



MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Sabrina B. Landreth

SUBJECT: City Administrator's Weekly Report

DATE: November 13, 2015

INFORMATION

Following are the key activities to be highlighted this week:

25th Anniversary Turkey Basket Giveaway – On Thursday, November 5, the Turkey Basket Giveaway received a surprise donation of \$5,000 from Jason Thompson of the Golden State Warriors. This is the 25th year that Maryann Mitchell of the Oakland Police Department's Identification Section has spearheaded the Turkey Basket Giveaway, providing Thanksgiving meals – turkey and all the fixings, enough for the holiday and a couple of meals after that – to Oakland families and seniors. Ms. Mitchell works with her family and volunteers from the Evangelistic Outreach Association (dba Green Pastures Church) to prepare the bags of food. For the past 10 years, Safeway has generously made an annual donation of 100 turkeys. Ms. Mitchell does the rest using donations from police officers and employees of the Oakland Police Department. The program is through referral only. During the year, names of recipients are submitted by department personnel to Ms. Mitchell for her turkey basket giveaway program. If you know a family that may be in need, please have them contact their Beat officer or Neighborhood Services Coordinator. To donate, please contact Ms. Mitchell, Oakland Police Department Identification Section, at mmitchell@oaklandnet.com or (510) 238-2189. You may also make a donation to the Oakland Police Foundation at <http://oaklandpolicefoundation.org/>. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

Councilmember Kalb Receives California Public Library Advocates' Award – On Thursday, November 5, California Public Library Advocates (CPLA) presented Oakland City Councilmember Dan Kalb with one of their annual awards for outstanding service to public libraries. At the CPLA Award Program in Pasadena, Councilmember Kalb received the 2015 Award for Elected Local Official for Outstanding Service to a Local Library. Councilmember Kalb was selected because of his steadfast advocacy on behalf of the Oakland Public Library. For more information, please contact Councilmember Dan Kalb at oluby@oaklandnet.com or (510) 238-7001.

Annual Holiday Food Drive Kicks-off – During the week of October 26, the City of Oakland's Annual Holiday Food Drive began gathering nonperishable food items for families and seniors in need. The Alameda County-Oakland Community Action Partnership (AC-OCAP), in partnership

with the Alameda County Community Food Bank, is coordinating the food drive. The Food Bank serves one in five residents of Alameda County. The cost of living in the Bay Area has made it nearly impossible for many households to make ends meet. Children and seniors remain the most vulnerable to hunger in our community. Food collection barrels are in the following lobby locations:

- Oakland City Hall, 1 Frank H. Ogawa Plaza
- Wilson Building, 150 Frank H. Ogawa Plaza
- Dalziel Building, 250 Frank H. Ogawa Plaza
- Oakland Police Administration Building, 455 7th Street
- Oakland Police Substation, 2651 73rd Avenue at the Eastmont Town Center
- OPD Dispatch, Building 2 and Building 4, 7101 Edgewater Drive
- Public Works Equipment Shop, 5050 Coliseum Way

The food collection barrels will be picked up the week of December 14 in time to distribute the food to families for the holidays – because together we can make a difference. For more information, please contact Cecilia Garcia, Administrative Assistant, at cgarcia@oaklandnet.com.

Murder Suspect Arrested In Missouri – On Wednesday, October 14, the Oakland Police Department sent out information via a press release and social media postings about the announcement of an arrest warrant for Kejuan Hill in the murder of Charles Hill III. Shortly after, Oakland Police investigators received information of Kejuan Hill's location in Kansas City. Investigators relayed the information, and efforts were coordinated with the United States Marshals Service and the Kansas City (Missouri) Police Department Task Force. Ultimately, suspect Kejuan Hill, 21 years old, was arrested in Kansas City, where he was working under an assumed identity at a local business. As background, on March 23, 2012, just after 10:00 p.m., officers responded to the 2500 block of Church Street on a report of a shooting. When officers arrived on scene, they located Charles Hill III, 16, of Hayward, suffering from gunshot wounds. Medical personnel transported Charles Hill III to a local hospital where he was pronounced deceased. Suspect Kejuan Hill was 17 years old at the time of the shooting. The suspect and victim were not related, but knew each other at the time of the shooting. The Alameda County District Attorney's Office will prosecute him as an adult. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

Re-Create Art Contest And Traveling Exhibition – Saturday, November 21, is the deadline for Oakland students to submit artwork for the annual Re-Create Art Contest and Traveling Exhibition. Oakland students are encouraged to use discarded materials to create artwork, win great prizes and practice the 4Rs - reduce, reuse, recycle and rot (compost). Through Tuesday, November 17, a series of free, hands-on workshops will be held at various Oakland Public Library branches to assist students in creating artwork for the competition. For a complete roster of workshops, please visit <http://bit.ly/1jcnwb7>. A public reception to recognize participants and contest winners will be held on Friday, December 4, from 5:30 to 7:00 p.m. at the Pro Arts Gallery, 150 Frank H. Ogawa Plaza. The reused and recycled art competition is sponsored by the Public Works Department and produced by Pro Arts Gallery. For artwork submission guidelines

and entry form, please visit <http://www2.oaklandnet.com/w/oak043695>. For more information, please contact Ferial Mosley, Recycling Specialist, at fmosley@oaklandnet.com or (510) 238-7433.

Oakland Police Assist SFPD Colleagues To Make Arrest – On Friday, October 30, the Oakland Police Department conducted a joint surveillance operation in Oakland with investigators from the San Francisco Police Department's Homicide Unit. The two suspects under surveillance, Oakland residents, were wanted in connection with a homicide that had occurred in San Francisco on October 11. A search warrant was served and the suspects were taken into custody without incident. Justin Irvin, 36, and Angel Grayson, 27, were arrested on charges of murder, attempted murder, conspiracy and burglary. As background, on Friday, October 11, San Francisco Police officers responded to the 100 block of Broad Street on the report of a shooting victim at a commercial establishment. The victim was transported to a local hospital where he succumbed to his injuries. From evidence gathered at the crime scene, officers were able to identify suspects and determined the victim was shot and killed during the commission of a commercial burglary. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

OPR Harvest Camps – From Monday, November 23 through Friday, November 27, while schools in the Oakland Unified School District are closed, Oakland Parks and Recreation centers will host Harvest Camps for youth. Prices and times vary by recreation center. For details and to register, please visit www.oaklandnet.com/parks. For more information, please contact Jada Chiu, Marketing Coordinator, at jachiu@oaklandnet.com or (510) 238-7275.

Holiday Caroling On Lake Merritt – Beginning Friday, December 4, Holiday caroling returns to Lake Merritt. Caroling will occur at varying times on Thursdays, Fridays, Saturdays and Sundays through Friday, December 20. Enjoy hot cider, cookies and great views of Oakland as your water sleigh glides across the lake. Tours depart from the Lake Merritt Boating Center at 568 Bellevue Avenue. Admission is \$6 per person. Private charters accommodating up to 19 people can be reserved for \$100. For more information or to make a reservation, please call Sarah Herblin, Boating Supervisor, at (510) 238-2196.

Three Authors Talk About Writing And Publishing – On Tuesday, November 17, the Dimond Branch Library, at 3565 Fruitvale Avenue, will host an author talk event at 6:00 p.m. as part of National Novel Writing Month. The panel of local writers includes Ameka Ali, Jacqueline Luckett and Ericka Lutz. The panel members will explain the process of writing and publishing, briefly read from their works and speak about their experiences publishing with alternative and mainstream presses. There will be plenty of time for questions from the audience. For more information, please contact Rebekah Eppley, Librarian, at reppley@oaklandlibrary.org or (510) 482-7844.

Résumé Help, Other Veterans Assistance Programs – On Friday, November 20, volunteers from the Veterans Resource Center and a representative from Swords to Ploughshares will be available to assist veterans with their résumés at the Main Library, 125 14th Street. Volunteers will be available beginning at 2:00 p.m. This is one of several ongoing programs offered by the

Oakland Public Library to address veterans' issues. In 2014, the Oakland Public Library won funding and support to participate in California Humanities' group reading and discussion program on the theme of the veteran experience. In 2015, the library won additional funding to open a Veterans Resource Center, staffed by trained volunteers. The Veterans Resource Center at OPL helps veterans and/or their families learn about the benefits for education, health, employment, housing and more. The resource center is staffed by trained volunteers on Tuesdays from 2:30 to 4:30 p.m., Saturdays from 3:00 to 5:00 p.m., and Sundays from 1:00 to 3:00 p.m. At other times, reference librarians are also trained to assist veterans. For more information, please contact Mana Tominaga, Supervising Librarian, at mtominaga@oaklandlibrary.org or (510) 238-6611.

Joelito's Big Decision: Bilingual Book Talk – On Saturday, November 14, come meet Bay Area author Ann Berlak and Oakland Public Library's very own local award-winning muralist and illustrator Daniel Camacho at the César E. Chávez Branch Library, 3301 East 12th Street, Suite 271. Beginning at 2:00 p.m., the duo will discuss their newly published children's book, *Joelito's Big Decision*, about a fourth-grader who learns the value of personal sacrifice and the importance of making a stand. Copies will be available for purchase. Light refreshments will be served. For more information, please contact Pete Villasenor, Branch Manager, at pvillasenor@oaklandlibrary.org or (510) 535-5620.

Minimum Wage Increase – Effective Friday, January 1, 2016, Oakland's Minimum Wage goes up to \$12.55 per hour. Measure FF, the voter-initiative ballot measure passed in November 2014, provides annual increases to Oakland's Minimum Wage based on the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W). In light of the increase, employers must be aware of the following:

- By Tuesday, December 15, 2015, employers are required to provide notice to employees and prominently display posters on the new Minimum Wage;
- On Friday, January 1, 2016, the rate goes up 30¢ to \$12.55; and
- The other benefits mandated by Measure FF – paid sick leave and payment of service charges – remain the same as when the employment law took effect on March 2, 2015

Notification posters in English, Chinese, Spanish and Vietnamese are available for download at www.oaklandnet.com/minimumwage. A roster of upcoming business briefings offered by our partners, answers to frequently asked questions and details on outreach efforts are also on the web page. The next business briefing scheduled is:

- Wednesday, December 2, 1:00 to 3:00 p.m.
Mastering Oakland's New Employment Laws Workshop, including Minimum Wage employer requirements effective January 1, 2016
Hearing Room 1, Oakland City Hall, 1 Frank H. Ogawa Plaza
Presented by the Alameda County Small Business Development Center and Wendel, Rosen, Black & Dean LLP

For more information, please visit www.oaklandnet.com/minimumwage or contact the Contracts & Compliance Office at minwageinfo@oaklandnet.com or (510) 238-6258.

A Holiday Tradition Tickets Now On Sale – On Thursday, October 15, tickets for the Dunsmuir-Hellman Historic Estate's annual A Holiday Tradition went on sale. The event will run from noon to 4:00 p.m. every Saturday and Sunday from December 5 until December 20. Open to all ages, this festive holiday event includes activities such as holiday teas, brunch with Santa, performances by the Oakland Ballet and tours of the intricately decorated 37-room mansion. The estate is located at 2960 Peralta Oaks Court. For additional event details or to purchase tickets, please visit www.dunsmuir-hellman.com/events. For more information please contact Debora Cooper, Estate Manager, at dcooper@oaklandnet.com or (510) 615-5555.

OPD Is Hiring Police Officer Trainees – Friday, November 20, is the deadline to apply to pursue a career as an Oakland Police Officer. To apply, please visit <http://bit.ly/1Lmnvrj>. This page also provides details and dates on the Practices & Actual Physical Ability Test, POST Entry Level Law Enforcement Test and Oral Board Interviews that are part of the selection process. Applications are being accepted through 11:59 p.m., on Friday, November 20. The OPD Background and Recruiting Unit offers seminars to assist applicants with the various stages of the hiring process. For more information, please visit www.opdjobs.com or contact the OPD Background and Recruiting Unit at (510) 238-3339.

RFP, RFQ Opportunities With The City of Oakland – In November and December, a variety of formal Request for Proposals (RFPs) and Request for Quotations (RFQs) from the City of Oakland will close.

Due Date/Time	Title/Description	Contact
Monday, November 16 2:00 p.m.	5735 - RFP for Property Maintenance: 17th Street BART Gateway. The City of Oakland's Project Implementation Division of the Economic & Workforce Development Department is seeking maintenance and repair services to the 17th Street BART Gateway. The selected Contractor shall perform and/or manage the performance of all such maintenance on a periodic basis and within a reasonable time from when the selected Contractor is issued a Notice to Proceed.	George Durney, Project Implementation gcdurney@oaklandnet.com (510) 238-6150

Monday, November 16 2:00 p.m.	5771 - RFP for Property Maintenance: Service for Parcel 4-Uptown (RE-ADVERTISEMENT). The Economic & Workforce Development Department's Project Implementation staff are soliciting bids for property maintenance services for Parcel 4- Uptown sites. Those who submitted proposals on the previous RFP are still under consideration but may opt to re-submit another proposal or allow the current submittal to stand.	Brian Kendall, Economic & Workforce Development Department bkendall@oaklandnet.com (510) 238-7403
Monday, November 16 2:00 p.m.	5773 - RFP for Landscape Maintenance Service for T5/T6 (RE-ADVERTISEMENT). The Economic & Workforce Development Department's Project Implementation staff is soliciting bids for property maintenance services for T5/T6.	Brian Kendall, Economic & Workforce Development Department bkendall@oaklandnet.com (510) 238-7403
Thursday, November 19 2:00 p.m.	5741 - RFQ Notice for On-call Facilities SS Laterals Repair Project FY 15-18. The City of Oakland seeks Statement of Qualifications from licensed contractors interested in providing on-call services to replace or rehabilitate sanitary sewer laterals of City buildings and facilities throughout Oakland. The proposed work under this contract, in general, consists, of replacing/rehabilitating City-owned sanitary sewer laterals, obtaining EBMUD private sewer lateral (PSL) certification and performing television inspections on an as-needed basis.	Calvin Hao, Public Works chao@oaklandnet.com (510) 238-7395
Friday, November 20 2:00 p.m.	5772 - RFQ for Ballot Measure Consultant. The scope of services to be performed by Consultant shall include polling services, data analysis and report services, ballot measure creation services and community	Alexandra Orologas, City Administrator's Office aorologas@oaklandnet.com (510) 238-6587

	engagement services for the City in anticipation of a possible November 2016 revenue ballot measure where the City may request voter approval to support critical public infrastructure projects.	
Thursday, December 3 2:00 p.m.	5778 - (NTB) C393811 Bellevue Avenue and Pathway Improvement. The proposed work consists, in general, of pavement overlay and restriping; improved access and egress controls at entry and exit points of Bellevue Ave.; improved parking along Bellevue Ave. with no net loss; way finding signage; resurface existing pedestrian pathway with concrete; replace concrete walkway and entry plaza at Garden Center building; relocation and electrical upgrade of the kiosk; additional bollards as required to control vehicular access to pathways behind Fairyland; planting and irrigation at new overflow parking lot; and chain link fence realignment at the Palm Garden.	Calvin Hao, Public Works chao@oaklandnet.com (510) 238-7395
Thursday, December 3 2:00 p.m.	5780 - (NTB) C457112 Sanitary Sewer Root Foaming FY 2014-2015. The proposed work, in general, consists of applying a chemical root control agent (root foam) to sanitary sewer pipelines ranging in size from 4" diameter to 18" diameter. Refer to Section F of the specifications for the sanitary sewer pipelines to be root foamed. Note: the City does not guarantee the entire contract amount will be released.	Calvin Hao, Public Works chao@oaklandnet.com (510) 238-7395

Thursday, December 3 2:00 p.m.	5781 - RFQ Notice for On-Call Sewer Cleaning Services FY 2016-19. The City of Oakland seeks Statement of Qualifications from licensed contractors interested in providing on-call services to clean and/or televise (CCTV) sanitary sewer mains and appurtenant structures in City streets, backyard easements and/or right-of-ways. Services are needed for both small-diameter and specialized large-diameter pipe cleaning. It is preferable, but not required, that the contractor or its team be capable of providing both cleaning and televising services. The City anticipates awarding up to three contracts for a three-year term at \$1,500,000 each contract.	Calvin Hao, Public Works chao@oaklandnet.com (510) 238-7395
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For more information on contracting opportunities, please visit <http://bit.ly/1iAJvbd> or contact Dasco Munoz, Contracts and Compliance, at dmunoz@oaklandnet.com or (510) 238-3970.

Upcoming City Of Oakland Job Announcements – During the week of November 16, the Human Resources Management Department (HRM) anticipates posting job announcements for the following positions:

- Ethics Analyst I
- Ethics Analyst II
- Ethics Investigator
- Revenue Assistant
- Senior Performance Auditor

For the most up-to-date information on City jobs, please view the Employment Information page on our website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

Upcoming Meetings and Events:

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,

/s/

SABRINA B. LANDRETH
City Administrator