



DISTRIBUTION DATE: 12/16/11

City Administrator's Office

MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Deanna J. Santana

SUBJECT: City Administrator's Weekly Report

DATE: December 16, 2011

INFORMATION

Due to the upcoming holidays and furloughs, this will be the final edition of the City Administrator's Weekly Report for 2011. The Weekly Report will resume on January 6, 2012.

Following are the key activities to be highlighted this week:

OPD's Citizens Police Academy Alumni Association to Provide Safety Escort Service at the West Oakland BART Station—For the third year in a row, members of the Oakland Police Department's Citizens Police Academy Alumni Association (CPAAA) will volunteer their time at the West Oakland BART station to provide safety escort service to holiday shoppers. Both Oakland and BART police officers will work side-by-side with CPAAA members in an effort to ensure holiday shoppers make it safely to their parked cars. Volunteer escorts can be identified by their red vests, and will be stationed inside the BART station at an identified table, where riders can request a pedestrian escort to their parked car within a two to three block radius. As a holiday safety reminder, please remember the following:

- Be aware of your surroundings. Do not be distracted by cell phones and electronic devices;
- Stay in well-lit and populated areas;
- Be especially alert when entering and exiting your vehicle;
- Remember to lock your car door after entering your vehicle; and
- If someone or something looks suspicious, call the police.

For more information, please contact the Oakland Police Department's Media Relations Office at (510) 238-7230, or at opdmedia@oaklandnet.com.

City of Oakland Launches Parking "Holiday"—For December 17 & 24, in the spirit of the holidays and to support local merchants, the City of Oakland will be offering free parking within the posted limits at all parking meters between the hours of 8 a.m.– 6p.m. The free parking "holiday" applies to both standard meters and the posted display meters that use parking kiosks

that are located in many commercial districts. For more information, please contact Noel Pinto, Director of Parking at (510) 238-2688, or at npinto@oaklandnet.com.

Appointment of Kelly O'Haire as the Public Ethics Commission Executive Director—On December 12, Ms. O'Haire started her role as the Public Ethics Commission Executive Director. The Public Ethics Commission Executive Director is responsible for directing and coordinating administrative and managerial services to the Public Ethics Commission and represents the Commission in meetings before elected officials, City staff, the public and other city and state bodies. Ms. O'Haire has substantial experience in the public sector in all aspects of employment law, litigation, Public Records Act requests, internal affairs investigations and legal advisory support. Ms. O'Haire most recently served as the Deputy Director of Risk Management for the San Francisco Police Department. Please join the City Administrator's Office is welcoming Ms. O'Haire to the City of Oakland. For more information, please contact Scott P. Johnson, Assistant City Administrator at (510) 238-6906 or at sjohnson@oaklandnet.com.

Sale of City of Oakland's GO Refunding Bonds—The Finance and Management Agency, Treasury Division successfully priced and sold the City's General Obligation (GO) Refunding Bonds, Series 2012A. This debt is supported by property taxes for the purposes of issuing bonds for various construction projects as previously approved by Oakland voters. The City saved over \$6.436 million or 7.37% in present value savings by refunding the Measure G (Series 2002A – Museum, Zoo, and Chabot Space and Science Center) and Measure DD (Series 2003A – Lake Merritt) Bonds. The bonds were sold below the 5% interest rate requirement as set by the City Council. The sale was a huge success as the City had more demand from investors as opposed to supply resulting in advantageous pricing. Buyers included professional managed retail accounts, and the municipal bond funds of Fidelity, Columbia, Rochester Funds, Vanguard Funds, Lord Abbett & Co., Wells Fargo Capital Management, Goldman Sachs Private Client Group, BlackRock Investors, and JP Morgan Asset Management. The GO Bond refunding will reduce the tax levy for Oakland property owners by an estimated \$0.78 per \$100,000 in assessed valuation starting in Fiscal Year 2013/2014. Savings from a General Obligation Bonds cannot be transferred to the General Fund but can only be returned to the owners of the real property. For more information, please contact Joe Yew at (510) 238-6471 or at jyew@oaklandnet.com.

Oakland Raiders and NFL Charities Award Oakland Parks and Recreation a Youth Fitness Zone Grant—On December 13, the Oakland Raiders and NFL Charities have awarded Friends of Oakland Parks and Recreation (OPR) a \$35,000 Youth Fitness Zone grant to benefit the East Oakland Sports Center (EOSC). The City of Oakland's EOSC NFL Play 60 Oakland Raiders Fitness Zone will be located at Bill Patterson Park, a 25,000 square foot sports and fitness complex that includes a 9,000 square foot indoor pool and water park featuring a white water slide, activity pools, dumping buckets, zero depth entry pool and a two lane lap area. The 3,600 square foot fitness center will connect with OPR's core purpose, which is to expose, enlighten and encourage educational excellence through recreational fitness experiences by tracking youth engaged in play 60 minutes per day, through a variety of cardio equipment, free weights, fitness machines, group exercise classes and personal training services. The EOSC NFL Play 60 Raiders Fitness Zone will provide youth access to state of the art fitness equipment and structured fitness programming that will be tracked using the NFL Play 60 Fitness Gram application complimented

by NFL Play 60 t-shirts for youth participating in fitness demonstrations by Oakland Raiders and Raiderettes with an opportunity to be mentored by a member of the Oakland Raider organization. For more information, please contact Audree Jones-Taylor, Director of the Office of Parks and Recreation, at (510) 238-7527 or at AJones-Taylor@oaklandnet.com.

OPD Conducts Motor Santa Operation—Today, the Oakland Police Department's (OPD) Traffic Division conducted a "Motor Santa" operation. "Motor Santa" is an OPD Traffic tradition when Santa (a trained and sworn member of the Traffic Division) rides his motorcycle throughout the City to contact youth while bearing gifts. Santa revved -up his motorcycle at the OPD Eastmont Substation, at 6:30 a.m., for media before heading out along his way. For more information, please contact the Media Relations Office at (510) 238-7230, or at opdmedia@oaklandnet.com.

City of Oakland Launches 6 Month Pilot Program Giving Drivers a 5-Minute Parking Grace Period—Starting December 15, the City has launched a six-month pilot program that will grant a five-minute grace period at multi-space meters and would allow parking control officers to cancel incompletely written tickets at single-space meters. The pilot program was requested on December 13 by members of the City Council's Finance & Management Committee. The new procedures will provide drivers parking at multi-space kiosks with a five-minute grace period extended to the expiration time printed on the multi-space receipt. In addition, Committee members requested the City Administration to implement a new procedure at single-space parking meters whereby a Parking Control Technician in the process of issuing a parking ticket can cancel the ticket if the driver approaches the officer and the citation has not yet been issued. Prior to the end of the pilot program on June 15, 2012, staff will prepare an analysis and report out to the Finance & Management Committee on the effectiveness of the pilot program and their impact on the business community, customer service, parking revenues, and compliance. For more information, please contact Joe Yew, Director of Finance & Management Agency at (510) 238-6471.

Status of Jack London Oak Tree—Given recent questions raised by the public about the health of the Jack London Oak Tree located in front of City Hall, Mitch Thomson, a Certified Arborist (WE-1937A) and Certified Tree Risk Assessor (#907), has conducted two field tests to determine the status of the moisture content in the surrounding soil. As such, on December 8, the soil around the tree was inspected using an 18" soil sampling tube that was inserted into the ground at an average depth of 8". A total of twelve samples were taken at intervals of ten, twenty and thirty feet from the trunk. The circular retaining wall is thirty-three feet from the trunk. Eleven of the samples revealed dry soil, the one fairly wet sample was close to 14th Street and thirty feet from the trunk and was not considered a problem. The one issue noted was the urine around trunk of the tree, which can cause the tree to be attacked by fungi. A protective fence was installed that day, but has since been vandalized. On December 14, Mr. Thomson re-checked the tree and he measured soil moisture content using a General Tool Digital Soil Moisture meter. A total of twelve (12) soil moisture readings were taken in a systematic method within the oak tree's dripline, and four (4) soil moisture readings were taken beyond the concrete retaining wall. The measurements were taken at a depth between 4" and 6". Under the dripline, the average soil moisture was 7.9% and this is considered dry. The lack of rainfall is contributing to the dry

conditions. It was determined that the recent irrigation of Ogawa Plaza turf area has not increased soil moisture conditions under the dripline and the public's concerns are unfounded and not supported by our moisture measurements. In conclusion, it has been deemed that the Jack London Oak tree is in fine condition, but requires ongoing protection and careful management to ensure continued good health. For more information, please contact Brooke Levin, Assistant Director of Public Works at (510) 238-5451 or a blevin@oaklandnet.com.

City offering Local and Small Business Enterprise (L/SLBE) Certified Firms Oakland Resident Core Employees Pre-Certification for Demolition and Remediation Project at Oakland Army Base—The City of Oakland is offering each L/SLBE firm the opportunity to secure a 33% Oakland Resident Core Employee Pre-Certification specific to the Demolition and Remediation Project at the Oakland Army Base. On December 6, the City Council adopted an amendment led by Vice Mayor Brooks, to the City's Local Business Contracting Ordinance adding Local and Small Local Business Contracting Requirements to Oakland's L/SLBE program for the Demolition and Remediation Project. This Pre-Certification establishes compliance with the 33% Oakland Resident Core Employee requirement prior to submitting bids. The estimated value of the Demolition and Remediation Project is valued at approximately \$2.1M. For more detailed information on how to participate, please see enclosed flyer. For any questions, please contact Deborah Lusk-Barnes, Director of Contracts and Compliance at (510) 238-6270 or a dbarnes@oaklandnet.com.

1st Annual Toy Drive/Holiday Party in East Oakland—On December 17, in the City's efforts to continue work on the Mayor's 100 Blocks Plan, Measure Y has partnered with the Mayor's Office and Allen Temple's Public Ministry to host the City's 1st annual Toy Drive/Holiday Party from 1:00 -4:00 p.m. in East Oakland at the Allen Temple Baptist Church. This would not have been possible without the generous donations that Measure Y was able raise through the community to provide the entertainment, snacks, and refreshments. Given the success of the activities offered Willie Wilkins Park this past summer, the City wanted to continue efforts to engage the community around violence prevention and provide a safe haven for families to gather around and get to know their neighbors for the purpose of helping to spread the message of peace for a safer Oakland. For more information, please contact Andrea Youngdahl, Director of Human Services at (510) 238-6112 or at ayoungdahl@oaklandnet.com.

Crime Analyst Recruitment Update—On December 19, The Department of Human Resources Management will provide the Police Department with a list of eligible candidates. As such, the Police Department will conduct interviews and the top candidates will go through background checks before being appointed. These are important positions that will help the Police Department track crime trends and thereby enhance prevention capability. For more information, please contact Andrea Gourdine, Human Resources Director at (510) 238-6450 or at agourdine@oaklandnet.com.

Public Works Crews Prepare for Wet Weather—In preparation for the start of the rainy season, the Public Works Agency is taking proactive measures to prepare for wet weather. This has included removing debris from storm drains and the deployment of maintenance crews to address other storm-related issues. As such, a maximum of 20 sandbags and 50 feet of plastic

sheeting (per household/business) are available for pickup at the City's Municipal Service Center and the Public Works Drainage Maintenance Satellite Office. Proof of Oakland residency is required to obtain the sandbags and sheeting. Oakland Fire Stations will join in storm preparations for our community by distributing sandbags to residents. A limit of five sandbags (per household) will be available for pickup at the Fire Stations. Please see the upcoming meetings and events section of this report for addresses and distribution hours. In addition, Public Works is also renewing its call for volunteers to join the Adopt A Spot campaign with Maintain A Drain. Residents and merchants in Oakland can help prevent flooding by keeping a storm drain in their neighborhood free of debris. In exchange, the City will give volunteers a free set of rain gear, a rake and debris bags. Remember, "if it is plugged, it will flood."

How Residents Can Help

- Check & clean your private drainage systems, including roof gutters & downspouts.
- Keep your curb & gutters free of leaves & debris.
- Do not place leaves, debris or lawn clippings near storm drains.
- Place leaves & green trimmings in your green cart for weekly pickup.
- Keep natural waterways such as creeks & ditches free from obstructions.
- Do not obstruct access to storm drain inlets with your vehicle(s).
- Report flooding problems to the Public Works Call Center at (510) 615-5566.
- Adopt a Spot with a 'Maintain A Drain' project in your neighborhood by calling (510) 238-7630.

Oakland Fire Department Participates in Random Acts of Kindness Children's Holiday Program—In the spirit of the holiday season, from December 9 through 21, members of the Oakland Fire Department, through the Oakland Firefighters Random Acts initiative, are visiting a variety of locations Citywide and assisting in the distribution of donated items to children in need. Locations visited include the Matilda Cleveland Housing Shelter, Lend a Hand Foundation, Oakland Children's Hospital, Kaiser Hospital, The East Bay Boxing Association, St. Elizabeth Kids Program, and several Head Start programs and pre-schools throughout Oakland. It is anticipated that during this holiday season, Oakland Firefighters Random Acts and the Oakland Fire Department will bring joy to approximately 500 children through their combined efforts.

Upcoming City of Oakland Job Announcements—During the week of December 19, the Department of Human Resources Management (DHRM) anticipates the job announcements of Performance Auditor, Firefighter Paramedic—Lateral (scheduled to open December 16), and Early Childhood Instructor to be opened. For updated information on City jobs, please view the DHRM website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. This employment information page also contains information on minimum qualifications of specific job classifications, how to apply for a job online, and how to submit a job interest card for positions not currently posted. For more information, please contact Andrea Gourdine, Human Resources Director at (510) 238-6450 or at agourdine@oaklandnet.com.

Mayor's Annual Toy Drive—Donations and Toys are still needed for the Mayor's Annual Toy Drive. To make a donation, please visit <https://posweb.oaklandnet.com/POSWeb/toydrive.aspx>. To donate an unwrapped toy, please drop off at the Oaklanders Assistance Center, Room 123 at Oakland City Hall, 1 Frank H. Ogawa Plaza or place in one of the many collection bins around the City. Collection bins are located in all City Hall buildings, Fire Stations, the Main Library Branch, Rockridge Library Branch, Oakland Ice Center, Chabot Space and Science Center, Oakland Zoo and EndGame Store (located on 921 Washington Street). The Mayor's Office is graciously asking for those to not donate toys of a violent nature. For more information, please call (510) 777-TOYS (see enclosed flyer).

Upcoming Meetings and Events:

Accepting Applications for Junior Warriors & Girls Junior Warriors Basketball—Applications are being accepted for participation in the Junior Warriors & Girls Junior Warriors Basketball. Season begins January 21, and runs through February 25. Ages 5-11, \$30 per player and \$250 to enroll an entire team. For more information, please contact the Office of Parks and Recreation at (510) 238-PARK.

Zoolights at the Oakland Zoo—December 2-31, 5:30-9:00p.m., Oakland Zoo, 9777 Golf Links Road. See the ZooLights meadow show orchestrated by Impact Lighting. Enjoy a fantasy land of giant toy soldiers, with over-sized candy canes, lollipops and gingerbread cookies. ZooLights will be closed December 24 and 25. Tickets—\$7.50 for adults (\$6.50 for members), \$5.50 for children and seniors (\$4.50 members). Group rates do not apply. In the event of inclement weather, ZooLights may be subject to close. For more information call (510) 632-9525.

The Holiday Tradition—December 3-18, 11:00a.m.-5:00p.m (Saturdays and Sundays only), Dunsmuir-Hellmann Historic Estate, 2960 Peralta Oaks Court. The Office of Parks and Recreation invites you to the Dunsmuir-Hellman Historic Estate to enjoy a mansion tour, carriage rides, breakfast with Santa, holiday teas and lots of shopping and more! For ticket information, please go to www.dunsmuir-hellman.com or call (925) 866-9559.

Holiday Caroling on Lake Merritt—December 8-18 (see enclosed flyer, times vary), Lake Merritt Boating Center (inside Lakeside Park), 568 Bellevue Avenue. Enjoy a unique view of Oakland as you voyage around Lake Merritt and glide past Holiday Cove and the 18th Street Fountain. Carolers will be treated to complimentary cookies and hot cider at the Lake Merritt Boating Center. To make your reservation for individual, group or private tours, or for more information, please contact the Boating Center at (510) 238-2196 or Sarah Herbelin at sherbelin@oaklandnet.com.

Fairyland Winter at Children's Fairyland—December 16-23, 12 noon to 7:00p.m., located on the shore of Lake Merritt at Grand Avenue and Bellevue—699 Bellevue Avenue. Children's Fairyland is transformed into a sparkling festival of holiday entertainment. Admission—\$8 (\$4 for members) for each adult and child over the age of 1. For more information, please visit: http://www.fairyland.org/whats_happening/fairy_winterland.htm

1st Annual Toy Drive/Holiday Party—December 17, 1:00 -4:00 p.m., Allen Temple Baptist Church, 8501 International Boulevard. Join the City of Oakland, Allen Temple Baptist Church and Measure Y for a safe Oakland. Free food, music and toy giveaways! For more information, please visit: www.allen-temple.org.

Celebrate Holiday Season on Lakeshore Avenue—December 16 & 17, Lakeshore & Lake Park Avenues. The Lakeshore Avenue Business Improvement District welcomes you and your family for free carriage rides, Santa visits and merchant specials. Free face painting. For more information, please visit www.lakeshoreoakland.com.

Holiday Lights by the Bay—December 17, 6:00 p.m. & December 18, 2:00 p.m., Oakland Ice Center, 519 18th Street. Skating show includes skating school students and locally grown national competitors. Tickets are \$10.00 for ages 13 and up \$5.00 for Seniors (55+) and Children 12 and under. For more information, please visit www.oaklandice.com.

Free Christmas Concert—December 18, 2:30 p.m., First Church of Christ Scientist, 1701 Franklin Street (2 blocks from the 19th Street BART Station). Enjoy Christmas music & congregational caroling. Wheelchair Accessible.

Various Winter Camps Offered by Office of Parks and Recreation—December 19-23, Various Citywide Recreation Centers. OPR is offering a series of Winter Camps for children during the holiday season. For more information on locations and costs, please contact (510) 238-PARK or at www.oakladnet.com/parks.

Oakland Ballet Presents Graham Lustig's "The Nutcracker,"—December 22-24, Oakland Paramount Theater, 2025 Broadway. Tickets—\$15.00-\$59.50 can be purchased at the Box Office. For more information, please visit: www.ticketmaster.com or call (800) 745-3000.

Bookmark Bookstore Announces Holiday Hours – The Bookmark is open Monday to Friday, 10:30 a.m. – 5:30 p.m.; Saturday, 10:30 a.m. to 3:30 p.m.; and Sunday, 10 a.m. – 2 p.m. located at 721 Washington Street, in Old Oakland. The store will remain open during the holiday week except for December 25 and January 1. You can shop for gifts and all proceeds benefit the Oakland Public Library when you visit the Bookmark Bookstore. For information, call (510) 444-0473, or visit: www.thebookmarkbookstore.org.

New Year's Balloon Drop—December 31, 11:00 a.m.; 1:00p.m.; 4:00p.m., Chabot Space & Science Center, 10000 Skyline Blvd. Ring in the New Year without staying up all night. Celebrate the strokes of midnight around the world at 11 a.m., 1 p.m., and 4 p.m. Kids count down and catch colorful balloons to receive a special prize. Free admission. To register, please call (510) 336-7373 or visit www.chabotspace.org.

20th Annual Jordan H. Kocian Memorial Tournament—December 31, 10:00 a.m., Oakland Ice Center, 519 18th Street. Concurrent cross-ice youth hockey games including a sled and hockey division make for a fun event for hockey enthusiast. Free admission. For more information, please visit www.oaklandice.com.

EBMUD Community Meetings on Regional Private Sewer Lateral Program—January 5, 7:00p.m., Joaquin Miller Community Center, 3594 Sanborn Drive. East Bay Municipal Utility District is holding a second meeting to inform property owners about the new requirements (effective January 16) to inspect, test and repair or replace damaged sewer pipes on private property. For more information, please visit www.eastbaypasl.com or call (866) 40-EBMUD.

Sandbags Available to Residents & Businesses for Wet Weather—Sandbags (up to 20) & plastic sheeting (up to 50 feet) can be picked up at the following locations & times when inclement weather is forecasted:

Municipal Service Center – 7101 Edgewater Drive

Monday – Friday 8:00 a.m. – 4:00 p.m.

Saturday & Sunday 8:00 a.m. – 4:30 p.m.

After Hours (in front of entry gate) 4:30 p.m. – 8:00 a.m.

Maintenance Satellite Office – 5921 Shepherd Canyon Road

Monday – Friday 8:00 a.m. – 4:00 p.m.

After Hours (in front of entry gate) 4:30 p.m. – 8:00 a.m.

(before inclement weather)

Sandbags (up to 5) can be picked up at the following locations & times when inclement weather is forecasted:

Fire Station Hours

Monday – Friday 8:00 a.m. – 9:00 p.m.

Saturday & Sunday 8:00 a.m. – 4:30 p.m.

- Fire Station # 3 1445 -14th St.
- Fire Station # 6 7080 Colton Blvd.
- Fire Station # 7 1006 Amito Ave.
- Fire Station # 8 463 - 51st St.
- Fire Station # 10 172 Santa Clara Ave.
- Fire Station # 16 3608 -13th Ave.
- Fire Station # 17 3344 High St.
- Fire Station # 20 1408 - 98th Ave.
- Fire Station # 21 13150 Skyline Blvd.
- Fire Station # 26 2611 - 98th Ave.
- Fire Station # 28 4615 Grass Valley Rd

Respectfully submitted,



DEANNA J. SANTANA
City Administrator

Attachments

cc: Agency/Department Directors
Media List



ATTENTION

ALL (A or B Licensed) OAKLAND CERTIFIED FIRMS!!!

Dear Valued Oakland Certified Firms,

You are listed in our data base as an Oakland certified firm with a General Contractor A or B License. As such, we are advising you of a remarkable opportunity limited to local Oakland certified firms with 33% Oakland Resident Core Employees.

On December 6, 2011, the Oakland City Council adopted an amendment led by Honorable Vice Mayor Brooks, to the City's Local Business Contracting Ordinance adding Local and Small Local Business Contracting Requirements to Oakland's Local and Small Local Business Enterprise Program specific to the Demolition and Remediation Project at the Oakland Army Base. As a result of that effort, the project is subject to the following conditions:

1. Limits the competitive bid(s) process to Oakland certified Local and Small Local Business Enterprises (L/SLBEs) with at least a 33% Oakland "Core Employees".
2. Affords extra compliance credit for hiring ex-offenders.
3. Increases the current 20% L/SLBE participation to 50% L/SLBE participation at 25% small and 25% local participation.
4. If at least three qualifying bids are not received, the bids will go out to the open market.
5. Maintains the current 50% Local Employment and 15% Apprenticeship Programs.

The estimated value of the project is approximately \$2.1 million dollars and we are estimating January 9th as the release date of bid documents, a "Mandatory Pre-bid Meeting" at or around January 17th and an estimated bid opening date of January 31, 2012. Please note that these dates are subject to change.

In order to save your firm valuable time and to support a smooth bidding process, we are offering each L/SLBE certified firm, the opportunity to secure a "33% Oakland Resident Core Employee Pre-Certification". The Pre-certification establishes compliance with the 33% Oakland Resident Core Employee requirement prior to submitting your bid. We strongly urge you to take advantage of this time saving opportunity.

A definition of "Core Employee" is as follows:

An apprentice or journey level employee who: possesses any license required by state or federal law for the project work to be performed; has worked a total of at least 1000 hours in the construction craft during the prior three years; was on the Contractor's active payroll for at least 60 out of the 180 calendar days prior to the contract award; and has the ability to perform safely the basic functions of the applicable trade.

To obtain your 33% Oakland Resident Core Employee certification, 1) complete the attached Oakland Core Employees form; 2) provide proof of employee's Oakland residency and 3) proof of resident's employment (applicable DE6(s) and payroll records).

Verification of Oakland residency requires:

- ✓ Submittal of the following proof: 1) Valid Photo Identification (e.g. CA Driver's License or Identification Card, or Passport and 2) second proof of Oakland residency (see attached Oakland Core Employee form for list of acceptable proof); and
- ✓ Copies of Quarterly Wage and Withholding Reports (DE6) for the appropriate quarters (listed below).

The 33% Oakland Core Employee pre-qualification will be done in four phases. The timeframes for DE6 and payroll records for each submittal date are as follows:

<u>Submittal Date:</u>	<u>DE6 and Certified Payrolls</u>	<u>Phase</u>
December 22, 2011	April-June 11 and/or July-Sept 11	I
January 9, 2012	July-Sept 11 and/or Oct-Dec 11	II
January 17, 2012		Mandatory Pre-Bid Date
January 22, 2012	July-Sept 11 and/or Oct-Dec 11	III
January 31, 2012	July-Sept 11 and/or Oct-Dec 11	IV Bid Opening Date

If your firm is in compliance, you will be issued a certificate denoting compliance with the 33% Oakland Core Employee requirement. That certificate may be included with your bid.

Should you have questions regarding the above, please contact Jonathan Dumas at (510) 238- 7359 or jdumas@oaklandnet.com.

Please send your documentation to:

City of Oakland
Office of the City Administrator
Contracts & Compliance Unit
250 Frank Ogawa Plaza # 3341
Oakland, CA 94612
Attention: Jonathan Dumas, Local Employment Supervisor

Thanking you in advance for your immediate attention to this opportunity created by the Oakland City Council.

Sincerely,



Deborah Lusk-Barnes, Director
Contracts and Compliance

Attachment



DONATIONS ACCEPTED HERE

FOR OAKLAND'S LOW INCOME FAMILIES

For more info & donation locations call 777-TOYS

To donate online please visit:

<http://www2.oaklandnet.com/Government/o/Mayor/OAK023177>



Thank You
& Happy Holidays!



CITY OF OAKLAND OFFICE OF
PARKS & RECREATION



DUNSMUIR-HELLMAN HISTORIC ESTATE
PRESENTS...

Holiday TRADITION

- Mansion Tours
- Holiday Teas
- Winter Cafe
- Carriage Ride
- Holiday Sing-A-Long
- Breakfast with Santa
- Mansion Gift Shop
- Live Entertainment
- Holiday Crafters
- Kid's Zone

Oakland Ballet's Guest Appearance of

"The Nutcracker Suite"

December 3rd through 18th

Saturdays & Sundays only

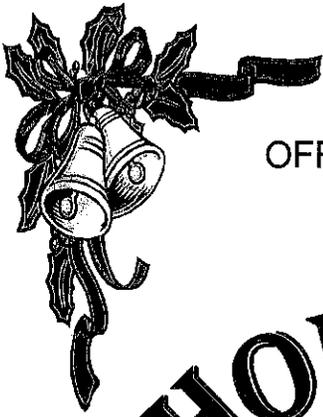
11:00am - 5:00pm

For tickets and additional information please
visit our website: www.dunsmuir-hellman.com
or call 925-866-9559

Dunsmuir Hellman Historic Estate
2960 Peralta Oaks Court, Oakland, CA 94605

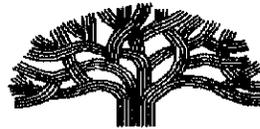


CITY OF OAKLAND OFFICE OF PARKS AND RECREATION



THE CITY OF OAKLAND
OFFICE OF PARKS AND RECREATION INVITES YOU TO

HOLIDAY CAROLING ON LAKE MERRITT



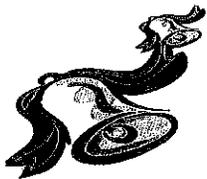
Enjoy a unique view of Oakland as your group's Water Sleigh takes you on a voyage around Lake Merritt. Tours glide past the 18th Street fountain, through Holiday Cove, returning to the Boating Center where complimentary cookies & hot cider await you.

Thursday Tours December 8th, 15th, & 22nd every 1/2 hour from 4pm to 8pm*
 Friday Tours December 9th, 16th, & 23rd every 1/2 hour from 4pm to 8pm*
 Saturday Tours December 10th & 17th every 1/2 hour from 3pm to 8pm*
 Sunday Tours December 11th & 18th every 1/2 hour from 3pm to 8pm*
 Christmas Eve Tour One charter only December 24th 3pm, 4pm, 5pm, 6pm, 7pm*

*6pm tours available for individual participants. Other tours are whole boat charter only.

 Bring your caroling voice

 Enjoy Lake Merritt



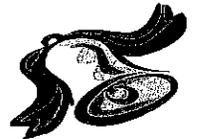
Candy Cane treats



Song sheets provided

Water Sleigh \$6/person

\$75/\$100 Private Charter (capacity 15/20)



Call for reservations 510-238-2196

Cash/Visa & Master Card accepted



Tours Depart:

Lake Merritt Boating Center ~inside Lakeside Park
568 Bellevue Avenue, Oakland, CA 94610
www.sailoakland.com



Due to the high demand for our programs, all refund / transfers MUST be requested 10 days in advance of the event and are subject to a \$10 processing fee. Cancellation due to weather is at the discretion of Boating Staff & full refunds will be issue.