Community Policing Advisory Board
Meeting Agenda
January 4th, 2017

Oakland Police Department, Eastmont Substation
2651 73rd Avenue, Oakland CA 94601

Committee Membership: Chairperson Jay Ashford (M), Cathy Leonard (Dist. 1) John Garvey (Dist. 2), Akiba Bradford (Dist.3), Ravinder Singh (Dist. 4), Colleen Brown (Dist. 6), Micelle Martin (Dist. 7), Emily Rogers-Pharr (At Large), Angela Haller (NW), Nancy Sidebotham (NW), Don Link (M), Sheryl Walton (M), and Renia Webb (OHA).
Vacancies: District 5, and OUSD.
Staff: Joe DeVries
Appointee Notes: Dist. = District; M = Mayoral; NW = Neighborhood Watch; OHA = Oakland Housing Authority; OUSD = Oakland Unified School District

CPAB Website/Newsletter: http://oaklandcommunitypolicing.org **Twitter Handle**: @oaklandcpab

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Each person wishing to speak on items must fill out a speaker's card. Persons addressing the Community Policing Advisory Board shall state their names and the organization they are representing, if any.

1. **Open Forum**: (6:00 – 6:15)
2. **Minutes**: Review and Approval of October 5, 2016 minutes (Joe, Board) – (6:15 – 6:20)
3. **A Brief Word on Meeting Attendance, Protocol** (Jay) - (6:20 – 6:25)
4. **Update from OPD Deputy Chief Cunningham** (6:25 – 6:40)
5. **Brief Review of 2016 CPAB Accomplishments** (Jay, Board) – (6:40 – 6:55)
    a. **Outcome**: Recognize CPAB accomplishments from 2016
6. **Initial Discussion for 2017 Goals and Priorities** (Board) – (6:55 - 7:25)
    a. **Outcome**: Gather initial input by board members as to 2017 goals and priorities, as input for the executive committee to draft a proposed action plan and timeline for achieving 2017 goals. Target board review of this action plan during Feb. 2017 meeting.
7. **Staff Report**: (Joe) – (7:25 – 7:35)
8. **Agenda Building**: (Board) – (7:35 – 7:40)

Next Meeting: February 1st, City Hall

Community Policing Advisory Board
Meeting Minutes
October 5, 2016

1 Frank Ogawa Plaza, Oakland City Hall
City Council Chambers, 3rd floor Oakland City Hall

Committee Membership: Chairperson Jay Ashford (M), Cathy Leonard (Dist. 1) John Garvey (Dist. 2), Akiba Bradford (Dist.3), Ravinder Singh (Dist. 4), Colleen Brown (Dist. 6), Jack Bryson (Dist.7), Emily Rogers-Pharr (At Large), Angela Haller (NW), Nancy Sidebotham (NW), Don Link (M), Sheryl Walton (M), and Renia Webb (OHA).
Vacancies: OUSD, District 5
Staff: Joe DeVries
Appointee Notes: Dist. = District; M = Mayoral; NW = Neighborhood Watch; OHA = Oakland Housing Authority; OUSD = Oakland Unified School District
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Members Present: Ashford, Garvey, Bradford, Singh, Brown, Rogers-Pharr, Haller, Sidebothem, Webb.
Members Absent: Leonard, Link, Walton.

1. **Open Forum**

There were no Open Forum Speakers.

2. **Membership Updates**

Joe DeVries noted the District & appointment had just been adopted by the City Council the night before. He also announced that Sal Gomez was vacating the District 5 seat due to a scheduling conflict.

3. **Approval of July Minutes**

The July minutes were approved unanimously.

4. **Review/Discussion of Proposed NCPC Survey Approach**

Deputy Chief Cunningham was asked to give the Board an update at this point in the agenda, in particular in regards to the current state of Community Policing. He noted that he will be at all CPAB meetings as part of his regular assignment and would like a standing spot on the agenda. Specifically he would like to bring a different CRO each month to discuss a project they are working on using the SARA Model to give the Board a better understanding of how SARA works. He noted this would be similar to an internal process whereby CROs present a project at the Command Staff meeting each week to help share ideas across the department about what resources they use or new techniques are effective.

Regarding SARA, members asked how the CPAB and NCPCs could get more information on the SARA model and DC Cunningham noted that the Department was undergoing a SARA II building effort whereby the public could have access to certain parts of the SARA database (without compromising confidential data).

DC Cunningham also announced a new list of CRO assignments had just come out and he would provide that roster, including their contact information to Joe DeVries to send to the entire CPAB distribution list. Also, CROs would have business cards printed up so they can hand them out readily when working in the community. A conversation ensued regarding the most effective way to contact CROs and whether the general public should have their email addresses and direct phone lines. Member Sidebotham noted that it's important for community members to actually come to NCPC Meetings and meet with the CROs instead of just relying on email and Next Door. Member Bradford pointed out that the City does need to recognize the changing way in which people use technology to communicate.

Member Haller also shared concern about too much access to CROs through their emails noting that for reporting crime people should always start with calling dispatch or for less serious crimes, filing an on-line report. She also emphasized the importance of working with your NSC. DC Cunningham noted that the NSCs themselves are stretched thin, some covering 4-6 beats.

Member Bradford asked what the CPAB could do to advocate for more NSCs and to get more agencies involved in Community Policing. It was pointed out that it is a budget problem for the City and the CPAB was successful in the past with recommending an increase in staffing but does need to continue to make recommendations (especially during the budget process).
DC Cunningham also spoke about some innovative ways that CROs in Area 5 are connecting more with the community. Some CROs are playing basketball once a week with youth at Verdese Carter Park and others are serving once a week as crossing guards.

Two public Speakers addressed this item:

Allene Warren asked if any progress was made on the idea of creating a master list of all NCPC Chairs with email contact information to allow for cross-neighborhood collaboration. She feels strongly that NCPCs need to be able to communicate with each other on a regular basis.

Mary Vail agreed with that sentiment and also pointed out that in her beat (16Y) it's difficult to get the new CRO up to speed but in the Fruitvale she understands the CRO gives out their personal cell phone number at the NCPC meetings.

The Board returned to the discussion regarding the survey, what its purpose is and how broadly it would be distributed, and how it should be developed. Chairperson Ashford stated the Board has a duty, in its annual report to Council, to be able to articulate how Community Policing is working and the survey can provide critical data to that report. Member Haler pointed out that historically the best data comes from NCPC members and Member Bradford noted that it's also important to hear what people who are not involved in their NCPC think of Community Policing so that the City can refine the program to bring those people in.

Member Brown noted that in the 2013 Bylaw revisions the Resource Committee's role was clearly defined and it included oversight of developing surveys from NCPCs regarding Community Policing; that committee met and reiterated their interest in taking this project on.

Member Rogers-Pharr and Singh pointed out that when the Program Committee met and included the concept of a survey in their work plan, they were really considering the concept of a training/education program or a speaker series and they would survey NCPCs about the most relevant subject matter; not a full blown evaluation of Community Policing. One idea was to have a speaker series on race relations and the impact it has on Community Policing. In closing, Member Brown noted that a survey is a massive undertaking and will require the assistance of the Program Committee

(and every other Board Member). The survey development next steps will be handled by the NCPC Resource Committee and reported back during committee reports.

5. **Committee Updates**

There were no further updates beyond the discussion above.

6. **Staff Report** – *There was nothing new to report.*
7. **Agenda Building** – *Next month the Presentation on a SARA project by a CRO will be the main topic.*

Next Meeting: November 2nd, Eastmont Substation

COMMUNITY POLICING ADVISORY BOARD

CPAB

CITY OF OAKLAND

YEAR IN REVIEW - 2016

Membership Overview - 2016

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
D1	Cathy Leonard											
D2	John Garvey											
D3	V	V	V	V	V	V	V	V	Akiba Bradford			
D4	Ravinder Singh											
D5	Sal Gomez										V	V
D6	Colleen Brown											
D7	V	V	V	V	V	V	V	V	V	V	V	Michelle Martin
At Large	V	V	V	V	Emily Rogers-Pharr							
NW1	Angie Haller											
NW2	V	V	V	V	Nancy Sidebotham							
OHA	Renia Webb											
OUSD	V	V	V	V	V	V	V	V	V	V	V	V
Mayor	Don Link											
Mayor	Sheryl Walton											
Mayor	Jay Ashford											
TOTAL:	**10**	**10**	**10**	**10**	**12**	**12**	**12**	**12**	**13**	**13**	**12**	**13**

V = Vacant

2016 Meeting Attendance

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
TOTAL:	Q	NQ	NQ	Q	Q	Q	Q	C	NQ	Q	NQ	NQ

Q = Quorum NQ = No Quorum C = Cancelled

2016 Events and Milestones

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC

- First CPAB meeting at Eastmont
- Q4-2015 Presentation to CPAB by Figueroa, Cunningham
- CPAB Re-Certifies 7x, 14y/16x, 11xm 14x, 28x
- Presentation to CPAB by Public Ethics Comm.
- Finalized and staffed CPAB Committees
- NCPC funding/expense process finalized
- CPAB Presentation to Public Safety Cmte.
- Presentation to CPAB by Neighbors for Racial Justice
- OPD Chief Whent resigns
- Presentation to CPAB by AC Downing
- CPAB public forum on OPD Chief selection criteria
- CPAB discussion on NCPC survey approach, ownership
- Presentation to CPAB on SARA by CRO Hutzol
- Presentation to CPAB by Restorative Justice for Oakland Youth

Resource Committee Meeting-30 December 2016

Colleen Brown, Angela Haller, and Nancy Sidebotham in attendance.

Discussion of Resource Committee Roles

From the October 2016 Resource Committee Meeting and discussed at the October 2016 CPAB, meeting minutes of the CPAB should reflect the revised bylaw change as approved in 2013. Although it was discussed and approved the minutes do not reflect the change as necessary.

The bylaws and role of the Resource Committee should have been updated (approved at October 2013 CPAB meeting):

> "*The Resource Committee shall serve as the primary liaison between the CPAB and the NCPC to assist in creating general ground rules, by-laws, strengthening, and bringing the concerns of the NCPC back to the Community Policing Advisory Board.*"

NCPC Survey

The Resource committee met and discussed possible questions for the NC/NCPC survey. While we have devised 29 questions, we're not sure we want such a long survey. Below is an example of what we're doing.

Survey divided into several parts (each part has a purpose)

- Involvement in NCPCs--how they're involved, how they participate, and obstacles to participation
- NCPC work on issues--what are the main neighborhood issues, how successful they are in solving them, and what/how they've solved them (what agencies used)
- Skills used or needed for NCPC involvement
- Questions about the neighborhood and city entities
- Questions about the survey taker
- Suggestions for Improvement

Respectfully submitted
Colleen Brown
01January 2017

Date_____
Beat Name or Number _____
NSC_____

Thank you for taking this survey. It should take you no longer than 10 minutes. Your answers are VERY IMPORTANT! We want to know what about your Neighborhood Council or NCPC works and what could use improvement. As active NCPC members, your insights will help us, so please answer all the questions.

These questionnaires are confidential, and your answers will be combined with other questionnaires from people in your NCPC as well as other NCPCs across the city.

INVOLVEMENT IN NCPCs

1. How many NCPCs meetings have you come to since January 2015?_____
2. How long have you been coming to NCPC meetings? _____years _____months
3. Why did you come to this NCPC meeting? (Please check all that apply)
   a. General concern about my neighborhood
   b. Specific concern about my neighborhood _____
   c. NCPC meetings are a good place to connect to others in my community
   d. NCPC meetings are a good place to learn what is going on in my community
   e. other_____
4. How have you participated in NCPC activities (Please check all that apply)
   a. Outreach to bring new members to NCPC meetings
   b. ad-hoc or subcommittees
   c. organized events
   d. participated in event(s)
   e. contacted city/county agencies to get action on an NCPC issue
   f. other _____
   g. none of the above
5. How were you contacted about your first NCPC meeting?
   a. phone call from NSC
   b. friend or neighbor
   c. flyer or letter from the NSC or NCPC
   d. letter from city council
   e. through an organization I'm involved with
   f. at another community event
   g. other_____
6. What types of NCPC outreach have you helped with?
   a. made phone calls to let people know of NCPC meetings or an upcoming event
   b. passed out flyers
   c. mailings
   d. sat at a table at events
   e. made announcements at meetings
   f. emailed information to neighbors, organizations, groups I'm involved with
   g. other _____
   h. none of the above