

**DISTRIBUTION DATE: December 1, 2017**



**MEMORANDUM**

**TO:** HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Sabrina B. Landreth

**SUBJECT:** City Administrator's Weekly Report   **DATE:** December 1, 2017

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**INFORMATION**

Following are the key activities to be highlighted this week:

***The City of Oakland's Annual Holiday Food Drive Continues*** – The Alameda County-Oakland Community Action Partnership (AC-OCAP), in partnership with Alameda County Community Food Bank is coordinating the food drive. The Alameda County Community Food Bank serves 1 in 5 residents of Alameda County. The cost of living in the Bay Area has made it nearly impossible for many households to make ends meet. Children and seniors remain the most vulnerable to hunger in our community. Thanks to City employees, last year in 2016, a total of 620 lbs. of non-perishable food was collected. Food collection barrels will be delivered the week of November 6th to the lobbies at the following locations:

- City Hall, 150 Frank H. Ogawa Plaza
- 250 Frank H. Ogawa Plaza
- Oakland Police Building, 455 7th Street
- Oakland Police Substation, 2651 73rd Avenue- Eastmont
- 5050 Coliseum Way
- 7101 Edgewater, Bldg. #4

The food collection barrels will be picked up the week of December 18th in time to distribute the food to families for the holidays – because together we can make a difference. For more information, please contact Sytara Ellis at [sellis@oaklandnet.com](mailto:sellis@oaklandnet.com) or (510) 238-2331.

***Holiday Caroling On Lake Merritt*** – Friday, December 1 to Saturday, December 23, board the Holiday Caroling watercraft sleigh with your friends and family and enjoy an evening of caroling on Lake Merritt. Tours depart from the Lake Merritt Boating Center, 568 Bellevue Avenue, and include hot cider and cookies in the Holiday Room before leaving the dock. Though afternoon tours are available, consider signing-up for an evening ride. After dark tours showcase the beautiful and festive lights surrounding the lake. Times and prices vary, please refer to flyer for details <http://www2.oaklandnet.com/oakca1/groups/contributor/documents/marketingmaterial/oak066359.pdf>. For more information about Holiday Caroling on Lake Merritt or other events at the Boating Center, please contact Sarah Herbelin, Boating & Outdoor Recreation Supervisor, at [sherbelin@oaklandnet.com](mailto:sherbelin@oaklandnet.com) or (510) 238-2196.

***Holiday Tradition At Dunsmuir*** – Every weekend from Saturday, December 2 to Sunday December 17, you can step back in time and experience a turn-of-the-century Holiday Tradition at the Dunsmuir Hellman Historic Estate, 2960 Peralta Oaks Ct. Open from 12:00 to 4:00 pm, the magnificent 16,000 square foot, 37-room mansion is transformed into a breathtaking masterpiece of an Edwardian holiday. Each room is

decorated with elegant holiday trees, miles of garland, antique furnishings, and festive decorations. It's a fun family affair where visitors can begin the morning having 'Brunch with Santa', enjoy a light lunch or snack at the Winter Café, and afterwards enjoy games, face-painting and other activities. To purchase your tickets, visit <https://riptickets.com/pages/dunsmuir-hellman-holiday-tradition>. For more information about Holiday Tradition or Dunsmuir Estate, please contact Rebecca Bresso, Recreation Specialist II, at [rbresso@oakland.com](mailto:rbresso@oakland.com) or (510) 615-5555.

***OPR's Studio One Annual Pottery & Craft Sale*** – On Sunday, December 3, from 12:00 to 4:00 pm, come to Oakland Parks & Recreation's dazzling art fair at Studio One, 365 45th St. and support your local community artists. A popular annual event that's been going for over 50 years, the unique bounty of ceramics, glass, and jewelry is sure to please those who treasure one-of-a-kind designs. Proceeds benefit youth scholarships and program opportunities at Feather River Camp. Admission is free! All families welcome. If you'd like to participate at Studio One as a vendor, please contact Alethia Walker, Recreation Program Director, at (510) 597-5027 or [walethia@oaklandnet.com](mailto:walethia@oaklandnet.com).

***Economic Development Department Facilitates Conversion of Oakland Store for Regional Grocer*** – Business Development Staff from the Economic & Workforce Development Department assisted Southern California-based grocer Cárdenas Markets as they transformed the former Mi Pueblo store at 1630 High Street following a merger. Staff helped with permit navigation; coordination with Building Services; and introductions to community leaders and merchant groups. On Wednesday, December 6, from 10:00 to 11:30 am, the company will host a grand opening of its first Cárdenas-branded store in the Bay Area. With 27 stores in Southern California and three in Las Vegas, Cárdenas Markets offer fresh, quality and wholesome foods, including meats, fruits, vegetables, tortillas made from scratch, and freshly baked breads, pastries and desserts. Shoppers short on time will appreciate the fresh juice bar and ready-to-eat foods. The chain provides a wide variety of specialties from Latin America. For more information on how Business Development staff can assist new businesses, please contact Aliza Gallo, Business Development Coordinator, at [agallo@oaklandnet.com](mailto:agallo@oaklandnet.com) or (510) 238-7405.

***Mobile Mayor Successfully Brings City Hall to Oakland Residents*** -- Mobile Mayor evaluations continue to demonstrate overwhelmingly positive feedback from the public. The Mayor, office staff, and volunteers have helped support residents (including unsheltered residents) who are concerned about issues such as affordable housing, roadway improvement, illegal dumping, jobs and more. Recent events have been held in Fruitvale, Grand Lake, areas of East Oakland, and various festivals throughout the city. The upcoming dates, locations and city services are below:

- December 9 from 11:00 am to 1:00 pm at Clinton Square Park, located at 12th Street and 6th Avenue. Vietnamese and Cantonese translators will be available. Oakland Head Start will be onsite for recruitment and registration. The Head Start Family Advocate will also be available to assist with any family service questions or concerns.

To learn more about what we do and view our past events, view the Mobile Mayor website here:

<https://sites.google.com/view/oaklandmobilemayor/home> . If you have questions or would like join us, please contact Yvonna Cázares, Director of Community Engagement at [YCazares@oaklandnet.com](mailto:YCazares@oaklandnet.com).

***Ghost Ship Memorial at City Hall through December 2*** -- Earlier this year, the City Council designated December 2 as Ghost Ship Remembrance Day in Oakland in perpetuity. In observance of the Ghost Ship fire tragedy one year later, the public is invited to participate in a temporary memorial art installation placed in City Hall from Monday, November 25 through Saturday, December 2. Handwritten notes and remembrances can be left as part of the installation in tribute to the Ghost Ship fire. Artists Chris Treggiari and Peter Foucault, who lost friends and colleagues in the fire, designed the installation in the form of an altar as an extension of a larger memorial they created for the Oakland Museum of California (OMCA) Days of the Dead exhibition. The remembrances left at the City Hall memorial will travel to OMCA to join

the larger installation, which will be up through January 14, 2018.

***Sportswriter Marcus Thompson Talking About Steph Curry at Montclair Library*** – On Tuesday, December 5, at 6:30 pm, longtime Warriors beat reporter and sportswriter Marcus Thompson will discuss and sign copies of his biography, *Golden: The Miraculous Rise of Steph Curry*, in a free event at the Montclair Branch Library, 1687 Mountain Boulevard. Mr. Thompson's exclusive interviews with Mr. Curry, his family, teammates, and Coach Steve Kerr provide an intimate and perceptive look at this NBA player. Copies of his book will be available for purchase. For information, contact Lynne Cutler, Branch Manager, at [lcutler@oaklandlibrary.org](mailto:lcutler@oaklandlibrary.org) or 510-482-7810.

***Save the Date: Oakland Employer Transportation Symposium*** -- On Wednesday, December 6, from 8:30 am-12:00 pm at Oakland City Hall Hearing Room 2, the Oakland Department of Transportation (OakDOT) Parking & Mobility team and 511 Carpool Program has partnered together to plan a free half-day seminar on strategies on how Oakland employers can improve the daily commute. Panelists will share information about upcoming parking changes in Oakland, carpooling, alternative transportation, and commuter benefits programs. Network with other Oakland employers while you're there. There will also be free food! To attend this free event, please register at <https://gridlocktogliding.eventbrite.com>. For more information, contact Karen Huynh, Parking & Mobility Analyst, at [khuyh@oaklandnet.com](mailto:khuyh@oaklandnet.com) or 510-238-7170.

***Oakland Restaurant Week*** – From Thursday, January 11 to Sunday, January 21, the 8th edition of Oakland Restaurant Week (ORW) returns to highlight the incredible culinary offerings found in our city. A program of Visit Oakland, ORW encourages both locals and visitors to explore new dining options or revisit some of their favorites. Registration for restaurants that would like to join this promotion is now open. Restaurants may participate by developing special prix-fixe lunch and/or dinner menus at five different price points or create a unique dining experience (i.e., chef's table, wine pairing meal, etc.). For additional details on how restaurants may participate, please visit <http://bit.ly/2zpMEr0>. To register for the promotion, restaurants should contact Jaymee Rayford, Destination Development Coordinator, at [jaymee@visitoakland.com](mailto:jaymee@visitoakland.com).

***Working in America Exhibit Up at the Main Library*** – Until February 18, 2018, the Working for America exhibit will be on display at the Main Library, 125 14<sup>th</sup> Street. This polished traveling photography exhibit is presented by Project& is inspired by and celebrates the tradition and humanity of Studs Terkel's influential books about working people. With images taken by Pulitzer Prize-winning photographer Lynsey Addario. For information, contact Mana Tominaga, Supervising Librarian, at [mtominaga@oaklandlibrary.org](mailto:mtominaga@oaklandlibrary.org) or 510-238-6611.

***Interested in Becoming An Oakland Police Officer?*** – Our December workshops will help you prepare to do well on your application examinations. No appointment necessary. The next Practice Physical Ability Test Workshop is offered from 8:00 to 10:00 am on Saturday, December 2, at Merritt College Parking Lot E (gym if raining), 12500 Campus Drive, Oakland 94619. Run the actual course and get pointers on proper technique for the various stages of the test. No appointment necessary. The Oral Board Interview Workshop helps you prepare for the oral board interviews. It will be held on Sunday, December 3 from 10:00 am - 12:00 pm (noon) at Oakland Police Department Auditorium, 455 7th Street, Oakland 94607. For more information, please contact Officer Damon Gilbert, Recruiting & Backgrounds Unit, at [dgilbert@oaklandnet.com](mailto:dgilbert@oaklandnet.com) or (510) 238-3339.

***OPD Is Hiring Police Officer Trainees; Deadline to Apply Is December 15*** – Friday, December 15, at 11:59 pm, is the deadline to apply to pursue a challenging and rewarding career in law enforcement at the Oakland Police Department. Working as a police officer is a challenging and rewarding career; every day on the job is different. Dealing with a wide variety of people in different situations, OPD officers quickly analyze and solve problems and use their excellent people skills to defuse conflict and avoid confrontation whenever possible. The monthly salary for a Police Officer Trainee is \$5,500. To apply, please visit

<https://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1895669>. For more information, contact the Oakland Police Department's Media Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238- 7230.

***OPD Is Hiring Police Cadets*** – Continuously through fall 2017, ambitious young women and men are invited to join the Oakland Police Department (OPD) law enforcement team as part-time Police Cadets. Cadets, who must be high school seniors or attending college, are rotated through a variety of assignments at OPD designed to develop their interest in police work. To learn more, please visit <https://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1819828> . For more information, contact the Oakland Police Department's Media Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***OPD Is Hiring Police Communications Dispatchers*** – Applications are being accepted continuously through fall 2017. Are you looking for a career in Police Communication Services? Come and join a wonderful team of professionals dedicated to serving the citizens of Oakland in this critical role. Oakland residents rely on Police Communications Dispatchers for the protection of life and property.

- If you have no prior police communications dispatch experience, use this link to apply: <https://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1822560>
- If you do have experience and wish to apply as a lateral, use this link: <https://agency.governmentjobs.com/oaklandca/default.cfm?action=viewJob&jobID=1822561>

For more information, please contact the Oakland Police Department Media Office at [opdmedia@oaklandnet.com](mailto:opdmedia@oaklandnet.com) or (510) 238-7230.

***OPD Has Openings for High School Students to Become Police Explorers*** – Continuously through fall 2017, high school students (14 – 19 years old) are invited to join the Police Explorers Program and learn more about careers in law enforcement. The Explorers program includes career opportunities, service learning, leadership experience, life skills and character education. For more information, contact Officer Charles Stone, Oakland Police Activities League (PAL), at (510) 421-2684 or [oaklandpal@oaklandpal.org](mailto:oaklandpal@oaklandpal.org).

Upcoming City of Oakland Job Announcements – During the week of December 4, the Human Resources Management Department (HRM) anticipates posting job announcements for the following positions:

- Account Clerk III
- Fire Suppression District Inspector
- Home Management Specialist III
- Housing Development Coordinator III

For the most up-to-date information on City jobs, please view the Employment Information page on our website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

**Upcoming Meetings and Events**

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,

/s/

SABRINA B. LANDRETH  
City Administrator