DISTRIBUTION DATE: _____8/10/15_____

CITY OF OAKLAND

MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL

FROM: Sabrina B. Landreth

SUBJECT: Executive Team Functional Oversight

DATE: August 10, 2015

INFORMATION

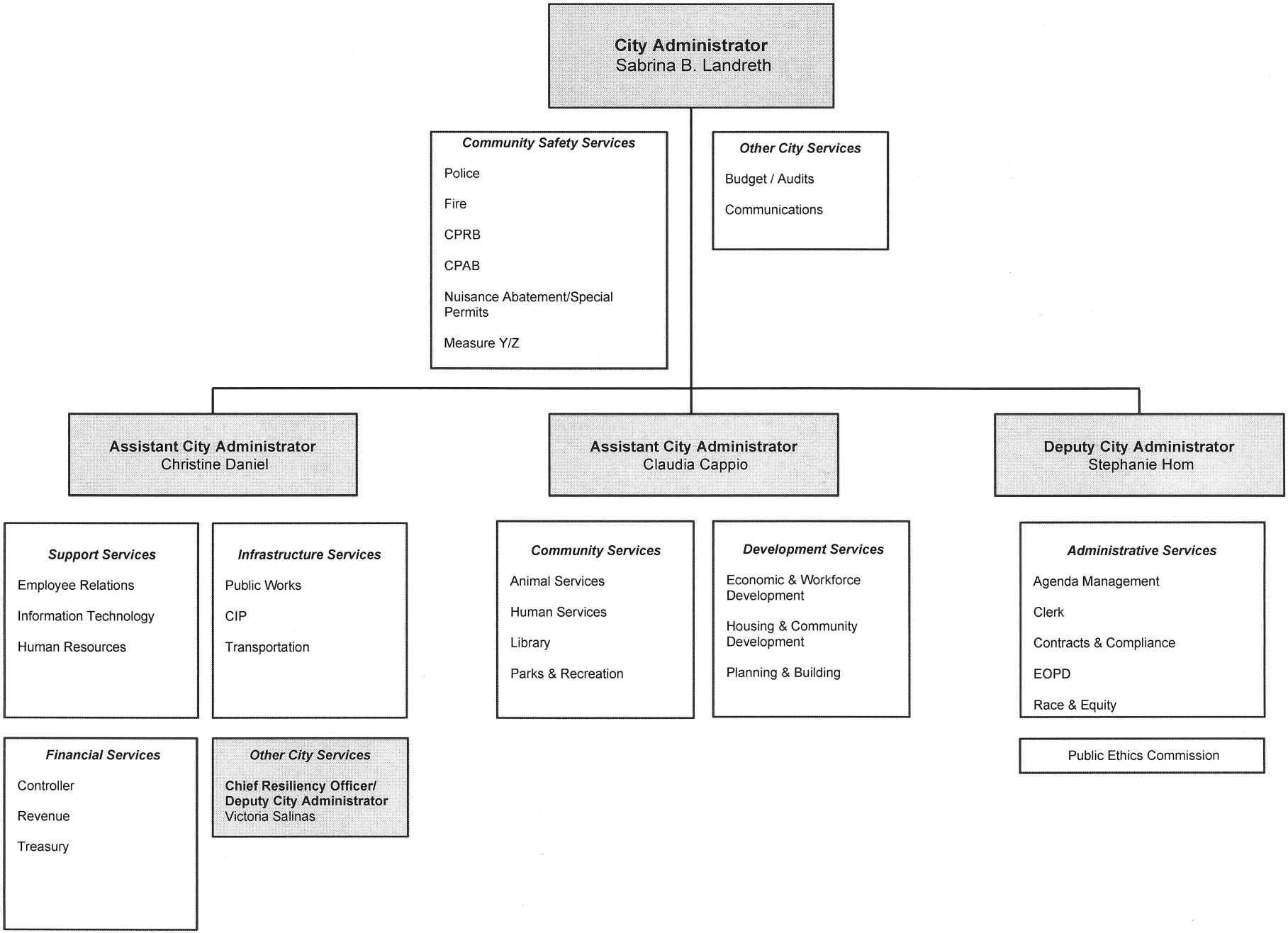
The purpose of this information memo is to provide an initial organizational chart that reflects the City Administrator's Office functional oversight assignments of citywide departments and operations **(*Attachment A*)**. This new structure is primarily organized around city service areas, focusing on advancing effective service delivery to residents as well as providing policy support to the Mayor and City Council. It should be noted that if any refinements to this structure are made, the City Administrator's Office will provide updated information accordingly.

In addition, I am pleased to announce that Assistant Controller Kirsten LaCasse has been appointed to serve as the Interim Controller and Assistant City Administrator Christine Daniel has been appointed to serve as the Interim Finance Director while I conduct executive recruitments to fill these positions on a permanent basis.

Respectfully submitted,

/s/
SABRINA B. LANDRETH
City Administrator

Attachment (1)
A. Citywide Organization Chart as of August 10, 2015



Attachment A