both cleaning and televising services. The City anticipates awarding up to three contracts for a three-year term at \$1,500,000 each contract.	
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For more information on contracting opportunities, please visit <http://bit.ly/liAJvbd> or contact Dasco Munoz, Contracts and Compliance, at [dmunoz@oaklandnet.com](mailto:dmunoz@oaklandnet.com) or (510) 238-3970.

**Upcoming City Of Oakland Job Announcements** – During the week of November 23, the Human Resources Management Department (HRM) anticipates posting job announcements for the following positions:

- Program Analyst II (Selective Certification in Violence Prevention)
- Senior Recycling Specialist

For the most up-to-date information on City jobs, please view the Employment Information page on our website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

**Upcoming Meetings and Events:**

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,  
/s/  
SABRINA B. LANDRETH  
City Administrator