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MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Chief Howard A. Jordan

SUBJECT: Crime Analysis Unit Update

DATE: April 4, 2012

City Administrator Approval Deanna Johra Date 4/5/12

INFORMATION

This Informational Memorandum regards Police Department progress in filling authorized crime analysis manager and analyst positions.

The Police Department is authorized five crime analyst positions and a crime analysis manager. Four of the five analyst positions are filled; the crime analysis manager and fifth crime analyst position remain vacant. We are currently completing the recruitment process for both positions.

Rather than creating a separate, centralized Crime Analysis Unit, positions are assigned to individual Department Bureaus, Divisions, and Units where independent analysis is conducted and brought together collaboratively under the Department's CompStat model. Each analyst will be working within the Police Department as follows:

Bureau of Services/Communications -- Administrative Analyst II Marie Mason will continue to complete public records requests on crime data and mapping, disseminate mapping and statistics to the public, and also provide public records from the Communications Division (recorded 9-1-1 information, information regarding calls for service and response times). Her position will provide crime data and maps for the Department as a whole, allowing the other analysts to focus on trends, patterns, modus operandi, and predictive analysis.

Bureau of Field Operations (BFO) -- Administrative Analyst II Andrea Van Peteghem is currently conducting crime analysis for BFO1, and Administrative Analyst II Donna Sabbatani is assigned to BFO2. These positions fall under respective BFO Deputy Chief chains of command and have several duties: assisting deputy chiefs and operations commanders with the CompStat processes, supervising BFO administrative positions, and fulfilling crime analysis data responsibilities. Through the CompStat process, the Department will ensure that, even though the analysts do not fall under the same supervisor, they will systematically share information under the general coordination of CompStat.

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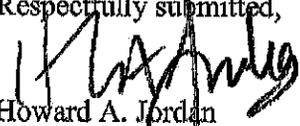
Criminal Intelligence Division –Administrative Assistant II Syliva McDaniel is currently assigned to ABAT on a 90-day loan in order to assist with critical annual permitting processes. She will report to CID as a crime analyst in late spring, 2012.

Intelligence Unit – vacant. There are three names on the selectively certified crime analyst eligibility list. A panel responsible for interviewing the analysts will convene in late April, 2012. No applicant on the list has POST certification for crime analysis, and none appear to have relevant experience on their applications. If a suitable candidate is not identified, we will re-open recruitment.

The crime analyst manager position is vacant. None of the applicants that we interviewed were selected for appointment to the position.

Technology plays such a key role in crime analysis; however, it is one area in which OPD has received declining support over the past few years. For this reason, we are considering repurposing the position to manage all technology projects, and to evaluate business processes for the Department. This change would also free a Captain of Police position. This proposal would be sent through the chain of command for approval before any action is taken.

Respectfully submitted,


Howard A. Jordan
Chief of Police
Oakland Police Department

For questions, please contact Gilbert Garcia, Deputy Director – Bureau of Services at 238-6443.