



DISTRIBUTION DATE: 11/30/11
City Administrator's Office

MEMORANDUM

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Arturo Sanchez

**SUBJECT: COMPLETION OF PHASE I
MEDICAL CANNABIS
PERMIT APPLICATION
PROCESS**

DATE: November 23, 2011

City Administrator
Approval

Seama Putra

Date

11/28/11

INFORMATION

This memorandum is to inform the Mayor & City Council that the City Administrator's Office has completed the Phase I review of responses to the Medical Cannabis Dispensary Request for Permit Application (RFPA) process.

The RFPA was issued by the City of Oakland on September 7 to solicit applications from qualified collectives, cooperatives or associations of individuals (Permittees), to be issued one of four available permits to operate a Medical Cannabis Dispensary in the City of Oakland. As background, on July 26, the City Council amended Ordinance No. 12585 C.M.S. to increase the total number of Dispensary Permits from four to eight permits city wide, thus leaving four available permits. It is estimated that these four remaining permits will be issued in early 2012 upon the completion of the RFPA process.

On the same day the RFPA was issued (September 7), a mandatory pre-meeting was held in the Council Chambers in order to discuss the submittal requirements of the RFPA and field any questions from potential applicants. Responses to the RFPA were due on October 14 to the City Administrator's Office. It should be noted that late and/or incomplete applications were not accepted nor reviewed. Out of 12 applicants applied for consideration, 1 applicant was disqualified for failing to submit all the required forms, submit completed mapping and research documents, and not providing an application in the appropriate format for consideration. It should be noted that the only the top 10 applicants proceed on to Phase II.

The Phase I review was conducted by a panel comprised of six members, representing a variety of Departments, in order to assure fairness, integrity, and independence of the qualitative review of applications. The following panel of City of Oakland staff that conducted the Phase I review included members from the City Administrator's Office, the Community & Economic Development Agency, Finance Department and the Fire Department. As a result of the Phase 1 review by the panel, the Applicants have been ranked as follows (see table 1):

Table 1: Applicant Rank

Applicant Rank	Name of Applicant
1	Oakland Community Collective
2	G8 Medical Alliance, Inc.
3	Tidewater Patients Group
4	AMCD, Inc.
5	Agramed dba Embarcadero Patient Center
6	East Bay Conscious Collective
7	South Bay Apothecary Collective
8	Magnolia Wellness Inc.
9	Abatin Wellness Center of Oakland, A Cooperative Corporation
10	Green Light District

Moving forward, the ten remaining applicants will be required to undergo an examination regarding local and state law, have bonus points assessed, and appear for a public hearing in January 2012. Each of the ten finalist submissions will be reviewed to determine a score based on 2 bonus point categories—1) Labor & Employment Practices, and 2) Product Safety. Allocation of points will be made based on their ability to meet or exceed minimum requirements in these two categories. The public hearings are scheduled as follows:

Table 2: Public Hearing Schedule

Applicant Rank	Date	Location	Time
1	January 4, 2012	Hearing Room 1	10am – 12pm
2	January 4, 2012	Hearing Room 1	1pm – 3pm
3	January 4, 2012	Hearing Room 1	4pm – 6pm
4	January 5, 2012	Hearing Room 2	10am – 12pm
5	January 5, 2012	Hearing Room 2	1pm – 3pm
6	January 5, 2012	Hearing Room 2	4pm – 6pm
7	January 6, 2012	Hearing Room 1	10am – 12pm
8	January 6, 2012	Hearing Room 1	1pm – 3pm
9	January 6, 2012	Hearing Room 1	4pm – 6pm
10	January 9, 2012	Hearing Room 1	10am – 12pm

Upon completion of the remaining steps, the top four applicants will be presented to the City Administrator for approval and will be awarded one of the four permits. An applicant may not be selected if the location does not meet the distance from 600 ft. sensitive uses requirement noted in the City’s ordinance, unless the City Administrator or her/his designee in their discretion determines that the location will not impact the peace and order and welfare of a school, or a public library, or youth center (serving youth eighteen (18) and under), or park or recreational facility, or another dispensary.

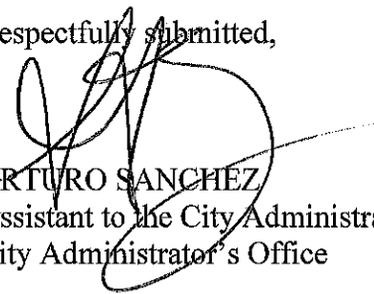
To: **HONORABLE MAYOR AND CITY COUNCIL**

Subject: Completion of Phase I Medical Cannabis Permit Application Process

Date: November 23, 2011

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Respectfully submitted,



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City Administrator's Office

For questions, please contact Arturo Sanchez at (510) 238-7542 or at asanchez@oaklandnet.com.