

**Minutes of the Regular Meeting of the
Community Policing Advisory Board
March 7, 2012, 6:00 pm
Hearing Room 3
1 Frank Ogawa Plaza, First Floor
Oakland City Hall, Oakland, California 94612**

1. Call to Order, Roll Call, Establishment of Quorum: Chairperson Gulbransen

The meeting was called to order at 6:04pm, and a quorum was declared.

The following members were present:

Jeffrey Cash
Tamera White
Marcus Johnson
Nancy Sidebotham
Deborah Taylor
John Nichols
Angela Haller
Josephine Lee

Vertis Whitaker
Chairperson Gulbransen

The following members were excused

Jennifer Pae
Greg Novak

The following member was absent:

Jo-Ann Mitchell

2. Open Forum

The following is a synopsis of the comments made by the Open Forum speakers:

Jim Dexter

- Would like the CPAB to take on the task of setting up a group, like the now defunct UNCO, representing each of the neighborhood councils to meet regularly to discuss issues in common.
- There is a huge amount of preparatory work already done on this in files that he, Nickolas Heidorn and Member Sidebotham have.
- The website exists and could be taken over by the CPAB.
- Police staffing is below 675, the prep work for an academy has been done, and we will have 25 more officers in 2014.
- The police staffing issues are severe.

Larry Benson

- He declined to go to a meeting last night called by Don Link for political reasons.
- The crime problem in his beat 10x is extreme: many burglaries, shootings, etc
- Don't know what to do about OPD staffing, need to put the academy on the fast track.
- Need to have more officers on the streets – we need a presence.

Jack McElroy

- Happy about the Neighborhood Watch Steering Committee meeting last week on security cameras. He thought it was very well done and informative.
- Asked if there was a direct line from Neighborhood Watch to the NCPCs. He brings this up because there is a crime problem and we don't have enough police.
- There are rumors that Neighborhood Watch is being subverted because the line of communication to NCPCs is broken or subverted by a group of people.

3. Review and Approval of Minutes, Regular Meeting February 2, 2012

- The email sent by Member Johnson was provided referencing edits and comments to the minutes.
- A motion to approve the minutes of February 2, 2012 made by Member Lee and seconded by Member Whitaker was withdrawn.
- A discussion ensued regarding the need for the number of abstentions to be recorded. On Item #3 there were 5 abstentions
- There was a question as to whether an item passes if there are more abstentions than “yes” votes. The CPAB Secretary will ask the City Attorney for clarification.
- Item # 6 should have included the maker of the motion and the member who seconded it.
- Item #9 stated that Member Taylor recommended that we take up the issue when NCPs want to combine, she clarified that she was discussing bylaws for combined groups.
- Item #5 was there is an omission by Lt Hamilton on the state of community policing?
- Need clarification on what Member Johnson means in points one and two.
- There was a discussion about having verbatim minutes. The CPAB Secretary said that her workload is such is that there will not be verbatim minutes. Action Minutes are the standard, as per the City Administrator, and is the standard for the City Council.
- **MOTION:** It was moved by Member Sidebotham and seconded by Member Haller to table the minutes until next meeting pending the City Attorney’s opinion. The motion passed unanimously.

4. Chair Notes: Report on Letter to Mayor Quan in Regards to Motion Made by CPAB on the Combining of the CPAB and the Measure Y Oversight Committee and Economic Interest Form Reminder, CPAB Chair Gulbransen

- Chair Gulbransen sent a letter to Mayor Quan and was subsequently notified by the Mayor’s office that this issue is off the table.
- It was suggested that it would have been good to include the reasons why the CAPB opposed it in the letter.
- It was also mentioned: if you are leaving a City board or commission you need to file a 770 form.

Speaker Jim Dexter

- Jim Dexter said that writing a letter to the mayor was a good thing to do however any communication should detail the reasoning behind the decision.
- The minutes become almost meaningless if you cut back too far. So including bullets on the discussion that lead up to the vote would be great.
- The technology exists to put an audio version of these meetings on the.

5. Oakland Police Department Report

Lt Hamilton was invited to give an overview of the state of community policing. He suggested a presentation on a PSO project would help CPAB members see how projects come to PSOs and how they get worked through from beginning to end.

A PowerPoint presentation on beat 7x (Dog Town) was given by PSO Jose Barocio. He and Lt. Hamilton responded to questions and comments. Crime data, hot spot information, top problem properties, the top 3 calls for service, and the three NCPC priorities were reviewed. Responses to questions include, but are not limited to, the following:

- There is an overtime budget for officers working in the 100 Blocks; it is a priority area for City departments, and for State and Federal partners.
- They have a 90 day plan for this work, and after that the PSOs who are on CRT teams will go back to their beats and those teams will be reevaluated/dissolved.
- The PSO said NSC Annie Sloan, was very helpful to the PSO, and Member Haller said she would like to see the NSCs back in OPD. Lt. Hamilton concurred.
- Lt Hamilton said he thought giving a PSO presentation once a month would be good as long as there was a dialog between the CPAB members and the PSO.

6. Review & Discussion of Final Draft of CPAB's Annual Report

The CPAB annual report on the state of community policing to the City Council was presented by the Annual report Committee at the last meeting and a draft copy was provided for comments tonight:

- Nancy Sidebotham passed out additional points to include and read them into the record.
- Chairperson Gulbransen reiterated the recommendation she heard from Member Sidebotham, including:
 - Neighborhood Watch needs to be the focus of every NCPC
 - NCPC funds need to be reinstated - at least for the annual mailing as required in Resolution 79235.
 - OPD and the City Administrator need to consult the CPAB on any decision affecting community policing
- Additional suggestions and comments included:
- The NSCs should be returned to OPD.
- The Programs and Services Committee would like to help NCPCs establish websites along with the revision of Tools and Tactics.
- More leadership training for NCPC leaders is needed either annually or bi annually.
- This report should be given once a year not twice a year.
- Referring to the draft document, page 10, #3 at the bottom "Establish an educational process in coordination..." should say for whom – NCPCs, Merchant Watch and Neighborhood Watch leaders, everyone involved in community policing.
- Referring to the draft document, page 10, #4 should be revised to say for whom.
- Referring to the draft document, page 10, #6 should be revised to say for whom.
- Referring to the draft document, page 10, #7 should be revised to say for whom.
- Referring to the draft document, page 11, #8 – this should be eliminated as the subject of the merger of the CPAB and the Measure Y Oversight Committee is off of the table now.
- Referring to the draft document, page 11, #5 - in lieu of the federal grant for 25 additional officers, refine it so it is more attainable. It is best not to expand the work but to deepen the current work.

- **MOTION:** It was moved by Member Sidebotham and seconded by Member Whitaker that Neighborhood Watch should be a focus of every NCPC and to add this to the Neighborhood Watch section. Motion passes unanimously.
- **MOTION:** It was moved by Member Johnson and seconded by Member Whitaker to recommend that the City Council reinstate NCPC funds, or minimally, provide funds for the annual mailing. Motion passed unanimously.
- **MOTION:** It was moved by Member Taylor and seconded by member Lee for OPD and the City Administrator to consult the CPAB on everything that affect com policing. Motion passed unanimously.
- **MOTION:** It was moved by Member Taylor and seconded by Member Sidebotham to recommend that the report be given once a year rather than twice a year. Motion passed unanimously.
- **MOTION:** It was moved by Member Whitaker and seconded by Member Lee that the NCS be moved back into OPD. Motion passes: 7 ayes, 3 nos, 0 abstentions.
- **MOTION:** It was moved by Member Taylor and seconded by Member Sidebotham to approve the annual report with the recommended additions and revisions listed above. Motion passed unanimously.
- Members concurred that the report will be presented by the chair to Public Safety Committee and to the City Council.

7. Review & Discussion of Mayor Quan's 100 Block Plan

- **MOTION:** It was moved by Member Cash and seconded by Member Sidebotham to table this item until the next meeting when we can have a presentation on the 100 Block effort and answer questions. Motion passed unanimously.

8. Verbal Report and Committee Recommendation for Beat 22X Bylaws from the NCPC Resources Committee (Committee)

Chairperson John Nichols reported that the Resource Committee met with 22x officials and the NSC on this matter, and thanked them for their participation. He gave the Committee's recommendation – see MOTION, below.

- Those from 22x in attendance were asked if they had any comments: Jana Rollo-Fennick said there were various options and it looks like they selected 3a which is what we submitted over a year ago. She said there were minor omissions that the NCPC could make those changes. She doesn't disagree with the one chosen. Jeff Edman was also in attendance, but declined to comment.
- **MOTION:** It was moved by Member Nichols and seconded by Member Taylor to accept the recommendation of the Resource Committee that Version 3a of the 22x bylaws is the version to be used by the NCPC. Motion passed: 9 ayes, 1 no, 0 abstentions.

9. Verbal Report of Programs & Services Committee, Chairperson White

Member White reported that they have not had a meeting and no meeting was set. She said that the revision of *Tools and Tactics* and the NCPC Survey are the priorities.

10. Verbal Report of the Neighborhood Watch Steering Committee

Member Haller reported on behalf of the Committee providing and overview of recent activities including, but not limited to:

- The well attended meeting on security cameras, to which 70 people came to the first meeting and 170 came to the second meeting. She remarked that this shows that people are seriously seeking information on this subject.
- The Committee will be having elections at their next meeting.

11. Commendations of Outgoing CPAB Board Members

The terms of three members of CPAB will expire this month: Josephine Lee, Deborah Taylor and Nancy Sidebotham.

- Chairperson Gulbransen read proclamations from the Mayor and the CPAB commending the work of these members.
- Member Taylor thanked the COAB and said it was a please pleasure working with everyone for the betterment of our city.
- Member Lee said she was glad her time is up and that she hope the new members will make progress.
- Member Sidebotham had no comments.

12. CPAB Annual Elections

Two positions were up for election: vice chair and chair.

- **ELECTION OF VICE CHAIR:** Member Lee nominated the current Vice Chair, John Nichols, to another term. Member Sidebotham seconded it. There were no other nominations. Member Nichols was elected Vice Chair unanimously.
- Vice Chair Nichols took over as Chair and asked for nominations for Chair.
- **ELECTION OF CHAIR:** Member Lee nominated Member Johnson. Member Cash nominated Member Gulbransen. There were no other nominations. The vote was called: Member Johnson: 6 votes; Member Gulbransen: 3 votes. Member Nichols abstained. Member Johnson was elected as the new Chair of the CPAB.
- Member Gulbransen thanked the members of the CPAB for doing a great job over the last year.
- Marcus said he wanted to continue to work with Member Gulbransen on the CPAB Report.

13. Agenda Building for April 4, 2012 Meeting

The following items were suggested:

- 100 Block Plan
- Standing Items
- Revised NCPC Recertification Form
- Letter to NCPCs about the Recertification Form.

14. Adjournment

The meeting was adjourned at 8:40pm.

Minutes respectfully submitted by Claudia Albano, CPAB Secretary