

**DISTRIBUTION DATE: March 24, 2017**



**MEMORANDUM**

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**TO:** HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Sabrina B. Landreth

**SUBJECT:** City Administrator's Weekly Report

**DATE:** March 24, 2017

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**INFORMATION**

Following are the key activities to be highlighted this week:

***5th Annual CityCamp*** – On Saturday, March 25, OpenOakland and the City of Oakland will co-host the 5th annual CityCamp from 8:30 a.m. to 5:30 p.m., at Oakland City Hall, 1 Frank H. Ogawa Plaza. CityCamp brings together government, techies and engaged community members to discuss how to make Oakland better. Organizers expect more than 200 participants to gather at this event and work to strengthen our city through better use of technology and civic engagement. This is a prime opportunity to connect with skilled volunteers and people who do not typically play a part in Oakland's political system. To register for the event, please visit <http://bit.ly/2nu2d7R>. For more information about CityCamp, please visit [www.openoakland.org/citycamp](http://www.openoakland.org/citycamp).

***Emergency Siren System Upgrades*** – On Wednesday, March 29 at noon, a full-system test of the City of Oakland's emergency sirens will occur. This test is a 90-second slow wail followed by a second 90-second slow wail at 12:20 p.m. The emergency sirens are an important part of the City's public safety infrastructure. As part of the upgrade project, tone testing on individual sirens began in January. Emergency notifications will be sent via the county-wide AC Alert system until the system testing is completed. Public notification will go out when the siren system goes "live" in April 2017. During the upgrade, the City's emergency sirens will not be used to notify residents and businesses of an emergency. Instead, in the event of an emergency, those in the impacted areas will receive notification by phone (landline and mobile) via AC Alert as the system has both reverse 911 and geographic based telephone targeting capabilities. The public is encouraged to subscribe to AC Alert to receive emails and text messages. The system allows subscribers to provide up to five locations, such as a school, home, work and an elder dependent's address. That way, subscribers will receive updates when an emergency alert impacts one of their self-identified locations. AC Alert is a unified emergency notification system for Alameda County residents, businesses and visitors. An AC Alert subscription is free, and all residents and business owners are strongly encouraged to sign up. For more information about this system, please visit [www.acalert.org](http://www.acalert.org). In an effort to ensure that emergency sirens are functioning properly, the City of Oakland entered into a contract with Federal Signal to provide upgrade and installation service to the Emergency Siren System and ensure operability throughout the city. Work commenced in December 2016, and will

be completed by the end of April 2017. The City will make every effort to minimize any inconveniences caused by this project. If you have any questions or need additional information, please contact Brian Tino Granados, at [bgranados@oaklandnet.com](mailto:bgranados@oaklandnet.com) or (510) 238-6407 or Cathey Eide, Emergency Manager, at [ceide@oaklandnet.com](mailto:ceide@oaklandnet.com) or (510) 238-6069.

***Support Oakland Parks & Recreation Youth Scholarship Fund*** – On Thursday, May 4, the Oakland Parks and Recreation Foundation will host the 14th Annual A Taste of Spring fundraiser gala from 5:30 to 9:00 p.m. at the beautiful, historic California Ballroom, 1736 Franklin Street. This recently renovated art deco gem was built in the 1920s and served as the ballroom for the adjacent Leamington Hotel where Amelia Earhart had her office. In addition to live entertainment, gourmet food by Red Door and hosted beer and wine, there will be an exciting silent and live auction. Tickets are \$100 and support the youth scholarship fund. To purchase tickets, please visit <http://oaklandparks.org/projects-and-events/taste-spring>. For more information, please contact Ken Lupoff, Executive Director, at [oaklandparks@sbcglobal.net](mailto:oaklandparks@sbcglobal.net) or (510) 465-1850.

***Oakland Fire Department Is Preparing A Plan To Reduce Wildfire Risk*** – On Wednesday, March 29, and Thursday, March 30, the Oakland Fire Department will be hosting meetings to discuss the preparation of a Vegetation Management Plan (Plan) and Environmental Impact Report (EIR) that will describe how the City will monitor and maintain vegetation on more than 1,400 acres of City-owned land and along approximately 300 miles of roadway to reduce the risk of destructive wildfires. Both meetings will run from 5:00 to 7:00 p.m. The meeting on March 29 will be held at the Dunsmuir-Hellmann Historic Estate, 2960 Peralta Oaks Court, and the meeting on March 30 will be held at the Richard C. Trudeau Center, 11500 Skyline Boulevard. The public is encouraged to attend as public engagement is essential to the process. The Plan will describe ongoing and future vegetation management activities for a ten-year timeframe, and the EIR will evaluate the potential effects of the Plan on our region's natural resources. Public review and comment on the scope of the Plan and EIR will be taken in early summer 2017, with the draft Plan expected for public review in the later summer months. A new website, [www.oaklandnet.com/VegManagement](http://www.oaklandnet.com/VegManagement), was recently launched to host project documents. The public is also encouraged to subscribe for project update emails at <https://oaklandvegmanagement.org/contact-us/>. For more information, please contact Angela Robinson Piñon, Assistant to the Director, at [arobinsonpinon@oaklandnet.com](mailto:arobinsonpinon@oaklandnet.com) or at (510) 238-4055.

***Library Journal Honors OPL's Anthony Propernick, Reginald Burnette, Jr.*** – On Monday, March 13, the *Library Journal* announced its 2017 Movers & Shakers in the category of Innovation, honoring those who are doing transformative work in their communities. Reginald Burnette, Jr. and Anthony Propernick were recognized for their work providing access and resources related to cycling to youth in East Oakland at both the 81st Avenue Branch and the Martin Luther King, Jr. Branch libraries. The Movers & Shakers will be celebrated at the American Library Association annual conference in Chicago in June. To read more about the amazing work they are doing and this well-deserved honor, please visit <http://bit.ly/2murWLR>. For more information, please contact Sharon McKellar, Community Relations Librarian, at [smckellar@oaklandlibrary.org](mailto:smckellar@oaklandlibrary.org) or (510) 238-3513.

***City Administrator Names Finance Team*** – Effective Tuesday, March 14, Ms. Katano Kasaine was appointed Director of Finance by City Administrator Sabrina Landreth. In addition, Ms. Sarah T. Schlenk has been appointed to oversee a newly formed Budget Bureau within the Finance Department and Mr. David F. Jones has been appointed to serve as Interim Treasury Manager. As Director of Finance, Katano will oversee the operations of the Treasury, Controller (under Kirsten LaCasse) and Revenue (under Margaret O'Brien) bureaus as well as a newly formed Budget Bureau. The Budget Bureau is the consolidation of the Budget Office currently in the City Administrator's Office and the Budget Analysis & Operations Unit in the Controller's Bureau. This reorganization is intended to improve communication and realize efficiencies and will be formalized during the budget process for FY 2017-19. Since joining the City of Oakland in 1995, Ms. Kasaine has held several positions with the City of Oakland and has served as the City's Treasurer since 2004. During her tenure, she also served as Interim Human Resource Director, Interim Employee Relations Director and Interim Chief Information Officer. As Treasurer, she led all Treasury initiatives including the issuance and administration of more than \$1.6 billion in debt financings and management of the City, Port of Oakland and Oakland Redevelopment Agency's \$800 million cash and investments portfolios. She also oversaw all city-wide payrolls and the City's two retirement plans and successfully maintained the City's high ratings from national credit agencies on bonds during the global recession, and most recently secured a rating upgrade. In her new role, Sarah T. Schlenk will oversee a newly formed Budget Bureau. Since joining the City of Oakland in 2005, she has held several positions including Principal Financial Analyst in the Budget Office, Budget Director, Agency Administrative Manager for the Community & Economic Development Agency and Interim Budget Director. Sarah was a key team member on addressing the impacts of the dissolution of redevelopment. Prior to her time with Oakland, Sarah worked for the City of Fremont as a Management Analyst and served as a Senior Budget & Management Analyst in Broward County, Florida. David F. Jones has been appointed to serve as Interim Treasury Manager. Mr. Jones previously served as the Assistant Controller in the Treasury Bureau and has worked in the Treasury Bureau since October 1998. In his capacity as Assistant Controller, David assists in all aspects of municipal debt issuance and City, Port and Redevelopment investment as well as managing day-to-day Treasury operations. Before joining the City, he was an investment banker with Charles A. Bell Securities. For more information, please contact Harry Hamilton, Public Information Officer, at [hhamilton@oaklandnet.com](mailto:hhamilton@oaklandnet.com) or (510) 238-2107.

***California Competes Tax Credit Program*** – Through Monday, March 27, businesses that want to expand or relocate to California are encouraged to apply for the California Competes Tax Credit Program administered by the Governor's Office of Business and Economic Development (GO-Biz). For this application round, \$68.3 million plus any remaining unallocated amounts from the previous application periods has been set aside. The program sets aside 25% of the annual allocation to small businesses. To learn more about these incentives, visit <http://business.ca.gov/>. For more information, contact Aliza Gallo at [agallo@oaklandnet.com](mailto:agallo@oaklandnet.com) or (510) 238-7405.

***Oakland City Council Approves \$1.1 million In Cultural Funding Grants, Applications For Next Funding Cycle Released*** – On Tuesday, March 14, the City of Oakland announced that the Oakland City Council approved \$1.1 million in fiscal year 2016-2017 grants to Oakland-based nonprofit organizations and individual artists through the City's Cultural Funding Program. The Cultural Funding Program will distribute \$1,121,853 in grants ranging from \$3,000 to \$37,500 to 78

different recipients. These grants will promote the health and stabilization of Oakland's nonprofit arts groups as well as assist a diverse number of organizations and artists to present arts programming in Oakland and bring art to young people via the classroom or after school. This year's large applicant pool includes school residencies, community festivals, public exhibitions, cultural commemorations, art classes and workshops held throughout the City's seven council districts. Grant funds will support more than 8,000 arts events and activities, the majority of them offered free or low-cost to the public, and will expose over 300,000 participants to cultural arts services. Funding for the grants includes \$730,120 from the General Fund and \$391,733.39 from a dedicated portion of the Transient Occupancy Tax Fund as part of voter-approved Measure C. To view the staff report and resolution, please visit <http://bit.ly/2mybN9p>. Applications for the Cultural Funding Program's FY 2017-2018 cycle are expected to be released on Friday, March 17, 2017, with submission deadlines in May 2017. The applications will be available at [www.oaklandculturalarts.org](http://www.oaklandculturalarts.org). To read the media release, including the full list of grant recipients, please visit <http://www2.oaklandnet.com/OAK063200>. For more information, please contact Denise Pate, Cultural Funding Program Coordinator, at [dpate@oaklandnet.com](mailto:dpate@oaklandnet.com) or (510) 238-7561.

***Temescal Library Offers College Prep Workshop*** – On Saturday, April 1, at 10:30 a.m., the Temescal Branch Library, 5205 Telegraph Avenue, will offer a free college prep workshop presented by advisers with Strive Survive Succeed. The workshop will cover topics such as leadership, financial aid, college planning and much more. Students will become knowledgeable on the basics of college admissions and academic success. Experts on admissions and financial aid will help students get an edge up on higher education. For more information, please contact Steve Lavoie, Branch Manager, at [slavoie@oaklandlibrary.org](mailto:slavoie@oaklandlibrary.org) or (510) 597-5049.

***STEM Workshop*** – On Tuesday, April 4, at 3:30 p.m., youth can come to the Eastmont Branch Library for a stimulating STEM workshop by Scientific Adventures for Girls. Instructors aim to show youth how cool science can be, with fun projects like building a working model car, shooting a marshmallow blaster or fitting a round object into a square hole. The Eastmont Branch Library is located in the Eastmont Town Center at 7200 Bancroft Avenue, Suite 211. For more information, please contact Nichole Brown, Librarian II, at [nbrown@oaklandlibrary.org](mailto:nbrown@oaklandlibrary.org) or (510) 615-5726.

***2017 Inner City 100 Business List*** – On Friday, April 7, nominations are due for the Inner City 100 Business List. For more than eighteen years, the Initiative for Inner Cities (ICIC) has been recognizing and celebrating the fastest-growing businesses located in America's inner cities with this national business award and technical assistance program. The Inner City 100 list is published annually in *Fortune* and the winners are invited to attend the Inner City 100 Conference & Awards Program, where they gain management education from leading business school faculty and a chance to network with fast-growing urban businesses from across the U.S. Previous winners have reported meeting major investors and winning multi-million dollar contracts as a direct result of appearing on the list. More than 60 Oakland companies have been recognized as top Inner city businesses over the past 15 years and the City of Oakland's Economic Development Office was recognized for its efforts in 2014. To learn more about the Inner City 100, please visit <http://icic.org/urban-business-initiatives/inner-city-100/>. For more information, please contact Aliza Gallo, Economic Development Manager, at [agallo@oaklandnet.com](mailto:agallo@oaklandnet.com) or (510) 238-7405 or Steve Lautze, Green Business/Industrial Specialist, at [slautze@oaklandnet.com](mailto:slautze@oaklandnet.com) or (510) 238-4973.

***Uptima Business Bootcamp*** – Friday, April 21, is the application deadline for small businesses and social enterprises to apply to the Building Operational Capacity Module of the Uptima Business Bootcamp's Business Accelerator Programs. This module can help small businesses or social enterprises execute business plans and make informed business decisions. Applications for their Creating a Business Roadmap Module, which helps small businesses create a business plan, are due Friday, April 28. Uptima Business Bootcamp offers four separate 12-week modules that address the needs of small business and social enterprise startups at their different stages of launching, business planning, building operational capacity and funding. For program details and costs, please visit <http://oakland.uptimabootcamp.com>. Uptima Business Bootcamp is a partner of the City of Oakland's Business Assistance Center and offers training and services for small businesses and social enterprises. For more information, please contact Aliza Gallo at [agallo@oaklandnet.com](mailto:agallo@oaklandnet.com) or (510) 238-7405 or Juno Thomas at [jthomas@oaklandnet.com](mailto:jthomas@oaklandnet.com) or (510) 238-4727.

***Grants For Oakland Artists, Nonprofit Arts Organizations*** – Beginning Saturday, April 1, the City of Oakland's Cultural Funding Program will offer a series of "How-to-Apply Workshops" for artists and nonprofit organizations applying to receive grant support to provide art and cultural activities in Oakland. These one-hour workshops are designed to assist applicants with the program's online application and review process. Applications will be accepted in three categories: Individual Artist Project, Organization Project and Art-in-the-Schools. The following workshops have been scheduled:

- Saturday, April 1, 11 a.m.  
East Oakland Youth Development Center, 8200 International Boulevard  
Focus: General overview/all categories
- Saturday, April 8, 11 a.m.  
Digital Arts and Culinary Academy, 5818 International Boulevard  
Focus: General overview/all categories
- Monday, April 10, 5:30 p.m.  
Oakland City Hall, 1 Frank H. Ogawa Plaza  
Focus: Individual Artists
- Thursday, April 13, 5:30 p.m.  
Oakland City Hall, 1 Frank H. Ogawa Plaza  
Focus: Art-in-the-Schools residencies
- Monday, April 17, 5:30 p.m.  
Oakland City Hall, 1 Frank H. Ogawa Plaza  
Focus: Organization Project
- Monday, May 1, noon  
Oakland City Hall, 1 Frank H. Ogawa Plaza  
Focus: Individual Artists

For more information, please contact Denise Pate, Cultural Funding Coordinator, at [dpate@oaklandnet.com](mailto:dpate@oaklandnet.com) or (510) 238-7561.

***A Taste Of Oakland Fundraiser*** – On Saturday, May 13, starting at 3:00 p.m., Oakland Parks & Recreation (OPR) is sponsoring its biggest fundraising event of the spring season. This inaugural event, which organizers expect to hold annually, will take place at the Dunsmuir Hellman Historic Estate, 2960 Peralta Oaks Court. The event will include live entertainment – including a special musical performance by Oakland's own Tony! Toni! Toné! – plus food, beverages, activities and more. Proceeds from the event will benefit Youth Aid, OPR camps and youth scholarships. To purchase tickets in advance, please visit <http://bit.ly/2mKZTJw>. For more information, please contact Zermaine Thomas, Public Service Representative, at [zthomas@oaklandnet.com](mailto:zthomas@oaklandnet.com) or (510) 238-2218.

***Tees For Bees Community Outreach*** – On Monday, April 3, Oakland Parks & Recreation's Ace Kids Golf Program is partnering with various City departments, the Pollinator Posse and the Lake Chabot Golf Course to educate youth about local wildlife, the pollination process and how to easily help the environment in a fun and active way at the Lake Chabot Golf Course, 11450 Golf Links Road. This free community event combines the sport of golf with the process of open space pollination; participants take turns hitting a seed ball, created from local soil and wildflower seeds, into open space to increase habitat for the Bay Area's bee and butterfly pollinators. Registration runs from 10:00 a.m. to noon with golf practice from noon to 3:00 p.m. For more information about how to help OPR support wildlife habitat, please contact Preston Pinkney, Program Director, at [ppinkney@oaklandnet.com](mailto:ppinkney@oaklandnet.com) or (510) 351-0391.

***AAUW Oakland-Piedmont Summer Camps & Programs Virtual Fair*** – Beginning Wednesday, March 15, the American Association of University Women Oakland-Piedmont branch (AAUW), with sponsorship from Oakland Parks & Recreation, is hosting a Virtual Camp Fair allowing parents to easily shop any time they like for a summer activity for their children. Programs from cooking and sailing to outdoor adventure and music will be visible all year. To view the many programs listed and learn about the great community service programs offered by AAUW, visit <http://bit.ly/2nGCA2L>. For more information, please contact the AAUW at [aauwcampfair@gmail.com](mailto:aauwcampfair@gmail.com).

***Baby Café, A Social Time For Babies And Seniors*** – On Saturday, April 1, the Piedmont Avenue Branch Library will begin a month-long, Saturday morning coffee and playtime series called "Baby Café." It starts at 10:30 a.m. Bring your baby to the library, at 80 Echo Place, and take a walk to the Piedmont Gardens Retirement Community for snacks and social time with seniors. Siblings are welcome. Baby Café will continue on April 8, 15, 22 and 29. For more information, please contact Marta Rodriguez, Children's Librarian, at [mrodriguez@oaklandlibrary.org](mailto:mrodriguez@oaklandlibrary.org) or (510) 597-5011.

***Befriend Your Body, Heart And Mind*** – On Saturday, April 8, the César E. Chávez Branch Library, located at 3301 East 12th Street, Suite 271, will begin a month-long series of mindfulness programs led by Susana Renaud. The program will begin at 3:00 p.m. Ms. Renaud has an ongoing "healing trauma" mindfulness yoga practice focusing on unlearning/decolonizing body, mind and spirit. She will offer some of her teaching in this free program, which will subsequently meet at 3:00

p.m. on Saturday, April 15 and Saturday, April 22. Participants may join at any time. For more information, please contact Pete Villaseñor, Branch Manager, at [pvillasenor@oaklandlibrary.org](mailto:pvillasenor@oaklandlibrary.org) or (510) 536-5620.

***Oakland Noir Book Launch*** – On Tuesday, April 4, the African American Museum and Library at Oakland (AAMLO), located at 659 14th Street, will host a book launch for *Oakland Noir*, the latest volume of crime stories from Akashic Books. Editors Jerry Thompson and Eddie Muller will be on hand, along with some of the book's contributing authors, for a celebration of the book's publication. The event will begin at 6:30 p.m. and is free. The Akashic Noir series – anthologies of short stories set in a specific city that center on a crime or “noirish” turn in its plot – has been immensely popular, having touched down in Los Angeles and San Francisco, among other locales. *Oakland Noir* hits bookstores in April. Books will be available for purchase. For more information, please contact Rick Moss, Chief Curator, at [rmoss@oaklandlibrary.org](mailto:rmoss@oaklandlibrary.org) or (510) 637-0200.

***Oakland Noir Reading*** – On Saturday, April 8, at 2:00 p.m., the Oakland History Room will host an afternoon of readings by contributors to *Oakland Noir*. Co-editor Jerry Thompson and contributors Carolyn Alexander, Phil Canalin, Judy Juanita and Tom McElravey will be on hand with stories that trawl the dark underbelly of our city. Books will be on sale at this event. The event will be held in the Main Library's Bradley C. Walters Community Room, 125 14th Street. For more information, please contact Dorothy Lazard, History Room Librarian and an *Oakland Noir* contributor herself, at [dlazard@oaklandlibrary.org](mailto:dlazard@oaklandlibrary.org) or (510) 238-3222.

***Budget Season Is Back, Make Your Voice Heard*** – Beginning Wednesday, March 8, Mayor Libby Schaaf began a series of community conversations across Oakland to hear directly from you about your priorities for the City's FY 2017-19 budget. These informal gatherings aim to make the budget process as fun, engaging and accessible as possible, and are consistent with the events convened in the previous FY 15-17 budget cycle, which encouraged residents to attend neighborhood discussions, participate in online conversations and make their voice heard through budget surveys available on the City website and via social media (#oakbudget). The following neighborhood forum is scheduled. Other conversations in the Fruitvale district, Chinatown and Eastmont neighborhood will be announced in the coming days.

- Wednesday, March 29, 7:00 to 9:00 p.m.  
Hiller Highlands Country Club, 110 Hiller Drive  
(Hosted by the North Hills Community Association)

As in 2015, the Mayor's forthcoming budget proposal will keep a focus on investments that will help responsibly grow the City's economy and permanent revenue base so we're able to meet our long-term financial obligations and provide all of the vitally needed services in the future so Oakland can become a healthier, safer, more equitable and prosperous community. After hearing from you, the Mayor will present her proposed budget to the City Council. For background documents and more information on the 2017-19 budget process, please visit <https://beta.oaklandca.gov/issues/budget>.

***Mother Of The Year Call For Nominations*** – Through Monday, April 3, Oakland Parks & Recreation is accepting nominations for the 2017 Mother of the Year award. Organizations are invited to nominate an Oakland resident who contributes to improving the quality of life for the people of Oakland through home, work, community service or volunteer efforts. Honorees will be recognized at 10:30 a.m. on Saturday, May 13, at the Morcom Rose Garden. To view the nomination form and full criteria, please visit [www.oaklandnet.com/parks](http://www.oaklandnet.com/parks). For more information, please contact Gail McMillon, Office Manager, at [gmcmillon@oaklandnet.com](mailto:gmcmillon@oaklandnet.com) or (510) 238-3186.

***Summer Job Opportunities*** – On Tuesday, February 14, Oakland Parks & Recreation (OPR) began its summer hiring process and is actively recruiting candidates for programs throughout Oakland. Part-time positions range from entry level to highly specialized in recreation, sports and the arts. Don’t miss out on these exciting and fun opportunities. For more information, watch a fun video at <https://www.youtube.com/watch?v=4F-65Ylx00U>. For details about OPR’s summer job opportunities including job descriptions, application dates, pay rates and the online application process, please visit <http://agency.governmentjobs.com/oaklandca/default.cfm>.

***RFP, RFQ Opportunities with the City of Oakland*** – In March and April, a variety of formal Request for Proposals (RFPs) and Request for Quotations (RFQs) from the City of Oakland will close.

Due Date/Time	Title/Description	Contact
Monday, March 27, 2:00 p.m.	32379 - RFQ for City Council Budget & Finance Analyst. The Oakland City Council seeks budget and finance analyst services. The services include, but are not limited to, a variety of complex analytical work in support of the City Council’s (1) process to craft and approve its two-year budget and (2) consideration of the financial implications of selected matters, such as certain legislation and policy proposals that may have a significant fiscal impact.	Richard Raya, City Council <a href="mailto:rraya@oaklandnet.com">rraya@oaklandnet.com</a>
Monday, April 3, 2:00 p.m.	13375, 4 - RFQ for Parking Citation Management Solution. (Note: This RFQ has been amended to extend the due date.) The City of Oakland is soliciting Proposals from qualified firms to provide an integrated parking management system encompassing a web-based, Commercial-Off-The-Shelf Parking Citation Management Software (“Software Solution”),	Huey Dang, Finance Department <a href="mailto:hdang@oaklandnet.com">hdang@oaklandnet.com</a>

**To: Honorable Mayor and City Council**

Subject: City Administrator's Weekly Report

Date: March 24, 2017

	<p>Parking Enforcement Equipment ("Hardware/Handheld Solution"), Document Production, Mailing and Collection Services ("Special Services") for the Parking Citation Management Program. The goal of an integrated parking management system is to provide a seamless, efficient, customer-friendly and cost-effective parking citation operation for the City.</p>	
<p>Wednesday, April 5, 3:00 p.m.</p>	<p>28375 - RFP for Golden State Works Employment Program. The City of Oakland's Human Services Department seeks reentry employment services. The services include, but are not limited to, subsidized employment, job placement and job retention services.</p>	<p>Da Novis Simmons, Human Services Department <a href="mailto:dsimmons@oaklandnet.com">dsimmons@oaklandnet.com</a></p>
<p>Thursday, April 6, 2:00 p.m.</p>	<p>26375 - RFQ for Façade &amp; Tenant Improvement Program (FTIP) On-Call Design Services. The City of Oakland's Economic &amp; Workforce Development Department's Project Implementation Division seeks qualified architectural firms to provide on-call design services. The services include, but are not limited to, participating in client meetings, generating design proposals (including elevations for facades and floor plans for interiors), facilitating the Small Project Design Review process, providing construction oversight and approving completed construction and final improvements.</p>	<p>Emilio Da Costa, Economic &amp; Workforce Development Department <a href="mailto:edacosta@oaklandnet.com">edacosta@oaklandnet.com</a></p>
<p>Monday, April 17, 2:00 p.m.</p>	<p>31378 - RFP for Automobile Subrogation And Recovery Services. The City of Oakland desires to solicit proposals relating to the purchase of professional Risk Management Third Party Subrogation and Recovery Services. The Contractor shall provide</p>	<p>Deborah Grant, Human Resources Management Department <a href="mailto:dgrant@oaklandnet.com">dgrant@oaklandnet.com</a></p>

	subrogation and recovery services for any and all automobile losses sustained by the City that are deemed not to have City liability.	
Tuesday, April 18, 2:00 p.m.	32375 - RFP for City of Oakland Committee Hearing Room Video/Audio System Redesign. This RFP is being submitted to initiate a project to rebuild the current “analog” Audio/Video Committee Hearing Room production video system. This project will require replacing all of the current analog equipment and selecting an array of Serial Digital (SDI) components to replace the legacy analog equipment.	Will Washington, Office of the City Clerk, KTOP <a href="mailto:wwashington@oaklandnet.com">wwashington@oaklandnet.com</a>

For more information on contracting opportunities, please visit <http://bit.ly/1iAJvbd> or contact Dasco Munoz, Contracts and Compliance, at [dmunoz@oaklandnet.com](mailto:dmunoz@oaklandnet.com) or (510) 238-3970.

***Upcoming City Of Oakland Job Announcements*** – During the week of March 27, the Human Resources Management Department (HRM) anticipates posting job announcements for the following positions:

- Captain of Fire (Promotional)
- Recreation Leader II, PPT (Selective Language Certification - Cantonese/Mandarin) (Restricted)

For the most up-to-date information on City jobs, please view the Employment Information page on our website at <http://agency.governmentjobs.com/oaklandca/default.cfm>. The Employment Information page also contains information on minimum qualifications of specific job classifications, how to apply for a job on-line and how to submit a job interest card for positions not currently posted. For more information, please contact the Human Resources Management Receptionist at (510) 238-3112.

**Informational Memorandums:**

The following Info Memos were recently issued.

***Winter Storms and Potholes*** – This memo provides information on the volume of calls for weather-related issues received by Oakland Public Works and the Oakland Department of Transportation and the steps being taken to address the increase in new potholes.  
<http://www2.oaklandnet.com/w/OAK063199>

**Upcoming Meetings and Events:**

For information on upcoming City meetings and events, please visit the City's online calendar at <http://www2.oaklandnet.com/Events/index.htm>. For events at the Oakland Public Library, please visit <http://oaklandlibrary.org/events>.

Respectfully submitted,

/s/

SABRINA B. LANDRETH  
City Administrator