



MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Vitaly B. Troyan, P.E.

SUBJECT: Zero Waste Services RFP - Evaluations

DATE: February 21, 2013

City Administrator

Date

Approval **/s/ Deanna J. Santana**

2/21/13

INFORMATION

This memo provides a brief update on the status of the Zero Waste Services Request For Proposals (RFP) process. The procurement process is proceeding according to the schedule published in the RFP (Table 1-1, shown below) with the revised proposal due date of January 9, 2013.

TABLE 1-1 PROCUREMENT SCHEDULE (FOR ALL SERVICE GROUPS)	
Activity	Date
Mandatory RFP Release Meeting for Disposal Services	August 3, 2012
Last Day to Receive Disposal Site Information	August 17, 2012
Mandatory RFP Release Meeting for Collection Services	September 5, 2012
Mandatory Pre-Proposal Meeting for Disposal Services and Collection Services	September 26, 2012
Last Day for Proposers to Submit Questions	October 10, 2012
Last Day to Receive Partnership/Joint Venture Disclosure Notification	October 31, 2012
Disposal and Collection Services Proposals Due (revised)	January 9, 2013
Interviews and Site Visits	March 2013
Memo Notification of Top-Ranked Proposals Released	April 2013
Recommendations to City Council of Top Ranked Proposals	May 2013
Begin Operations	July 1, 2015

The Technical Committee, comprising City and technical consultant staff, is currently evaluating the proposals received on January 9, 2013. In January, members of the Technical Committee conducted site visits of the facilities specified in these proposals. Following site visits and review of the written proposals, the Technical Committee requested clarifying information from the proposers.

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This week, the Technical Committee is soliciting additional technical clarifications from the proposers through in-person discussion sessions. These efforts will culminate in the scoring of the proposals by the Technical Committee, and a presentation of a findings summary to the Evaluation Team, comprising senior management staff and outside subject matter experts, in March.

The Protocol for Process Integrity remains in effect until the City Administrator publishes the recommendation of the top ranked proposers. All public information regarding the Zero Waste RFP is published online at www.zerowasteoakland.com.

Respectfully submitted,

/s/

VITALY B. TROYAN, P.E.

Director, Public Works Agency

For questions, please contact Garrett Fitzgerald, Zero Waste Services RFP Process Coordinator, at (510) 238-6179 or gfitzgerald@Oaklandnet.com.