TO: HONORABLE MAYOR & CITY COUNCIL
FROM: Sabrina B. Landreth
SUBJECT: City Administrator’s Weekly Report
DATE: September 11, 2015

INFORMATION

Following are the key activities to be highlighted this week:

_Raiders Week concludes September 13_ -- In collaboration with The Oakland Raiders, the City of Oakland and Visit Oakland, the tourism bureau for the city, Raiders Week is being celebrated from Monday, September 7 through Sunday, September 13. This citywide celebration marks the start of the 2015 National Football League regular season and encourages fans to show their team spirit by wearing Raiders’ apparel and silver and black all week. Raiders spirit is visible throughout the city. The Raiders flag is flying atop Oakland City Hall and the Tribune Tower. AC Transit buses are displaying “Go Raiders!” headers. Ambassadors in Uptown, Downtown, and Jack London Square are wearing Raiders hats and frontline staff at Oakland hotels are wearing hats and pins. The week was also marked by a number of events. Oakland Raiders visited Police and Fire Stations to honor first responders on Friday, Sept. 11. The 3rd Annual Raiders Back to Football 5K and Kids Run will begin at 9 a.m. Saturday, September 12, at O.co Coliseum. The Raiders Home Opener vs. Cincinnati Bengals begins at 1:25 p.m. Sunday, September 13 at O.co Coliseum. Fans can follow the celebration on social media by using #RAIDERSWEEK15. For more information, contact Jim MacIlvaine at (510) 238-2933.

_Symphony Sunday At Lake Merritt Launches Sundays In The Redwoods_ – On Sunday, September 13, Oakland Parks & Recreation (OPR) will host “Symphony Sunday: A Jazz Experience” at the Lake Merritt Garden Center, 666 Bellevue Avenue. The concert begins at 2:00 p.m. and will feature the Oakland East Bay Symphony, John Handy and Robert Glasper. Symphony Sunday kicks off the Sundays in the Redwoods outdoor concert series held through October 11 at the Woodminster Amphitheater, 3300 Joaquin Miller Road. Tickets are $25 each. VIP tables for $300 each include eight tickets with VIP seating. To purchase tickets and to view the complete roster of performers for the concert series, please visit www.sundaysintheredwoods.com. To purchase tickets in person, please visit the Malonga Box Office at 1428 Alice Street. For additional information, please contact Karis Griffin, Recreation Supervisor, at (510) 597-5096.

_21st Century Policing In Oakland_ – On Thursday, September 3, a Safe Oakland Speaker event was held at the Oakland Asian Cultural Center. Joining Oakland residents were Mayor Libby Schaaf, Chief of Police Sean Whent, Oakland Civil Rights Attorney John Burris and Ron Davis,
Director of the Department of Justice Community Oriented Policing Services program. Davis, who is also the Executive Director of President Barack Obama's Task Force on 21st Century Policing, shared the findings of the 2015 Task Force report and highlighted Oakland’s early adoption of a wide range of 21st century policing practices and procedures. To view the report, please visit http://1.usa.gov/1L2g4GY. Task Force recommendations encourage communities and law enforcement agencies across the country to strengthen trust and collaboration, while continuing to reduce crime. For more details on the task force, please visit http://www.cops.usdoj.gov/policingtaskforce. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

**OPD Is Hiring Police Officer Trainees** – Friday, September 25, is the deadline to apply to pursue a career as an Oakland Police Officer. The ideal candidate will be a socially conscious, empathetic person who takes initiative, is compassionate and resourceful, has excellent communication skills and is committed to public service in a fast-paced, urban environment. To apply, please visit http://bit.ly/1UzKedU. This page also provides details and dates on the Practices & Actual Physical Ability Test, POST Entry Level Law Enforcement Test and Oral Board Interviews that are part of the selection process. Applications are being accepted through 11:59 p.m., on Friday, September 25. The OPD Background and Recruiting Unit offers seminars to assist applicants with the various stages of the hiring process. For more information, please visit www.opdjobs.com or contact the OPD Background and Recruiting Unit at (510) 238-3339.

**OPD Is Hiring Police Cadets** – Friday, October 16, is the deadline to apply for a Police Cadet position at the Oakland Police Department (OPD). The part-time position offers high school or college students who are interested in law enforcement a special opportunity to pursue a challenging and rewarding career with one of the best police agencies in the state. Applicants must be between 17½ and 20 years old and may work up to 19 ½ hours per week, depending on department needs and school schedules. The Police Cadet position is a preparatory position for the Police Officer Trainee. Cadets are strongly encouraged to apply for the Police Officer Trainee position at the conclusion of their Cadet assignment. Applications are being accepted through 11:59 p.m., on Friday, October 16. To apply, please visit http://bit.ly/1K6UuDF. For more information, please visit www.opdjobs.com or contact the OPD Background and Recruiting Unit at (510) 238-3339.

**Mayor’s Office Fall Internships** – Wednesday, September 30, is the application deadline for fall 2015 internships with the Office of Oakland Mayor Libby Schaaf. The Mayor’s Office welcomes intern candidates of various backgrounds a unique opportunity to learn first-hand about City government. Those selected will work closely with the Mayor’s staff on a variety of tasks which may involve policy research and development, drafting memoranda and briefs, community engagement, outreach and education, administrative tasks and research and analysis. Placement assignments are made based on a combination of factors including the needs of the Mayor’s Office and the intern’s skill set and expressed interests. In order to process your internship application, please submit all the materials listed below in one package. Only complete application packages will be accepted for consideration. Application packages should include:
Applications are processed within two weeks of the deadline. Please note that this is an unpaid internship. For more information, please contact Shereda Nosakhare, Deputy Chief of Staff, at dnosakhare@oaklandnet.com or (510) 238-7439.

**Oakland Literacy Coalition Offering Volunteer Training Workshops** – On Monday, September 28 and Wednesday, September 30, the Oakland Literacy Coalition (OLC) will be offering free volunteer training workshops. These community events give you the opportunity to make an impact as a volunteer by helping you learn the skills you need to support students and teachers. Advance registration is required to save a spot in the workshops. The workshops will be held at the East Bay Community Foundation, 353 Frank H. Ogawa Plaza. For more information or to register, please visit [http://www.oaklandliteracycoalition.org/volunteer/training](http://www.oaklandliteracycoalition.org/volunteer/training). The OLC is a collaboration of literacy service providers, foundations, businesses, public agencies, the Oakland Unified School District and other community partners committed to the goal of equipping all Oakland children with the life skills of reading, writing and communication by the end of third grade. For more information, please contact Sara DuBois, Coordinator of Grants & Volunteers, at [sdubois@oaklandlibrary.org](mailto:sdubois@oaklandlibrary.org) or (510) 238-6572.

**Messengers4Change Youth Leaders Present Summer Experiences** – On Wednesday, August 19, Oakland Unite’s Messengers4Change Youth Squad Leaders presented a summary of their work over the six-week Friday Summer Nights Programs in East Oakland and West Oakland. More than a dozen youth attended and spoke about their experiences this summer interacting with their community, working summer jobs and reaching their goals to stay out of trouble, give back to their community and learn responsibility. The Friday Summer Nights Programs aim to change community norms around violence through community engagement and empowerment. This includes hiring youth from East Oakland and West Oakland to run the events. The events were held every Friday night from July 10 through August 14 and were funded by Oakland Unite and the Oakland Fund for Children and Youth (OFYC). The youth shared PowerPoint presentations about their summers and received certificates of achievement for their leadership abilities. It was a wonderful wrap-up of the Friday Summer Nights Programs. Oakland Unite would like to congratulate all of the youth and thank them for doing a terrific job as Youth Leaders this summer. For more information, please contact Jennifer Argueta, Community Engagement Coordinator, at [jargueta@oaklandnet.com](mailto:jargueta@oaklandnet.com) or (510) 238-2056.

**Pawfest At Lake Merritt** – On Saturday, September 26, Oakland Parks & Recreation (OPR) will host Pawfest at the Lake Merritt Pergola, located between Lakeshore Avenue and Grand Avenue. From 10:00 a.m. to 4:00 p.m. there will be information on OPR dog parks, trainers, a pet photographer and other pet resources. This free event is an opportunity to learn about Oakland ordinances regarding dogs in parks. Everyone is welcome to bring their dogs. Dogs must be healthy, vaccinated, have city tags, be on leash and non-aggressive to other dogs and humans.
For more information, please contact Michelle Doppelt, Recreation Supervisor, at mdoppelt@oaklandnet.com or (510) 482-7831.

**Oakland Public Library Participating In “Outside the Lines”** – During the week of September 13, the Oakland Public Library (OPL) will be one of more than 160 libraries and organizations from around the world participating in “Outside the Lines,” a weeklong initiative celebrating the creativity and innovation happening in libraries. On Sunday, September 13, beginning at 10:30 a.m., OPL’s Bike Library will make an appearance at the annual Oakland Pride Parade & Festival, offering online library card registration and demonstrations of online services such as access to eBooks and databases to parade participants and onlookers. Look for OPL after the parade at the Pride Festival, 20th Street and Broadway. On Friday, September 18, from 10:00 a.m. to 3:00 p.m., the Main Library, 125 14th Street at Oak Street, will participate in Park(ing) Day, an international initiative to temporarily transform parking spots into public parks. Library staff will offer eBook and database demonstrations and the Friends of the Oakland Public Library will host a book sale. For more information, please contact Winifred Walters at wwalter@oaklandlibrary.org or (510) 238-6932.

**Library’s Teen Job Training Program Now Accepting Applications** – Through Tuesday, September 22, applications for Ready, Set, Connect!, a workforce development program provided by the Oakland Public Library and Community Technology Network, will be accepted for the 2015-2016 school year. Ready, Set, Connect! provides free technology and leadership job training to 20 Alameda County youth between the ages of 16 and 24. Participants gain valuable work experience as computer tutors at the Main Library and at library branch computer labs. Ready, Set, Connect! begins in October and ends June 2. To learn more about the program, visit http://www.oaklandlibrary.org/teens/events-programs/ready-set-connect. Apply online by September 22 at http://bit.ly/RSC. For more information, please contact Andrea Guzman, Ready, Set, Connect! Program Manager, at andrea@ctnbayarea.org or (510) 479-0931.

**OPD Arrests, DA’s Office Charges Suspect For Homicide of Charles McElroy** – On Wednesday, September 9, the Oakland Police Department (OPD) announced that Sean Singleton, 31, of Richmond, had been arrested and charged in the murder of Charles McElroy, 22, also of Richmond. The homicide occurred on Thursday, September 3, in the 9800 block of Burr Avenue. Singleton’s arrest resulted from a collaborative effort on the part of OPD patrol officers, homicide investigators, the Ceasefire team and the FBI Task Force. At the time of Singleton’s arrest, he was in possession of two firearms. Investigators believe one of the firearms recovered may have been used in connection with several other shootings. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

**Three Arrested For Multiple Convenience Store Armed Robberies** – On Tuesday, August 25, the Oakland Police Department took three men into custody for committing a string of armed robberies of convenience stores this summer. In a team effort, OPD Criminal Investigation and Ceasefire Division investigators, with assistance from concerned community members, worked together to bring the three suspects into custody. Using witness descriptions and video surveillance footage, OPD was able to identify the suspects and obtain search warrants for them.
The warrants were served at three Oakland addresses, and the suspects were arrested and charged with multiple robberies. Their cases have been forwarded to the Alameda County District Attorney’s Office for review. For more information, please contact the OPD Media Relations Office at opdmedia@oaklandnet.com or (510) 238-7230.

**RFP, RFQ Opportunities with the City of Oakland** – In September, a variety of formal Request for Proposals (RFPs) and Request for Quotations (RFQs) from the City of Oakland will close.

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<td>Thursday, September 17 2:00 p.m.</td>
<td>5688 - RFP for MEASURE Z: Public Safety &amp; Services Violence Prevention Act. The City of Oakland is soliciting RFPs from qualified agencies to conduct violence intervention programming with youth and young adults at highest risk for involvement in violence in Oakland.</td>
<td>Haile, Maereg, Human Services <a href="mailto:mhaile@oaklandnet.com">mhaile@oaklandnet.com</a> (510) 238-3345</td>
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For more information on contracting opportunities, please visit http://bit.ly/1iAJvbd or contact Dasco Munoz, Contracts and Compliance, at dmunoz@oaklandnet.com or (510) 238-3970.

**Upcoming City Of Oakland Job Announcements** – During the week of September 14, the Human Resources Management Department (HRM) anticipates posting job announcements for the following positions:

- Police Communications Dispatcher

For the most up-to-date information on City jobs, please view the Employment Information page on our website at http://agency.governmentjobs.com/oaklandca/default.cfm. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

**Information Memorandums:**

The following Information Memorandum was issued since the last report:

**Executive Team Functional Oversight** – The purpose of this information memo is to provide an initial organizational chart that reflects the City Administrator’s Office functional oversight assignments of citywide departments and operations. http://www2.oaklandnet.com/w/OAK054472
Upcoming Meetings and Events:

For information on upcoming City meetings and events, please visit the City’s online calendar at http://www2.oaklandnet.com/Events/index.htm. For events at the Oakland Public Library, please visit http://oaklandlibrary.org/events.

Respectfully submitted,

/s/
SABRINA B. LANDRETH
City Administrator