## Developing the Neighborhood Watch Map and Roster

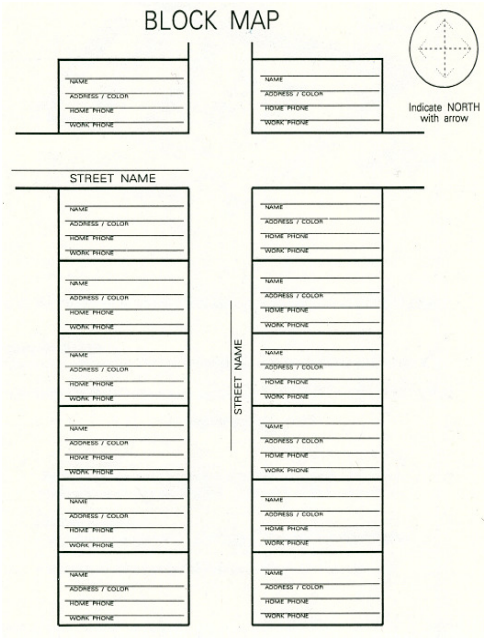
At the Neighborhood Watch (NW) meeting, you will be provided with a sign-in sheet to use as a basis for your NW roster. You may develop your own roster format, as well.

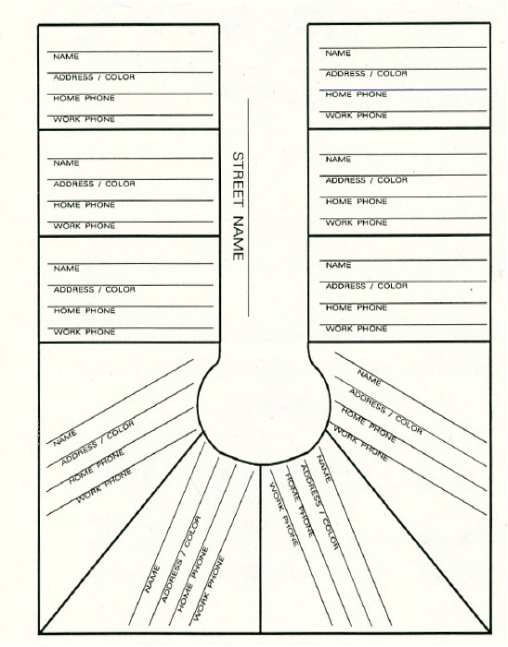
The roster should include the following information:

- Each NW member's full name (printed)
- Each member's street address
- Member's contact telephone number
  (number may be a pager, home number, work number, cell phone, etc.)
- Member's email address (if they have one)
- The roster should denote each Block Captain and Alternate Block Captain

The map should reflect the physical shape of your street. If your street is a typical block with a cross street intersection, then make sure both street names show. If your street is a court or a loop/circle, the map should reflect the nearest cross street at the end of the court, loop/circle and the court, loop/circle. Show all the house numbers in the area that is part of the NW, even if the residents of that house do not participate in NW. Your map should also show an arrow pointing North to give the general layout of the street (North/South or East/West). That way any NW member looking at the map knows the correct address to give the police dispatcher, if they call about activity anywhere on the street and they can direct someone to a location on the street. By looking at the map they can say "the location is two houses North of my location and the address is 123 Main Street."

Sample Map and Roster




CITY OF OAKLAND

For more information about the Neighborhood Watch Program call Brenda Ivey, Coordinator at 238-3091 or email bivey@oaklandnet.com.

NEIGHBORHOOD WATCH
WE LOOK OUT FOR EACH OTHER™