



MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Henry Gardner

SUBJECT: City Administrator's Weekly Report

DATE: December 5, 2014

INFORMATION

Following are the key activities to be highlighted this week:

Application Deadline For Police Officer Trainees Extended – Tonight at midnight is the deadline to apply for the 172nd Oakland Police Recruit Academy to pursue a career as an Oakland Police Officer. The ideal candidate has an education and experience demonstrating personal motivation, cares about others, can interact effectively and fairly with residents and co-workers, can identify problems and resolve them quickly while under pressure and wants to work in a fast-paced, urban environment. Applications are being accepted through 11:59 p.m. on Friday, December 5. To apply, please visit

<http://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1001957>.

This page also provides details and dates on the Practices & Actual Physical Ability Test, POST Entry Level Law Enforcement Test and Oral Board Interviews that are part of the selection process. For more information, please contact Acting Sgt. Juan Sanchez, Recruiting & Background investigations Unit, at jsanchez@oaklandnet.com or (510) 238-3339.

Annual Thanksgiving Dinner Success – On Tuesday, November 25, the City of Oakland's Human Services Department held its annual Thanksgiving Dinner serving Oakland's seniors, low-income families and homeless citizens. The dinner, which ran from 11:00 a.m. to 2:00 p.m., was held at Oakland Marriott City Center, 1001 Broadway. Human Services would like to thank all the volunteers and contributors to this wonderful event. With your help, 1,865 meals were served to the community. The remaining 135 meals were hand delivered to the Crossroads Shelter in Oakland. The clients were delighted. Again, thank you and we hope to see you next year. While Thanksgiving is over, sadly hunger continues in our community. Contributions are welcomed year round. Tax-deductible donations can be made by check or money order payable to the City of Oakland Hunger Program and mailed or delivered to Chrishelle Chatman, Human Services Department, 150 Frank H. Ogawa Plaza, Suite 4340, Oakland, CA 94612. For more information, please contact Chrishelle Chatman, Administrative Assistant, at cchatman@oaklandnet.com or (510) 986-2721.

Generous Donations Provide Thanksgiving Meals To Ceasefire Participants And Their Families – On Thursday, November 27, approximately 33 families were able to enjoy a warm

Thanksgiving meal thanks to generous donations. Jennifer Argueta, Community Engagement Coordinator for Oakland Unite in the City of Oakland's Human Services Department, was able to procure donations from community partners including City Team, Imani Church and local community members. These donations provided all the fixings for Thanksgiving dinners for the families of Ceasefire participants that are currently engaged with Oakland Unite case managers, and are actively working to make positive changes in their lives. Ceasefire case managers made sure that the baskets of food were delivered to the families in time for a Thanksgiving feast. The families were very grateful for the support and to be able to sit down together and enjoy a delicious meal. Oakland Unite is thankful for the support of the community and the hard work of our case managers in making a difference in the life of program participants. For more information about Oakland Unite programs, please visit www.OaklandUnite.org or contact Sara Serin-Christ, Program Analyst, at sserin-christ@oaklandnet.com or (510) 238-3718.

Turkey Baskets Bring Holiday Hope – On Monday, November 24, one hundred Oakland families received food for the holidays from the annual OPD Turkey Basket Giveaway. Every year, Ms. Maryann Mitchell of the Oakland Police Department Identification Section creates a list from information provided by officers who come in contact with families in need during the year. In November, she teams with family and members of the Evangelistic Outreach Association and goes to work to prepare bags of staples, fresh fruit and vegetables, canned goods, and turkey. The giveaway is supported by the Oakland Police Officers Association, the Oakland Black Officers Association, and Safeway, which donates 100 turkeys each year. Individual sworn police officers, employees of the Oakland Police Department and community members also respond with open hearts. For a second year in a row, Chief Sean Whent personally pitched in to help, delivering turkey baskets to several families. For more information, please contact Ms. Maryann Mitchell, Oakland Police Department Identification Section, at mmitchell@oaklandnet.com or (510) 238-2189.

Warm Coat Giveaway At deFremery Recreation – On Saturday, December 6, the deFremery Recreation Center, at 1651 Adeline Street, will be partnering with the community group Sikh to provide warm coats to those in need. The giveaway event will run from 1:00 to 4:30 p.m. Children and adults of all ages are welcome. For more information, please contact Valorie Winn, Recreation Center Director, at vwinn@oaklandnet.com or (510) 238-7739.

A Holiday Tradition At Dunsmuir – On Saturday, December 13 and Sunday, December 14, A Holiday Tradition will transform the Dunsmuir Hellman Historic Estate into a holiday wonderland. This free event runs from Noon to 4:00 p.m. both days. Come and enjoy an array of festive activities including a special holiday presentation by The Oakland Ballet and a Frozen Family Fun Zone with interactive family holiday activities such as trolley rides, free mansion tours, crafts, caroling, s'mores and a visit to Santa's post office. For tickets to the Holiday High Tea and Santa's Brunch, please contact Deborah Cooper, Recreation Supervisor, at (510) 615-5555. The estate is located at 2960 Peralta Oaks Court. For additional information, please contact Maribel Corral, Recreation Supervisor, at (510) 615-5755.

Holiday Safety Tips – Through December, the winter holidays are a great time for families and friends to get together in celebration, however, this time of year also brings a greater risk for fire.

It is important to remain proactive in your prevention efforts by following a few simple tips to help ensure a happy and fire-safe holiday season. When choosing and placing holiday decorations:

- Choose flame resistant or flame retardant materials
- Refrain from lighting wax candles, and opt for the use of battery operated candle lights
- Use indoor/outdoor lights where they belong and appropriately
- Check string lights for frayed wires, broken bulbs, or loose connections and repair as needed prior to installation
- Read the manufacturer's instructions for use on all lights as they may differ
- Use clips instead of nails to hang lights to prevent any damage to the cord
- Keep decorations away from windows and doors to ensure unobstructed ingress and egress

While entertaining family and friends, remember to:

- Test your smoke alarms and share your fire escape plan with guests
- Keep matches and lighters up high in a locked cabinet
- Remain in the kitchen while cooking over the stovetop
- Avoid the use of area heaters

By following these simple safety tips, you can help make your holiday season memorable for the right reason. For more information, please contact Karen Cox, Public Education Coordinator, at kcox@oaklandnet.com or (510) 238-7255.

Brighten A Child's Holiday By Supporting The Mayor's Community Toy Drive – Through Tuesday, December 23, donations are being accepted for the 34th Annual Mayor's Community Toy Drive. Help make the holidays joyful for Oakland children whose families can't afford gifts. The Oaklanders Assistance Center, with help from the Oakland Fire Department and nearly 300 volunteers, teamed up last year to distribute more than 16,000 toys, books, gift cards and sporting equipment to more than 8,000 children from low-income families. The need remains great this year. You can help put a smile on a child's face this holiday season. Please consider making a tax-deductible contribution. Each year demand exceeds the number of toys collected – especially for older kids. A tax-deductible monetary donation will help us purchase the additional toys needed. To make a secure, online donation, please visit www.oaklandnet.com/toydrive. If you prefer, you may also pick up something extra for a child in need and drop a new, unwrapped toy in one of the many collection bins that will be in place through December 23. Collection bins will be located in the lobbies of City Hall, the Wilson Building and the Dalziel Building as well as select locations throughout Oakland. For a complete roster of bin locations, please visit www.oaklandnet.com/toydrive. New this year, the Oakland Public Library has partnered with independent bookstores in Oakland to include a book in every gift bag this season – and the public can get involved. You can help by visiting one of the participating bookstores to purchase and donate a new children's book. The roster of bookstores can be found on the Toy Drive web page. The Oakland Reads 2020 initiative indicates that nearly two-thirds of OUSD third graders are reading below grade level. Having books in the

home is integral to helping this problem. In addition to these on-going donation sites, the Mayor's Community Toy Drive has partnered with community organizations for toy donations at upcoming special events. On Wednesday, December 10, the Golden State Warriors are teaming up with the Mayor's Community Toy Drive by offering a special gift to the first 400 spectators who bring a new, unwrapped toy to any of the Oracle Arena entrances. The Warriors play the Houston Rockets starting at 7:30 p.m. Your support is greatly appreciated. For more information, including details on how Oakland's low-income families can register for toys, please call (510) 777-TOYS or visit www.oaklandnet.com/toydrive.

City Of Oakland Announces Free 2014 Holiday Parking – Through Saturday, December 27, the City of Oakland is offering the Free 2014 Holiday Parking program. In the spirit of the holidays and to stimulate shopping in Oakland's commercial districts in support of local merchants, the City of Oakland will offer free parking every Saturday through New Year's Day. On Saturday, December 6; Saturday, December 13; Saturday, December 20; and Saturday, December 27, the City of Oakland is offering free parking at meters on streets throughout Oakland and at four City-owned parking lots for the time period posted on the meter or kiosk (30 minutes, 1 hour, 2 hours or 5 hours). The program will also provide free parking at four city-owned garages. The free parking "holidays" apply to both standard meters and the multi-space parking kiosks located in many commercial districts. To keep the flow of shoppers moving – standard parking rules and time limits will be enforced. If shoppers need more time than a particular meter allows, they will need to move their cars to another available parking space. For a roster of participating City-Owned Lots and Garages, please visit www.oaklandnet.com/parking. The free parking encourages shoppers to get out and explore the plethora of local shopping options – including hundreds of locally owned, indie shops throughout Oakland's 40 neighborhood shopping districts. Promotional messages about the free Saturday parking have been programmed into the new Smart parking meters and the multi-space kiosks. Motorists should note and follow the maximum time limits posted. To read the media release, please visit <http://www2.oaklandnet.com/w/OAK050194>. For additional information on the City's free holiday parking program, please visit www.oaklandnet.com/parking.

Annual City Of Oakland Food Drive – Through Monday, December 29, the Human Services Department's Alameda County-Oakland Community Action Partnership will provide barrels for the annual City of Oakland Food Drive to benefit the Alameda County Community Food Bank. The Food Bank serves 1-in-5 residents in Alameda County. There will be two barrels placed in the lobby of City Hall and two barrels in the lobbies of both 150 and 250 Frank H. Ogawa Plaza. Please consider donating from the Food Bank's recommended list of canned meats and fish; low-salt soups, stews and chili; pasta and sauce; beans and rice; peanut butter and low-sugar cereal and oatmeal. Please do not donate food items in glass containers. For more information, please contact Ceci Garcia, Administrative Assistant, at cgarcia@oaklandnet.com or (510) 238-2331.

Dimond Recreation Winter Fest – On Saturday, December 6, the Dimond Recreation Center, located at 3860 Hanly Road, will partner with the Dimond Improvement Association (DIA) and the Dimond Business & Professional Association to host the Dimond Winter Fest. The Fest runs from 10:00 a.m. to 2:00 p.m. This community get-together will include a \$5 pancake breakfast. All funds raised will go to Dimond Recreation Center programming. Additionally, there will be

free seasonal holiday music by local artists, free fun arts & crafts, a performance by the Dancing Christmas Trees, pictures with Santa and DIA-sponsored artist booths to assist your gift purchasing. For more information, please contact Michelle Doppelt, Recreation Center Director, at mdoppelt@oaklandnet.com or (510) 482-7831.

Oakland Parks & Recreation's Winter Camps – In December and January, Oakland Parks & Recreation will host youth winter camps during the Oakland Unified School District's winter break. Fun winter activities will be provided. Please contact the recreation centers directly for costs, age requirements and additional information.

- December 22 & 23, 29 & 30 and January 2, 7:30 a.m. to 5:00 p.m.
Ira Jinkins Recreation, 9175 Edes Avenue
Contact Donte Watson, Recreation Supervisor, at (510) 615-5959
- December 22 to 26 and December 29 to January 2, 8:00 a.m. to 6:00 p.m.
Franklin Recreation, 1010 East 15th Street
Contact Rebecca Chhom, Recreation Program Director, rchhom@oaklandnet.com or (510) 238-7741
- December 22 to 24 and 29 to 31, 8:00 a.m. to 5:00 p.m.
Willie Keyes Recreation, 3131 Union Street
Contact V Bolden, Center Director, at vbolden@oaklandnet.com or (510) 597-5042
- December 22 to 24, 29 to 31 and January 2, 7:30 a.m. to 6:00 p.m.
Dimond Recreation Center, 3860 Hanly Road
Contact Michelle Doppelt, Recreation Supervisor, at mdoppelt@oaklandnet.com or (510) 482-7831
- December 22 & 23 and 29 & 30, 9:00 a.m. to 5:00 p.m.
Arroyo Recreation, 7701 Krause Avenue
Contact Maribel Corral, Recreation Supervisor, at (510) 615-5755

Grown Folks Night Out At deFremery Recreation – On Tuesday, December 9, the deFremery Recreation Center, at 1651 Adeline Street, will host a night where adults can come out and unwind with family, friends and colleagues. Running from 6:00 to 8:00 p.m., this free event will include a night of playing cards, billiards, monopoly, backgammon and dominoes while listening to good music. There are game competitions and prizes. Please show up and show out, and bring your playing partner. This event serves adults 18 years of age and older. For more information, please contact Valorie Winn, Center Director, at (510) 238-7739.

OPD Arrests Made – On Tuesday, November 18, at 10:40 a.m., Oakland Police officers responded to a call of a home burglary in progress in the area of 300 Gramercy Place. When they arrived, they learned that two suspects had forced entry into a residence, stolen jewelry and electronics, and fled the scene through neighboring yards. Witnesses were able to provide a description of the burglars. The officers performed a search of the area, located the suspects and arrested them for the burglary. Several of the stolen items were found and returned to the homeowners. Investigators are looking into whether or not these suspects are responsible for similar crimes in the area. On Thursday, November 20, at about 11:38 a.m., Oakland Police officers responded to a call of a residential burglary in progress in the 8000 block of Greenly Drive. A witness contacted the Oakland Police Department with a description of suspicious

people who were knocking on a neighbor's door and appeared to be casing the residence. Officers arrived on scene, located three suspects and determined that the suspects were burglarizing the house. All three suspects were arrested for burglary. Thanks to an alert witness, who recognized suspicious activity and contacted the police with a detailed description of the suspects and their vehicle, we were able to make an arrest. An engaged community is a safer community. For more information, please contact Sgt. Holly Joshi, OPD Chief of Staff, at hjoshi@oaklandnet.com or (510) 238-3131.

Parks & Recreation Pop Up Recreation – On Tuesday, November 23 and Wednesday, November 24, Oakland Parks & Recreation (OPR) provided positive alternatives to high-risk negative behavior hours. The OPR team worked dynamically to host spur-of-the-moment activities such as creative expression through art and music, skateboarding, open gym and karate as well as extending normal recreation hours. For more information, please contact Cathryn Cornelius, Assistant to the Director, at ccornelius@oaklandnet.com or (510) 238-3992.

The Chronicles at Malonga – On Friday, December 5, at 7:00 p.m. and Saturday, December 6, at 2:00 p.m. and 7:00 p.m., the Oakland Parks & Recreation's Malonga Casequelourd Center for the Arts, at 1428 Alice Street, will host *The Chronicles*. This stage play stars Michael Grayson and Kimberly Ridgeway, and was written and is directed by Achebe Hoskins. For more information, please contact Darrin Hodges, Center Director, at dhodges@oaklandnet.com or (510) 238-7219.

EveryOne Counts – On Thursday, January 29, a countywide homeless count will be conducted. To make this count possible, 350 volunteers are needed. Every two years, the City of Oakland's Human Services Department partners with EveryOne Home to recruit volunteers for its Homeless Count conducted in Alameda County to measure progress made towards ending homelessness and preserve \$27 million of crucial funding for homeless services. EveryOne Home is the non-profit organization that coordinates Alameda County's plan to end homelessness and conducts the Homeless Count. Volunteer training will be provided. To register, please visit <http://vols.pt/ppkyM6>, email info@everyonehome.org or call (510) 862-0022. For more information about the work of EveryOne Home, please visit www.EveryOneHome.org. For more information about Human Services' homeless prevention work, please contact Chrishelle Chatman, Administrative Assistant, at cchatman@oaklandnet.com or (510) 986-2721.

Winter Bingo Kicks Off At Oakland Public Library – Starting Thursday, December 18, just in time for Winter Break, the Oakland Public Library will distribute cards for its new "Winter Bingo" game. The game encourages children in Kindergarten through 5th grade, and parents of younger children and babies, to do activities that stimulate literacy and learning. Any child or parent may return a bingo card with five activities marked in a row to any Oakland Public Library between December 18, and January 31, 2015, to select a free paperback book to keep, as a prize. The program is made possible in part by support from The Kenneth Rainin Foundation. For more information, please contact Nina Lindsay, Supervising Librarian for Children's Services, at nlindsay@oaklandlibrary.org or (510) 238-6706.

Parks & Recreation Community Focus Groups – In December, Oakland Parks & Recreation (OPR) is hosting its biennial Community Focus Groups. At the meetings, City staff invites positive feedback, constructive criticism and creative solutions to challenges faced by OPR. The community also has the opportunity to speak directly with OPR staff and members of the Parks & Recreation Advisory Commission (PRAC). Upcoming focus groups are scheduled on:

- Tuesday, December 9, Garden Center, 6:00 to 7:30 p.m., 666 Bellevue Avenue (Central Reservations Unit)
- Thursday, December 11, 6:00 to 8:00 p.m., Arroyo Viejo Recreation Center, 7701 Krause Avenue, (District 6)

For the complete schedule, agenda and translated materials, please visit www.oaklandnet.com/parks. For more information, please contact Jada Chiu, Marketing Coordinator, at jchiu2@oaklandnet.com or (510) 238-7275.

Upcoming City Of Oakland Job Announcement – During the week of December 8, the Human sources Management Department (HRM) anticipates posting a job announcement for the following positions:

- Complaint Investigator II

For updated information on City jobs, please visit the HRM website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. This Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job online and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

Upcoming Meetings and Events:

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,

/s/

HENRY GARDNER

Interim City Administrator